

CITY OF BUNNELL

GENERAL FUND BUDGET WORKSHOP

SEPTEMBER 22, 2021



FY 2021/2022 BUDGET PROCESS

- April-May - Departments submitted budget requests
- June 1st – Property Appraiser estimates taxable value for the City
- July 1st – Property Appraiser certifies taxable value for the City
- July – Revenues are estimated and a tentative budget is created
- August 2nd – General Fund Budget Workshop held with the Commission
- August 23rd – Enterprise Funds Budget Workshop held with the Commission
- September 13th - First Public Hearing for the Millage Rate & Budget
- September 22nd – Special Meeting to discuss the Millage Rate & Budget
- September 27th – Final Public Hearing for the Millage Rate & Budget

GENERAL FUND REVENUES

<u>REVENUES:</u>		
AD VALOREM TAXES (7.43 MILLS + DELINQUENT)		1,844,108
LOCAL OPTION TAXES		219,015
UTILITY SERVICE TAXES		453,431
COMMUNICATION SERVICES TAX		145,585
LOCAL BUSINESS TAXES		105,000
PERMITS & FEES		405,600
FRANCHISE FEES		260,000
FEDERAL GRANTS		700,000
STATE SHARED REVENUES		241,519
CHARGES FOR SERVICES		706,732
FINES		24,800
OTHER		45,002
INTERFUND TRANSFERS IN		<u>216,271</u>
	TOTAL REVENUES:	\$ 5,367,063
	CASH FORWARD:	<u>\$ 2,169,369</u>
	TOTAL REVENUES PLUS CASH FORWARD:	\$ 7,536,432

SUMMARY OF MAJOR CHANGES TO REVENUE

- One mil increase to ad valorem taxes
 - Necessary to purchase property for Admin Complex and PD Headquarters
 - Will show ability to repay debt service associated with new Admin Complex & PD Headquarters to ad valorem taxes
- Permitting Fees were increased in order to fund a greater level of service
- CDBG Grant \$700,000 for Hymon Circle Drainage Project
- Seeing little to no effect of COVID on revenues

GENERAL FUND EXPENDITURES

<u>EXPENDITURES:</u>		
LEGISLATIVE		210,952
EXECUTIVE		353,030
FINANCIAL & ADMINISTRATIVE		495,960
LEGAL		84,468
IT		117,393
MUNICIPAL COMPLEX		383,852
POLICE		1,504,678
COMMUNITY DEVELOPMENT		436,968
PUBLIC WORKS		1,474,452
FLEET MAINTENANCE		75,001
HEALTH SERVICES		24,624
PARKS & RECREATION		510,654
INTERFUND TRANSFERS OUT		<u>64,400</u>
	TOTAL EXPENDITURES:	\$ 5,736,432
	RESERVES:	<u>\$ 1,800,000</u>
	TOTAL EXPENDITURES PLUS RESERVES:	\$ 7,536,432

SUMMARY OF MAJOR CHANGES TO EXPENDITURES

- Federal Lobbyist to assist with potential funding opportunities
- Christmas in Bunnell and Halloween community events included
- 2022 is Election Year so there are associated costs (no election in 2021)
- Purchase of property at 2400 Commerce Parkway
- Costs associated with 3 rental facilities
 - 604-6 E. Moody
 - 604-4 E. Moody
 - PD Modular
- One new employee in Permitting (funded by permitting fees)
- FRS Retirement Rates set by the State increased
- 2% COLA included for employees
- Increased fuel, property insurance and utility costs
- One new vehicle lease for Code Enforcement
- Hymon Circle Drainage Project - \$700,000 grant + \$50,000 match
- No Railroad Maintenance Project this year
- Coquina Hall Remediation and Planning/Design for Repairs/Renovations
- VLM Community Center Roof & Gutters

CASH FORWARD & RESERVES IN MORE DETAIL

CASH FORWARD		2,169,369
RESERVES		<u>1,800,000</u>
DIFFERENCE BEING ALLOCATED IN FY 21/22		\$369,369
MS4 STORMWATER CONSULTANT		40,000
COQUINA BUILDING		161,057
3 RENTAL FACILITIES		77,812
NEFRPC CONSULTANT		7,500
CDBG GRANT MATCH		50,000
VLM ROOF & GUTTERS		16,000
PUBLIC WORKS MOWER & GATOR		<u>17,000</u>
		\$369,369
RESERVES REMAINING ESTIMATED AT \$1,800,000		

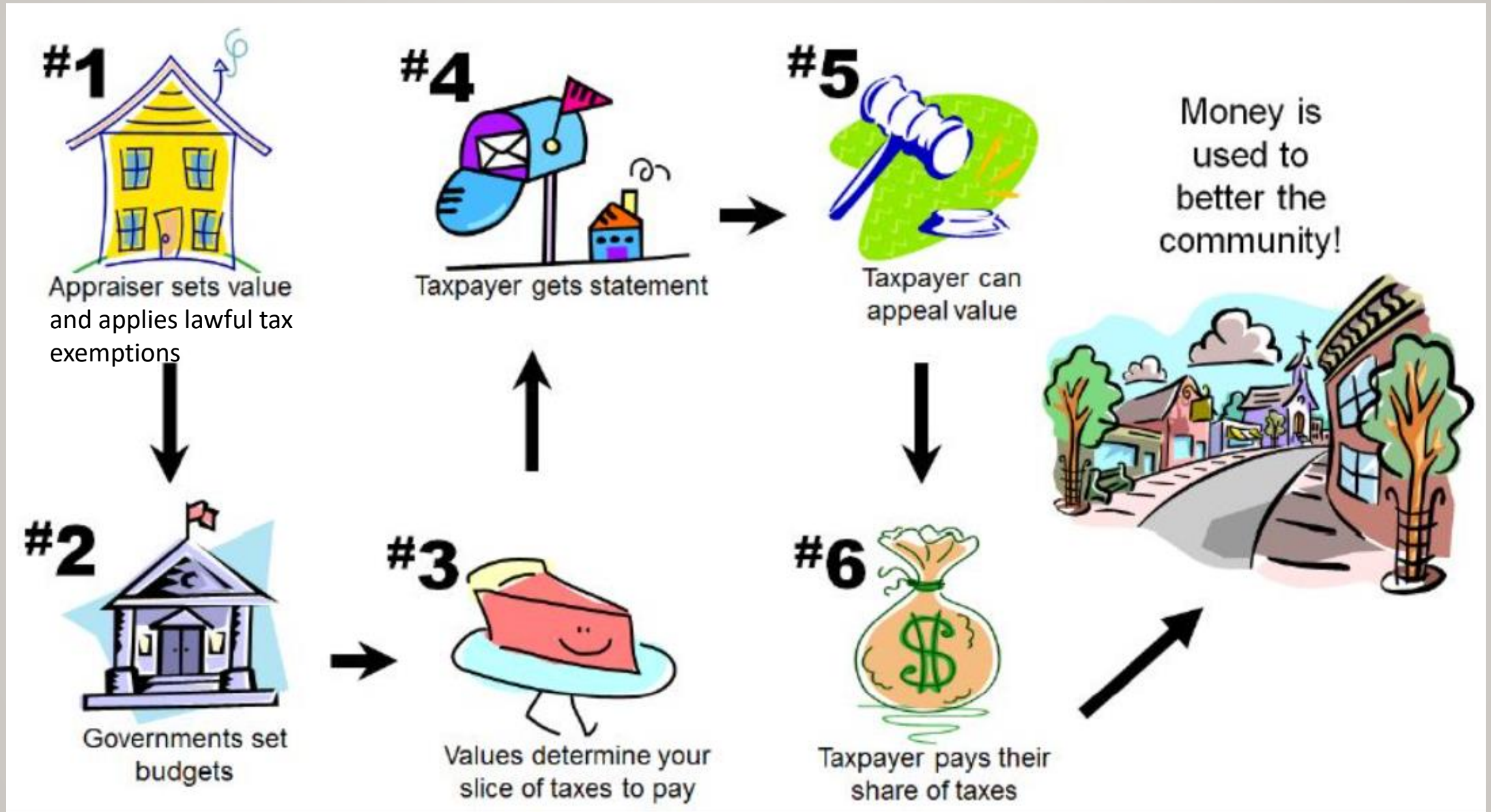


ITEMS REQUESTED BUT NOT FUNDED

- Artisans Event - \$6,500
- Microsoft Enterprise Mobility & Security - \$5,450
- Electronic Signature Capture Software - \$8,000
- Costs to become an Accredited PD Agency - \$15,000
- License Plate Readers (LPRs) - \$25,000
- Stormwater Master Plan Condition Assessment - \$75,000
- Grand Reserve Sidewalk Drainage - \$15,000
- Street Paving/Microsurfacing - \$90,000
- Additional Maintenance Technician Position - \$45,000
- Replacement Tables (Concrete 10 @ \$1,100) - \$11,000
- Replacement Benches (Concrete 10 @ \$600) - \$6,000
- New EJ Park Restroom - \$100,000
- Clean-up of the Clegg Property - \$10,000
- Additional Maintenance Technician Position - \$45,000
- Leased Truck for additional Maintenance Technician (lease, insurance & gas) - \$6,300

TOTAL = \$463,250

AD VALOREM (PROPERTY) TAXES IN MORE DETAIL



AD VALOREM (PROPERTY) TAXES IN MORE DETAIL

Legal description

GRAND RESERVE & GOLF CLUB,RPUD UNIT 1 MB 36 PG 100 LOT 47 OR 1833/825 OR 2197/1402 OR 2260/965

2020 Tax Bill

Ad Valorem Taxes

Taxing authority	Millage	Assessed	Exemption	Taxable	Tax
FLAGLER COUNTY					
GENERAL FUND	8.1297	161,237	50,000	111,237	\$904.33
ESL	0.1250	161,237	50,000	111,237	\$13.90
2015 G O BONDS	0.2050	161,237	50,000	111,237	\$22.80
2009/2016 ESL BONDS	0.1250	161,237	50,000	111,237	\$13.91
FLAGLER COUNTY SCHOOL BOARD					
GENERAL FUND	3.9540	161,237	25,000	136,237	\$538.68
DISCRETIONARY	0.7480	161,237	25,000	136,237	\$101.91
CAP. OUTLAY	1.5000	161,237	25,000	136,237	\$204.35
CITY OF BUNNELL	6.4300	161,237	50,000	111,237	\$715.25
MOSQUITO CONTROL	0.2458	161,237	50,000	111,237	\$27.34
ST. JOHNS RIVER WATER MGMT	0.2414	161,237	50,000	111,237	\$26.85
FIND	0.0320	161,237	50,000	111,237	\$3.56
Total	21.7359				\$2,572.88

Non-Ad Valorem Assessments

Levying authority	Rate	Amount
DEER RUN CDD		\$2,003.48
Total		\$2,003.48

27.8% of Ad Valorem is paid to the City. The remaining 72.2% is paid to other local governments.

Governmental Services funded with City of Bunnell tax dollars:

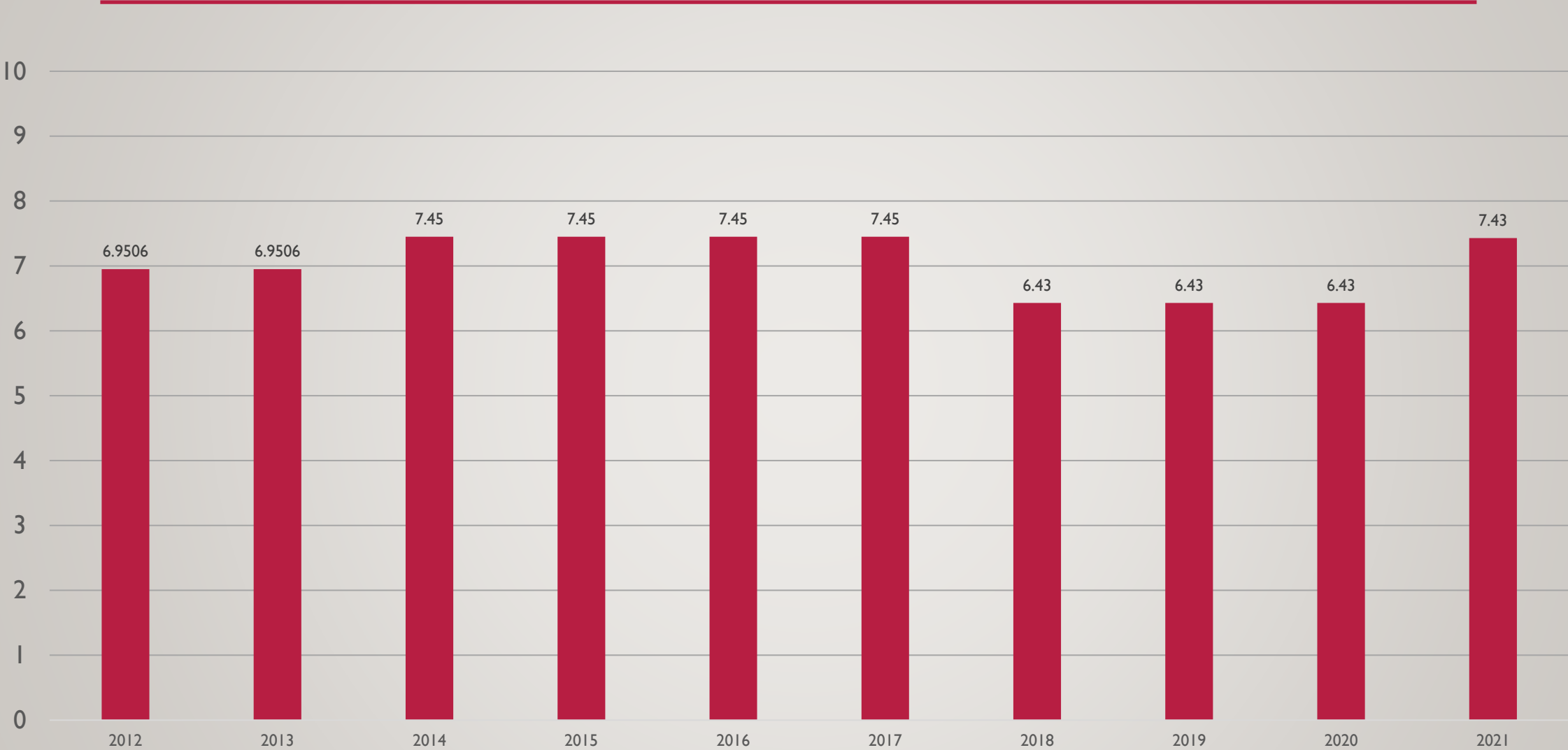
- City Commission
- City Manager & City Clerk
- Finance & Administration
- Legal
- Information Services
- Facilities
- Police Department
- Public Works (Roads)
- Community Development
- Code Enforcement
- Parks & Recreation

No tax dollars are allocated to:
Water & Sewer
Solid Waste

Combined taxes and assessments: \$4,576.36

Since this is a resident of Grand Reserve, which has a CDD, 15.6% of the entire tax bill was paid to the City.

MILLAGE RATE HISTORY



PROPOSED ONE MIL INCREASE: TELL ME MORE

- One mil increase generates \$242,680 in revenue
- Funding is allocated to purchase the property for Admin/PD Headquarters in FY 21/22
- Residential Taxable Value in the City of Bunnell ranges from \$0 for those who have 100% exemptions up to a taxable value of \$287,830 with the average taxable value being \$93,291.
 - Will cost the homeowner an extra \$1 per \$1,000 taxable value
 - Taxable Value = \$0, one mil increase = \$0
 - Taxable Value = \$93,291, one mil increase = \$93.29 for the year (\$7.77 per month)
 - Taxable Value = \$287,830, one mil increase = \$287.83 for the year (\$23.98 per month)

PROPOSED ONE MIL INCREASE: COST TO HOMEOWNERS

	2017	2018	2019	2020	2021	Change for 2021	Reason
503 S. Moore	\$0	\$0	\$0	\$0	\$0	\$0	(\$0 mil increase + \$0 increased taxable value)
305 Deen Road	\$271.98	\$248.08	\$258.90	\$272.25	\$324.19	\$51.94	(\$43.63 mil increase + \$8.31 increased taxable value)
610 Fifth Street	\$410.35	\$370.85	\$384.01	\$400.24	\$474.15	\$73.91	(\$63.81 mil increase + \$10.10 increased taxable value)
100 S Knight Street	\$500.62	\$451.01	\$465.74	\$483.92	\$572.27	\$88.35	(\$77.02 mil increase + \$11.33 increased taxable value)
146 GolfView	\$655.94	\$588.76	\$606.06	\$627.39	\$740.31	\$112.92	(\$99.63 mil increase + \$13.29 increased taxable value)
932 Gallberry Ct	\$756.50	\$677.99	\$696.97	\$720.40	\$849.30	\$128.90	(\$114.30 mil increase + \$14.58 increased taxable value)
941 Gallberry Ct	\$946.61	\$846.67	\$868.87	\$896.25	\$1,055.33	\$159.08	(\$142.04 mil increase + \$17.04 increased taxable value)
1012 Wadsworth Way	\$1,058.92	\$946.31	\$970.40	\$1,000.11	\$1,177.02	\$176.91	(\$158.41 mil increase + \$18.50 increased taxable value)

WHAT IF THE ONE MIL INCREASE TO THE MILLAGE RATE IS NOT APPROVED?

- Revenues: Budgeted Ad Valorem revenue will decrease by \$242,680
- Expenditures: We will not have a designated funding source to purchase the land on Commerce Parkway for a new Admin/PD Headquarters
 - Option 1: Can cancel contract for purchase; OR
 - Option 2: Can use \$242,680 from reserves to make the purchase as planned
 - Reserve balance would decrease from \$1,800,000 to \$1,557,320
 - Less likely to use reserves during the year to fund any of the “items requested but not funded list”
 - Will have less reserves available for emergencies and to address other unfunded facility needs (Coquina Hall)
- We will not be able to secure funding for construction of a new Admin/PD Headquarters in FY 21/22 and therefore delay construction by at least a year
 - City will need to extend leases to rent space at a cost of at least \$78,000 per year until there are sufficient revenues to apply for construction financing
 - Unknown how interest rates and construction costs will change in the next 12 months
- The Commission will need to consider a millage increase next summer for FY 22/23

WHAT IF IT IS APPROVED?

- There is no change to the budget that has been presented
- We will have a designated funding source to purchase the land on Commerce Parkway for a new Admin/PD Headquarters
- There is no need to use additional reserves at this time
- We will have a solid financial plan to be able to move forward with applying for construction funding for a new Admin/PD Headquarters in FY 21/22
- We can finish the planning and design of the new building
- We can limit the time and cost of rental spaces
- If the city can sell the current property as planned and there are no emergencies or significant increases to service levels/operating costs, the Commission will NOT need to consider a millage increase next summer for FY 22/23

DISCUSSION AND GUIDANCE



- Additions and/or deletions to the Tentative Budget
- The Tentative Budget can only be amended at the Public Hearing so no changes will be made until Monday, September 27th during the public hearing