



# Development Application

This is the City development application for most development projects within the City.

Please complete all applicable portions of the application which would apply to your request and check the type of development review being requested.

All application fees are due when plans and applications are submitted. Types of development where additional costs may be incurred will be invoiced to the applicant as established by resolution and identified in the Project Type checklist.

|                        |
|------------------------|
| Total Fees Due: _____  |
| Date Received: _____   |
| Fees:                  |
| ___ Check Number _____ |
| ___ Credit Card        |
| ___ Cash               |
| Received by: _____     |

|  |        |      |
|--|--------|------|
| <p>APPLICATION FOR REVIEW</p> <p><b>CITY OF BUNNELL, FLORIDA</b> COMMUNITY</p> <p>DEVELOPMENT DEPARTMENT</p> |        |      |
| <p>PO Box 756, Bunnell, FL 32110 Office: (386) 437-7516 Fax: (386) 437-8253</p>                              |        |      |
| <b><u>APPLICANT INFORMATION</u></b>  |        |      |
| Applicant:   |        |      |
| Contact:   |        |      |
| Address:   |        |      |
| City:  | State: | ZIP: |
| Phone:   | Fax:   |      |
| Email:   |        |      |
|  |        |      |
| <b><u>CONSULTANT INFORMATION</u></b>   |        |      |
| Engineer / Surveyor:   |        |      |
| Contact:   |        |      |
| Address:   |        |      |
| City:  | State: | ZIP: |
| Phone:   | Fax:   |      |
| Email:   |        |      |
|  |        |      |
| <b><u>PROPERTY OWNER INFORMATION</u></b>   |        |      |
| Owner:   |        |      |
| Contact:   |        |      |
| Address:   |        |      |
| City:  | State: | ZIP: |
| Phone:   | Fax:   |      |
| Email:   |        |      |

- All sections on this page must be completed

|   |   |                             |                |
|---|---|-----------------------------|----------------|
| <p>APPLICATION FOR REVIEW</p> <p><b>CITY OF BUNNELL, FLORIDA</b> COMMUNITY</p> <p>DEVELOPMENT DEPARTMENT</p>  |   |                             |                |
| PO Box 756, Bunnell, FL 32110 Office: (386) 437-7516 Fax: (386) 437-8253  |   |                             |                |
| <b>PROJECT INFORMATION</b>  |   |                             |                |
| Parcel ID <i>(required)</i> :   |   |                             |                |
| Project Name <i>(required)</i> :  |   |                             |                |
| Project Address is Known <i>(required)</i> :  |   |                             |                |
| Current Zoning <i>(required)</i> :  | Current Land Use <i>(required)</i> :  |                             |                |
| Intended Use of Property <i>(required)</i> :  |   |                             |                |
| Source of Water: <input type="checkbox"/> well <input type="checkbox"/> city water  | Source of Sewer: <input type="checkbox"/> septic <input type="checkbox"/> city sewer  |                             |                |
| <b>PROJECTTYPE (Check all that apply to proposed project)</b>   |   |                             |                |
| Site Plan Reviews*<br>Land Development<br>Code<br>Chapter 22<br><br><i>Site plan requirements<br/>         can be found in Section<br/>         22-9.</i> | <input type="checkbox"/> Minimal Site Plans (Technical Review Plans Only)   | \$ 250.00*                  |                |
|   | <input type="checkbox"/> Minor Site Plans (Technical Review Plans Only) <ul style="list-style-type: none"> <li>• Residential: &lt; 4 new dwelling units on one parcel not exempted single-family development</li> <li>• Non-residential: new &lt; 5000 sqft impervious improvement</li> <li>• Non-residential expansion/replacement: &gt; 1000 sqft but &lt; 2000 sqft impervious area</li> </ul>             | \$ 800.00*                  |                |
|   | <input type="checkbox"/> Major Site Plans (PZA Approval Required) <ul style="list-style-type: none"> <li>• Residential: structure having ≥ 4 new dwelling units on one parcel</li> <li>• Non-residential: new ≥ 5000 sqft impervious improvement</li> <li>• Non-residential expansion/replacement: ≥ 2000 sqft impervious area</li> <li>• Any new development requiring special exception approval</li> </ul> | \$1,000.00*                 |                |
|   | Site Plan Re-submittals   | 1 <sup>st</sup> Resubmittal | No Cost        |
|   |   | 2 <sup>nd</sup> Resubmittal | \$ 100.00      |
| 3 <sup>rd</sup> Resubmittal   |   | \$ 250.00                   |                |
| 4 <sup>th</sup> and all subsequent Resubmittals   |   | \$ 500.00 each              |                |
| *Plus Fire Review Cost: \$ 30.00 first 1000 sq feet, plus \$.03 per square foot over 1000 (Ord 2004-18)   |   |                             |                |
| Future Land Use Map (FLUM) Amendments   | <input type="checkbox"/> Small Scale Land Use Change<br>(less than 10 acres of property)  | From: _____<br>To: _____    | \$ 750.00 + ** |
|   | <input type="checkbox"/> Large Scale Land Use Change<br>(ten or more acres of property)   | From: _____<br>To: _____    | \$ 1,500.00 ** |
| **the applicant is responsible for costs of required advertising, notifications and recording costs   |   |                             |                |

| PROJECTTYPE CON'T  |   |   |  |
|--|---|---|--|
| Zoning Map Amendments  | <input type="checkbox"/> ReZoning   | From: _____                                     | \$ 750.00 **   |
|  | <input type="checkbox"/> Small Scale Land Use Change (less than 10 acres of property)                                   | To: _____                                       | \$ 1,500.00 **   |
|  | <input type="checkbox"/> Large Scale Land Use Change (ten or more acres of property)                                    |   |  |
|  | <input type="checkbox"/> PUD Zoning Only<br>(not in conjunction with Agreement)   | From: _____<br>To: _____ PUD                    | \$ 800.00 + **   |
| Plat/Re-Plat/Subdivision of Property ***   | <input type="checkbox"/> Vacation of Plat   |   | \$ 500.00 + **   |
|  | <input type="checkbox"/> Preliminary Plat   |   | \$ 1,000 + \$25 each new parcel created + **                             |
|  | Preliminary Plat Resubmittals   | 1 <sup>st</sup> Resubmittal                     | No Cost  |
|  |   | 2 <sup>nd</sup> and all subsequent Resubmittals | \$ 250.00 per submittal  |
|  | <input type="checkbox"/> Final Plat with Preliminary Plat   |   | \$ 500.00 + \$25 each new parcel created after Prelim Plat approval + ** |
|  | <input type="checkbox"/> Final Plat without Preliminary Plat  |   | \$ 1,500.00 + \$25 each new parcel created + **                          |
|  | Final Plat Resubmittals   | 1 <sup>st</sup> Resubmittal                     | No Cost  |
|  |   | 2 <sup>nd</sup> and all subsequent Resubmittals | \$ 250.00 per submittal  |
| <p>**the applicant is responsible for costs of required advertising, notifications and recording costs</p> <p>***the applicant is responsible for costs for the City Reviewing Surveyor. Plat/Re-plat will not get final approval by the City Commission until all fees are paid. The applicant is to record all Plats/Re-plats and provide the book and page number to the City upon recording.</p> |   |   |  |
| <input type="checkbox"/> Development of Regional Impact (DRI)  | \$ 1,500.00 plus \$ 25 per acre or fraction thereof plus \$ 5.00 per dwelling unit                                      |   |  |
| <input type="checkbox"/> DRI Amendment/<br>Notice of Proposed Change   | \$ 500.00 plus \$ 20 per acre or fraction thereof impacted by the proposed change, \$ 5.00 per additional dwelling + ** |   |  |
| <input type="checkbox"/> Development Agreements  | \$ 1,500.00   |   |  |
| <input type="checkbox"/> Development Agreement<br>Amendment/Modification/Extension   | \$ 300.00   |   |  |
| <input type="checkbox"/> PUD Agreements  | \$ 2,500.00   |   |  |
| <input type="checkbox"/> PUD Agreement Amendment   | \$ 1,000.00 per agreement   |   |  |
| <input type="checkbox"/> Text Amendment to Comprehensive Plan  | \$ 1,000.00 + **  |   |  |
| <p>**the applicant is responsible for costs of required advertising, notifications and recording costs</p>   |   |   |  |

APPLICATION FOR ZONING REVIEW  
**CITY OF BUNNELL, FLORIDA** COMMUNITY  
DEVELOPMENT DEPARTMENT

PO Box 756, Bunnell, FL 32110 Office: (386) 437-7516 Fax: (386) 437-8253

**APPLICANT'S SIGNATURE**

I understand that the application for plan review must include all required submittals as specified in the City of Bunnell Code of Ordinances. Submission of incomplete plans may create delays in review and plan approval.

Applicant's Signature:

Printed Name:

Date:

**FOR OFFICE USE ONLY**

**ADDITIONAL NOTES**



APPLICATION FOR REVIEW  
**CITY OF BUNNELL, FLORIDA**  
COMMUNITY DEVELOPMENT DEPARTMENT

PO Box 756, Bunnell, FL 32110 Office: (386) 437-7516 Fax: (386) 437-8253

**CONCURRENCY REVIEW APPLICATION**

Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: ( ) \_\_\_\_\_ Fax#: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Owner's Phone#: ( ) \_\_\_\_\_

Owner's Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Project Location: \_\_\_\_\_

Property Tax/Parcel ID#: \_\_\_\_\_

Application: (check one)  Submitted in conjunction with a development plan  
 Inquiry only (Non-binding Site Determination)

If submitted with a Development Application, check the box below for the type of development:

**TYPES OF FINAL DEVELOPMENT ORDERS**

- |   |   |
|---|---|
| <input type="checkbox"/> Development of Regional Impact (DRI) | <input type="checkbox"/> Preliminary Site Plan                        |
| <input type="checkbox"/> PUD Final Master Plan                | <input type="checkbox"/> Final Site Plan                              |
| <input type="checkbox"/> PID Final Master Plan                | <input type="checkbox"/> Commercial/Industrial Subdivision Final Plat |
| <input type="checkbox"/> Single Family Subdivision Final Plat | <input type="checkbox"/> Other: _____                                 |
| <input type="checkbox"/> Preliminary Plat                     |   |
| <input type="checkbox"/> Multi-family Residential             |   |

**CONCURRENCY REVIEW APPLICATION** *Continued*

This proposal is for: (check one)       New Development/Construction  
 Construction of an expansion/addition  
 Replace a current use of a \_\_\_\_\_  
 Replace a past use of a \_\_\_\_\_

A signed, sealed Traffic Impact Study is:     Attached     Not Included

Utility Service Provision:     City Water Service     City Sewer Service

Landscape Irrigation System:

Will the project use potable water for landscape irrigation?     Yes     No

Over a landscaped area of \_\_\_\_\_ square feet,  
at the applicable rate of \_\_\_\_\_ inches/  
week, and \_\_\_\_\_ GDP.

A Water and Sewer Demand Estimate prepared by a Certified Engineer is:  
 Attached     Not Included

I understand that the City of Bunnell will make an estimate of water and sewer demand based upon the information in this application, but that I am solely responsible for assuring the accuracy of demand calculations for the purposes of paying connection fees. I sufficient data to perform an accurate demand calculation is not provided, the applicant's Engineer will need to meet with the City Utilities Division Director prior to utility agreement and payment of fees, to determine a final demand calculation.  
Applicant's Initials: \_\_\_\_\_

**Project Size and Phasing:** Below, clearly identify past or existing uses or structures (if applicable) and proposed new development/construction. *(Note: Sizes, types, and number of units as filled out below and as indicated on the plans will be assumed as maximum for estimating project demand and the Certificate of Concurrency will be conditioned upon and only valid for such maximums provided on the application.)*

| <b>PHASE</b><br>Number of<br>Phases<br>(if applicable) | <b>NUMBER</b><br><b>OF</b><br><b>ACRES</b> | <b>SPECIFIC</b><br><b>USE(S)</b> | <b>BUILDING GROSS</b><br><b>SQUARE FEET</b> or<br><b>NUMBER OF</b><br><b>UNITS/LOTS</b> | <b>OPEN SPACE: Total</b><br>land area,<br>coverage and ratio<br>of coverage to<br>land totals in<br>percentages | <b>DRAINAGE/<br/>STORMWATER</b><br><b>CALCULATIONS</b> (both off<br>site and on site) |
|--|--|----------------------------------|---|---|---|
|  |  |                                  |   |   |   |
|  |  |                                  |   |   |   |
|  |  |                                  |   |   |   |
|  |  |                                  |   |   |   |

**CONCURRENCY REVIEW APPLICATION** *Continued*

**CERTIFICATION AND SIGNATURE**

I hereby certify that the information contained herein is true and correct and that I am either the true and sole owner of the subject property, or I am authorized to act on behalf of the true owner(s) in all regards on this matter, pursuant to proof and authorization submitted with the corresponding development application or attached hereto. I hereby represent that I have lawful right and authority to file this application.

I understand that submittal of this form initiates the process and does not imply approval from the City. I further understand that the issuance of the Certificate of Concurrency will require the successful completion of the Development Review and payment of Impact Fees. No final Development Order shall be issued without successful completion of this Concurrency Review.

I further understand that "Inquiry Only" Review will result in no Certificate of Concurrency being issued and therefore, no binding assurance of future capacity, and that a new Concurrency application will be required in conjunction with the first and final development order applied for on this property.

|                              |  |   |
|------------------------------|--|---|
| Applicant's Signature:       |  | Date:   |
| FEE ENCLOSED:<br>(Check one) | <input type="checkbox"/> Commercial/Industrial or Multi-family | \$ 200.00 + Legal, Planning, and Engineering Fees   |
|                              | <input type="checkbox"/> PUD/IUD/RUD or modifications          | \$ 1,000.00 + Legal, Planning, and Engineering Fees |



**Addressing:**

The City of Bunnell has an Interlocal Agreement with Flagler County for all addressing issues.

Please ensure your plans include proposed street names. The City will work with Flagler County for the approval of all proposed street names at the appropriate level of plan/development review and will also work on individual addressing as needed.

**All codes are online at:**

[www.bunnellcity.us/ldr](http://www.bunnellcity.us/ldr)