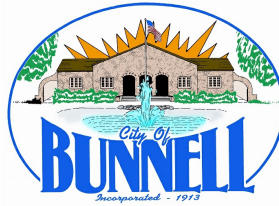


**CATHERINE D. ROBINSON
MAYOR**

**JOHN ROGERS
VICE-MAYOR**

**DR. ALVIN B. JACKSON, JR.
CITY MANAGER**



Crossroads of Flagler County

COMMISSIONERS:

BILL BAXLEY

DONNIE NOBLES

TONYA GORDON

BUNNELL CITY COMMISSION MEETING

Monday, January 25, 2021

Join Zoom Meeting <http://bunnellcity.us/meeting>

7:00 PM

201 West Moody Boulevard,
City Commission Chambers - Building 3
Bunnell, FL 32110

A. Call Meeting to Order and Pledge Allegiance to the Flag

A.1. To Join the Zoom Meeting

Roll Call

Invocation for our Military Troops and National Leaders

B. Introductions, Commendations, Proclamations, and Presentations: None

C. Consent Agenda:

C.1. Approval of Warrant

a. January 25, 2021 Warrant

C.2. Approval of Minutes

a. January 11, 2021 City Commission Meeting Minutes

C.3. Fixed Asset Deletion

D. Public Comments:

Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

E. Ordinances: (Legislative):

E.1. Ordinance 2021-01 Request to Voluntary Annex Approximately 5.0 Acres, owned by Anthony Diefendorf, Bearing Parcel ID: 21-13-31-0650-000D0-0030, 120 E. Twin Lakes Road into the City of Bunnell - Second Reading.

E.2. Ordinance 2021-02 Request to Voluntarily Annex Approximately 5.00 Acres of Real Property, owned by Andre and Sandra Diefendorf, Bearing Parcel ID: 21-13-

31-0650-000D0-0041 and Unaddressed into the City of Bunnell - Second Reading.

F. Resolutions: (Legislative): None

G. Old Business: None

H. New Business:

H.1. Request for Approval of Contract 2021-02 for Animal Control Services with Flagler Humane Society.

I. Reports:

- **City Clerk**
- **City Attorney**
- **City Manager**

City Manager Report- December 2020

- **Mayor and City Commissioners**

J. Call for Adjournment.

This agenda is subject to change without notice. Please see posted copy at City Hall, and our website www.BunnellCity.us.

NOTICE: If any person decides to appeal any decision made by the City Commission or any of its boards, with respect to any matter considered at any meeting of such boards or commission, he or she will need a record of the proceedings, and for this purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, 286.0105 Florida Statutes.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at (386) 437-7500 at least 48 hours prior to the meeting date.

THE CITY OF BUNNELL IS AN EQUAL OPPORTUNITY SERVICE PROVIDER.

Posted by City Clerk's office on January 19, 2021



City of Bunnell, Florida

Agenda Item No. A.1.

Document Date: 1/6/2021 Amount:
Department: City Clerk Account #:
Subject: To Join the Zoom Meeting
Agenda Section: Call Meeting to Order and Pledge Allegiance to the Flag

Summary/Highlights:

Executive Order No. 20-51 issued by the Office of Governor Ron Desantis on March 1, 2020, as amended, and Executive Order No. 2020-52 issued by the Office of Governor Ron Desantis on March 9, 2020 identified a Public Health State of Emergency for Florida.

On March 18, 2020, the City of Bunnell declared a local state of emergency via Emergency Resolution 2020-06.

The public is advised to check the City website for up-to-date information on any changes to the manner in which the meeting will be held and the location.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at (386) 437-7500 at least 2 business days prior to the meeting date.

Background:

City of Bunnell is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting <http://bunnellcity.us/meeting>
Meeting ID: 944 464 2817

Or from the Zoom Mobile App
<https://us02web.zoom.us/j/9444642817>

Or dial by phone for AUDIO ONLY:
+1 253 215 8782 US
+1 301 715 8592 US
Meeting ID: 944 464 2817

Zoom is a cloud platform that does not require the public to purchase any additional software or

equipment to participate in the meeting.

Prior to the start of the meeting please make sure you have silenced/muted **all** cell phones or noise-making devices, such as tvs, radios other media devices, faucets, etc., as they can be heard through the meeting audio.

Those in the audience/public have the opportunity to speak when the Mayor opens the workshop for public comment.

To participate during Public Comments, those participating virtually, shall:

1. Click the "Raise Hand" button on the bottom of the Zoom Meeting Screen and wait to be recognized by the Mayor.
2. If participating by telephone (AUDIO) only, unmute your line by pressing *6, request to speak by saying "Madame Mayor" then wait to be recognized by the Mayor to continue.

Each person recognized to speak by the Mayor shall speak clearly and state their name and their address into the record before proceeding with their comments.

Public Comments are limited to 4 minutes. When 4 minutes is over "TIME" will be announced.

Written comments regarding items that appear on the agenda can be submitted to the City Clerk's office either by dropping written comments into the payment box located at the Administration Complex, by mail at PO Box 756, Bunnell, FL 32110, by fax at 386-437-8253 or by e-mail at info@bunnellcity.us by **12:00 PM (noon) Friday, January 22, 2021**. Comments will be read into the record or provided to all Commissioners prior to the start of the meeting.

Draft Minutes of this meeting will be available subsequent to the meeting.

Staff Recommendation:

City Attorney Review:

Finance Department Review/Recommendation:

City Manager Review/Recommendation:



City of Bunnell, FL

WARRANT

By Vendor Name

Payment Dates 1/12/2021 - 1/25/2021

Payment Date	Vendor Name	Description (Item)	Account Number	Amount
Vendor: 00007 - Advance Auto Parts				
01/25/2021	Advance Auto Parts	Filters	404-0535-535.4620	99.00
01/25/2021	Advance Auto Parts	Batteries	001-0541-541.4640	167.80
01/25/2021	Advance Auto Parts	Battery	001-0541-541.4640	89.09
01/25/2021	Advance Auto Parts	Filters/Coolant/Lube	402-0534-534.4620	130.53
Vendor 00007 - Advance Auto Parts Total:				486.42
Vendor: 00008 - Advanced Environmental Laboratories, Inc.				
01/25/2021	Advanced Environmental Lab	Water Testing December 2020	404-0535-535.3400	1,387.50
Vendor 00008 - Advanced Environmental Laboratories, Inc. Total:				1,387.50
Vendor: 1831 - AKA Underground Inc				
01/25/2021	AKA Underground Inc	2" Directional Bore	401-0533-533.3401	450.00
01/25/2021	AKA Underground Inc	2" Directional Bore	401-0533-533.3401	150.00
Vendor 1831 - AKA Underground Inc Total:				600.00
Vendor: 1817 - Alliant Engineering Inc				
01/25/2021	Alliant Engineering Inc	Engineering Plan Review Octo	001-0524-524.3100	3,000.00
01/25/2021	Alliant Engineering Inc	Grand Reserve Plans & Plat Re	001-0524-524.3100	1,452.50
01/25/2021	Alliant Engineering Inc	WS Storm Sewer Imporvemem	001-0541-541.6300	1,013.36
Vendor 1817 - Alliant Engineering Inc Total:				5,465.86
Vendor: 1611 - Ameris Bank				
01/25/2021	Ameris Bank	Wire Fee (Leotta)	001-0513-513.4900	15.00
Vendor 1611 - Ameris Bank Total:				15.00
Vendor: 1785 - Axon Enterprise Inc				
01/25/2021	Axon Enterprise Inc	(40) 25 FT Smart Cartridges, X	001-0521-521.5200	1,590.00
Vendor 1785 - Axon Enterprise Inc Total:				1,590.00
Vendor: 00070 - Boulevard Tire Center				
01/25/2021	Boulevard Tire Center	3 Recaps/ 1 Section Repair	402-0534-534.4620	843.00
01/25/2021	Boulevard Tire Center	2 Recaps/1 Repair	402-0534-534.4620	586.88
Vendor 00070 - Boulevard Tire Center Total:				1,429.88
Vendor: 00036 - Bunnell Auto Supply, Inc.				
01/25/2021	Bunnell Auto Supply, Inc.	Wiper Blades	402-0534-534.4620	23.46
01/25/2021	Bunnell Auto Supply, Inc.	Gaskets	001-0549-549.5200	4.18
01/25/2021	Bunnell Auto Supply, Inc.	Mercon	402-0534-534.4620	29.98
01/25/2021	Bunnell Auto Supply, Inc.	Pink Coolant	402-0534-534.4620	89.94
01/25/2021	Bunnell Auto Supply, Inc.	Headlight	402-0534-534.4620	10.66
01/25/2021	Bunnell Auto Supply, Inc.	Hydraulic Oil/Transmission Flu	001-0541-541.4640	116.45
01/25/2021	Bunnell Auto Supply, Inc.	Trailer Jack	404-0535-535.4640	89.37
01/25/2021	Bunnell Auto Supply, Inc.	Chuch HDs/Couplers/Adapter	001-0549-549.5265	142.18
Vendor 00036 - Bunnell Auto Supply, Inc. Total:				506.22
Vendor: 2263 - Charles Strickland				
01/25/2021	Charles Strickland	Safety Footwear Reimburse	404-0535-535.5220	100.00
Vendor 2263 - Charles Strickland Total:				100.00
Vendor: 00051 - Charter Communications Holdings LLC				
01/25/2021	Charter Communications Hold	100 Utility Dr 12/28/20-1/27/	401-0533-533.4100	114.26
01/25/2021	Charter Communications Hold	200 S Church St 1/1/21-1/31/	001-0572-572.4100	113.98
01/15/2021	Charter Communications Hold	201 W Moody Blvd January 2	001-0511-511.4100	76.80
01/15/2021	Charter Communications Hold	201 W Moody Blvd January 2	001-0512-512.4100	232.51
01/15/2021	Charter Communications Hold	201 W Moody Blvd January 2	001-0513-513.4100	292.44
01/15/2021	Charter Communications Hold	201 W Moody Blvd January 2	001-0516-516.4100	35.77
01/15/2021	Charter Communications Hold	201 W Moody Blvd January 2	001-0521-521.4100	291.39
01/15/2021	Charter Communications Hold	201 W Moody Blvd January 2	001-0524-524.4100	178.83
01/15/2021	Charter Communications Hold	201 W Moody Blvd January 2	001-0541-541.4100	35.77

WARRANT

Payment Dates: 1/12/2021 - 1/25/2021

Payment Date	Vendor Name	Description (Item)	Account Number	Amount
01/15/2021	Charter Communications Hold	201 W Moody Blvd January 2	401-0533-533.4100	35.77
01/15/2021	Charter Communications Hold	201 W Moody Blvd January 2	404-0535-535.4100	35.76
Vendor 00051 - Charter Communications Holdings LLC Total:				1,443.28
Vendor: 00320 - Christopher Hughes				
01/25/2021	Christopher Hughes	Fire Inspections	001-0512-512.3401	702.00
01/25/2021	Christopher Hughes	Fire Inspections	001-0524-524.3401	120.00
01/25/2021	Christopher Hughes	Fire Inspections 12/10/20 - 12	001-0512-512.3401	684.00
Vendor 00320 - Christopher Hughes Total:				1,506.00
Vendor: 1843 - Colonial Life & Accident Insurance Company				
01/25/2021	Colonial Life & Accident Insur	December 2020	001-2185000	425.16
Vendor 1843 - Colonial Life & Accident Insurance Company Total:				425.16
Vendor: 1251 - DEX Imaging				
01/25/2021	DEX Imaging	DX14827-06 Overage 10/10/2	001-0513-513.3400	168.28
Vendor 1251 - DEX Imaging Total:				168.28
Vendor: 1261 - DG Hardware, Inc.				
01/25/2021	DG Hardware, Inc.	Soap/Tape/Epoxy	404-0535-535.5200	130.56
01/25/2021	DG Hardware, Inc.	Epoxy	404-0535-535.5200	15.77
01/25/2021	DG Hardware, Inc.	Epoxy	404-0535-535.5200	23.65
01/25/2021	DG Hardware, Inc.	Flex Seal Tape/ Epoxy Paint	404-0535-535.5200	125.93
01/25/2021	DG Hardware, Inc.	Epoxy	404-0535-535.5200	23.65
01/25/2021	DG Hardware, Inc.	Repair Parts for WWTP	404-0535-535.5200	54.50
01/25/2021	DG Hardware, Inc.	Diesel Cans (3)	401-0533-533.5205	68.82
01/25/2021	DG Hardware, Inc.	Toilet Parts for Repair	001-0572-572.4610	36.87
01/25/2021	DG Hardware, Inc.	Nipples Galv/Tee Glv	401-0533-533.5205	22.80
01/25/2021	DG Hardware, Inc.	9 Volt Batteries	402-0534-534.5200	16.31
Vendor 1261 - DG Hardware, Inc. Total:				518.86
Vendor: 00154 - DMS - Bureau of Financial Management Services				
01/25/2021	DMS - Bureau of Financial Ma	Local Services December 202	001-0513-513.4100	52.44
01/25/2021	DMS - Bureau of Financial Ma	Local Services December 202	001-0521-521.4100	17.48
01/25/2021	DMS - Bureau of Financial Ma	Local Services December 202	001-0541-541.4100	17.48
01/25/2021	DMS - Bureau of Financial Ma	Local Services December 202	401-0533-533.4100	52.90
01/25/2021	DMS - Bureau of Financial Ma	Local Services December 202	402-0534-534.4100	17.48
01/25/2021	DMS - Bureau of Financial Ma	Local Services December 202	404-0535-535.4100	43.70
01/25/2021	DMS - Bureau of Financial Ma	Long Distance Service Decem	001-0521-521.4100	0.06
01/25/2021	DMS - Bureau of Financial Ma	Long Distance Service Decem	401-0533-533.4100	0.13
Vendor 00154 - DMS - Bureau of Financial Management Services Total:				201.67
Vendor: 2295 - Enterprise FM Trust - Enterprise Fleet Management Customer Billing				
01/25/2021	Enterprise FM Trust - Enterpri	Lease	001-0521-521.4400	32,707.70
01/25/2021	Enterprise FM Trust - Enterpri	Capitalized Price Reduction	001-0521-521.4400	22,105.24
01/25/2021	Enterprise FM Trust - Enterpri	Registration	001-0521-521.4900	470.20
01/25/2021	Enterprise FM Trust - Enterpri	Vehicle Maintenance 1/1/21-	401-0533-533.4620	637.38
01/25/2021	Enterprise FM Trust - Enterpri	Vehicle Maintenance 1/1/21-	404-0535-535.4620	637.38
Vendor 2295 - Enterprise FM Trust - Enterprise Fleet Management Customer Billing Total:				56,557.90
Vendor: 00177 - Environmental Land Services				
01/25/2021	Environmental Land Services	Solid Waste Dumping 1/4/21-	402-0534-534.3400	3,393.70
01/25/2021	Environmental Land Services	Solid Waste Dumping 1/8/21-	402-0534-534.3400	4,043.86
Vendor 00177 - Environmental Land Services Total:				7,437.56
Vendor: 00186 - Expert Chemical Sales & Service LLC				
01/25/2021	Expert Chemical Sales & Servi	Paper Towel (10 Cases)/Toilet	001-0572-572.5200	429.00
Vendor 00186 - Expert Chemical Sales & Service LLC Total:				429.00
Vendor: 2268 - Fabian Rosado				
01/25/2021	Fabian Rosado	Safety Footwear Reimburse	404-0535-535.5220	100.00
Vendor 2268 - Fabian Rosado Total:				100.00
Vendor: 2178 - Federal Eastern International LLC				
01/25/2021	Federal Eastern International	PLT451SCFQ-5x8 speed plate	001-0521-521.5220	484.00
01/25/2021	Federal Eastern International	GD2M00410J-Guardian Outer	001-0521-521.5220	540.00
01/25/2021	Federal Eastern International	PLT451SCFQ-5x8 speed plate	001-0521-521.5220	1,452.00

WARRANT

Payment Dates: 1/12/2021 - 1/25/2021

Payment Date	Vendor Name	Description (Item)	Account Number	Amount
01/25/2021	Federal Eastern International	HL6AXABVOM-AXII with (2) co	001-0521-521.5220	1,475.44
01/25/2021	Federal Eastern International	HL6AXABVOM-AXII with (1) co	001-0521-521.5220	3,948.00
Vendor 2178 - Federal Eastern International LLC Total:				7,899.44
Vendor: 00189 - Ferguson Enterprises, Inc.				
01/25/2021	Ferguson Enterprises, Inc.	Hydrant Riser - Hymon Circle	401-0533-533.5205	456.15
01/25/2021	Ferguson Enterprises, Inc.	Part for Inventory	401-0533-533.5264	612.70
01/25/2021	Ferguson Enterprises, Inc.	Part for Inventory	404-0535-535.5264	612.70
01/25/2021	Ferguson Enterprises, Inc.	LF 1 T441-444--NL SERV TEE	401-0533-533.5205	40.75
01/25/2021	Ferguson Enterprises, Inc.	Misc Operating Supplies	401-0533-533.5205	2,855.11
01/25/2021	Ferguson Enterprises, Inc.	Misc Operating Supplies	401-0533-533.5205	155.76
Vendor 00189 - Ferguson Enterprises, Inc. Total:				4,733.17
Vendor: 00199 - Flagler County Board of County Commissioners				
01/25/2021	Flagler County Board of Count	Public Works-Fuel Charges No	001-0541-541.5210	146.68
01/25/2021	Flagler County Board of Count	Solid Waste Fuel Charges Nov	402-0534-534.5210	1,708.76
01/25/2021	Flagler County Board of Count	Water - Fuel Charges Novemb	401-0533-533.5210	267.55
Vendor 00199 - Flagler County Board of County Commissioners Total:				2,122.99
Vendor: 00230 - Flagler Humane Society				
01/25/2021	Flagler Humane Society	Animal Control Dec 2020/Inta	001-0562-562.3402	1,886.67
Vendor 00230 - Flagler Humane Society Total:				1,886.67
Vendor: 2123 - Florida Georgia Aquatic Services LLC				
01/25/2021	Florida Georgia Aquatic Servic	Lake Lucile Monthly Service O	001-0572-572.4900	82.50
01/25/2021	Florida Georgia Aquatic Servic	Lake Lucile Monthly Service N	001-0572-572.4900	82.50
01/25/2021	Florida Georgia Aquatic Servic	Lake Lucile Monthly Service D	001-0572-572.4900	82.50
01/25/2021	Florida Georgia Aquatic Servic	Lake Lucile Monthly Service Ja	001-0572-572.4900	82.50
Vendor 2123 - Florida Georgia Aquatic Services LLC Total:				330.00
Vendor: 00248 - Florida Power & Light				
01/25/2021	Florida Power & Light	37390-07957 December 2020	001-0541-541.4300	3,430.71
01/25/2021	Florida Power & Light	37400-05982 December 2020	001-0541-541.4300	156.84
01/25/2021	Florida Power & Light	09445-94365 December 2020	404-0535-535.4300	14.10
01/25/2021	Florida Power & Light	23515-07823 December 2020	401-0533-533.4300	13.65
01/25/2021	Florida Power & Light	14322-90094 December 2020	001-0572-572.4300	32.03
01/25/2021	Florida Power & Light	66101-01831 December 2020	001-0572-572.4300	109.07
01/25/2021	Florida Power & Light	01235-95431 December 2020	001-0521-521.4300	10.20
01/25/2021	Florida Power & Light	01408-42220 December 2020	404-0535-535.4300	80.70
01/25/2021	Florida Power & Light	05365-06116 December 2020	404-0535-535.4300	18.58
01/25/2021	Florida Power & Light	08857-07703 December 2020	401-0533-533.4300	3,353.35
01/25/2021	Florida Power & Light	19639-02331 December 2020	001-0521-521.4300	10.20
01/25/2021	Florida Power & Light	24515-76322 December 2020	001-0572-572.4300	25.31
01/25/2021	Florida Power & Light	25840-57588 December 2020	001-0541-541.4300	11.85
01/25/2021	Florida Power & Light	26391-00821 December 2020	404-0535-535.4300	20.95
01/25/2021	Florida Power & Light	28635-95142 December 2020	001-0572-572.4300	51.13
01/25/2021	Florida Power & Light	29732-82177 December 2020	001-0521-521.4300	10.20
01/25/2021	Florida Power & Light	34080-03816 December 2020	404-0535-535.4300	66.54
01/25/2021	Florida Power & Light	38244-16469 December 2020	404-0535-535.4300	158.85
01/25/2021	Florida Power & Light	39472-13538 December 2020	404-0535-535.4300	11.65
01/25/2021	Florida Power & Light	56811-06810 December 2020	001-0541-541.4300	175.78
01/25/2021	Florida Power & Light	56821-04848 December 2020	001-0541-541.4300	22.86
01/25/2021	Florida Power & Light	56831-02874 December 2020	001-0541-541.4300	68.53
01/25/2021	Florida Power & Light	59268-64496 December 2020	401-0533-533.4300	80.22
01/25/2021	Florida Power & Light	60520-97182 December 2020	001-0521-521.4300	10.20
01/25/2021	Florida Power & Light	66311-06884 December 2020	001-0541-541.4300	39.46
01/25/2021	Florida Power & Light	67468-67586 December 2020	001-0541-541.4300	11.65
01/25/2021	Florida Power & Light	68117-21478 December 2020	001-0521-521.4300	10.20
01/25/2021	Florida Power & Light	76171-09884 December 2020	404-0535-535.4300	61.91
01/25/2021	Florida Power & Light	79034-46115 December 2020	001-0521-521.4300	10.20
01/25/2021	Florida Power & Light	82864-01883 December 2020	404-0535-535.4300	108.88
01/25/2021	Florida Power & Light	93326-99348 December 2020	001-0521-521.4300	10.20

WARRANT

Payment Dates: 1/12/2021 - 1/25/2021

Payment Date	Vendor Name	Description (Item)	Account Number	Amount
01/25/2021	Florida Power & Light	95527-02467 December 2020	404-0535-535.4300	12.15
		Vendor 00248 - Florida Power & Light	Total:	8,208.15
Vendor: 1326 - Fortiline Waterworks				
01/25/2021	Fortiline Waterworks	1" ADPT PJCFEM	401-0533-533.5205	115.40
01/25/2021	Fortiline Waterworks	1" SCH80 PVC CAP	401-0533-533.5205	8.95
01/25/2021	Fortiline Waterworks	1" ADPT PJCFEM	404-0535-535.5200	115.40
01/25/2021	Fortiline Waterworks	1" SCH80 PVC CAP	404-0535-535.5200	8.95
01/25/2021	Fortiline Waterworks	Adapters	401-0533-533.5205	244.32
01/25/2021	Fortiline Waterworks	Adapters	401-0533-533.5205	-172.74
01/25/2021	Fortiline Waterworks	Adapters	404-0535-535.5200	-172.74
01/25/2021	Fortiline Waterworks	Adapters	404-0535-535.5200	244.32
		Vendor 1326 - Fortiline Waterworks Total:		391.86
Vendor: 00425 - Gannett Media Corp				
01/25/2021	Gannett Media Corp	Ord 2020-31 & Ord 2020-32	001-0512-512.4800	83.46
		Vendor 00425 - Gannett Media Corp	Total:	83.46
Vendor: 00167 - Hawkins Inc				
01/25/2021	Hawkins Inc	WWTP Chemicals	404-0535-535.5200	480.00
01/25/2021	Hawkins Inc	WWTP Chemicals	404-0535-535.5200	480.00
01/25/2021	Hawkins Inc	WTP Chemicals	401-0533-533.5205	1,438.03
		Vendor 00167 - Hawkins Inc Total:		2,398.03
Vendor: 1807 - IMulchFL Inc				
01/25/2021	IMulchFL Inc	Bulk Playgroundl Mulch	001-0541-541.5200	4,200.00
		Vendor 1807 - IMulchFL Inc Total:		4,200.00
Vendor: 2267 - Lloyd Vince Smith				
01/25/2021	Lloyd Vince Smith	CDL License Renewal Reimbur	001-0541-541.5500	90.75
01/25/2021	Lloyd Vince Smith	Safety Footwear Reimburse	001-0541-541.5220	49.84
		Vendor 2267 - Lloyd Vince Smith Total:		140.59
Vendor: 1168 - Lowes Home Centers, Inc.				
01/25/2021	Lowes Home Centers, Inc.	Car Maintenance/Cleaning Su	001-0572-572.4620	49.75
		Vendor 1168 - Lowes Home Centers, Inc. Total:		49.75
Vendor: 1896 - Michael Leo Dove				
01/25/2021	Michael Leo Dove	Building Inspections 12/17/20	001-0524-524.3401	1,710.00
		Vendor 1896 - Michael Leo Dove Total:		1,710.00
Vendor: 2299 - MLG Municipal Services LLC				
01/25/2021	MLG Municipal Services LLC	Building Official Monthly Pay J	001-0524-524.3401	2,400.00
		Vendor 2299 - MLG Municipal Services LLC Total:		2,400.00
Vendor: 00436 - Nextran				
01/25/2021	Nextran	Pivot MTG/Wiper Motor/Arm	402-0534-534.4620	568.09
		Vendor 00436 - Nextran Total:		568.09
Vendor: 1467 - Nicholson A/C & Heating, Inc.				
01/25/2021	Nicholson A/C & Heating, Inc.	Ice Machine Lease January 20	001-0541-541.4400	130.00
		Vendor 1467 - Nicholson A/C & Heating, Inc. Total:		130.00
Vendor: 1639 - O'reilly Automotive Inc				
01/25/2021	O'reilly Automotive Inc	Online Training Class	001-0549-549.5500	39.99
01/25/2021	O'reilly Automotive Inc	Online Training Class	001-0549-549.5500	39.99
		Vendor 1639 - O'reilly Automotive Inc Total:		79.98
Vendor: 00459 - ORMOND SEPTIC SYSTEMS				
01/25/2021	ORMOND SEPTIC SYSTEMS	Dewatering Box Maintenance	404-0535-535.3400	1,500.00
		Vendor 00459 - ORMOND SEPTIC SYSTEMS	Total:	1,500.00
Vendor: 2179 - Patricks Uniforms of Florida Inc				
01/25/2021	Patricks Uniforms of Florida In	Officer Dan Toblin's Uniform	001-0521-521.5220	247.01
		Vendor 2179 - Patricks Uniforms of Florida Inc Total:		247.01
Vendor: 00465 - Pitney Bowes Global Financial Services LLC				
01/25/2021	Pitney Bowes Global Financial	Postage Meter/Inserter Lease	401-0533-533.4400	654.20

WARRANT

Payment Dates: 1/12/2021 - 1/25/2021

Payment Date	Vendor Name	Description (Item)	Account Number	Amount
01/25/2021	Pitney Bowes Global Financial	Postage Meter/Inserter Lease	404-0535-535.4400	654.19
	Vendor 00465 - Pitney Bowes Global Financial Services LLC			Total: 1,308.39
Vendor: 00480 - Pitney Bowes Purchase Power				
01/25/2021	Pitney Bowes Purchase Power	Postage Usage	001-0512-512.4200	12.20
01/25/2021	Pitney Bowes Purchase Power	Postage Usage	001-0513-513.4200	146.98
01/25/2021	Pitney Bowes Purchase Power	Postage Usage	001-0521-521.4200	10.55
01/25/2021	Pitney Bowes Purchase Power	Postage Usage	001-0524-524.4200	27.60
01/25/2021	Pitney Bowes Purchase Power	Postage Usage	401-0533-533.4200	79.73
01/25/2021	Pitney Bowes Purchase Power	Postage Usage	402-0534-534.4200	77.99
01/25/2021	Pitney Bowes Purchase Power	Postage Usage	404-0535-535.4200	79.73
	Vendor 00480 - Pitney Bowes Purchase Power Total:			434.78
Vendor: 00477 - Preferred Governmental Insurance Trust				
01/25/2021	Preferred Governmental Insur	PGIT W/C February 2021 Insta	001-2182000	5,617.33
	Vendor 00477 - Preferred Governmental Insurance Trust Total:			5,617.33
Vendor: 00510 - Ring Power Corporation				
01/25/2021	Ring Power Corporation	Electric Fuel Pump	001-0541-541.4640	382.05
01/25/2021	Ring Power Corporation	Suppressor/Washer/Screw	001-0541-541.4640	37.69
	Vendor 00510 - Ring Power Corporation			Total: 419.74
Vendor: 2402 - Rodney Geer				
01/25/2021	Rodney Geer	Safety Footwear Reimburse	001-0572-572.5220	100.00
	Vendor 2402 - Rodney Geer Total:			100.00
Vendor: 1687 - Rush Truck Centers of Florida Inc				
01/25/2021	Rush Truck Centers of Florida	Windshield Wiper Arm	402-0534-534.4620	185.90
	Vendor 1687 - Rush Truck Centers of Florida Inc Total:			185.90
Vendor: 2288 - SMA Healthcare Inc				
01/25/2021	SMA Healthcare Inc	Commission Advance Food	001-0511-511.4900	560.00
	Vendor 2288 - SMA Healthcare Inc Total:			560.00
Vendor: 00544 - SOFTWARE HOUSE INTERNATIONAL INC				
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC ATP	001-0511-511.3400	93.00
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC G3	001-0511-511.3400	1,075.80
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC G3	001-0512-512.3400	645.48
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC ATP	001-0512-512.3400	55.80
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC G3	001-0513-513.3400	1,506.12
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC ATP	001-0513-513.3400	130.20
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC EO2	001-0514-514.3409	73.32
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC ATP	001-0514-514.3409	18.60
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC G3	001-0516-516.3400	430.32
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC ATP	001-0516-516.3400	37.20
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC ATP	001-0521-521.3400	316.20
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC G3	001-0521-521.3400	3,657.72
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC ATP	001-0524-524.3400	74.40
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC G3	001-0524-524.3400	860.64
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC ATP	001-0541-541.3400	29.76
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC G3	001-0541-541.3400	344.26
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC G3	001-0549-549.3400	215.16
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC ATP	001-0549-549.3400	18.60
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC ATP	001-0572-572.3400	37.20
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC G3	001-0572-572.3400	215.16
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC EO2	001-0572-572.3400	73.32
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC G3	401-0533-533.3401	1,118.83
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC ATP	401-0533-533.3401	115.32
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC EO2	401-0533-533.3401	73.32
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC ATP	401-0535-535.3400	78.12
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC G3	401-0535-535.3400	903.67
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC ATP	402-0534-534.3400	55.80
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC G3	402-0534-534.3400	215.16
01/25/2021	SOFTWARE HOUSE INTERNATI	Office 365 GCC EO2	402-0534-534.3400	146.64
	Vendor 00544 - SOFTWARE HOUSE INTERNATIONAL INC			Total: 12,615.12

WARRANT

Payment Dates: 1/12/2021 - 1/25/2021

Payment Date	Vendor Name	Description (Item)	Account Number	Amount
Vendor: 00537 - Sun Country Termite & Pest Control				
01/25/2021	Sun Country Termite & Pest C	Joanne B King Park 1/4/21	001-0572-572.3400	40.00
01/25/2021	Sun Country Termite & Pest C	Edward Johnson Park 1/4/21	001-0572-572.3400	75.00
01/25/2021	Sun Country Termite & Pest C	Carver Football Field 1/4/21	001-0572-572.3400	75.00
01/25/2021	Sun Country Termite & Pest C	Jackson Park 1/4/21	001-0572-572.3400	30.00
01/25/2021	Sun Country Termite & Pest C	Heritage Park 1/4/21	001-0572-572.3400	25.00
01/25/2021	Sun Country Termite & Pest C	City Hall 1/7/21	001-0519-519.3401	150.00
01/25/2021	Sun Country Termite & Pest C	Coquina Building 1/7/21	001-0572-572.3400	37.00
Vendor 00537 - Sun Country Termite & Pest Control Total:				432.00
Vendor: 00566 - Sunshine State One Call of Florida, Inc				
01/25/2021	Sunshine State One Call of Flo	Monthly Assessment Billing D	401-0533-533.3401	21.00
01/25/2021	Sunshine State One Call of Flo	Monthly Assessment Billing D	404-0535-535.3400	20.99
Vendor 00566 - Sunshine State One Call of Florida, Inc Total:				41.99
Vendor: 00555 - Sunstate Meter & Supply Inc				
01/25/2021	Sunstate Meter & Supply Inc	Meter Boxes & Lids	401-0533-533.5264	621.00
01/25/2021	Sunstate Meter & Supply Inc	3/4 X 1/8" RUBBER CONN WA	401-0533-533.5264	7.50
01/25/2021	Sunstate Meter & Supply Inc	12X17X6 EXTENSION ONLY	401-0533-533.5264	30.00
01/25/2021	Sunstate Meter & Supply Inc	SINGLE BLACK METER BOXES	401-0533-533.5264	221.40
01/25/2021	Sunstate Meter & Supply Inc	METER 5/8 X 3/4 T10 METER	401-0533-533.5264	2,434.25
01/25/2021	Sunstate Meter & Supply Inc	SINGLE BLACK METER BOXES	404-0535-535.5264	221.40
01/25/2021	Sunstate Meter & Supply Inc	3/4 X 1/8" RUBBER CONN WA	404-0535-535.5264	7.50
01/25/2021	Sunstate Meter & Supply Inc	12X17X6 EXTENSION ONLY	404-0535-535.5264	30.00
01/25/2021	Sunstate Meter & Supply Inc	METER 5/8 X 3/4 T10 METER	404-0535-535.5264	2,434.25
Vendor 00555 - Sunstate Meter & Supply Inc Total:				6,007.30
Vendor: 1901 - Traffic Supplies & Distribution LLC				
01/25/2021	Traffic Supplies & Distribution	Barricades	001-0541-541.5310	745.92
Vendor 1901 - Traffic Supplies & Distribution LLC Total:				745.92
Vendor: 00604 - Tyler Technologies				
01/25/2021	Tyler Technologies	Insite Transaction Fees 10/1/2	401-0533-533.4900	1,245.42
01/25/2021	Tyler Technologies	Insite Transaction Fees 10/1/2	402-0534-534.4900	1,245.41
01/25/2021	Tyler Technologies	Insite Transaction Fees 10/1/2	404-0535-535.4900	1,245.42
01/25/2021	Tyler Technologies	Utility Billing Subscription	401-0533-533.4900	56.80
01/25/2021	Tyler Technologies	Utility Billing Subscription	404-0535-535.4900	56.80
Vendor 00604 - Tyler Technologies Total:				3,849.85
Vendor: 00606 - UniFirst Corporation				
01/25/2021	UniFirst Corporation	Uniform Rental/Mops & Mats	001-0541-541.5220	28.38
01/25/2021	UniFirst Corporation	Uniform Rental/Mops & Mats	001-0549-549.5220	21.96
01/25/2021	UniFirst Corporation	Uniform Rental/Mops & Mats	001-0572-572.5200	13.08
01/25/2021	UniFirst Corporation	Uniform Rental/Mops & Mats	001-0572-572.5220	22.78
01/25/2021	UniFirst Corporation	Uniform Rental/Mops & Mats	401-0533-533.5220	18.59
01/25/2021	UniFirst Corporation	Uniform Rental/Mops & Mats	402-0534-534.5220	17.56
01/25/2021	UniFirst Corporation	Uniform Rental/Mops & Mats	404-0535-535.5220	10.84
01/25/2021	UniFirst Corporation	Uniform Rental	404-0535-535.5220	16.99
01/25/2021	UniFirst Corporation	Uniform Rental	001-0541-541.5220	28.38
01/25/2021	UniFirst Corporation	Uniform Rental	001-0549-549.5220	12.46
01/25/2021	UniFirst Corporation	Uniform Rental	001-0572-572.5200	13.08
01/25/2021	UniFirst Corporation	Uniform Rental	001-0572-572.5220	22.78
01/25/2021	UniFirst Corporation	Uniform Rental	401-0533-533.5220	18.59
01/25/2021	UniFirst Corporation	Uniform Rental	402-0534-534.5220	17.56
01/25/2021	UniFirst Corporation	Uniform Rental	404-0535-535.5220	10.84
01/25/2021	UniFirst Corporation	Uniform Rental	404-0535-535.5220	16.99
01/25/2021	UniFirst Corporation	Uniform Rental/Mops & Mats	001-0541-541.5220	28.38
01/25/2021	UniFirst Corporation	Uniform Rental/Mops & Mats	001-0549-549.5220	12.46
01/25/2021	UniFirst Corporation	Uniform Rental/Mops & Mats	001-0572-572.5200	13.08
01/25/2021	UniFirst Corporation	Uniform Rental/Mops & Mats	001-0572-572.5220	22.78
01/25/2021	UniFirst Corporation	Uniform Rental/Mops & Mats	401-0533-533.5220	18.59
01/25/2021	UniFirst Corporation	Uniform Rental/Mops & Mats	402-0534-534.5220	23.86
01/25/2021	UniFirst Corporation	Uniform Rental/Mops & Mats	404-0535-535.5220	10.84
01/25/2021	UniFirst Corporation	Uniform Rental	404-0535-535.5220	16.99

WARRANT

Payment Dates: 1/12/2021 - 1/25/2021

Payment Date	Vendor Name	Description (Item)	Account Number	Amount
01/25/2021	UniFirst Corporation	Uniform Rental/ Mats & Mops	001-0541-541.5220	28.38
01/25/2021	UniFirst Corporation	Uniform Rental/ Mats & Mops	001-0549-549.5220	12.46
01/25/2021	UniFirst Corporation	Uniform Rental/ Mats & Mops	001-0572-572.5200	13.08
01/25/2021	UniFirst Corporation	Uniform Rental/ Mats & Mops	001-0572-572.5220	22.78
01/25/2021	UniFirst Corporation	Uniform Rental/ Mats & Mops	401-0533-533.5220	18.59
01/25/2021	UniFirst Corporation	Uniform Rental/ Mats & Mops	402-0534-534.5220	17.56
01/25/2021	UniFirst Corporation	Uniform Rental/ Mats & Mops	404-0535-535.5220	10.84
Vendor 00606 - UniFirst Corporation Total:				561.53
Vendor: 2389 - Victor Leotta				
01/25/2021	Victor Leotta	Data Res & Acq/LDC Analysis	001-0552-552.3100	7,250.00
Vendor 2389 - Victor Leotta Total:				7,250.00
Vendor: 00626 - Volusia and Flagler Police Chiefs' Association				
01/25/2021	Volusia and Flagler Police Chie	Active Member Dues 2021	001-0521-521.5400	150.00
Vendor 00626 - Volusia and Flagler Police Chiefs' Association Total:				150.00
Vendor: 2114 - WB Mason				
01/25/2021	WB Mason	Desk Calander/Binder Clips/C	001-0541-541.5100	7.31
Vendor 2114 - WB Mason Total:				7.31
Vendor: 00268 - Wells Fargo Vndor Fin Serv				
01/25/2021	Wells Fargo Vndor Fin Serv	450-7740208-004 12/12/20-1	001-0512-512.4400	110.99
01/25/2021	Wells Fargo Vndor Fin Serv	450-7740208-004 2020 Perso	001-0512-512.4400	107.61
01/25/2021	Wells Fargo Vndor Fin Serv	450-7740208-004 12/12/20-1	001-0513-513.4400	110.99
01/25/2021	Wells Fargo Vndor Fin Serv	450-7740208-004 2020 Perso	001-0513-513.4400	107.61
01/25/2021	Wells Fargo Vndor Fin Serv	450-7740208-004 2020 Perso	001-0521-521.4400	107.61
01/25/2021	Wells Fargo Vndor Fin Serv	450-7740208-004 12/12/20-1	001-0521-521.4400	110.99
01/25/2021	Wells Fargo Vndor Fin Serv	450-7740208-004 12/12/20-1	001-0524-524.4400	111.00
01/25/2021	Wells Fargo Vndor Fin Serv	450-7740208-004 2020 Perso	001-0524-524.4400	49.71
Vendor 00268 - Wells Fargo Vndor Fin Serv Total:				816.51
Vendor: 1509 - William Baker				
01/25/2021	William Baker	Safety Footwear Reimbursme	401-0533-533.5220	100.00
Vendor 1509 - William Baker Total:				100.00
Grand Total:				160,651.45

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	116,814.86
401 - WATER	18,836.18
402 - SOLID WASTE	13,466.09
404 - SEWER	11,534.32
Grand Total:	160,651.45

Account Summary

Account Number	Account Name	Payment Amount
001-0511-511.3400	Other Contract Services	1,168.80
001-0511-511.4100	Communications Expens	76.80
001-0511-511.4900	Other Current Chgs & O	560.00
001-0512-512.3400	Other Contracted Servic	701.28
001-0512-512.3401	Fire Inspection Exp.	1,386.00
001-0512-512.4100	Communications Expens	232.51
001-0512-512.4200	Postage	12.20
001-0512-512.4400	Rentals/Leases	218.60
001-0512-512.4800	Advertising	83.46
001-0513-513.3400	Other Contract Services	1,804.60
001-0513-513.4100	Communications Expens	344.88
001-0513-513.4200	Postage	146.98
001-0513-513.4400	Rental / Lease Expense	218.60
001-0513-513.4900	Other Current Chgs - Ad	15.00
001-0514-514.3409	Other Contract Services	91.92
001-0516-516.3400	Other Contract Services	467.52
001-0516-516.4100	Communications Expens	35.77
001-0519-519.3401	Other Contractual Servic	150.00
001-0521-521.3400	Other Contract Services	3,973.92
001-0521-521.4100	Communications Expens	308.93
001-0521-521.4200	Postage	10.55
001-0521-521.4300	Utility - Public Services	71.40
001-0521-521.4400	Rental / Lease Expense	55,031.54
001-0521-521.4900	Other Current Chgs & O	470.20
001-0521-521.5200	Operating Supplies	1,590.00
001-0521-521.5220	Uniforms Exp	8,146.45
001-0521-521.5400	Memberships, Publicatio	150.00
001-0524-524.3100	Professional Services Ex	4,452.50
001-0524-524.3400	Other Contract Services	935.04
001-0524-524.3401	Bldg / Fire Inspection Ex	4,230.00
001-0524-524.4100	Communications Expens	178.83
001-0524-524.4200	Postage	27.60
001-0524-524.4400	Rental / Lease Expense	160.71
001-0541-541.3400	Other Contract Services	374.02
001-0541-541.4100	Communications Expens	53.25
001-0541-541.4300	Utility - Public Services	3,917.68
001-0541-541.4400	Rental / Lease Expense	130.00
001-0541-541.4640	Equipment Repair & Mai	793.08
001-0541-541.5100	Office Supplies Expenses	7.31
001-0541-541.5200	Operating Supplies	4,200.00
001-0541-541.5210	Fuel	146.68
001-0541-541.5220	Uniforms Exp	163.36
001-0541-541.5310	Signage	745.92
001-0541-541.5500	Training	90.75
001-0541-541.6300	Improvements - Other T	1,013.36
001-0549-549.3400	Other Contract	233.76
001-0549-549.5200	Operating Supplies	4.18
001-0549-549.5220	Uniforms	59.34
001-0549-549.5265	Tools	142.18

Account Summary

Account Number	Account Name	Payment Amount
001-0549-549.5500	Training	79.98
001-0552-552.3100	Professional Services	7,250.00
001-0562-562.3402	Humane Society Contrac	1,886.67
001-0572-572.3400	Other Contract Services	607.68
001-0572-572.4100	Communications Expens	113.98
001-0572-572.4300	Utility - Public Services	217.54
001-0572-572.4610	Repair / Maint - Bldgs	36.87
001-0572-572.4620	Repair / Maint - Vehicles	49.75
001-0572-572.4900	Other Current Chgs & O	330.00
001-0572-572.5200	Operating Supplies	481.32
001-0572-572.5220	Uniforms Exp	191.12
001-2182000	WC Payable	5,617.33
001-2185000	125 Plans Employee Pay	425.16
401-0533-533.3401	Other Contract Services	1,928.47
401-0533-533.4100	Communications Expens	203.06
401-0533-533.4200	Postage	79.73
401-0533-533.4300	Utility - Public Services	3,447.22
401-0533-533.4400	Rental / Lease Expense	654.20
401-0533-533.4620	Repair / Maint - Vehicles	637.38
401-0533-533.4900	Other Current Chgs & O	1,302.22
401-0533-533.5205	Operating Supplies Exp -	5,233.35
401-0533-533.5210	Fuel	267.55
401-0533-533.5220	Uniforms Exp	174.36
401-0533-533.5264	Small Equipment Purcha	3,926.85
401-0535-535.3400	Other Contract Services	981.79
402-0534-534.3400	Other Contract Services	7,855.16
402-0534-534.4100	Communications - Solid	17.48
402-0534-534.4200	Postage - Solid Waste	77.99
402-0534-534.4620	Repair/Maint Vehicles -	2,468.44
402-0534-534.4900	Other Current Charges -	1,245.41
402-0534-534.5200	Operating Supplies	16.31
402-0534-534.5210	Fuel	1,708.76
402-0534-534.5220	Uniforms - Solid Waste	76.54
404-0535-535.3400	Other Contractual Servic	2,908.49
404-0535-535.4100	Communications	79.46
404-0535-535.4200	Postage	79.73
404-0535-535.4300	Utilities	554.31
404-0535-535.4400	Rentals/Leases	654.19
404-0535-535.4620	Repairs & Maint. - Vehicl	736.38
404-0535-535.4640	Repairs & Maint. - Equip	89.37
404-0535-535.4900	Other Current Charges &	1,302.22
404-0535-535.5200	Operating Supplies	1,529.99
404-0535-535.5220	Uniforms	294.33
404-0535-535.5264	Small Equipment	3,305.85
	Grand Total:	160,651.45

Project Account Summary

Project Account Key	Payment Amount
None	160,651.45
Grand Total:	160,651.45

Completed by:


Approved by:




City of Bunnell, Florida

ATTACHMENTS:

Description

Proposed Minutes

Type

Minutes

CATHERINE D. ROBINSON
MAYOR

JOHN ROGERS
VICE-MAYOR

DR. ALVIN B. JACKSON, JR
CITY MANAGER



Crossroads of Flagler County

BUNNELL CITY COMMISSION MINUTES

Monday, January 11, 2021

Join Zoom Meeting <http://bunnellcity.us/meeting>

7:00 PM

201 West Moody Boulevard,
City Commission Chambers - Building 3
Bunnell, FL 32110

COMMISSIONERS:

BILL BAXLEY

DONNIE NOBLES

TONYA GORDON

A. Call Meeting to Order and Pledge Allegiance to the Flag

Mayor Robinson called the meeting to order at 7:00 PM. It was determined there was a quorum physically present at the meeting. There were no Commissioners requesting telephonic participation due to extraordinary circumstances.

A.1. To Join the Zoom Meeting

Roll Call: Mayor Catherine Robinson; Vice Mayor John Rogers; Commissioner Donnie Nobles; Commissioner Tonya Gordon

Present: City Manager Alvin Jackson; Deputy Clerk Bridgitte Gunnells

Present Via Zoom: City Attorney Nancy Stuparich;
Finance Director Shanea Stankiewicz; Clerk Kristen Bates;

Excused: Commissioner Baxley

Mayor then led the Pledge of Allegiance.

Invocation for our Military Troops and National Leaders

Invocation was led by Vice Mayor Rogers.

B. Introductions, Commendations, Proclamations, and Presentations:

B.1. Proclamation: Human Trafficking Awareness Month

Mayor Robinson read the Proclamation into record. Denna Johnson from the Freedom 7 Human Trafficking Task Force was on the Zoom meeting and thanked the City of Bunnell for their support in bringing awareness to this issue.

B.2. Proclamation: Stalking Awareness Month

Mayor Robinson read the Proclamation into record. Gary Perkins from Family Life Center thanked the Mayor and City of Bunnell for bringing awareness to stalking and domestic violence.

C. Consent Agenda:

C.1. Approval of Warrant

- a. January 11, 2021 Warrant

C.2. Approval of Minutes

- a. December 21, 2020 City Commission Meeting Minutes

C.3. Request Approval to Apply for a Waiver to the Annual Wastewater Treatment Facility Fee

C.4. Request Approval to Amend and Renew The Letter Agreement for Pace Analytical Laboratory Services

C.5. Tyler Technologies Software as a Service Agreement

C.6. Letter of Support for the Kings Road Historic District.

Motion: Approve the Consent Agenda.

Motion By: Vice Mayor Rogers

Second By: Commissioner Gordon

Board Discussion: Commissioner Nobles asked about the request for the letter of support for Kings Road. Ed Siarkowicz, President of Flagler County Historical Society gave an overview and historical significance of the properties and proposed project.

Public Discussion: None

Vote: Motion carried unanimously

D. Public Comments:

Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

None

E. Ordinances: (Legislative):

E.1. Ordinance 2020-31: Request Changing the Future Land Use Element of the City of Bunnell Comprehensive Plan Relative to Certain Real Property Containing Approximately 3.30 Acres, own by Mary Gallino, and Unaddressed Parcel Bearing from City of Bunnell Single Family Low Density to City of Bunnell Industrial Future Land Use Designation - Second Reading.

City Attorney Nancy Stuparich read short title into record.

Motion: Adopt Ordinance 2020-31: Request Changing the Future Land Use Element of the City of Bunnell Comprehensive Plan Relative to Certain Real Property Containing Approximately 3.30 Acres, own by Mary Gallino, and Unaddressed Parcel Bearing from City of Bunnell Single Family Low Density to City of Bunnell Industrial Future Land Use Designation - Second Reading.

Motion By: Commissioner Gordon

Second By: Vice Mayor Rogers

Board Discussion: Commissioner Nobles question what would be built on the property. Community Development Director Rodney Lucas stated it was going to be one structure with four units- two units will be used for manufacturing and two units rented to other businesses.

Public Discussion: None

Vote: Motion carried unanimously

E.2. Ordinance 2020-32 Request to Change the Zoning Designation of Real Property Totalling Approximately 1.21 Acres in Size Located at 400 Hibiscus

Avenue, own by Beatriz Eugenia Gonzalez, Bearing Parcel ID: 14-12-30-3750-000D0-0000, Bunnell City Limits from R-1, Single Family Residential District to City of Bunnell, L-1, Light Industrial District Use Designation - Second Reading.

City Attorney Nancy Stuparich read short title into record.

Motion: Adopt Ordinance 2020-32 Request to Change the Zoning Designation of Real Property Totaling Approximately 1.21 Acres in Size Located at 400 Hibiscus Avenue, own by Beatriz Eugenia Gonzalez, Bearing Parcel ID: 14-12-30-3750-000D0-0000, Bunnell City Limits from R-1, Single Family Residential District to City of Bunnell, L-1, Light Industrial District Use Designation - Second Reading.

Motion By: Vice Mayor Rogers

Second By: Commissioner Nobles

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously

E.3. Ordinance 2021-01 Request to Voluntary Annex Approximately 5.0 Acres, owned by Anthony Diefendorf, Bearing Parcel ID: 21-13-31-0650-000D0-0030, 120 E. Twin Lakes Road into the City of Bunnell - First Reading.

City Attorney Nancy Stuparich read short title into record.

Motion: Approve Ordinance 2021-01 Request to Voluntary Annex Approximately 5.0 Acres, owned by Anthony Diefendorf, Bearing Parcel ID: 21-13-31-0650-000D0-0030, 120 E. Twin Lakes Road into the City of Bunnell - First Reading.

Motion By: Vice Mayor Rogers

Second By: Commissioner Gordon

Board Discussion: Commissioner Gordon stated this property was 10 miles outside the City core area and the City Police will be required to respond to all calls for service in this area. Mayor Robinson stated the City has an interlocal agreement with the Sheriff's Department to handle calls within the City limits as well. Vice Mayor agreed there is an interlocal agreement in place to help when the Police Department is on other calls.

Public Discussion: None

Vote: Motion carried unanimously

E.4. Ordinance 2021-02 Request to Voluntarily Annex Approximately 5.00 Acres of Real Property, owned by Andre and Sandra Diefendorf, Bearing Parcel ID: 21-13-31-0650-000D0-0041 and Unaddressed into the City of Bunnell - First Reading.

Motion: Approve Ordinance 2021-02 Request to Voluntarily Annex Approximately 5.00 Acres of Real Property, owned by Andre and Sandra Diefendorf, Bearing Parcel ID: 21-13-31-0650-000D0-0041 and Unaddressed into the City of Bunnell - First Reading.

Motion By: Vice Mayor Rogers

Second By: Commissioner Gordon

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously

F. Resolutions: (Legislative): None

G. Old Business: None

H. New Business:

H.1. Pitney Bowes Mailing Equipment Lease Renewal

City Manager Jackson introduced this item.

Motion: Approve the Pitney Bowes Mailing Equipment Lease Renewal

Motion By: Vice Mayor Rogers

Second By: Commissioner Nobles

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously

H.2. Acceptance of the transfer of Ownership of the Clegg Parcels located at 1307 East Howe Street from the Flagler County Board of County Commissioners to the City of Bunnell.

City Manager Jackson presented the item to the Commission. He reported the County has agreed to assist with the removal of the dead trees, but the City will need to budget for work on this property in the future.

Motion: Accept ownership of Clegg parcels from Flagler County Board of Commissioners.

Motion By: Vice Mayor Rogers

Second By: Commissioner Gordon

Board Discussion: Commissioner Nobles asked if the City would have to pay tax on this property. City Manager Jackson reported all government owned property is not taxed. Mayor Robinson asked about the dead trees on the property. Mr. Jackson stated as of today the trees had not been removed but the County Manager has stated the County will remove the dead trees. There was discussion about the history of the property. Commissioner Nobles asked what the City will do with the property. City Manager Jackson reported the Commission will need to determine how it wishes to develop the property. The City could develop a partnership with the Elementary School or use it as an extension of the JB King Park in some manner.

Public Discussion: None

Vote: Motion carried unanimously

I. Reports:

- **City Clerk:** Reminded the Commission of the upcoming meeting dates. The Commission Advance will be held at the Stewart Marchman Center on Friday, January 29th. On February 8th the CRA Board meeting will be held at 6:30 PM and will be immediately followed by the regular City Commission Meeting.
- **City Attorney:** None
- **City Manager:** Reported staff has finished developing the Citizens Academy; the Curriculum is set and broken into five sessions planned to last about two hours each. He also reported the community meeting for businesses and specifically local haulers titled "How to do Business with Government" is scheduled for February. Because of the COVID numbers meetings are expected to be virtual at this time.
- **Mayor and City Commissioners**
 - **Commissioner Gordon:** None
 - **Commissioner Nobles:** None
 - **Vice Mayor Rogers:** Asked everyone to remember Jon Netts and his family. He passed away over the weekend. Mr. Netts was the former Mayor of Palm Coast and a friend to Bunnell and Flagler County. He also stated Saturday was National Law Enforcement day and thanked

Bunnell Police Officers and County Law Enforcement for all they do in the community.

- **Mayor Robinson:** Welcomed everyone to the new year. She hopes to have a productive and healthy 2021. She advised she recently participated in Business for Breakfast for the Professional Women of Flagler County with the Mayors from Flagler Beach and Palm Coast. It was a very good experience. She further reported Bunnell was recently recognized by the Northeast Florida Regional Council for a planning award for our Master Utility Plan. She also asked everyone to keep Jon Netts, his wife, his family and Mayor Holland of Palm Coast in your prayers as the community works through the loss of Jon. Jon Netts was a mentor to her, a friend to Bunnell and just a wonderful person. He will be missed by many people.

J. Call for Adjournment.

Motion: Adjourn

Motion by: Vice Mayor Rogers

Seconded by: Commissioner Nobles

Vote: Motion carried unanimously

Meeting adjourned at 7:48 PM

Catherine D. Robinson, Mayor

Kristen Bates, CMC, City Clerk

Date

Date

*****The City adopts summary minutes. Audio files in official City records are retained according the Florida Department of State GS1-SL records retention schedule*****



City of Bunnell, Florida

Agenda Item No. C.3.

Document Date: 1/7/2021 Amount:
Department: Finance Account #:
Subject: Fixed Asset Deletion
Agenda Section: Consent Agenda:
Goal/Priority: Financial Stability/Sustainability

ATTACHMENTS:

Description	Type
Fixed Asset Deletion Form	Cover Memo

Summary/Highlights:

Public Works vehicle #922 was sent to Enterprise as part of the consignment agreement and has been sold.

Background:

Per agreement with Enterprise and the City of Bunnell, vehicle has been sold.

Staff Recommendation:

Remove vehicle from Fixed Assets.

City Attorney Review:

Reviewed and approved.

Finance Department Review/Recommendation:

Approve the asset deletion form.

City Manager Review/Recommendation:

Approved.

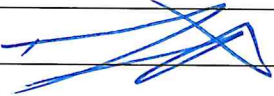


Fixed Asset Deletion Form

Asset Deletion

Date 1/7/2021

Department Public Works

Name/Signature Dustin Vost 

Asset ID # 922

Asset Ford F-150

VIN/Serial # 1FTRF14W96KD15077 Mileage Unknown

Reason No longer in use

How the Property will be disposed-Please Explain

Explanation Traded to Enterprise per agreement made with the City of Bunnell

Finance Use Only

Date Acquired 2006

Acquisition Cost \$13,566.95

Book Value \$0.00

Signature _____

Commission Approval

Mayor _____

Date _____

To be completed after disposal

Person disposing _____

Date/Amount of Proceeds _____

Signature _____

STATE OF FLORIDA

Mail Lien Satisfaction to: Dept of Highway Safety and Motor Vehicles, Neil Kirkman Building, Tallahassee, FL 32310

922 PW

Identification Number	Year	Body	WT-L-BHP	Vessel Regis. No.	Title No.
IFTRF 14W96KD15077	2006	FORD	PK	4907	97055194

Registered Owner:

Date of Issue 01/16/2007

Lien Release

Interest in the described vehicle is hereby released

By *Ruth Ann Smith*Title SUPDate 10/22/09

CITY OF BUNNELL
PO BOX 756
BUNNELL FL 32110-0756

IMPORTANT INFORMATION

- When ownership of the vehicle described herein is transferred, the seller MUST complete in full the Transfer of Title by Seller section at the bottom of the certificate of title.
- Upon sale of this vehicle, the seller must complete the notice of sale on the reverse side of this form.
- Remove your license plate from the vehicle.
- See the web address below for more information and the appropriate forms required for the purchaser to title and register the vehicle, mobile home or vessel: <http://www.hsmv.state.fl.us/html/titlinf.html>

Mail To:

11/30/2006
ANB LEASING SERVICES
PO BOX 428
BIRMINGHAM AL 35201

CERTIFICATE OF TITLE

Identification Number	Year	Make	Body	WT-L-BHP	Vessel Regis. No.	Title Number
IFTRF 14W96KD15077	2006	FORD	PK	4907		97055194
Prev State	Color	Primary Brand	Secondary Brand	No of Brands	Use	Prev Issue Date
FL	WHI				PRIVATE	12/20/2006
Odometer Status or Vessel Manufacturer or OH use			Hull Material	Prop	Date of Issue	
20 MILES					01/16/2007	

Lien Release

Interest in the described vehicle is hereby released

By *Ruth Ann Smith*Title SUPDate 10/22/09

Registered Owner

DUPLICATE

CITY OF BUNNELL
PO BOX 756
BUNNELL FL 32110-0756

1st Lienholder

11/30/2006

ANB LEASING SERVICES
PO BOX 428
BIRMINGHAM AL 35201

DIVISION OF MOTOR VEHICLES

TALLAHASSEE



FLORIDA

DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

Carl A. Ford
Carl A. Ford
Director

Control Number 82214502

Fred O. Dickinson III
Fred O. Dickinson, III
Executive Director

TRANSFER OF TITLE BY SELLER (This section must be completed at the time of sale.)

Federal and/or state law require that the seller state the mileage, purchaser's name, selling price and date sold in connection with the transfer of ownership.

Failure to complete or providing a false statement may result in fines and/or imprisonment.

This title is warranted to be free from any liens except as noted on the face of the certificate and the motor vehicle or vessel described is hereby transferred to:

Seller Must Enter Purchaser's Name: _____

Address: _____

Seller Must Enter Selling Price: _____

Seller Must Enter Date Sold: _____

I/We state that this 5 or 6 digit odometer now reads [][][][][][][][][][] (no tenths) miles, date read _____ and I hereby certify that to the best of my knowledge the odometer reading: 1. reflects ACTUAL MILEAGE. 2. is IN EXCESS OF ITS MECHANICAL LIMITS 3. is NOT THE ACTUAL MILEAGE.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

SELLER Must

Sign Here: _____

Print Here: _____

CO-SELLER Must

Sign Here: _____

Print Here: _____

Selling Dealer's License Number: _____

Tax No.: _____

Tax Collected: _____

Auction Name _____

License Number: _____

PURCHASER Must

Sign Here: _____

Print Here: _____

CO-PURCHASER Must

Sign Here: _____

Print Here: _____

NOTICE: \$10.00 PENALTY IS REQUIRED BY LAW IF NOT SUBMITTED FOR TRANSFER WITHIN 30 DAYS AFTER DATE OF PURCHASE



City of Bunnell, Florida

Agenda Item No. E.1.

Document Date: 1/6/2021 Amount:
Department: Community Development Account #:
Subject: Ordinance 2021-01 Request to Voluntary Annex Approximately 5.0 Acres, owned by Anthony Diefendorf, Bearing Parcel ID: 21-13-31-0650-000D0-0030, 120 E. Twin Lakes Road into the City of Bunnell - Second Reading.
Agenda Section: Ordinances: (Legislative):
Goal/Priority: Increase Economic Base

ATTACHMENTS:

Description	Type
Proposed Ordinance	Ordinance
Location Map	Location Map(s)

Summary/Highlights:

This is a request to voluntarily annex approximately + 5.00 acres of property which is currently located in Unincorporated Flagler County and contiguous with the City of Bunnell City limits.

Flagler County was provided the required notice on December 14, 2020.

The City Commission heard this item at its January 11, 2021 meeting. At this meeting, the Commission voted to approve this item.

This item was advertised in the News Tribune on January 13, 2021 and January 20, 2021.

Background:

The applicant, Anthony Diefendorf, owns approximately + 5.00 acres of property located in Unincorporated Flagler County. The property address is 120 E. Twin Lakes Road.

The property currently has Flagler County land use designation of Low Density - Rural Estate and Rural Residential Flagler County zoning.

171.0413 Annexation procedures.—Any municipality may annex contiguous, compact, unincorporated territory in the following manner:

(1) An ordinance proposing to annex an area of contiguous, compact, unincorporated territory shall

be adopted by the governing body of the annexing municipality pursuant to the procedure for the adoption of a nonemergency ordinance established by s. 166.041. Prior to the adoption of the ordinance of annexation, the local governing body shall hold at least two advertised public hearings. The first public hearing shall be on a weekday at least 7 days after the day that the first advertisement is published. The second public hearing shall be held on a weekday at least 5 days after the day that the second advertisement is published. Each such ordinance shall propose only one reasonably compact area to be annexed. However, prior to the ordinance of annexation becoming effective, a referendum on annexation shall be held as set out below, and, if approved by the referendum, the ordinance shall become effective 10 days after the referendum or as otherwise provided in the ordinance, but not more than 1 year following the date of the referendum.

The property is contiguous with City of Bunnell property lines.

At this time, the property is vacant. Eventually, the property land use and zoning will be changed to Bunnell.

The applicant can further explain this request.

Staff Recommendation:

Adopt Ordinance 2021-01 Request to Voluntary Annex Approximately 5.0 Acres, owned by Anthony Diefendorf, Bearing Parcel ID: 21-13-31-0650-000D0-0030, 120 E. Twin Lakes Road into the City of Bunnell - Second Reading.

City Attorney Review:

Reviewed and approved.

Finance Department Review/Recommendation:

City Manager Review/Recommendation:

Approved.

ORDINANCE 2021-01

AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA, ANNEXING BY VOLUNTARY PETITION CERTAIN REAL PROPERTY TOTALING 5.00 ACRES OWNED BY ANTHONY DIEFENDORF ADDRESSED 120 E. TWIN LAKES ROAD BEARING PARCEL ID: 21-13-31-0650-000D0-0030 WHICH IS CONTIGUOUS TO THE CITY OF BUNNELL IN ACCORDANCE WITH THE VOLUNTARY ANNEXATION PROVISIONS OF SECTION 171.044, *FLORIDA STATUTES*, AND OTHER CONTROLLING LAW; REDEFINING THE BOUNDARIES OF THE CITY OF BUNNELL TO INCLUDE SAID PROPERTY; PROVIDING FOR FINDINGS; PROVIDING FOR CONDITIONS; DIRECTING THE CITY CLERK TO RECORD THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICE OF FLAGLER COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR LEGAL DESCRIPTION AND A MAP; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION AND THE TAKING OF ADMINISTRATIVE ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

Whereas, Anthony Diefendorf is hereby determined to be the owner of the real property described below; and

Whereas, Anthony Diefendorf petitioned, pursuant to Section 171.044, *Florida Statutes*, for voluntary annexation of said property into the municipal limits of the City of Bunnell which property totals approximately 5.0 acres in size and is currently located at 120 E. Twin Lakes Road; and

Whereas, Anthony Diefendorf is the owners of the property being described by Tax Identification Parcel Number as follows:

Tax Identification Parcel Number	Owner
21-13-31-0650-000D0-0030	Anthony Diefendorf

Whereas, City staff, on December 4, 2020, have reviewed and recommended approval of the annexation of said properties to the City Commission of the City of Bunnell and has accomplished all actions required under the *Code of Ordinances of the City of Bunnell* and State law; and

Whereas, the City Commission, upon the recommendation of City staff and the City Attorney, has determined that all of the property which is proposed to be annexed into the City of Bunnell is within an unincorporated area of Flagler County, is reasonably compact and contiguous to the corporate areas of the City of Bunnell, Florida and it is further determined that the annexation of said property will not result in the creation of any enclave, and it is further determined that the property otherwise fully complies with the requirements of State law; and

Whereas, the City Commission of the City of Bunnell, Florida has taken all actions in accordance with the requirements and procedures mandated by State law; and

Whereas, the City Commission of the City of Bunnell, Florida hereby determines that it is to the advantage of the City of Bunnell and in the best interests of the citizens of the City of Bunnell to annex the afore described property; and

Whereas, the provisions of Section 166.031(3), *Florida Statutes*, provide that a municipality may, by ordinance and without referendum, redefine its boundaries to include only those lands previously annexed and shall file said redefinition with the Florida Department of State; and

Whereas, the provisions of Section 171.091, *Florida Statutes*, provide as follows:

Recording.—Any change in the municipal boundaries through annexation or contraction shall revise the charter boundary article and shall be filed as a revision of the charter with the Department of State within 30 days. A copy of such revision must be submitted to the Office of Economic and Demographic Research along with a statement specifying the population census effect and the affected land area; and

Whereas, the metes and bounds legal description and the map attached hereto Exhibits “A” and “B” shows, describes, and depicts the property which is hereby annexed into the City of Bunnell.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA, AS FOLLOWS:

Section 1. Legislative and Administrative Findings/Annexation of Properties.

(a) The recitals set forth above in the “whereas clauses” are hereby adopted as legislative findings of the City Commission of the City of Bunnell.

(b) The property that is the subject of this Ordinance consists of the following parcel of land assigned the Tax Identification Parcel Number set forth above and being specifically described in Exhibits “A” and “B”, said properties being situated in Flagler County, Florida, and said properties are hereby annexed into and are hereby made a part of the City of Bunnell, Florida pursuant to the voluntary annexation provisions of Section 171.044, *Florida Statutes*, and other controlling law.

Section 2. Effect of Annexation.

Upon this Ordinance becoming effective, the property owners of the said property shall be entitled to all the rights and privileges and immunities as are from time-to-time granted to property owners of the City of Bunnell, Florida as further provided in Chapter 171, *Florida Statutes*, and shall further be subject to the responsibilities of ownership as may from time-to-time be determined by the governing authority of the City of Bunnell, Florida and the provisions of said Chapter 171, *Florida Statutes*.

Section 3. Administrative Actions.

(a) Within seven (7) days of the adoption of this Ordinance, the City Clerk shall file a copy of said Ordinance with the Clerk of the Court (Land Records/Recording), with the Chief Administrative Officer of Flagler County (the County Manager), with the Florida Department of State, and with such other agencies and entities as may be required by law or otherwise desirable.

(b) The City Manager, or designees within City management staff, shall ensure that the property annexed by this Ordinance is incorporated into the *City of Bunnell Comprehensive Plan*, the Official Zoning Map of the City of Bunnell in an expeditious manner and the map of the City Limits of the City of Bunnell.

(c) The City Manager, or designees, are hereby authorized and directed to legally describe and map the existing City Limits of the City of Bunnell and to take any and all appropriate actions or propose actions to the City Commission as may be authorized in accordance with controlling law.

Section 4. Conflicts.

All ordinances or part of ordinances in conflict with this Ordinance are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Ordinance not otherwise to be invalid, unlawful, or unconstitutional.

Section 6. Codification.

The provisions of this Ordinance shall not be codified, but the annexed property shall be incorporated and included in all appropriate maps of the City Limits of the City of Bunnell by the City Manager, or designee(s), and the City Manager, or designee(s), is/are hereby directed to take any and all appropriate actions relative to the land use planning documents of the City pertaining to the property annexed pursuant to this Ordinance.

Section 7. Effective Date.

This Ordinance shall take effect immediately upon passage and adoption.

First Reading: 11th day of January 2021.

Second and Final Reading: adopted on this 25th day of January 2021.

CITY COMMISSION, City of Bunnell, Florida.

By: _____
Catherine D. Robinson, Mayor

Approved for form and content by:

Vose Law Firm, City Attorney

Seal:

Kristen Bates, CMC, City Clerk

EXHIBIT "A"

**METES AND BOUNDS
LEGAL DESCRIPTION**

DESCRIPTION: (AS FURNISHED)

THE WEST ½ OF THE NORTH ½ OF TRACT 3, BLOCK D, BUNNELL DEVELOPMENT COMPANY SUBDIVISION, SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, AS RECORDED IN MAP BOOK 1, PAGE 1, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, RESERVING UNTO THE GRANTOR THE NORTH 25 FEET FOR INGESS, EGRESS, DRAINAGE, AND UTILITIES EASEMENT.

TOGETHER WITH AN EASEMENT FOR INGRESS AND EGRESS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

A 100 FOOT EASEMENT FOR INGRESS, EGRESS AND UTILITIES AND BEING A PART OF BUNNELL DEVELOPMENT COMPANY SUBDIVISION AS RECORDED IN MAP BOOK 1, PAGE 1 AND A PART OF THE MAP OF FAVORETTA SUBDIVISION AS RECORDED IN MAP BOOK 1, PAGE 5, ALL IN SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, FLAGLER COUNTY, FLORIDA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

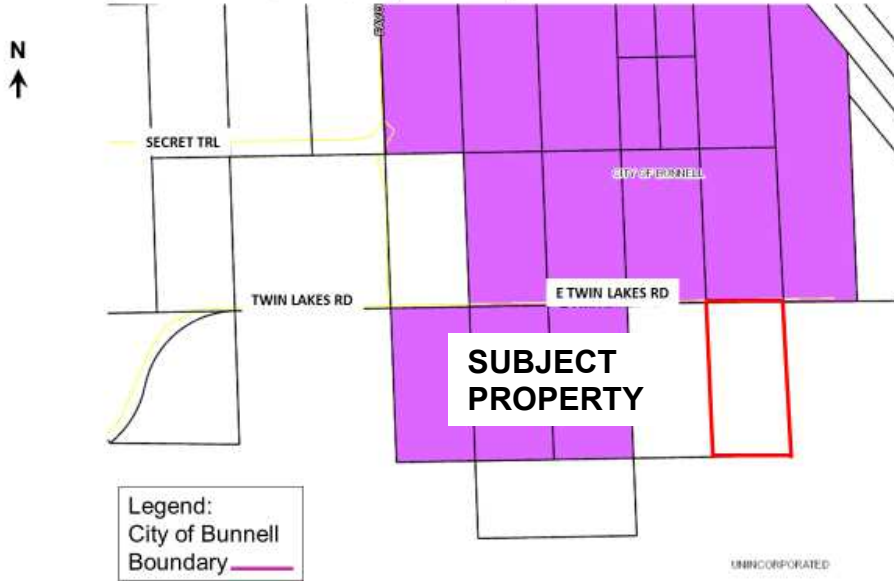
COMMENCE AT THE NORTHWEST CORNER OF THE NORTHEAST ¼ OF SAID SECTION 21 ALSO BEING THE NORTHWEST CORNER OF BLOCK "A" OF BUNNELL DEVELOPMENT COMPANY SUBDIVISION OF SAID SECTION 21; THENCE RUN S 89°31'44" E, 326.42 FEET ALONG SAID NORTH LINE OF BLOCK "A" AND ALONG SAID NORTH LINE OF THE AFORESAID NORTHEAST ¼ OF SAID SECTION 21 TO THE CENTER LINE OF THE FOLLOWING DESCRIBED SAID 100 FOOT EASEMENT AND THE POINT OF BEGINNING; THENCE S 21°44'00" W ALONG SAID CENTER LINE, 673.01 FEET TO THE POINT OF A CURVE, CONCAVV TO THE SOUTHEAST AND HAVING A RADIUS OF 536.00 FEET; THENCE RUN SOUTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 22°42'20" A ARC DISTANCE OF 212.41 FEET TO THE POINT OF TANGENT OF SAID CURVE; THENCE RUN S 00°58'20" E, 1550.05 FEET TO THE POINT OF CURVE, CONCAVE TO THE NORTHWEST AND HAVING A RADIUS OF 244.10 FEET; THENCE RUN SOUTHWEST ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 91°22'02" A ARC DISTANCE OF 389.26 FEET TO THE POINT OF TANGENT OF SAID CURVE; THENCE N 89°36'18" W, 457.04 FEET TO THE POINT OF A CURVE CONCAVE TO THE SOUTHEAST AND HAVING A RADIUS OF 400.00 FEET; THENCE RUN SOUTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 76°40'21" A ARC DISTANCE OF 535.27 FEET TO THE POINT OF TANGENT OF SAID CURVE; THENCE S 13°43'23" W, 11.00 FEET TO THE POINT OF A CURVE CONCAVED TO THE NORTHWEST AND HAVING A RADIUS OF 420.00 FEET; THENCE RUN SOUTHWESTERLY ALONG SAID CURVE

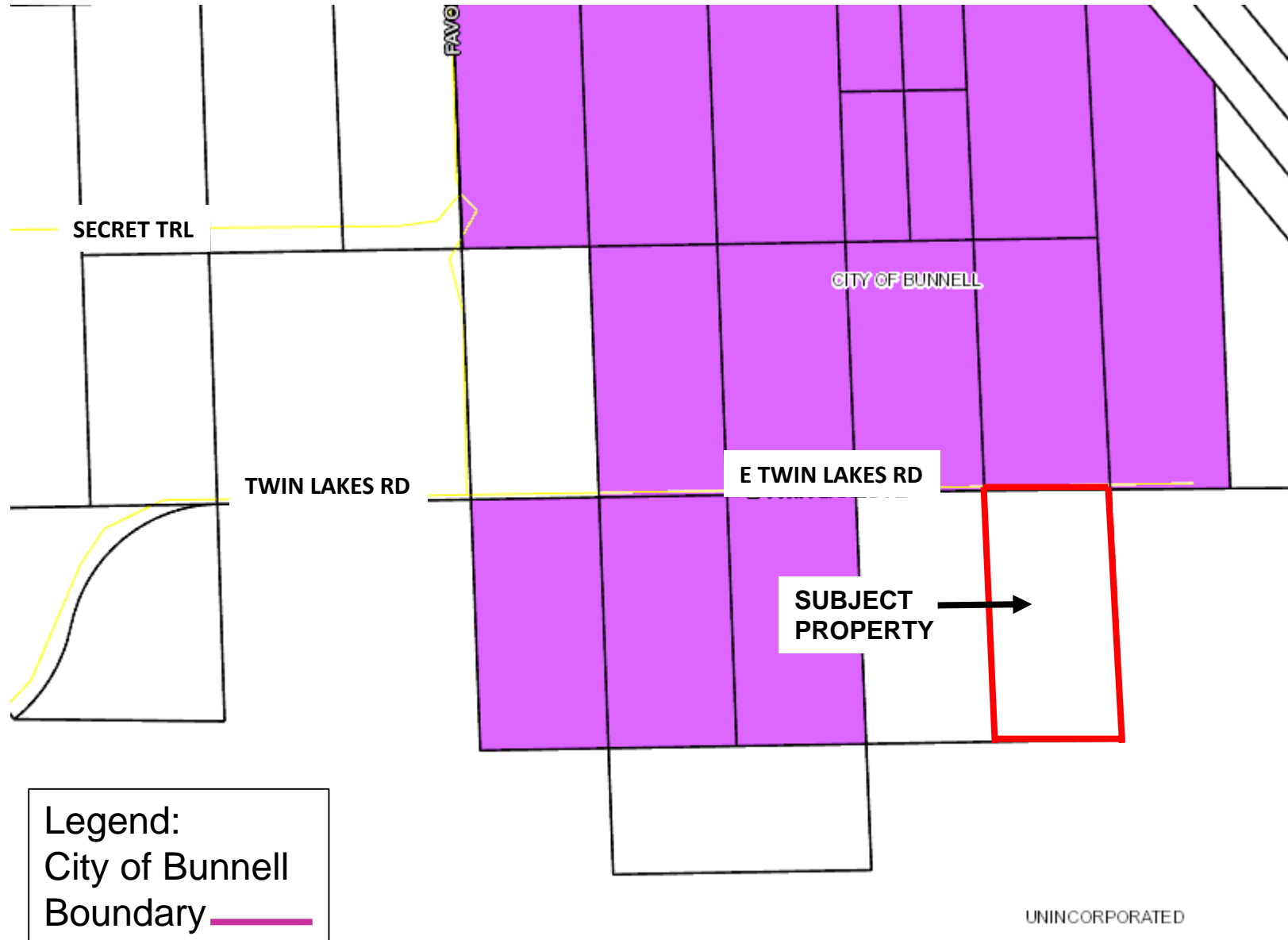
THROUGH A CENTRAL ANGLE OF 68°12'16" A ARC DISTANCE OF 499.97 FEET TO THE POINT OF TANGENT OF SAID CURVE; THENCE RUN SOUTHERLY AND WESTERLY ALONG THE CENTER OF THE EXISTING ROAD TO THE WEST LINE OF SAID SECTION 21 AND THE EAST LINE OF SECTION 20 TO A POINT MEASURED 50 FEET SOUTH OF THE NORTHERLY LINE OF SAID EXISTING ROAD; THENCE ROAD IN THE SOUTH ½ OF SECTION 20 TO THE WEST LINE OF SECTION 20 AND THE EAST LINE OF SECTION 19 AND THE TERMINATION OF SAID 100 FOOT CENTERLINE EASEMENT, ALL BEING IN TOWNSHIP 13 SOUTH, RANGE 31 EAST, FLAGLER COUNTY, FLORIDA.

EXHIBIT "B"

Location Map

Ordinance 2021-01 Request for Petition for Voluntary Annexation, Anthony Diefendorf, bearing Parcel ID: 23-13-31-0650-00000-0030







City of Bunnell, Florida

Agenda Item No. E.2.

Document Date: 1/6/2021 Amount:
Department: Community Development Account #:
Subject: Ordinance 2021-02 Request to Voluntarily Annex Approximately 5.00 Acres of Real Property, owned by Andre and Sandra Diefendorf, Bearing Parcel ID: 21-13-31-0650-000D0-0041 and Unaddressed into the City of Bunnell - Second Reading.
Agenda Section: Ordinances: (Legislative):
Goal/Priority: Increase Economic Base

ATTACHMENTS:

Description	Type
Proposed Ordinance	Ordinance
Location Map	Location Map(s)

Summary/Highlights:

This is a request to voluntarily annex approximately + 5.00 acres of property which is currently located in Unincorporated Flagler County and contiguous with the City of Bunnell City limits.

Flagler County was provided the required notice on December 14, 2020.

The City Commission heard this item at its January 11, 2021 meeting. At this meeting, the Commission voted to approve this item.

This item was advertised in the News Tribune on January 13, 2021 and January 20, 2021.

Background:

The applicant, Andre and Sandra Diefendorf, own approximately + 5.00 acres of property located in Unincorporated Flagler County. The property unaddressed.

The property currently has Flagler County land use designation of Low Density - Rural Estate and Rural Residential Flagler County zoning.

171.0413 Annexation procedures.—Any municipality may annex contiguous, compact, unincorporated territory in the following manner:

(1) An ordinance proposing to annex an area of contiguous, compact, unincorporated territory shall be adopted by the governing body of the annexing municipality pursuant to the procedure for the adoption of a nonemergency ordinance established by s. 166.041. Prior to the adoption of the ordinance of annexation, the local governing body shall hold at least two advertised public hearings. The first public hearing shall be on a weekday at least 7 days after the day that the first advertisement is published. The second public hearing shall be held on a weekday at least 5 days after the day that the second advertisement is published. Each such ordinance shall propose only one reasonably compact area to be annexed. However, prior to the ordinance of annexation becoming effective, a referendum on annexation shall be held as set out below, and, if approved by the referendum, the ordinance shall become effective 10 days after the referendum or as otherwise provided in the ordinance, but not more than 1 year following the date of the referendum.

The property is contiguous with City of Bunnell property lines.

At this time, the property is vacant. Eventually, the property land use and zoning will be changed to Bunnell.

The applicants can further explain this request.

Staff Recommendation:

Adopt Ordinance 2021-02 Request to Voluntarily Annex Approximately 5.00 Acres of Real Property, owned by Andre and Sandra Diefendorf, Bearing Parcel ID: 21-13-31-0650-000D0-0041 and Unaddressed into the City of Bunnell - Second Reading.

City Attorney Review:

Reviewed and approved.

Finance Department Review/Recommendation:

City Manager Review/Recommendation:

Approved.

ORDINANCE 2021-02

AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA, ANNEXING BY VOLUNTARY PETITION CERTAIN REAL PROPERTY TOTALING 5.00 ACRES OWNED BY ANDRE AND SANDRA DIEFENDORF UNADDRESSED BEARING PARCEL ID: 21-13-31-0650-000D0-0041 WHICH IS CONTIGUOUS TO THE CITY OF BUNNELL IN ACCORDANCE WITH THE VOLUNTARY ANNEXATION PROVISIONS OF SECTION 171.044, *FLORIDA STATUTES*, AND OTHER CONTROLLING LAW; REDEFINING THE BOUNDARIES OF THE CITY OF BUNNELL TO INCLUDE SAID PROPERTY; PROVIDING FOR FINDINGS; PROVIDING FOR CONDITIONS; DIRECTING THE CITY CLERK TO RECORD THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICE OF FLAGLER COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR LEGAL DESCRIPTION AND A MAP; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION AND THE TAKING OF ADMINISTRATIVE ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

Whereas, Andre and Sandra Diefendorf are hereby determined to be the owners of the real property described below; and

Whereas, Andre and Sandra Diefendorf petitioned, pursuant to Section 171.044, *Florida Statutes*, for voluntary annexation of said property into the municipal limits of the City of Bunnell which property totals approximately 5.0 acres in size and is unaddressed; and

Whereas, Andre and Sandra Diefendorf are the owners of the property being described by Tax Identification Parcel Number as follows:

Tax Identification Parcel Number	Owner
21-13-31-0650-000D0-0041	Andre; and Sandra Diefendorf

Whereas, City staff, on December 4, 2020, have reviewed and recommended approval of the annexation of said properties to the City Commission of the City of Bunnell and has accomplished all actions required under the *Code of Ordinances of the City of Bunnell* and State law; and

Whereas, the City Commission, upon the recommendation of City staff and the City Attorney, has determined that all of the property which is proposed to be annexed into the City of Bunnell is within an unincorporated area of Flagler County, is reasonably compact and contiguous to the corporate areas of the City of Bunnell, Florida and it is further determined that the annexation of said property will not result in the creation of any enclave, and it is further determined that the property otherwise fully complies with the requirements of State law; and

Whereas, the City Commission of the City of Bunnell, Florida has taken all actions in accordance with the requirements and procedures mandated by State law; and

Whereas, the City Commission of the City of Bunnell, Florida hereby determines that it is to the advantage of the City of Bunnell and in the best interests of the citizens of the City of Bunnell to annex the afore described property; and

Whereas, the provisions of Section 166.031(3), *Florida Statutes*, provide that a municipality may, by ordinance and without referendum, redefine its boundaries to include only those lands previously annexed and shall file said redefinition with the Florida Department of State; and

Whereas, the provisions of Section 171.091, *Florida Statutes*, provide as follows:
Recording.—Any change in the municipal boundaries through annexation or contraction shall revise the charter boundary article and shall be filed as a revision of the charter with the Department of State within 30 days. A copy of such revision must be submitted to the Office of Economic and Demographic Research along with a statement specifying the population census effect and the affected land area; and

Whereas, the metes and bounds legal description and the map attached hereto Exhibits “A” and “B” shows, describes, and depicts the property which is hereby annexed into the City of Bunnell.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA, AS FOLLOWS:

Section 1. Legislative and Administrative Findings/Annexation of Properties.

(a) The recitals set forth above in the “whereas clauses” are hereby adopted as legislative findings of the City Commission of the City of Bunnell.

(b) The property that is the subject of this Ordinance consists of the following parcel of land assigned the Tax Identification Parcel Number set forth above and being specifically described in Exhibits “A” and “B”, said properties being situated in Flagler County, Florida, and said properties are hereby annexed into and are hereby made a part of the City of Bunnell, Florida pursuant to the voluntary annexation provisions of Section 171.044, *Florida Statutes*, and other controlling law.

Section 2. Effect of Annexation.

Upon this Ordinance becoming effective, the property owners of the said property shall be entitled to all the rights and privileges and immunities as are from time-to-time granted to property owners of the City of Bunnell, Florida as further provided in Chapter 171, *Florida Statutes*, and shall further be subject to the responsibilities of ownership as may from time-to-time be determined by the governing authority of the City of Bunnell, Florida and the provisions of said Chapter 171, *Florida Statutes*.

Section 3. Administrative Actions.

(a) Within seven (7) days of the adoption of this Ordinance, the City Clerk shall file a copy of said Ordinance with the Clerk of the Court (Land Records/Recording), with the Chief Administrative Officer of Flagler County (the County Manager), with the Florida Department of State, and with such other agencies and entities as may be required by law or otherwise desirable.

(b) The City Manager, or designees within City management staff, shall ensure that the property annexed by this Ordinance is incorporated into the *City of Bunnell Comprehensive Plan*, the Official Zoning Map of the City of Bunnell in an expeditious manner and the map of the City Limits of the City of Bunnell.

(c) The City Manager, or designees, are hereby authorized and directed to legally describe and map the existing City Limits of the City of Bunnell and to take any and all appropriate actions or propose actions to the City Commission as may be authorized in accordance with controlling law.

Section 4. Conflicts.

All ordinances or part of ordinances in conflict with this Ordinance are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Ordinance not otherwise to be invalid, unlawful, or unconstitutional.

Section 6. Codification.

The provisions of this Ordinance shall not be codified, but the annexed property shall be incorporated and included in all appropriate maps of the City Limits of the City of Bunnell by the City Manager, or designee(s), and the City Manager, or designee(s), is/are hereby directed to take any and all appropriate actions relative to the land use planning documents of the City pertaining to the property annexed pursuant to this Ordinance.

Section 7. Effective Date.

This Ordinance shall take effect immediately upon passage and adoption.

First Reading: 11th day of January 2021.

Second and Final Reading: adopted on this 25th day of January 2021.

CITY COMMISSION, City of Bunnell, Florida.

By: _____
Catherine D. Robinson, Mayor

Approved for form and content by:

Vose Law Firm, City Attorney

Seal:

Kristen Bates, CMC, City Clerk

EXHIBIT "A"

**METES AND BOUNDS
LEGAL DESCRIPTION**

DESCRIPTION: (AS FURNISHED)

THE EAST HALF (E ½) OF THE NORTH HALF (N ½) OF TRACT 4, BLOCK D, BUNNELL DEVELOPMENT COMPANY SUBDIVISION, SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, AS RECORDED IN MAP BOOK 1, PAGE 1, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, RESERVING UNTO THE GRANTOR THE NORTH 25 FEET FOR INGRESS, EGRESS, DRAINAGE, AND UTILITIES EASEMENT.

TOGETHER WITH AN EASEMENT FOR INGRESS AND EGRESS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

A 100 FOOT EASEMENT FOR INGRESS, EGRESS AND UTILITIES AND BEING A PART OF BUNNELL DEVELOPMENT COMPANY SUBDIVISION AS RECORDED IN MAP BOOK 1, PAGE 1 AND A PART OF THE MAP OF FAVORETTA SUBDIVISION AS RECORDED IN MAP BOOK 1, PAGE 5, ALL IN SECTION 21, TOWNSHIP 13 SOUTH, RANGE 31 EAST, FLAGLER COUNTY, FLORIDA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

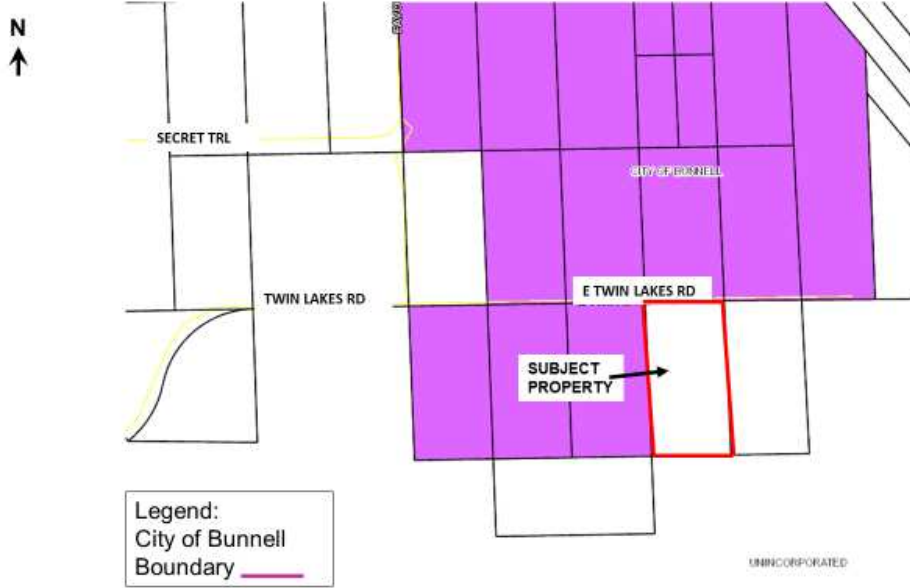
COMMENCE AT THE NORTHWEST CORNER OF THE NORTHEAST ¼ OF SAID SECTION 21 ALSO BEING THE NORTHWEST CORNER OF BLOCK "A" OF BUNNELL DEVELOPMENT COMPANY SUBDIVISION OF SAID SECTION 21; THENCE RUN S 89°31'44" E, 326.42 FEET ALONG SAID NORTH LINE OF BLOCK "A" AND ALONG SAID NORTH LINE OF THE AFORESAID NORTHEAST ¼ OF SAID SECTION 21 TO THE CENTER LINE OF THE FOLLOWING DESCRIBED SAID 100 FOOT EASEMENT AND THE POINT OF BEGINNING; THENCE S 21°44'00" W ALONG SAID CENTER LINE, 673.01 FEET TO THE POINT OF A CURVE, CONCAVE TO THE SOUTHEAST AND HAVING A RADIUS OF 536.00 FEET; THENCE RUN SOUTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 22°42'20" A ARC DISTANCE OF 212.41 FEET TO THE POINT OF TANGENT OF SAID CURVE; THENCE RUN S 00°58'20" E, 1550.05 FEET TO THE POINT OF CURVE, CONCAVE TO THE NORTHWEST AND HAVING A RADIUS OF 244.10 FEET; THENCE RUN SOUTHWEST ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 91°22'02" A ARC DISTANCE OF 389.26 FEET TO THE POINT OF TANGENT OF SAID CURVE; THENCE N 89°36'18" W, 457.04 FEET TO THE POINT OF A CURVE CONCAVE TO THE SOUTHEAST AND HAVING A RADIUS OF 400.00 FEET; THENCE RUN SOUTHWESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 76°40'21" A ARC DISTANCE OF 535.27 FEET TO THE POINT OF TANGENT OF SAID CURVE; THENCE S 13°43'23" W, 11.00 FEET TO THE POINT OF A CURVE CONCAVED TO THE NORTHWEST AND HAVING A RADIUS OF 420.00 FEET; THENCE RUN SOUTHWESTERLY ALONG SAID CURVE

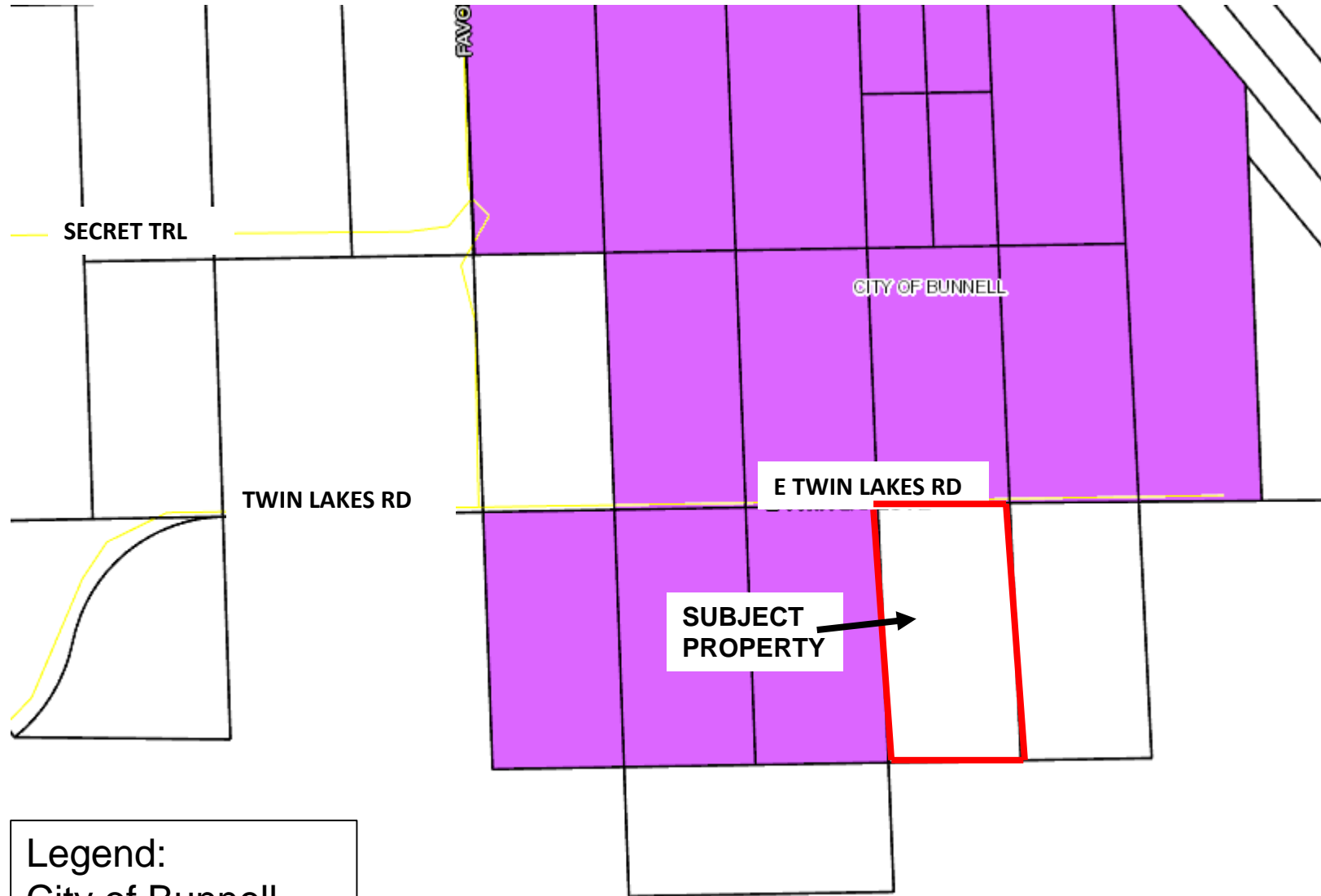
THROUGH A CENTRAL ANGLE OF 68°12'16" A ARC DISTANCE OF 499.97 FEET TO THE POINT OF TANGENT OF SAID CURVE; THENCE RUN SOUTHERLY AND WESTERLY ALONG THE CENTER OF THE EXISTING ROAD TO THE WEST LINE OF SAID SECTION 21 AND THE EAST LINE OF SECTION 20 TO A POINT MEASURED 50 FEET SOUTH OF THE NORTHERLY LINE OF SAID EXISTING ROAD; THENCE ROAD IN THE SOUTH ½ OF SECTION 20 TO THE WEST LINE OF SECTION 20 AND THE EAST LINE OF SECTION 19 AND THE TERMINATION OF SAID 100 FOOT CENTERLINE EASEMENT, ALL BEING IN TOWNSHIP 13 SOUTH, RANGE 31 EAST, FLAGLER COUNTY, FLORIDA.


EXHIBIT "B"

Location Map

Ordinance 2021-02 Request for Petition Voluntary Annexation, Andre and Sandra Diefendorf, bearing Parcel ID: 21-13-31-0650-0000-0041





Legend:
City of Bunnell
Boundary 

UNINCORPORATED



City of Bunnell, Florida

Agenda Item No. H.1.

Document Date: 1/5/2021 Amount:
Department: City Manager Account #: 001-0562-562.3402
Subject: Request for Approval of Contract 2021-02 for Animal Control Services with Flagler Humane Society.
Agenda Section: New Business:
Goal/Priority: Quality of Life, Organizational Excellence

ATTACHMENTS:

Description	Type
Proposed Contract	Contract

Summary/Highlights:

This is a request to approve a proposed contract with the Flagler Humane Society to provide animal control services to the City of Bunnell in accordance with all State Statutes and local ordinances.

Background:

The City of Bunnell has been without a contract for animal control services since 2015. Since that time, Flagler Humane Society has been billing the City monthly for any and all activity within the City of Bunnell. The monthly costs varied greatly based on the number of animals picked up, surrendered or confiscated.

The proposed contract includes the following key points:

- A flat monthly rate which makes budgeting easier for the City.
- Invoices and payment will be completed and paid in accordance with the Florida Local Government Prompt Payment Act which takes into account the City's warrant process for bill payments.
- Invoices from Flagler Humane Society will document that all animals were within the City of Bunnell.
- The City can negotiate for alternate rates for the housing of an animal placed in confinement or observation for extraordinary circumstances.
- Flagler Humane Society will document all efforts to collect fees charged under the dangerous dog law prior to billing the City.

Staff Recommendation:

Approval of Contract 2021-02 for Animal Control Services with Flagler Humane Society.

City Attorney Review:

Reviewed and approved.

Finance Department Review/Recommendation:

Approve

City Manager Review/Recommendation:

Approved.

**Contract# 2021-02 for Services Between
Flagler Humane Society And
the City of Bunnell**

THIS SERVICES AGREEMENT ("Agreement") is effective as of this 25th day of January 2021 by and between the **Flagler Humane Society, Inc.** (FHS), a Florida non-profit corporation, whose address is 1 Shelter Drive, Palm Coast, FL 32137, and the City of Bunnell, ("City") a Florida Municipal corporation, whose address is 201 West Moody Blvd. (PO Box 756), Bunnell, FL 32110.

WHEREAS, the City desires to retain FHS for the performance of animal controls services as provided in Chapter 10 of the City of Bunnell Code of Ordinances and Florida law, including but not limited to the prevention of cruelty to animals and services related to sheltering of animals placed in its care, custody and control; and

WHEREAS, FHS has in the past provided animal control services to the City and also provides similar services to the City of Palm Coast and Flagler County, Florida; and

WHEREAS, FHS currently possesses qualified staff, a facility and resources to provide animal control and sheltering services as may be required in the geographic boundary of the City and

WHEREAS, FHS is the sole source provider of animal control and shelter services in Flagler County.

NOW, THEREFORE, and in consideration of the mutual covenants, conditions, and provisions herein contained, it is expressly agreed and understood as follows:

1. Term: This Agreement shall be in effect for 36 months as of its effective date. The City has the option to renew the Agreement for one additional 24-month term.

2. Animal Shelter Services:

(a) FHS will maintain and operate an animal shelter ("Shelter") in a manner in accordance with Florida law and adequate for the confinement, remedial treatment and disposal of stray or confiscated animals, which may be delivered to it by the City's law enforcement officer or other staff, or as may be directed by a court of law. FHS will furnish at its sole expense all supervision, labor, animal food, tools, supplies and other things necessary for the satisfactory performance of the services herein agreed to be provided. Remedial care will be provided for the stray or confiscated animals during operating hours when there is a staff available at FHS's sole expense. The Shelter will be operated at 1 Shelter Drive, Palm Coast, FL. The Shelter's normal operating hours are 8:00 am to 5:00 pm seven days a week. The Shelter is open to the public only between 10:00 am and 5:00 pm seven days a week. The City will be notified by letter, fax, phone or email if any changes in hours or days of operation occur.

(b) In the event FHS does not have the ability or room in its facility to impound and control these animals, it shall provide notice to the City as soon as reasonably possible and assist the City with finding alternative available shelter as needed.

(c) When the City delivers an animal to the Shelter for impoundment and when the animal bears an identification tag or microchip indicating the ownership of the animal,

FHS will, within one (1) working day after receipt of such animal, use its best efforts to notify the owner thereof and to inform the owner of the procedure whereby the owner can recover the animal, with the exception that any animal suspected of rabies or which has bitten or otherwise exposed any person to rabies, will not be released to its owner until after a ten (10) day impoundment period and without the express approval of the Flagler County Health Department through its authorized representatives.

(d) When a stray dog or cat is delivered to the Shelter and is not suspected of rabies or has not bitten or otherwise exposed any person to rabies, FHS will impound the animal. If the owner has not retrieved the animal within a five (5) day period, FHS will thereafter provide for the adoption or humane disposal of the animal in accordance with the City's Code of Ordinances and Florida law. Any animal bearing identification will be held for a period of seven (7) business days to allow for an owner to come forward and reclaim the animal.

(e) No impounded or confiscated animal shall be used, sold, or donated for experimental purposes.

(f) When necessary based on recommendation from its professional staff, FHS may in its sole discretion, humanely euthanize any animal 1) thought to be suffering because of illness or injury; 2) determined to have a contagious condition that could affect the health of other animals at the facility; or 3) any animal that is deemed to be too dangerous to FHS staff or volunteers to be kept in the facility. FHS shall maintain documentation of its efforts to contact any known owner prior to its decision to euthanize an animal for the above reasons.

3. Animal Control Services:

(a) FHS agrees to provide animal control services in the geographical area within the jurisdiction of the City, including areas which may be annexed into the City in the future.

(b) These services include but are not limited to the issuance of citations for violations of Chapter 10 of the City's Code of Ordinances and Florida law, which may result in the impoundment of stray and lost animals, and investigation, rescue and prosecution regarding neglected and abused animals. Individuals employed by FHS, who shall perform animal control services as animal control officers, shall be trained and certified as required by Section 828.27, Florida Statutes.

(c) Animal control services shall be provided (7) days per week, eight (8) hours per day, except holidays. Emergency after hours and holiday coverage will be provided when the animal services officers are off duty. Emergencies may include but are not limited to an injured animal, an animal attack or bite and aggressive animals. After hours response time shall be at the discretion of the on-call animal control officer.

4. Billing and Payment:

(a) The City shall pay FHS \$23,460.00 for Animal Control and Animal Shelter Services, in monthly installments of \$1,955.00 starting on February 1, 2021 to September 30, 2021. The next 12 months shall be payable in monthly installments of \$2,052.00 until September 30, 2022 for a total of \$24,624.00 during Fiscal Year 21/22. During the final 12 months of this Agreement, FHS shall receive monthly payments of \$2,134.00 for a total of \$25,608.00 payable during Fiscal Year 22/23. In the event the City exercises its option to renew this Agreement for an additional 24 months, the monthly payment shall

increase 3% beginning each October 1st unless a higher increase rate is negotiated and agreed to in writing at the time of the extension.

(b) Payment shall be made to FHS in accordance with the Florida Local Government Prompt Payment Act upon receipt of a monthly invoice no later than the 15th of each month for the service provided in the prior month.

(c) The monthly invoice shall include a report identifying all location addresses of animals picked-up within the City limits or the address of an owner, who is a City resident or business owner, and who surrenders possession and ownership of an animal to FHS. The report shall also list all citations issued (name of violator, location, violation) and the disposition of each citation as well as any other animal control or shelter services performed.

5. Extraordinary Circumstances such as Rabies Impoundment, Confiscated Animals, Animal Cruelty Cases and other Similar Unforeseen Circumstances:

FHS will provide space for the confinement, observation, and care of any animal meeting the extraordinary circumstances identified in this section. When the animal's imminent welfare, safety and life are at risk, cost of care shall not affect the action to be taken by FHS. FHS will immediately notify the City of the need to be on the next available City Commission agenda to obtain approval of a negotiated amount for extraordinary animal care costs that may exceed the flat monthly fee for needed animal control and shelter services. Unless alternative rates are agreed to during the City Commission meeting, costs for these extraordinary circumstances will be charged at a rate of \$90 for the first five (5) days and \$30 per day thereafter per animal. The City reserves the right to seek alternative options for care to reduce costs. The City agrees to provide legal services and representation in animal cruelty and neglect cases. FHS shall not bill any additional costs to the City for assistance with investigation and preparation and litigation of these cases.

6. Insurance:

As a condition precedent to the effectiveness of this Agreement, during the term of this Agreement and during any renewal or extension term of this Agreement, FHS, at its sole expense, shall provide insurance of such types and with such terms and limits as noted below. Providing proof of and maintaining adequate insurance coverage are material obligations of FHS. FHS shall provide the City a certificate of insurance evidencing such coverage. The FHS's insurance coverage shall be primary insurance for all applicable policies. The limits of coverage under each policy maintained by FHS shall not be interpreted as limiting the FHS 's liability and obligations under this Agreement. All insurance policies shall be through insurers authorized or eligible to write policies in the State of Florida and possess an A.M. Best rating of A-, VII or better, subject to approval by the City.

The coverages, limits, and/or endorsements required herein protect the interests of the City, and these coverages, limits, and/or endorsements shall in no way be required to be relied upon by FHS for assessing the extent or determining appropriate types and limits of coverage to protect FHS against any loss exposures, whether as a result of this Agreement or otherwise. The requirements contained herein, as well as the City's review or acknowledgement, are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by FHS under this Agreement.

The following insurance policies and coverages are required:

Commercial General Liability

Coverage must be afforded under a Commercial General Liability policy with limits not less than:

- \$1,000,000 each occurrence and \$2,000,000 aggregate for Bodily Injury, Property Damage, and Personal and Advertising Injury
- \$1,000,000 each occurrence and \$2,000,000 aggregate for Products and Completed Operations

Policy must include coverage for contractual liability and independent contractors.

The City, a Florida municipal corporation, its officials, employees, and volunteers are to be covered as an additional insured with a CG 20 26 04 13 Additional Insured – Designated Person or Organization Endorsement or similar endorsement providing equal or broader Additional Insured Coverage with respect to liability arising out of activities performed by or on behalf of the Contractor. The coverage shall contain no special limitation on the scope of protection afforded to the City, its officials, employees, and volunteers.

Business Automobile Liability

Coverage must be afforded for all Owned, Hired, Scheduled, and Non-Owned vehicles for Bodily Injury and Property Damage in an amount not less than \$300,000 combined single limit each accident.

If FHS does not own vehicles, FHS shall maintain coverage for Hired and Non-Owned Auto Liability, which may be satisfied by way of endorsement to the Commercial General Liability policy or separate Business Auto Liability policy.

Workers' Compensation and Employer's Liability

Coverage must be afforded per Chapter 440, Florida Statutes. Any person or entity performing work for or on behalf of the City must provide Workers' Compensation insurance. Exceptions and exemptions will be allowed by the City, if they are in accordance with Florida Statute.

FHS waives, and FHS shall ensure that their insurance carrier waives, all subrogation rights against the City, its officials, employees, and volunteers for all losses or damages. The City requires the policy to be endorsed with WC 00 03 13 Waiver of our Right to Recover from Others or equivalent.

FHS must be in compliance with all applicable State and federal workers' compensation laws, including the U.S. Longshore Harbor Workers' Act and the Jones Act, if applicable.

Veterinary Professional Liability

Coverage must be afforded for Wrongful Acts in an amount not less than \$1,000,000 each claim.

Insurance Certificate Requirements

- a. FHS shall provide the City with valid Certificates of Insurance (binders are unacceptable) no later than ten (10) days prior to the start of work contemplated in this Agreement.
- b. FHS shall provide to the City a Certificate of Insurance having a thirty (30) day notice of cancellation; ten (10) days' notice if cancellation is for nonpayment of premium.
- c. In the event that the insurer is unable to accommodate the cancellation notice requirement, it shall be the responsibility of FHS to provide the proper notice. Such notification will be in writing by registered mail, return receipt requested, and addressed to the certificate holder.
- d. In the event the Agreement term goes beyond the expiration date of the insurance policy, FHS shall provide the City with an updated Certificate of Insurance no later than ten (10) days prior to the expiration of the insurance currently in effect. The City reserves the right to suspend the Agreement until this requirement is met.
- e. The Certificate of Insurance shall indicate whether coverage is provided under a claims-made or occurrence form. If any coverage is provided on a claims-made form, the Certificate of Insurance must show a retroactive date, which shall be the effective date of the initial contract or prior.
- f. The City shall be named as an Additional Insured on all liability policies, with the exception of Workers' Compensation and Veterinary Professional Liability.
- g. The City shall be granted a Waiver of Subrogation on the Contractor's Workers' Compensation insurance policy.
- h. The title of the Agreement, Bid/Contract number, event dates, or other identifying reference must be listed on the Certificate of Insurance.

The Certificate Holder should read as follows: City of Bunnell, a Florida municipal corporation

FHS has the sole responsibility for all insurance premiums and shall be fully and solely responsible for any costs or expenses as a result of a coverage deductible, co-insurance penalty, or self-insured retention; including any loss not covered because of the operation of such deductible, co-insurance penalty, self-insured retention, or coverage exclusion or limitation. Any costs for adding the City as an Additional Insured shall be at the Contractor's expense.

If FHS's primary insurance policy/policies do not meet the minimum requirements, as set forth in this Agreement, FHS may provide evidence of an Umbrella/Excess insurance policy to comply with this requirement.

FHS's insurance coverage shall be primary insurance as respects to the City, a Florida municipal corporation, its officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, a Florida municipal corporation, its officials, employees, or volunteers shall be non-contributory.

Any exclusion or provision in any insurance policy maintained by FHS that excludes coverage required in this Agreement shall be deemed unacceptable and shall be considered breach of contract.

All required insurance policies must be maintained until this Agreement is terminated. Any lapse in coverage shall be considered breach of contract. In addition, FHS must provide to the City confirmation of coverage renewal via an updated certificate should any policies expire prior to the expiration of this Agreement. The City reserves the right to review, at any time, coverage forms and limits of Contractor's insurance policies.

FHS shall provide notice of any and all claims, accidents, and any other occurrences associated with this Agreement to their insurance company or companies and the City's Risk Management office, as soon as practical.

7. Dangerous Dog Law: Pursuant to Sections 767.12 and 767.13, Florida Statutes, FHS shall administer the it will be the sole responsibility of FHS to determine whether a dog is dangerous; FHS will prepare and submit the necessary paperwork described in the applicable statutes and provide copies to the City if requested. If quarantine is necessary, the dog may be quarantined for ten (10) days at a bona fide boarding kennel or veterinarian's office of the seizing agent's or owner's choice at the owner's expense. Otherwise, FHS will quarantine all dogs determined to be dangerous for ten (10) days and the impoundment for such dogs will be charged at the rate of \$200.00 per animal. Prior to billing the City for any such costs, all efforts to recover this cost from the owner(s) of the animal will be made, documented and provided with the monthly invoice provided by FHS. As provided in Section 10-176 and Florida Statutes, the owner of the dog has a right to appeal a dangerous dog determination. The owner may appeal FHS' dangerous dog determination to the City Commission.

8. Primary Contacts: For purposes of this Agreement, the following will be designated as primary contacts should questions, issues or concerns arise during the duration of the Agreement.

For FHS: Amy Wade-Carotenuto, Executive Director, 1 Shelter Drive, Palm Coast, FL 32137. The phone number is 386-445-1814 x 508.

For the City: Alvin Jackson, City Manager, PO Box 756, Bunnell, FL 32110
ajackson@bunnellcity.us 386.263-8803

9. Remedy in the Event of Breach: In the event either party breaches this Agreement for any reason, each party shall have the right to elect to terminate this Agreement with thirty (30) days written notice of its decision to terminate the Agreement. The City will still be responsible for payment of all services rendered by FHS prior to and during the thirty (30) day notice period. Upon expiration of the thirty (30) day notice period, FHS will no longer provide any services to the City.

10. Waiver of Breach: The waiver by either party of any breach or violation of this Agreement will not operate as or be construed to be a waiver of any subsequent breach of this Agreement.

11. Mediation: Any dispute arising from this Agreement, including, but not limited to, disputes over fees for services, will be mediated prior to a lawsuit being filed, Mediation will occur within sixty (60) days of a written request by either party to mediate unless agreed to otherwise. The cost of the mediator's fee will be borne equally by the parties.

12. Attorney's Fees: In the event of litigation, each party shall pay for its own attorney fees and costs.

13. Venue: The parties further agree that this Agreement will be governed by the laws of the State of Florida and that the venue for any and all suits arising out of or otherwise attributable to this Agreement will lie exclusively in the courts of Flagler County Florida.

14. Severability: If any provision of this Agreement or any part of any provision of this Agreement is found to be invalid by a court of competent jurisdiction, such will not affect the validity of any other provision or part thereof of this Agreement.

15. Termination: Either party may terminate this Agreement, with or without cause, by giving no less than sixty (60) days written notice.

16. Entire Agreement: This Agreement constitutes the entire and final understanding and agreement with respect to the subject matter hereof and supersedes all prior or contemporaneous negotiations, promises, covenants, agreements or representations concerning all matters directly or indirectly collaterally related to the subject matter of this Agreement. Any term or condition in this Agreement shall be superseded by any conflicting state or local law.

17. Amendments: This Agreement cannot be amended or modified except by a fully executed agreement signed by both parties.

IN WITNESS WHEREOF, the parties have made and executed this Agreement on the respective dates under each signature to be effective as provided herein.

CITY OF BUNNELL

By: _____
Catherine D. Robinson, Mayor

Approved for form and content by:

Vose Law Firm

Attest:

Kristen Bates, CMC, City Clerk

Seal:

FLAGLER HUMANE SOCIETY

[Signature]
Print Name: Amy W. Carotenuto

Title: Director

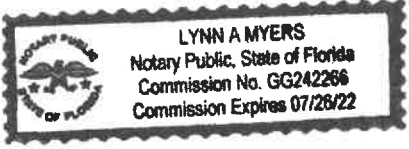
STATE OF FLORIDA
COUNTY OF FLAGLER

The foregoing instrument was acknowledged before me by means of physical presence or online notarization, this 4 day of January, ~~2020~~ ²⁰²¹ ^{LAM}, by Amy Wade-Carotenuto of Flagler Humane Society, a Florida corporation, on behalf of the corporation, and he/she is personally known to me or has produced (type of identification) as identification.

[Signature]
Signature of Notary Public - State of

Lynn A. Myers
Printed/Typed/Stamped Name of Notary

My commission expires: 7/26/2022





City of Bunnell, Florida

ATTACHMENTS:

Description

City Manager Report- December 2020

Type

Exhibit

City Manager's Monthly Report



Dr. Alvin B. Jackson, Jr.
City Manager
For December 2020

January 2021

City Commission Mission Statement

The City Commission of the City of Bunnell is dedicated to providing its citizens, businesses and visitors with quality services that ensure Life, Liberty and the Pursuit of Happiness!

A hand holding a blue marker next to the text "WHY ARE WE HERE?". The text is written in a blue, hand-drawn font.

Core Values

The following are the core values for the City of Bunnell:

- Loyalty to the team, the objectives, and the mission.
- Teamwork. Cultivate a “we environment.” - Be passionate team player.
- Communication. Share information freely, maintain an on-going dialog.
- Respect individual strengths; Embrace diversity.
- Empathy. Care about people.
- Always determine what is important to team members.
- Honor everyone. Demonstrate respect for all persons.
- Say “thank you.” Show appreciation in every way possible.
- Self-Control. Stay open, ask questions & maintain clam demeanor in the face of every challenge.
- Have a forgiving spirit.
- Professionalism always. Maintain a positive attitude & a pleasing personality.
- Cultivate creativity.
- Seek great personal satisfactions in helping others succeed.
- Be an active listener– quick to hear, slow to speak.
- Be a person of fairness & justice to all.
- Have an action plan, including results oriented goals with measurable outcomes.
- Create a culture of warmth & belonging, where everyone is welcome.
- Have fun; create an environment where employees can think big & excel.
- Integrity: to be honest, open, ethical & fair.
- Fiscal accountability: to be good stewards of agency funds.

Mission Statement

The City of Bunnell will provide its residents, businesses, visitors, partners and staff with value centric leadership to create a safe, sustainable, attractive, strong and vibrant community while building on our rich heritage as the foundation to improve the City's economic future and to achieve the highest possible quality of life for the overall community through the exemplary services we provide.

Vision Statement

The City of Bunnell commits to building on its heritage, while enhancing a high quality of life for all its citizens. We pledge to work in collaboration with our residents and business community to foster pride in the City, develop a vibrant and diverse economy and a thoughtful plan for the future.



Mayor Robinson and Commissioner Gordon attended the ground breaking ceremony for the new Flagler County Sheriff Operations Center to be built adjacent to the Government Services Building. This County Building will be within the City limits.



The City of Bunnell declared a local state of emergency on March 18, 2020.

On July 9, 2020, the City Commission adopted Emergency Resolution 2020-20 Requiring the wearing of Face Coverings in Public Places

Due to the continued State of Emergency, which has been extended via Executive Order 20-316, the City continues to offer hybrid Virtual City Meetings to help lessen the spread of COVID. All voting members of the board are physically present in one location and staff and public are participating virtually. There is limited space for public to attend a City meeting in person. If you wish to attend a City meeting in person, please contact the City Clerk Office to reserve one of the limited seats. If attending in person, masks are required and a COVID questionnaire will need to be completed and temperatures will be taken prior to allowing entry into the meeting space.

Join Zoom Meeting via INTERNET CONNECTION:
<http://bunnellcity.us/meeting>

OR click the Virtual Meeting banner on the City website www.bunnellcity.us

OR open via the Zoom App
Meeting ID: 944 464 2817

OR TO JOIN VIA TELEPHONE (AUDIO) ONLY:
+1 253 215 8782 US
+1 301 715 8592 US
Meeting ID: 944 464 2817

All residents and businesses are urged to continue to follow Florida Department of Health and CDC guidance, to include:

- **Wearing cloth face coverings when out in public**
- **Practicing aggressive social distancing at all times – people should keep a minimum of 6 feet of space between one another**
- **Frequent hand washing for at least 20 seconds, or use an alcohol-based (at least 60% alcohol) hand sanitizer when soap and water are not available**
- **Avoiding close contact with people who are, or may be, sick**

Park Updates, Facility Rentals and Garage Sale Permits

As of June 8, 2020 all City parks have been open and normal hours of operation were resumed. Parks operate during daylight hours (ie. dawn to dusk).

Other facilities, such as water fountains, and picnic tables are considered off limits as the constant and frequent disinfection that is needed for these items following every use cannot be managed with a crew of 4. But, these items continue to be disinfected every morning taking anywhere from 3 to 4 hours of additional staff time daily.



The City is accepting applications for the rental of parks and other rental facilities. Applicants are required to turn in a completed rental application AND include their COVID/Social Distancing plan or measures that will be taken with the application. If no plan is provided, the rental will not be approved.

The City is also accepting requests for Garage Sale Permits. Residents need to make their request to the Utility Billing Department and provide a COVID/Social Distancing Plan. Per the City Code of Ordinance, there is a limit on the total number of garage sale permits that can be issued to a property/address point in a calendar year.

Information Technology

We are rolling the Employee Self Serve (ESS) system out to the various departments. This system allows the employees to input their time, leave requests, and many other things. As situations arise, modify the system configuration to work better next time.

Purchased and working on deploying new end point security software. And have been evaluating new backup software. May be looking for a replacement this year.

Purchased and deployed an additional new tablet in the Public Works. This will assist with work orders processing.

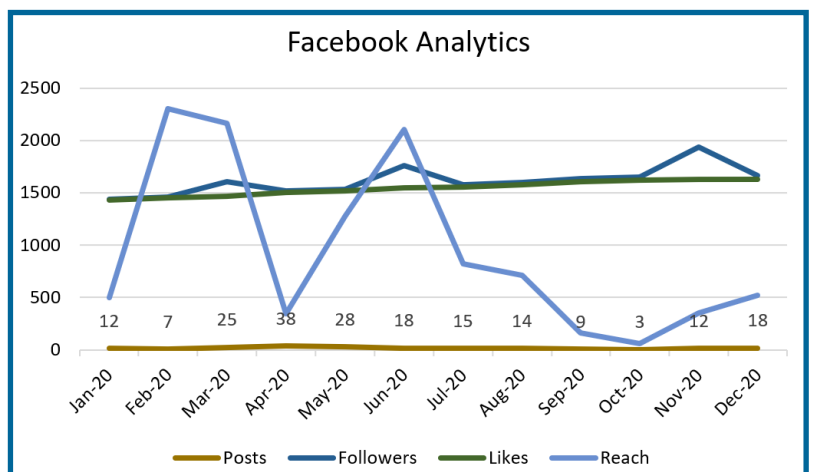
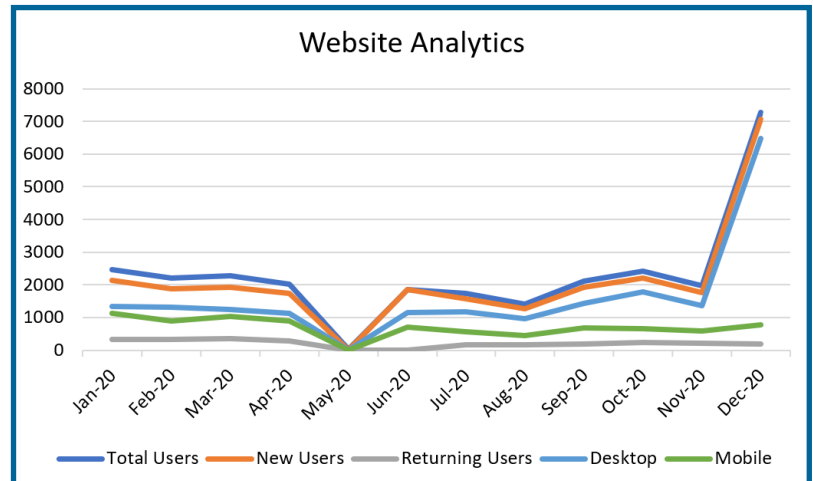
The vendor we have been dealing with for the last several years for Microsoft Office 365 has raised their rates on this service. They were selling it to us at better than the state contract price. We will be switching to the state contract vendor this year. Placed an updated Microsoft Agreement before the board in December.

The Software as a Service (SaaS) agreement with Tyler Technologies is going back to the Board in January. The vendor evidently did not like the addendum we put on the original agreement in October, and suggested changes. The 2 attorneys work out the differences.

Implemented the My Civic app with Tyler Technologies. This mobile app allows our customers to pay their utility bills through the app, and has similar functionality to the existing customer web portal we have available. Tyler provided the app free of charge. We do pay for the transaction fees much like we do the web interface. This app can be expended for additional services for a cost in the future.

Top 10 web pages:

- | | |
|-------------------|-----------------------|
| 1. Home Page | 6. Human Resources |
| 2. Agendas | 7. SW:Holiday Sched. |
| 3. Police | 8. Contacts Directory |
| 4. Bldg Permits | 9. I Want To.... |
| 5. Open Positions | 10. Community |



City Clerk Office

The City Clerk Office published agendas for all the City's Public meetings, - 2 City Commission Meetings, Code Enforcement Board and the Planning, Zoning and Appeals Board Agendas. The City Clerk office spends a minimum of an additional 2 hours per meeting for COVID work that is done pre and post meetings on meeting days.

Presentations for the Planned Citizen Academy to be offered by the City were completed and coordinated with other departments.

Training for electronic time entry by employees was created and provided as scheduled per department.

The City Clerk Officer and Parks and Recreation Crew Leader worked closely with ABM Building services to work on the facilities assessment as authorized by the City Commission at its meeting on September 14, 2020.

Business Tax Receipts (BTRs)

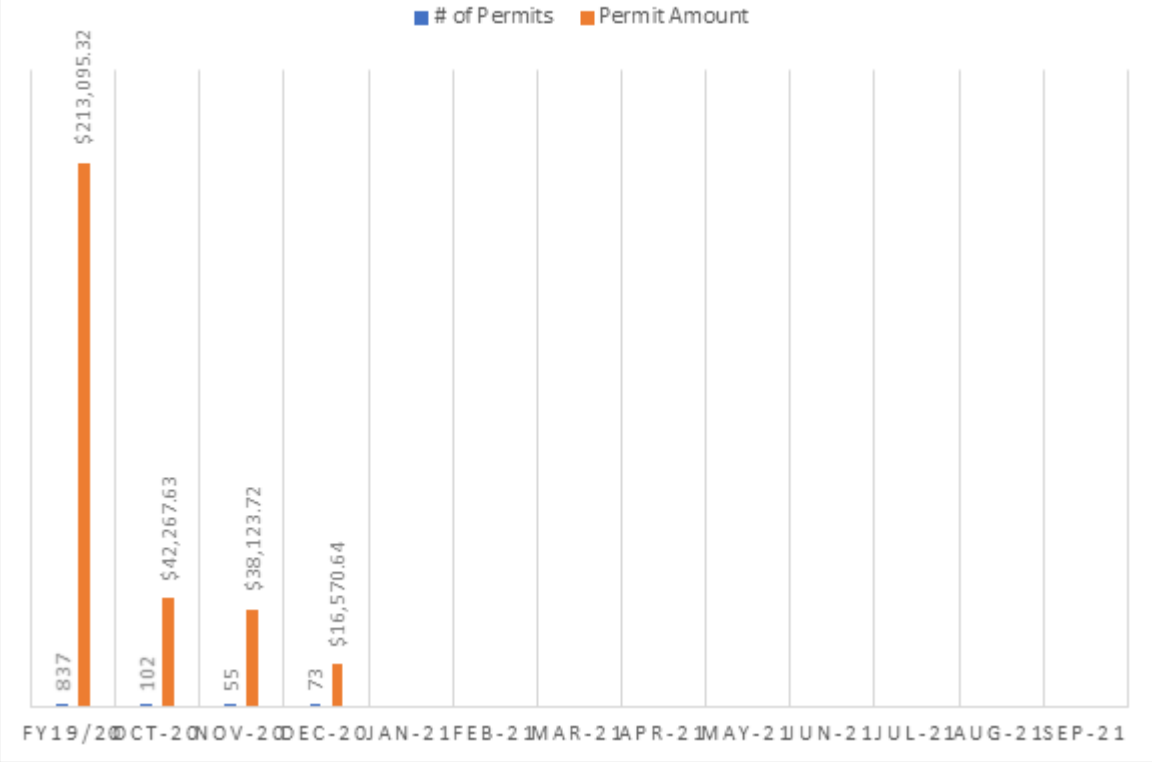
Since 2013, the City has partnered with the Flagler County Tax Collector for all local business tax receipt renewals. Renewal season for BTRs started in July 2020. Businesses should have paid their FY20/21 BTR fees through the Flagler County Tax Collector Office by September 30th to avoid penalties. Both Florida Statute and the City's Code of Ordinance require penalties be added to a BTR if not paid by September 30th: 10% October 1st, 15% November 1st, 20% December 1st and 25% January 1st.

The Clerk's Office processed the payment from the Tax Collector's Office for all BTRs renewals paid November 1 to November 30. As of December 31, 2020 235 businesses located within the City of Bunnell and 12 business located outside the City of Bunnell had not paid their renewal fees for the current Fiscal Year to be permitted to conduct business in the City of Bunnell. This amounts to a little over **\$37,00.00** in revenue still due to the City.

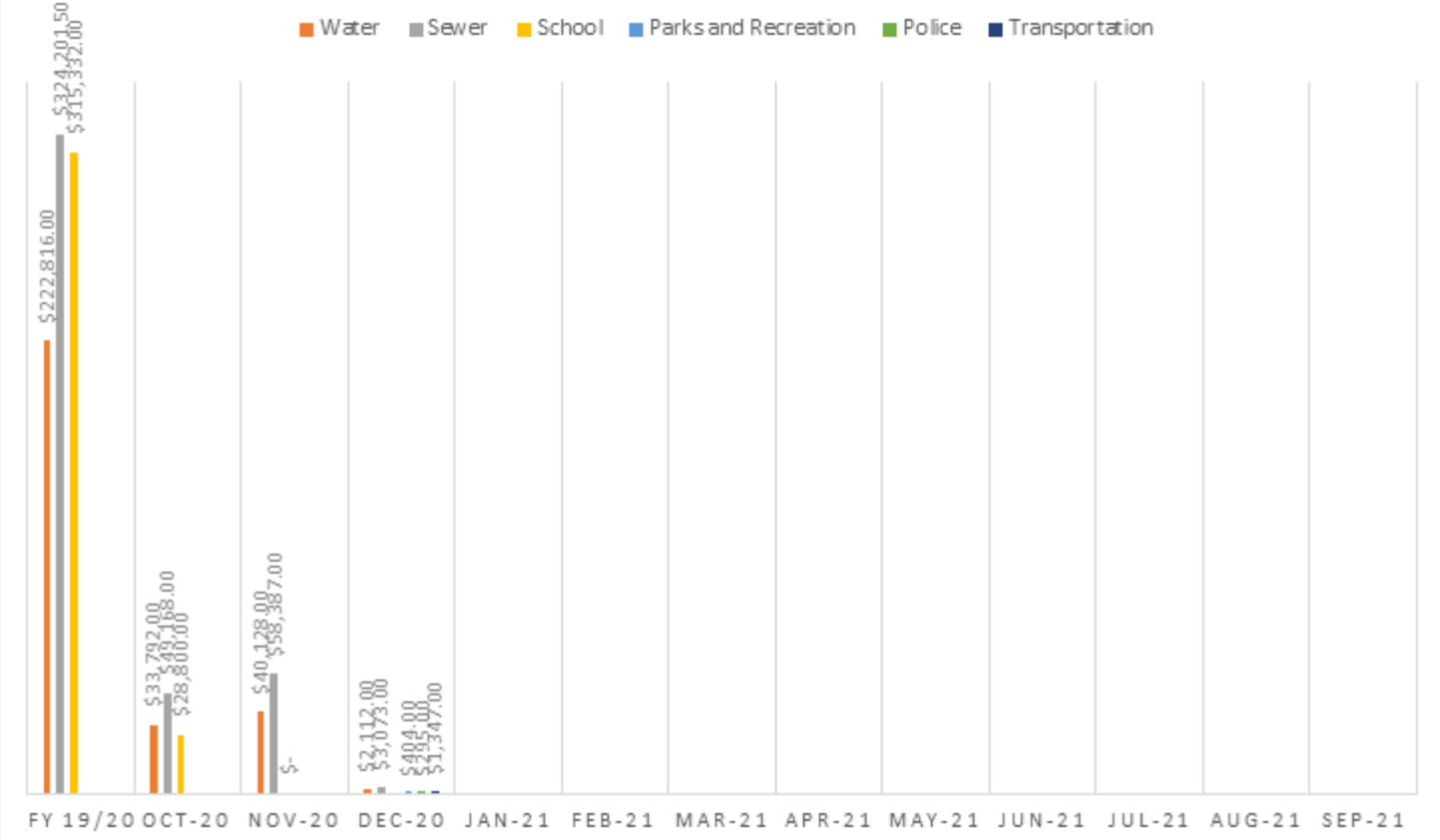
The Clerk's Office is working with Code Enforcement to contact these businesses regarding these payments and open code enforcement cases, if required.

Community Development

PERMITS

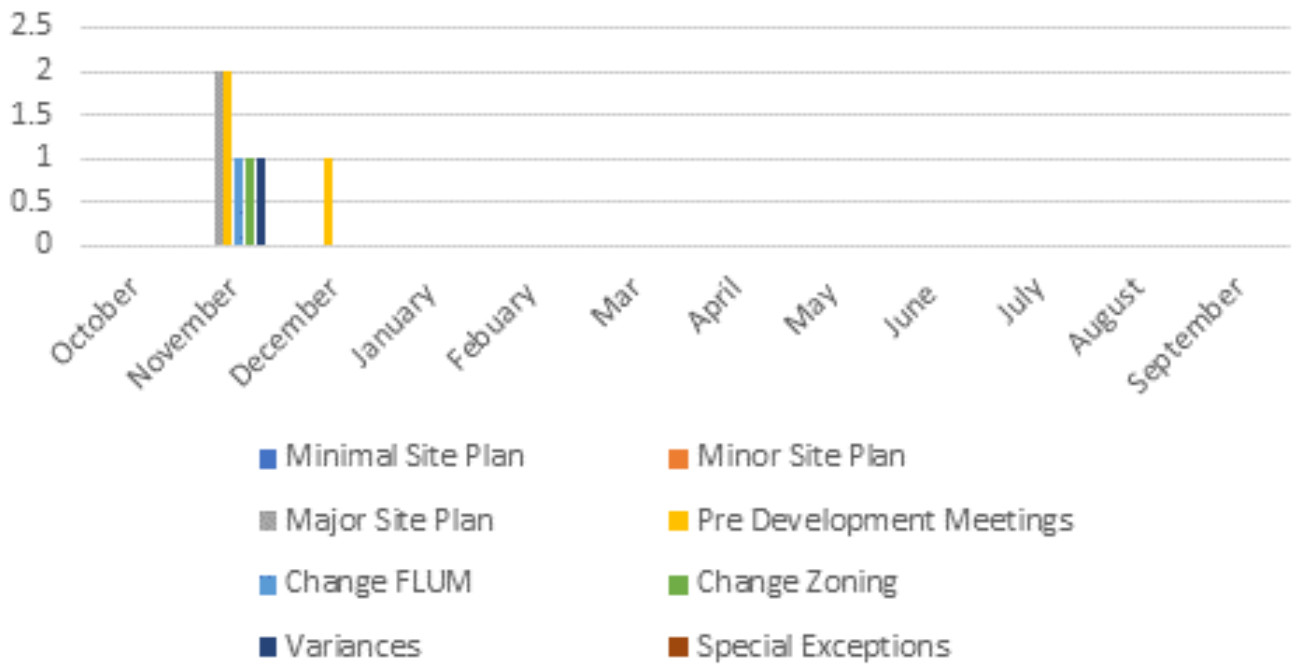


IMPACT FEES

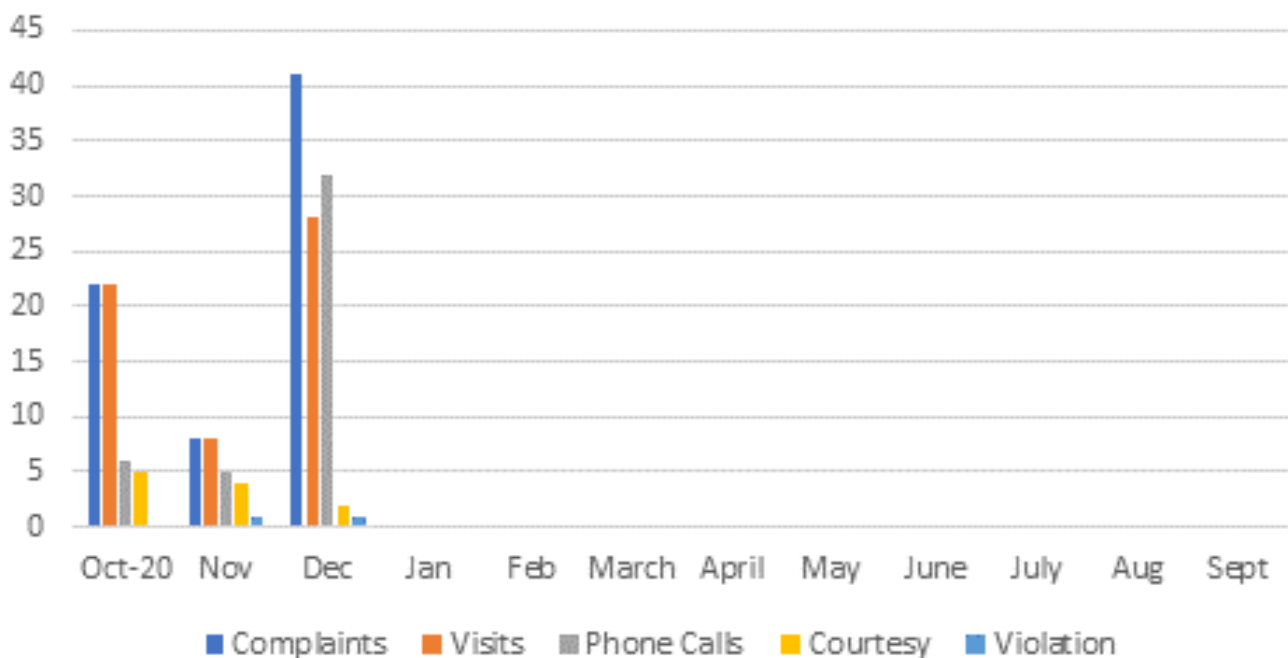


Community Development

Development Information



Code Enforcement



Projects

Grants Projects:	Expenses	Grant Amnt
West Side Storm Water Improvements Phase II:	\$ 108,399	\$500,000

Change Order #2 for 618 Fourth Street Extension and Pope Anchors approved by Commission 12/14/2020. Construction slowed due to holidays.

Community Development Block Grant (CDBG):

Application in review process.

Hazard Mitigation Grant Program (HMGP):	\$ 950	\$138,070
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Contract review by Department of Economic Opportunity.

Utility Master Plan:

Master Plan:

Master Plan WWTP Project Funding:	\$ 104,903	
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SRF Loan Agreement in process.

CDBG-MIT Under review by DEO.

Wastewater Treatment Plant Rehab / Expansion:	\$ 80,650	\$1,000,000
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Design and permitting in process.

In-House Projects:	Budget	Expense
Palm Terrace Lift Station Rehab:	\$80,000	

Project scope approved by Infrastructure Director 12/22/2020. Scheduling and pricing in process.

Total Projects Expense:	Total Grants
\$294,902	\$638,070

Infrastructure

Staff Updates

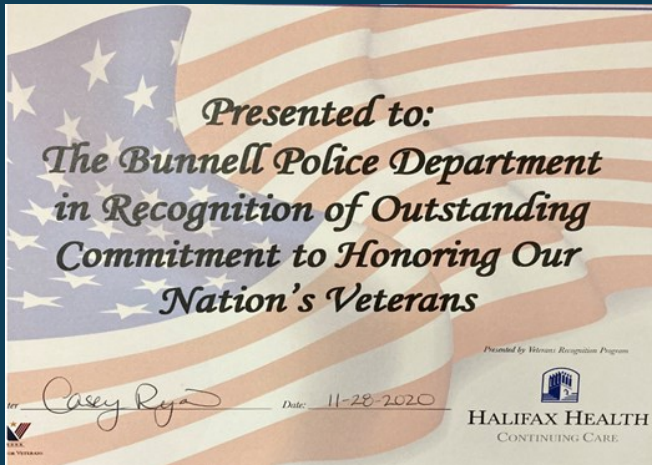
- The Infrastructure department is back to full staffing, no reduced scheduling.
- Matthew Taylor was hired as the new Maintenance Tech 1 for the Collections Crew.

Capacities WTP/WWTP

- Capacity for the WWTP for December 2020 is 61% with a total of 1.20" of rainfall. Total influent flow for the month was 11.359MG, with a Daily Average of 0.0.366MG
- The WTP produced 9.264MG of drinking water, with a daily production average of 0.298MG in December 2020. With our WTP putting out 9.264MG and our WWTP receiving 11.359MG, we treated 2.095MG of storm/ground water.

Police Department

The Bunnell Police Department participated in Christmas with a Deputy/Cop. It was a little different this year due to COVID-19. Gifts were pre purchased and delivered to the families at their home by Cpl. Scott Bagwell. The children were surprised and extremely grateful, and Cpl. Bagwell was touched as well.



The Bunnell Police Department received recognition and a big thank you from Halifax Health – Hospice Leadership Team for assisting them in a last-minute request to participate in a Military Appreciation Day Car Parade to show support and appreciation for our military men and women that are residents living at the Flagler Health and Rehabilitation Center. We were happy to assist and put a smile on their faces.

Bunnell Police Chief teams up with Scott Schalk Solid Waste Manger to Protect our Residents from Holiday Burglars was a success!

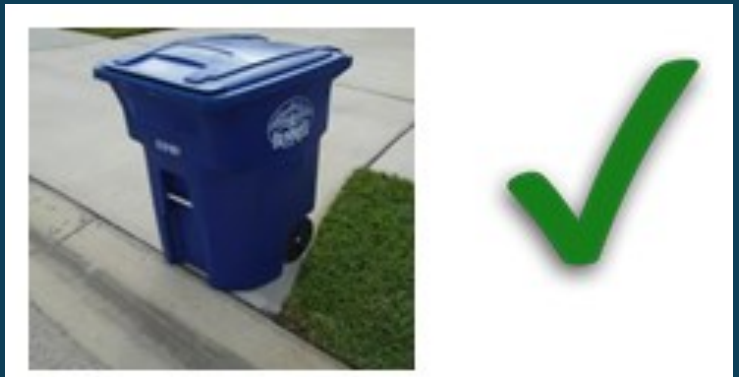


Solid Waste

SERVICE	AMOUNT COLLECTED	TRUCK LOADS
Residential Garbage	124.44 Tons	9.57
Residential Recycle	32.63 Tons	2.51
Yard Waste	88 yards	4.4
Commercial Garbage	154.4 Tons	11.87
Commercial Cardboard	20.91 Tons	1.61
Construction & Demolition and Bulk debris	23.59 Tons	6.74

Cart Placement Regulations and Guidelines

- ⇒ Face lid opening of cart toward the street (handles & wheels facing house)
- ⇒ Place front of cart within 3 feet of street edge
- ⇒ Allow 2 feet of clearance on each side of cart
- ⇒ Do NOT fill carts with construction debris, dirt or yard waste
- ⇒ Yard waste- compact PILES no larger than 6'x6'x6'; No string, plastic ties, hoses, bags or other debris with yard waste.
- ⇒ It is recommended to place carts out the night before. The driver is not able to turn around if your cart is not out when the truck is on your street.
- ⇒ Do not place carts near parked cars, fences, mailboxes, trees, other carts, or any other obstruction that could interfere with the truck picking up your cart.



FACING WRONG DIRECTION



DO NOT PLACE IN ROAD

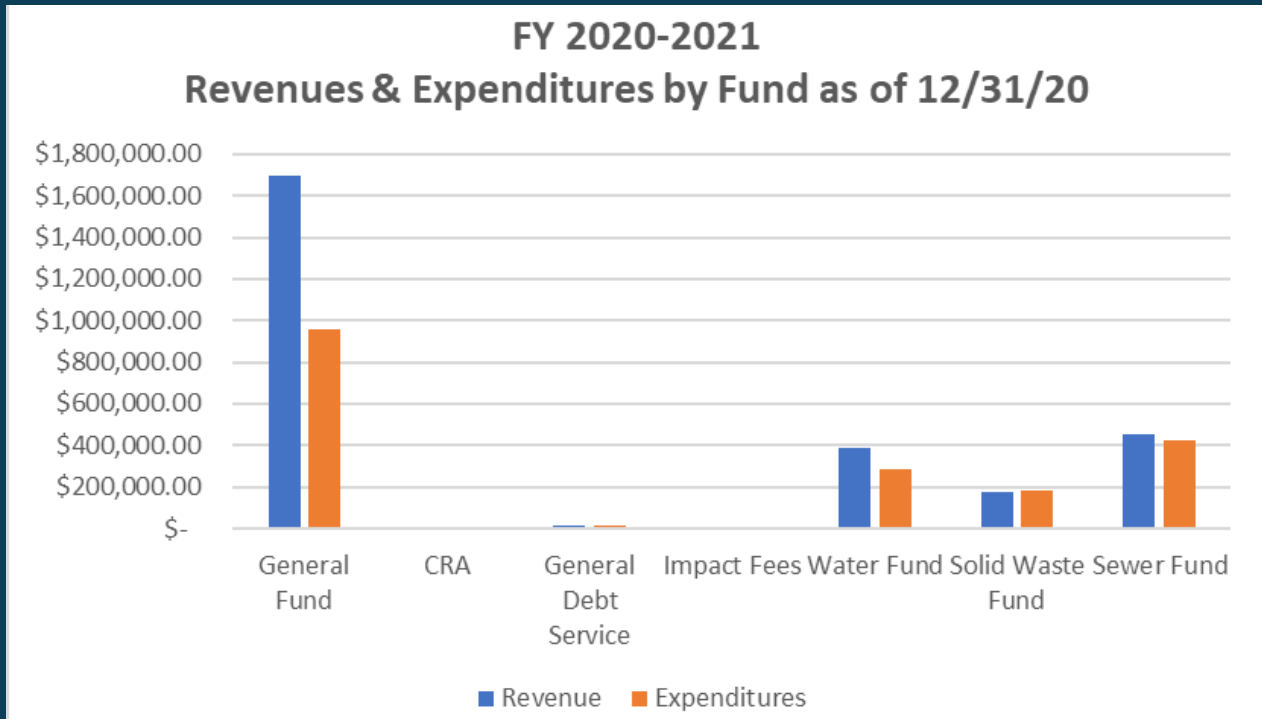
Solid Waste Fiscal Year Comparisons

	FY 18/19	FY 19/20	FY 20/21 (as of 12/31/20)
Commercial Solid Waste	2040.30 Tons	1960.54 Tons	456.86 Tons
Residential Solid Waste	1236.09 Tons	1380.89 Tons	390.77 Tons
Cardboard & Recycle	451.28 Tons	585.98 Tons	159.53 Tons
Yard Waste	1322.57 Yards	1593.00 Yards	281 Yards
Construction & Debris (C&D)	405.66 Tons	315.51 Tons	78.74 Tons
Scrap/Misc.	122.20 Tons	12.789 Tons	0 Tons
Yearly Total	5578.10	5848.71	1366.90

Finance Department

FINANCE DEPARTMENT – BUDGET PERFORMANCE FY 2020/2021

December was the third month of Fiscal Year 2020/2021. The approved 2020/2021 budget, including amendments, totals \$17,398,742 and includes all anticipated revenues and expenditures of the city from October 1, 2020 through September 30, 2021. The chart shows year to date revenues and expenditures by fund.



General Fund – The General Fund has total revenue of \$1,696,734 while expenditures currently total \$959,148. The General Fund’s primary source of revenue is Ad Valorem (Property Taxes) and receipts generally occur at the end of November or beginning of December. To date, \$1,101,038 or 77.6% of the \$1,419,317 budgeted ad valorem has been received.

CRA Fund – The balance in the CRA Fund is \$3,631. There are no revenues or expenditures anticipated in the fund for FY 2020/2021.

General Debt Service Fund – The General Debt Service Fund accounts for the debt service payments required for the Municipal Complex. Revenues are recorded monthly and are transfers from the General Fund. Payments are made quarterly in accordance with the loan documents. The first quarterly payment was made in December.

Impact Fees – This fund accounts for Law Enforcement, Parks and Recreation and Transportation Impact Fees. The Commission approved the new impact fees in August and collection began on all building permits issued on and after November 8th. \$2,046 was collected in December.

Water Fund – The Water Fund has total revenue of \$387,767. The expenditures total \$286,121.

Solid Waste Fund – The Solid Waste Fund has revenues of \$177,287 and expenditures of \$182,041.

Sewer Fund – The Sewer Fund has total revenue of \$451,588. The expenditures total \$426,359.