

**CATHERINE D. ROBINSON  
MAYOR**

**JOHN ROGERS  
VICE-MAYOR**

**DR. ALVIN B. JACKSON, JR.  
CITY MANAGER**



*Crossroads of Flagler County*

**COMMISSIONERS:**

**TONYA GORDON**

**TINA-MARIE SCHULTZ**

**PETE YOUNG**

## **BUNNELL CITY COMMISSION MEETING**

**Monday, October 23, 2023**

**7:00 PM**

1769 East Moody Boulevard (GSB),  
Chambers Room  
Bunnell, FL 32110

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**A. Call Meeting to Order and Pledge Allegiance to the Flag**

**Roll Call**

**Invocation for our Military Troops and National Leaders**

**B. Introductions, Commendations, Proclamations, and Presentations:**

**B.1. Proclamation: Mobility Week**

**C. Consent Agenda:**

**C.1. Approval of Warrant**

**a. October 23, 2023 Warrant FY2022/2023**

**b. October 23, 2023 Warrant FY2023/2024**

**C.2. Approval of Minutes**

**a. October 9, 2023 City Commission Meeting Minutes**

**C.3. Approve Purchase Order for the new 2024 Garbage Truck**

**D. Public Comments:**

Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

**E. Ordinances: (Legislative):**

**E.1. Ordinance 2023-21 Request to Amend the Bunnell Code of Ordinance Chapter 62 Traffic and Vehicles. - First Reading**

**F. Resolutions: (Legislative): None**

**G. Old Business: None**

## H. New Business:

- H.1. Request Permission to Authorize Staff to Proceed with Contract Negotiations for RFP 2023-01 REBID Restoration of the Historic Bunnell Coquina City Hall Phase 1
- H.2. Request Approval For Business Incentive Application for Project Calder
- H.3. Request Approval for Business Incentive Application for Project Christine
- H.4. Approval of Business Incentive Development Agreement for Project DMT Construction Inc

## I. Reports:

- **City Clerk**
- **Police Chief**
- **City Attorney**
- **City Manager**

City Manager Report- September 2023

- **Mayor and City Commissioners**

## J. Call for Adjournment.

**This agenda is subject to change without notice. Please see posted copy at City Hall, and our website [www.BunnellCity.us](http://www.BunnellCity.us).**

**NOTICE:** If any person decides to appeal any decision made by the City Commission or any of its boards, with respect to any matter considered at any meeting of such boards or commission, he or she will need a record of the proceedings, and for this purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, 286.0105 Florida Statutes.

**Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at (386) 437-7500 at least 48 hours prior to the meeting date.**

**THE CITY OF BUNNELL IS AN EQUAL OPPORTUNITY SERVICE PROVIDER.**

*Posted by City Clerk's office on October 17, 2023*



## *Proclamation*

*WHEREAS, Mobility Week is a cooperative effort by the Florida Department of Transportation and its partner agencies to promote awareness of safe, multimodal transportation choices through a variety of outreach events; and*

*WHEREASE, Mobility Weeks is a statewide celebration of the Florida Department of Transportation to raise awareness of the Florida Transportation Plan; and*

*WHEREAS, Mobility Week is an ideal time for counties, cities, and transportation agencies to highlight achievements, introduce new initiatives, and/or implement new policies promoting sustainable transportation; and*

*WHEREAS, Mobility Week is an opportunity for individuals to explore various transportation choices available and consider how multimodal transportation reduces traffic congestion, benefits the environment, and improves community health; and*

*WHEREAS, the City of Bunnell supports Mobility Week by wishing to raise awareness of safety and transportation choices.*

*NOW, THEREFORE, I, Catherine D. Robinson as the Mayor of the City of Bunnell do hereby proclaim the week of October 27 - November 5, 2023, as “Mobility Week 2023” and encourage citizens to explore the various options for mobility in the community including bike trails and walking and to participate in any of the Florida Department of Transportation events and activities across the City and Flagler County.*

*Adopted this 23<sup>rd</sup> day of October 2023*

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*Catherine D. Robinson, Mayor*

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*Kristen Bates, CMC, City Clerk*



## City of Bunnell, Florida

### Agenda Item No. a.

Document Date: 10/6/2023 Amount:  
Department: Finance Account #:  
Subject: October 23, 2023 Warrant FY2022/2023  
Agenda Section: Approval of Warrant

#### **ATTACHMENTS:**

Description	Type
FY2022/2023 Warrant	Warrant

#### **Summary/Highlights:**

This is the warrant to process invoices for goods or services from Fiscal Year 2022/2023 which ended September 30, 2023.

#### **Background:**

#### **Staff Recommendation:**

#### **City Attorney Review:**

#### **Finance Department Review/Recommendation:**

#### **City Manager Review/Recommendation:**



City of Bunnell, FL

# Expense Approval Register

Packet: APPKT08169 - FY 22-23 10.23.23 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
<b>Vendor: AG-PRO, LLC</b>					
	08/11/2023	AG-PRO, LLC	replce the broken coolant tu...	001-0541-541.4640	212.70
	09/05/2023	AG-PRO, LLC	Radiator Hose	001-0541-541.4640	49.92
			<b>Vendor AG-PRO, LLC Total:</b>		<b>262.62</b>
<b>Vendor: Alliant Engineering Inc</b>					
	08/30/2023	Alliant Engineering Inc	Professional Services August ...	001-0538-538.6300	442.50
	09/30/2023	Alliant Engineering Inc	Professional Services for Aug...	001-0524-524.3400	1,260.00
			<b>Vendor Alliant Engineering Inc Total:</b>		<b>1,702.50</b>
<b>Vendor: Boulevard Tire Center</b>					
	03/17/2023	Boulevard Tire Center	Tires, TPMS Service Vavle Kit	404-0535-535.4620	2,990.64
			<b>Vendor Boulevard Tire Center Total:</b>		<b>2,990.64</b>
<b>Vendor: Bunnell Auto Supply, Inc.</b>					
	09/29/2023	Bunnell Auto Supply, Inc.	LED Adapter	402-0534-534.4620	125.63
			<b>Vendor Bunnell Auto Supply, Inc. Total:</b>		<b>125.63</b>
<b>Vendor: Carbonfilt LLC</b>					
	09/15/2023	Carbonfilt LLC	Sand for Tertiary filters at ...	404-0535-535.5200	3,862.00
			<b>Vendor Carbonfilt LLC Total:</b>		<b>3,862.00</b>
<b>Vendor: City Electric Supply Company</b>					
	08/28/2023	City Electric Supply Company	AMP Tester	404-0535-535.5200	59.97
			<b>Vendor City Electric Supply Company Total:</b>		<b>59.97</b>
<b>Vendor: Culligan Water Products</b>					
	09/30/2023	Culligan Water Products	5 Gal Water & Delivery	001-0521-521.5100	22.50
			<b>Vendor Culligan Water Products Total:</b>		<b>22.50</b>
<b>Vendor: Flagler County Sheriff's Office</b>					
	09/08/2023	Flagler County Sheriff's Office	Oct 2023 Revenue Request	001-0521-521.3400	11,531.58
			<b>Vendor Flagler County Sheriff's Office Total:</b>		<b>11,531.58</b>
<b>Vendor: Florida Georgia Aquatic Services LLC</b>					
	05/01/2023	Florida Georgia Aquatic Servi...	Lake Lucille Maintenance 5 ...	001-0572-572.4900	412.50
			<b>Vendor Florida Georgia Aquatic Services LLC Total:</b>		<b>412.50</b>
<b>Vendor: Fred Fox Enterprises, Inc.</b>					
	09/30/2023	Fred Fox Enterprises, Inc.	CDBG #22DB-OP-04-28-02-N...	001-0538-538.6300	4,000.00
			<b>Vendor Fred Fox Enterprises, Inc. Total:</b>		<b>4,000.00</b>
<b>Vendor: Hawkins Inc</b>					
	09/29/2023	Hawkins Inc	Chemicals for WWTP	404-0535-535.5200	1,266.75
			<b>Vendor Hawkins Inc Total:</b>		<b>1,266.75</b>
<b>Vendor: HD Supply, Inc</b>					
	08/02/2023	HD Supply, Inc	DR4300 10" Recorder 1-Pen,...	404-0535-535.4640	1,650.00
	08/02/2023	HD Supply, Inc	Freight	404-0535-535.4640	139.83
	08/02/2023	HD Supply, Inc	10" Chart Recorder DR4302, ...	404-0535-535.4640	2,341.00
			<b>Vendor HD Supply, Inc Total:</b>		<b>4,130.83</b>
<b>Vendor: Katrina Bellamy</b>					
	09/30/2023	Katrina Bellamy	Rental Refund	001-2201000	150.00
			<b>Vendor Katrina Bellamy Total:</b>		<b>150.00</b>
<b>Vendor: MacData LLC</b>					
	09/30/2023	MacData LLC	Sheeler,J	401-0533-533.4900	20.00
	09/30/2023	MacData LLC	Sheeler,J	404-0535-535.4900	20.00
			<b>Vendor MacData LLC Total:</b>		<b>40.00</b>
<b>Vendor: NextEra Energy Inc</b>					
	09/01/2023	NextEra Energy Inc	48622-23445 Sept 2023	001-0541-541.4300	1,943.14
	09/29/2023	NextEra Energy Inc	02735-15254 Sept 29	001-0519-519.4300	57.57

## Expense Approval Register

Packet: APPKT08169 - FY 22-23 10.23.23 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
	09/29/2023	NextEra Energy Inc	06115-08987 Sept 2023	404-0535-535.4300	34.62
	09/29/2023	NextEra Energy Inc	16455-03937 Sept 2023	001-0541-541.4300	667.14
	09/29/2023	NextEra Energy Inc	16525-04919 Sept 2023	404-0535-535.4300	7,589.94
	09/29/2023	NextEra Energy Inc	16885-09957 Sept 2023	404-0535-535.4300	34.82
	09/29/2023	NextEra Energy Inc	27076-01973 Sept 2023	404-0535-535.4300	32.49
	09/29/2023	NextEra Energy Inc	27516-03917 Sept 2023	404-0535-535.4300	113.26
	09/29/2023	NextEra Energy Inc	50935-93118 Sept 2023	001-0519-519.4300	109.25
	09/29/2023	NextEra Energy Inc	51926-14112 Sept 2023	001-0519-519.4300	198.80
	09/29/2023	NextEra Energy Inc	56661-53118 Sept 2023	001-0519-519.4300	255.33
		<b>Vendor NextEra Energy Inc</b>		<b>Total:</b>	<b>11,036.36</b>
<b>Vendor: Nextran</b>					
	09/29/2023	Nextran	SW Truck Unit 929 Transmiss...	402-0534-534.4620	9,632.00
	09/29/2023	Nextran	SW Truck Rebuild	402-0534-534.4620	2,539.75
	09/29/2023	Nextran	SW ruck Unit 929 Trans	402-0534-534.4620	100.00
		<b>Vendor Nextran Total:</b>			<b>12,271.75</b>
<b>Vendor: Nicholson A/C &amp; Heating, Inc.</b>					
	09/01/2023	Nicholson A/C & Heating, Inc.	W/EC110 canister W/ ec 110 ...	001-0541-541.4400	29.16
	09/01/2023	Nicholson A/C & Heating, Inc.	W/EC110 canister W/ ec 110 ...	001-0549-549.4400	29.17
	09/01/2023	Nicholson A/C & Heating, Inc.	W/EC110 canister W/ ec 110 ...	001-0572-572.4400	29.16
	09/01/2023	Nicholson A/C & Heating, Inc.	W/EC110 canister W/ ec 110 ...	401-0533-533.4400	29.17
	09/01/2023	Nicholson A/C & Heating, Inc.	W/EC110 canister W/ ec 110 ...	402-0534-534.4400	29.17
	09/01/2023	Nicholson A/C & Heating, Inc.	W/EC110 canister W/ ec 110 ...	404-0535-535.4400	29.17
		<b>Vendor Nicholson A/C &amp; Heating, Inc. Total:</b>			<b>175.00</b>
<b>Vendor: ODYSSEY MANUFACTURING COMPANY</b>					
	08/28/2023	ODYSSEY MANUFACTURING ...	Sodium Chloride	401-0533-533.5205	5,046.60
		<b>Vendor ODYSSEY MANUFACTURING COMPANY</b>		<b>Total:</b>	<b>5,046.60</b>
<b>Vendor: Rayco Funding &amp; Development, Inc</b>					
	09/29/2023	Rayco Funding & Developme...	Cleaned dewatering box	404-0535-535.3400	1,575.00
		<b>Vendor Rayco Funding &amp; Development, Inc</b>		<b>Total:</b>	<b>1,575.00</b>
<b>Vendor: Rogers Towing &amp; Recovery Service Inc</b>					
	08/29/2023	Rogers Towing & Recovery S...	Tow truck 929 to Progressive ..	402-0534-534.4620	900.00
		<b>Vendor Rogers Towing &amp; Recovery Service Inc Total:</b>			<b>900.00</b>
<b>Vendor: Staples Inc</b>					
	09/26/2023	Staples Inc	Contract charges 8.16.23-9.1...	001-0512-512.3400	300.89
	09/26/2023	Staples Inc	Contract charges 8.16.23-9.1...	001-0513-513.3400	69.04
	09/26/2023	Staples Inc	Contract charges 8.16.23-9.1...	001-0521-521.3400	68.70
	09/26/2023	Staples Inc	Contract charges 8.16.23-9.1...	001-0524-524.3400	85.88
		<b>Vendor Staples Inc Total:</b>			<b>524.51</b>
<b>Vendor: Tara A. Fisher</b>					
	08/02/2023	Tara A. Fisher	Motor and Labor	401-0533-533.4640	466.20
		<b>Vendor Tara A. Fisher Total:</b>			<b>466.20</b>
<b>Vendor: Terry Taylor Ford Company</b>					
	09/29/2023	Terry Taylor Ford Company	v	001-0521-521.4620	49.99
		<b>Vendor Terry Taylor Ford Company Total:</b>			<b>49.99</b>
<b>Vendor: Tom Gibbs Chevrolet</b>					
	04/14/2023	Tom Gibbs Chevrolet	Labor Flat Tire	001-0541-541.4620	18.95
	05/04/2023	Tom Gibbs Chevrolet	Oil change, wiper blades, tire...	404-0535-535.4620	333.44
	06/13/2023	Tom Gibbs Chevrolet	Tire, balancing, disposal	001-0541-541.4620	252.46
		<b>Vendor Tom Gibbs Chevrolet Total:</b>			<b>604.85</b>
<b>Vendor: UniFirst Corporation</b>					
	09/13/2023	UniFirst Corporation	Uniform Rental	001-0521-521.3400	11.92
	09/27/2023	UniFirst Corporation	Uniform Rental	001-0541-541.5220	40.92
	09/27/2023	UniFirst Corporation	Uniform Rental	001-0549-549.5220	6.55
	09/27/2023	UniFirst Corporation	Uniform Rental	001-0572-572.5200	21.38
	09/27/2023	UniFirst Corporation	Uniform Rental	001-0572-572.5220	37.73
	09/27/2023	UniFirst Corporation	Uniform Rental	401-0533-533.5220	36.25
	09/27/2023	UniFirst Corporation	Uniform Rental	402-0534-534.5220	22.44

Expense Approval Register

Packet: APPKT08169 - FY 22-23 10.23.23 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
	09/27/2023	UniFirst Corporation	Uniform Rental	404-0535-535.5220	41.13
	09/27/2023	UniFirst Corporation	Uniform Rental	001-0521-521.3400	11.92
	09/06/2023	UniFirst Corporation	Uniform Rental	001-0521-521.3400	11.92
<b>Vendor UniFirst Corporation Total:</b>					<b>242.16</b>
<b>Vendor: USA Services of Florida Inc</b>					
	09/28/2023	USA Services of Florida Inc	Sweeping for September 2023	001-0538-538.3400	1,300.00
<b>Vendor USA Services of Florida Inc Total:</b>					<b>1,300.00</b>
<b>Vendor: WB Mason</b>					
	09/01/2023	WB Mason	Pallet of Water	401-0533-533.5205	179.80
	09/01/2023	WB Mason	Pallet of Water	404-0535-535.5200	179.79
<b>Vendor WB Mason Total:</b>					<b>359.59</b>
<b>Grand Total:</b>					<b>65,109.53</b>

**Fund Summary**

<b>Fund</b>	<b>Expense Amount</b>
001 - GENERAL FUND	23,688.67
401 - WATER	5,778.02
402 - SOLID WASTE	13,348.99
404 - SEWER	22,293.85
<b>Grand Total:</b>	<b>65,109.53</b>

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Expense Amount</b>
001-0512-512.3400	Other Contracted Servic...	300.89
001-0513-513.3400	Other Contract Services	69.04
001-0519-519.4300	Utilities	620.95
001-0521-521.3400	Other Contract Services	11,636.04
001-0521-521.4620	Repair / Maint - Vehicles	49.99
001-0521-521.5100	Office Supplies Expenses	22.50
001-0524-524.3400	Other Contract Services	1,345.88
001-0538-538.3400	Other Contract Services	1,300.00
001-0538-538.6300	Improvements - Other T...	4,442.50
001-0541-541.4300	Utility - Public Services	2,610.28
001-0541-541.4400	Rental / Lease Expense	29.16
001-0541-541.4620	Repair / Maint - Vehicles	271.41
001-0541-541.4640	Equipment Repair & Mai...	262.62
001-0541-541.5220	Uniforms Exp	40.92
001-0549-549.4400	Rentals & Leases	29.17
001-0549-549.5220	Uniforms	6.55
001-0572-572.4400	Rental / Lease Expense	29.16
001-0572-572.4900	Other Current Chgs & Ob...	412.50
001-0572-572.5200	Operating Supplies	21.38
001-0572-572.5220	Uniforms Exp	37.73
001-2201000	Deposits Paybl - CtyHall/...	150.00
401-0533-533.4400	Rental / Lease Expense	29.17
401-0533-533.4640	Repair / Maint - Equipm...	466.20
401-0533-533.4900	Other Current Chgs & Ob...	20.00
401-0533-533.5205	Operating Supplies Exp -...	5,226.40
401-0533-533.5220	Uniforms Exp	36.25
402-0534-534.4400	Rental/Lease - Solid Was...	29.17
402-0534-534.4620	Repair/Maint Vehicles - ...	13,297.38
402-0534-534.5220	Uniforms - Solid Waste	22.44
404-0535-535.3400	Other Contractual Servic...	1,575.00
404-0535-535.4300	Utilities	7,805.13
404-0535-535.4400	Rentals/Leases	29.17
404-0535-535.4620	Repairs & Maint. - Vehicl...	3,324.08
404-0535-535.4640	Repairs & Maint. - Equi...	4,130.83
404-0535-535.4900	Other Current Charges &...	20.00
404-0535-535.5200	Operating Supplies	5,368.51
404-0535-535.5220	Uniforms	41.13
<b>Grand Total:</b>	<b>65,109.53</b>	

**Project Account Summary**

<b>Project Account Key</b>	<b>Expense Amount</b>
**None**	60,667.03
CDBG-Hymon COB	442.50
CDBG-Hymon Grant	4,000.00
<b>Grand Total:</b>	<b>65,109.53</b>





## City of Bunnell, Florida

### ATTACHMENTS:

Description

FY2023/2024

Type

Warrant



# Expense Approval Register

Packet: APPKT08172 - FY 23-24 10.23.23 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
<b>Vendor: Boulevard Tire Center</b>					
	10/09/2023	Boulevard Tire Center	Tire,Balance, valve kit	001-0521-521.4620	185.44
				<b>Vendor Boulevard Tire Center Total:</b>	<b>185.44</b>
<b>Vendor: Bunnell Auto Supply, Inc.</b>					
	10/12/2023	Bunnell Auto Supply, Inc.	oxygen (56.00 X 2)	001-0549-549.5200	112.00
	10/02/2023	Bunnell Auto Supply, Inc.	Exactfitblade	402-0534-534.4620	21.22
	10/05/2023	Bunnell Auto Supply, Inc.	Power Inverter Veh 2002	001-0521-521.4620	77.99
	10/07/2023	Bunnell Auto Supply, Inc.	Soap,Churck, Gauges, chuck ...	001-0549-549.5200	130.53
				<b>Vendor Bunnell Auto Supply, Inc. Total:</b>	<b>341.74</b>
<b>Vendor: Carrick Estep</b>					
	10/10/2023	Carrick Estep	Removal of dying Laural Oak ...	001-0572-572.4600	950.00
				<b>Vendor Carrick Estep Total:</b>	<b>950.00</b>
<b>Vendor: Charter Communications</b>					
	10/01/2023	Charter Communications	100 Utility St 10.01.23-10.31....	001-0512-512.4100	800.00
	10/06/2023	Charter Communications	604 E moody Suite 6 10.10.2...	001-0519-519.4100	10.10
				<b>Vendor Charter Communications Total:</b>	<b>810.10</b>
<b>Vendor: Expert Chemical Sales &amp; Service LLC</b>					
	10/09/2023	Expert Chemical Sales & Serv...	Can Liners, Bowel Cleanse	001-0572-572.5200	630.00
				<b>Vendor Expert Chemical Sales &amp; Service LLC Total:</b>	<b>630.00</b>
<b>Vendor: Flagler County Sheriff's Office</b>					
	10/03/2023	Flagler County Sheriff's Office	Nov 2023 Revenue Request	001-0521-521.3400	11,531.58
				<b>Vendor Flagler County Sheriff's Office Total:</b>	<b>11,531.58</b>
<b>Vendor: Florida Department of Economic Opportunity</b>					
	10/04/2023	Florida Department of Econ...	FY 23/24 Fee	001-0524-524.4900	175.00
				<b>Vendor Florida Department of Economic Opportunity Total:</b>	<b>175.00</b>
<b>Vendor: Florida League of Cities</b>					
	10/01/2023	Florida League of Cities	FLC Annual Membership Due...	001-0511-511.5400	602.00
				<b>Vendor Florida League of Cities Total:</b>	<b>602.00</b>
<b>Vendor: Hawkins Inc</b>					
	10/06/2023	Hawkins Inc	WTP Chemicals	401-0533-533.5205	660.00
	10/06/2023	Hawkins Inc	WWTP chemicals	404-0535-535.5200	1,337.00
				<b>Vendor Hawkins Inc Total:</b>	<b>1,997.00</b>
<b>Vendor: JB Rent-All Inc</b>					
	10/11/2023	JB Rent-All Inc	Elm Ave Hydrant - tool	401-0533-533.4600	90.06
				<b>Vendor JB Rent-All Inc Total:</b>	<b>90.06</b>
<b>Vendor: Laba Dry Cleaners</b>					
	10/10/2023	Laba Dry Cleaners	Trousers, Shirts, Ties	001-0521-521.3410	108.00
				<b>Vendor Laba Dry Cleaners Total:</b>	<b>108.00</b>
<b>Vendor: McMaster-Carr Supply Company</b>					
	10/05/2023	McMaster-Carr Supply Comp...	Pipe and fittings	401-0533-533.4640	82.28
				<b>Vendor McMaster-Carr Supply Company Total:</b>	<b>82.28</b>
<b>Vendor: McNeill Signs Inc</b>					
	10/05/2023	McNeill Signs Inc	Lake Lucille Non-Profit Embl...	001-0572-572.5310	1,462.15
				<b>Vendor McNeill Signs Inc Total:</b>	<b>1,462.15</b>
<b>Vendor: Medi-Quick Urgent Care</b>					
	10/03/2023	Medi-Quick Urgent Care	Sheeler, Jessica	401-0533-533.4900	20.00
	10/03/2023	Medi-Quick Urgent Care	Sheeler, Jessica	404-0535-535.4900	20.00
				<b>Vendor Medi-Quick Urgent Care Total:</b>	<b>40.00</b>

## Expense Approval Register

Packet: APPKT08172 - FY 23-24 10.23.23 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount	
<b>Vendor: Michael Leo Dove</b>						
	10/04/2023	Michael Leo Dove	Services from 9.26.23-10.3.23	001-0524-524.3401	540.00	
					<b>Vendor Michael Leo Dove Total:</b>	<b>540.00</b>
<b>Vendor: NextEra Energy Inc</b>						
	10/02/2023	NextEra Energy Inc	37390-07957 Oct 2023	001-0541-541.4300	3,597.04	
	10/02/2023	NextEra Energy Inc	37400-05982 Oct	001-0541-541.4300	204.37	
	10/03/2023	NextEra Energy Inc	47533-10046 Oct 2023	404-0535-535.4300	75.64	
	10/04/2023	NextEra Energy Inc	09445-94365 Oct 2023	404-0535-535.4300	28.19	
	10/04/2023	NextEra Energy Inc	23515-07823 Oct 2023	401-0533-533.4300	26.38	
	10/06/2023	NextEra Energy Inc	56811-06810 Oct 2023	001-0541-541.4300	37.27	
					<b>Vendor NextEra Energy Inc Total:</b>	<b>3,968.89</b>
<b>Vendor: Nicholson A/C &amp; Heating, Inc.</b>						
	10/01/2023	Nicholson A/C & Heating, Inc.	Ice Machine Rental	001-0541-541.4400	130.00	
					<b>Vendor Nicholson A/C &amp; Heating, Inc. Total:</b>	<b>130.00</b>
<b>Vendor: Preferred Governmental Insurance Trust</b>						
	10/01/2023	Preferred Governmental Insu...	WC Down Payment and Ins...	001-2182000	20,710.75	
					<b>Vendor Preferred Governmental Insurance Trust Total:</b>	<b>20,710.75</b>
<b>Vendor: Progressive Power Products, Inc.</b>						
	10/10/2023	Progressive Power Products, ...	Change Order #1	402-0534-534.4620	15,362.19	
	10/10/2023	Progressive Power Products, ...	Emergency Repair Solid Was...	402-0534-534.4620	3,910.00	
					<b>Vendor Progressive Power Products, Inc. Total:</b>	<b>19,272.19</b>
<b>Vendor: Rayco Funding &amp; Development, Inc</b>						
	10/09/2023	Rayco Funding & Developme...	Clean Dewatering Box	404-0535-535.3400	1,575.00	
					<b>Vendor Rayco Funding &amp; Development, Inc Total:</b>	<b>1,575.00</b>
<b>Vendor: Staples, Inc</b>						
	10/09/2023	Staples, Inc	Pocket Notebook, Tape Disp...	001-0521-521.5100	48.58	
					<b>Vendor Staples, Inc Total:</b>	<b>48.58</b>
<b>Vendor: Suzanne Johnston, Flagler County Tax Collector</b>						
	10/12/2023	Suzanne Johnston, Flagler Co...	Community Development Off..	001-0552-552.8200	26,480.61	
					<b>Vendor Suzanne Johnston, Flagler County Tax Collector Total:</b>	<b>26,480.61</b>
<b>Vendor: Verizon Connect Telo Inc.</b>						
	10/01/2023	Verizon Connect Telo Inc.	October 2023	001-0541-541.4100	76.40	
	10/01/2023	Verizon Connect Telo Inc.	October 2023	001-0572-572.4100	57.30	
	10/01/2023	Verizon Connect Telo Inc.	October 2023	401-0533-533.4100	76.40	
	10/01/2023	Verizon Connect Telo Inc.	October 2023	402-0534-534.4100	190.50	
	10/01/2023	Verizon Connect Telo Inc.	October 2023	404-0535-535.4100	76.40	
					<b>Vendor Verizon Connect Telo Inc. Total:</b>	<b>477.00</b>
					<b>Grand Total:</b>	<b>92,208.37</b>

**Fund Summary**

<b>Fund</b>	<b>Expense Amount</b>
001 - GENERAL FUND	68,657.11
401 - WATER	955.12
402 - SOLID WASTE	19,483.91
404 - SEWER	3,112.23
<b>Grand Total:</b>	<b>92,208.37</b>

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Expense Amount</b>
001-0511-511.5400	Memberships, Publicati...	602.00
001-0512-512.4100	Communications Expense	800.00
001-0519-519.4100	Communications Expense	10.10
001-0521-521.3400	Other Contract Services	11,531.58
001-0521-521.3410	Other Contract-Dry Clean..	108.00
001-0521-521.4620	Repair / Maint - Vehicles	263.43
001-0521-521.5100	Office Supplies Expenses	48.58
001-0524-524.3401	Bldg / Fire Inspection Exp..	540.00
001-0524-524.4900	Other Current Chgs & Ob...	175.00
001-0541-541.4100	Communications Expense	76.40
001-0541-541.4300	Utility - Public Services	3,838.68
001-0541-541.4400	Rental / Lease Expense	130.00
001-0549-549.5200	Operating Supplies	242.53
001-0552-552.8200	Economic Grants	26,480.61
001-0572-572.4100	Communications Expense	57.30
001-0572-572.4600	Repair / Maint - Service	950.00
001-0572-572.5200	Operating Supplies	630.00
001-0572-572.5310	Signage	1,462.15
001-2182000	WC Payable	20,710.75
401-0533-533.4100	Communications Expense	76.40
401-0533-533.4300	Utility - Public Services	26.38
401-0533-533.4600	Repair / Maint - Service	90.06
401-0533-533.4640	Repair / Maint - Equipm...	82.28
401-0533-533.4900	Other Current Chgs & Ob...	20.00
401-0533-533.5205	Operating Supplies Exp -...	660.00
402-0534-534.4100	Communications - Solid...	190.50
402-0534-534.4620	Repair/Maint Vehicles - ...	19,293.41
404-0535-535.3400	Other Contractual Servic...	1,575.00
404-0535-535.4100	Communications	76.40
404-0535-535.4300	Utilities	103.83
404-0535-535.4900	Other Current Charges &...	20.00
404-0535-535.5200	Operating Supplies	1,337.00
<b>Grand Total:</b>	<b>92,208.37</b>	

**Project Account Summary**

<b>Project Account Key</b>	<b>Expense Amount</b>
**None**	92,208.37
<b>Grand Total:</b>	<b>92,208.37</b>



## City of Bunnell, Florida

### ATTACHMENTS:

Description

Proposed Minutes

Type

Minutes

CATHERINE D. ROBINSON  
MAYOR

JOHN ROGERS  
VICE-MAYOR

DR. ALVIN B. JACKSON, JR  
CITY MANAGER



**COMMISSIONERS:**

TONYA GORDON

TINA-MARIE SCHULTZ

PETE YOUNG

## **BUNNELL CITY COMMISSION MEETING**

**Monday, October 9, 2023**

**7:00 PM**

1769 East Moody Boulevard (GSB)

Chambers Room

Bunnell, FL 32110

### **A. Call Meeting to Order and Pledge Allegiance to the Flag**

Mayor Robinson called the meeting to order at 7:00 PM and led the Pledge to the Flag.

**Roll Call:** Mayor Catherine Robinson; Vice Mayor Johns Rogers; Commissioner Toyna Gordon; Commissioner Tina-Marie Schultz; City Attorney Paul Waters; City Manager Alvin B. Jackson; Community Development Director Bernadette Fisher; Finance Director Kristi Moss; Infrastructure Director Dustin Vost; City Engineer Marcus DePasquale; City Clerk Kristen Bates; Deputy City Clerk Bridgitte Gunnells  
**Excused:** Commissioner Pete Young

### **Invocation for Our Military Troops and National Leaders:**

Mayor Robinson led the invocation.

### **B. Introductions, Commendations, Proclamations, and Presentations:**

#### **B.1. Proclamation: Florida City Government Week 2023**

Mayor Robinson read the Proclamation into the record. City Manager Jackson accepted the Proclamation on behalf of the City.

#### **B.2. Recognition of Reserve Detective Sergeant Harry Kuleski, Jr. (retired)**

Police Chief Brannon gave a brief description of the Crime Stoppers of Northeast Florida Annual Banquet. He introduced Detective Sergeant Groth who read a summary of Harry Kuleski, Jr's service to law enforcement and the years of volunteer service to the City of Bunnell. Ed Fuller with Crime Stoppers stated Mr. Kuleski was awarded the Crime Stoppers Award and the Lifetime Achievement Award. Mr. Roland Clee with Crime Stoppers read the nomination letter they received from the Bunnell Police Department. Chief David Brannon presented Mr. Kuleski with the Bunnell Medal of Merit at the Banquet.

### **Consent Agenda:**

#### **C.1. Approval of Warrant**

##### **a. October 9, 2023 Fiscal Year 2022/2023 Warrant**

#### **C.2. Approval of Minutes**

**a. September 25, 2023 City Commission Meeting Minutes**  
**C.3. Approval of Business Incentive Development Agreement for Project Sparks Concrete LLC**

**Motion:** Approve the Consent Agenda.

**Motion by:** Commissioner Schultz

**Second by:** Commissioner Gordon

**Board Discussion:** None

**Public Discussion:** None

**Vote:** Motion carried unanimously

**D. Public Comments:**

**Comments regarding items not on the agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.**

None

**E. Ordinances: (Legislative): None**

**F. Resolutions: (Legislative): None**

**G. Old Business: None**

**H. New Business:**

**H.1. Flagler Schools Oversight Committee Meeting Discussion**

City Attorney Waters presented the item to the Board. He stated Flagler Schools has completed their annual report on the status of schools and growth in Flagler County; the School Oversight Committee will be meeting again in November to discuss the report. He encouraged the Commissioners to read the report and provide any comments that need to be shared at the meeting by the City's representatives on this Committee with the City Manager or staff so they can be gathered for Bunnell's representatives- Vice Mayor Rogers and Commissioner Young.

**H.2. City Manager Annual Evaluation October 1, 2022 to September 30, 2023**

Mayor Robinson introduced the item. City Clerk Bates read a statement from Commissioner Young. Commissioner Young investigated the salaries of other City Managers in the area and recommended the City Manager's salary be adjusted to \$130,000.00 per year. Vice Mayor Rogers stated he has been on the Board since 2011 and there has never been a City Manager evaluation with a score of 2.97/near perfect. He stated Dr. Jackson has demonstrated what a valuable asset he is to the City and to the community; Dr. Jackson has selected excellent staff over the past 5 years. Commissioner Schultz agreed with the increase as it is important for the City "to keep (its) talent. She stated Dr. Jackson began with a basket of worms and turned the City in the right direction.

**Motion:** Increase the City Manager's annual salary from \$110,000.00 to \$130,000.00

**Motion by:** Vice Mayor Rogers

**Second by:** Commissioner Schultz

**Board Discussion:** None

**Public Discussion:** None

**Vote:** Motion carried unanimously

**I. Reports**

- **City Clerk** – reminded the Commission the October 23<sup>rd</sup> meeting will begin at 6:00 PM for the Executive Strategy Session and the Regular Commission Meeting will begin at 7:00 PM
- **Police Chief** - gave an update on “National Night Out” at Grand Reserve. He reported on various events the Police Department will be participating in during October. He gave an update on the Veteran’s Parade that will be held on November 11<sup>th</sup>.
- **City Manager**- thanked the Board for their support and stated he appreciates the partnership. He stated he works with a great team. He reported two emergency purchase orders had to be issued for the Infrastructure Department- \$6,446.52 for a lift station repair and \$60,862.00 for replacement of an emergency alarm at the Water Treatment Plant.
- **Mayor and City Commissioners–**
  - **Commissioner Schultz** – reported she attended the Family Life Center breakfast meeting, and she will attend their Board Retreat too. She read a statement she prepared regarding possible monies owed to the City through code enforcement fines which have never been collected. She stated by her estimation there are about \$918,960.00 owed in fines; she feels if the City had been collecting fines maybe the millage rate might not have needed to be raised.
  - **Commissioner Gordon** - None
  - **Vice Mayor Rogers**- reported on the TPO meeting; the City of Bunnell will hold the small City vote for the next 6 months. He also discussed possible changes for the expansion of the TPO to include all of Flagler County rather than Flagler County being split.
  - **Mayor Robinson** – announced she will report on the NEFRC at the next Commission meeting.

**J. Call for Adjournment.**

**Motion:** Adjourn

**Motion by:** Vice Mayor Rogers

**Seconded by:** Commissioner Schultz

**Vote:** Motion carried unanimously

**Meeting Adjourned:** 7:50 PM

\_\_\_\_\_  
Catherine D. Robinson, Mayor

\_\_\_\_\_  
Kristen Bates, CMC, City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

***\*\*The City adopts summary minutes. Audio files in official City records are retained according to the Florida Department of State GS1-SL records retention schedule\*\****





## City of Bunnell, Florida

### Agenda Item No. C.3.

Document Date: 10/17/2023 Amount: \$419,451.76  
Department: Finance Account #: 402-0534-534-6400  
Subject: Approve Purchase Order for the new 2024 Garbage Truck  
Agenda Section: Consent Agenda:  
Goal/Priority: Organizational Excellence

#### **ATTACHMENTS:**

Description	Type
Letter of Intent	Exhibit

#### **Summary/Highlights:**

Purchase of a 2024 Peterbuilt Truck Heil Front End Loader for the Solid Waste Department.

#### **Background:**

As authorized on April 3, 2023, via a signed letter of intent, the city committed to the purchase of a new garbage truck.

The letter of intent stated that we would pay \$419,451.76 per the quotation from the Florida Sheriff's Association Contract and that funding would come from a loan from Ameris Bank.

The anticipated delivery date for the new truck was November - December. Rush Trucks has advised that the truck will be ready early, and that the city can take delivery next week. As our current truck has been experiencing mechanical issues for the past several months, we would like to take delivery as soon as possible.

Ameris Bank is currently working on the loan agreement. Loan details will be brought back to the next Commission meeting for approval. We are requesting approval to issue a Purchase Order to Rush Truck Center in an effort to avoid any delivery delays.

#### **Staff Recommendation:**

Approve Purchase Order to Rush Truck Center in the amount of \$ 419,451.76 for the purchase of

a new garbage truck.

**City Attorney Review:**

**Finance Department Review/Recommendation:**

Recommend Approval

**City Manager Review/Recommendation:**

CATHERINE D. ROBINSON  
MAYOR

JOHN ROGERS  
VICE-MAYOR

DR. ALVIN B. JACKSON, JR.  
CITY MANAGER



COMMISSIONERS:

TONYA GORDON

TINA-MARIE SCHULTZ

PETE YOUNG

April 5, 2023

Rush Truck Centers  
11430 New Berlin Rd.  
Jacksonville, FL 32226

## LETTER OF INTENT

The City of Bunnell intends to purchase a 2024 Peterbilt Truck 520 Heil Front End Loader as per the April 3, 2023 Customer Proposal Letter and Quotation #QUO-1035155-L6Z3M1. The intent to purchase is based on the following conditions:

1. The sales price is \$419,451.76, as per the quotation dated April 3, 2023 as based of the pricing for the Florida Sheriffs Association Contract pricing.
2. The City will pursue and obtain a loan through Ameris Bank to fund the purchase.
3. A formal purchase order will be prepared and submitted to Rush Truck Center on or shortly after confirmation of the anticipated delivery date of the truck to allow for determination of which fiscal year the funds will be drawn from and pending future budget approval.
4. The vehicle is to be delivered to the City of Bunnell Solid Waste Department, located at 300 Tolman St., Bunnell, FL 32110. Please contact Scott Schalk, Solid Waste Manger at 386-283-6064 OR Stefano Giannini, Fleet Manager at 386-268-4172 to schedule delivery.
5. The invoice can be delivered to Kristen Bates, City Clerk/Administrative Services Director, at time of vehicle delivery, via email at [kbates@bunnellcity.us](mailto:kbates@bunnellcity.us) or it can be mailed to the City of Bunnell Attn: City Clerk- P.O. Box 756, Bunnell, Florida 32110.

If you have any questions, please do not hesitate to contact me.

Regards,

A handwritten signature in blue ink, appearing to read 'Alvin B. Jackson, Jr.', is written over the typed name and title.

Dr. Alvin B. Jackson, Jr.  
City Manager



Rush Peterbilt Truck Ctr. (P476)  
 8111 E. Adamo Drive  
 Tampa,, Florida 33619

City Of Bunnell  
 201 W Moody Blvd  
 Bunnell, Florida 32110  
 United States of America

PAUL CANADINE  
 Cell Phone: 813-716-5128  
 Office Phone: 813-664-1441  
 Email: canadinep@rushenterprises.com

## Vehicle Summary

Unit		Chassis	
Model:	Model 520	Fr Axle Load (lbs):	20000
Type:	Full Truck	Rr Axle Load (lbs):	46000
Description 1:	520 MX11	G.C.W. (lbs):	66000
Description 2:	FEL		
<b>Application</b>		<b>Road Conditions:</b>	
Intended Serv.:	Refuse/On-Highway	Class A (Highway)	90
Commodity:	Refuse, Scrap, Recycling	Class B (Hwy/Mtn)	10
		Class C (Off-Hwy)	0
		Class D (Off-Road)	0
<b>Body</b>		<b>Maximum Grade:</b>	
Type:	Commercial Front Loader		6
Length (ft):	30	Wheelbase (in):	210
Height (ft):	10	Overhang (in):	75
Max Laden Weight (lbs):	3000	Fr Axle to BOC (in):	0.1
		Cab to Axle (in):	209.9
		Cab to EOF (in):	284.9
		Overall Comb. Length (in):	342.6
<b>Trailer</b>		<b>Special Req.</b>	
No. of Trailer Axles:	0		
Type:			
Length (ft):	0		
Height (ft):	0		
Kingpin Inset (in):	0		
Corner Radius (in):	0		
<b>Restrictions</b>			
Length (ft):	40		
Width (in):	102		
Height (ft):	13.5		

Approved by:

Date:

4/5/23

Note: All sales are F.O.B. designated plant of manufacture.



Sales Code	Std/Opt	Description	Weight
<b>Base Model</b>			
0005201	S	<b>Model 520</b> Peterbilt's Model 520 is built to withstand the harsh demands of the refuse industry. The rugged, aluminum cab delivers best-in-class durability for increased uptime and lap seam construction on a zinc-coated steel sub-frame for corrosion resistance. Bulkhead-style doors provide years of watertight performance. This low-cab forward vehicle adds a new dimension of productivity and versatility. An industry-leading, 65-degree cab tilt enhances maintenance and serviceability. Body installation is cost effective and efficient and the center console provides convenient access to body control integration points.	16,475
0091180	S	<b>Refuse, Scrap, Recycling</b>	0
0093035	S	<b>Refuse/On-Highway</b> Truck or tractor which hauls refuse, recycled material, etc. Includes roll-on/roll-off container movement, as well as hauling refuse from transfer stations to, but not into, landfills.	0
0095360	O	<b>Commercial Front Loader</b> A lift-equipped truck used to load waste from the front into the body on commercial routes. The load is removed by a tilt of the truck body.	0
0098170	S	<b>United States Registry</b> Canadian Registry Package Requires Air Conditioning Excise Tax Canada, Speedometer to be KPH ipo MPH, Daytime Running Lights and Rubber Battery Pad in Bottom of Battery Box.	0
<b>Configuration</b>			
0200700	S	<b>Not Applicable</b> Secondary Manufacturer	0
<b>Frame &amp; Equipment</b>			
0514160	O	<b>10-3/4" Steel Rails 306-342"</b> 10.75x3.5x.375 Dimension, 2,136,000 RBM; Yield Strength: 120,000 psi. Section Modulus: 17.8 cubic inches. Weight: 1.74 lbs/inch pair	213
0601500	O	<b>Full Steel Inner Liner</b>	691
0611330	O	<b>Zinc Coated Anti Corrosion Treated Frame Rails</b> Requires Frame Rail Code. Zinc Phosphate coating will replace the standard frame rail primer and provide added corrosion prevention for your customer's operating in severe conditions or in climates where vehicle rust is common.	4
0644090	S	<b>EOF Square without Crossmember</b> End-of-frame square without crossmember. For use with body builder installed crossmember.	0
0651090	S	<b>Omit Rear Mudflaps and Hangers</b>	0
0713130	O	<b>(2) Solid Mount Cable Hooks</b>	40
<b>Front Axle &amp; Equipment</b>			

Price Level: January 1, 2023

100% Complete

Date: April 03, 2023

Deal: 520 MX11

Quote Number: QUO-1035155-L6Z3M1

Printed On: 4/3/2023 8:20:10 AM



Sales Code	Std/ Opt	Description	Weight
1012200	O	<b>Meritor MFS20 20,000 lb, 3.74 in Drop</b> Axle is designed for applications with a gross axle weight rating (GAWR) of 20,000 pounds. Axle includes special low-friction bushings, double draw keys and integral thrust bearing and seal design for durability, low maintenance and ease of service. Combination of Meritor Easy Steer king pin bushings, computer-designed and optimized I-beam construction and stiff axle assembly delivering a tight turning radius, superior vehicle control and longer tire life.	36
1114040	O	<b>Taper Leaf Springs, Shocks 23,000 lb</b> Standard with Heavy Resistance Shocks.	210
1243010	S	<b>Power Steering Sheppard M100 Dual Gear</b> For use with 16,000 to 20,000 lb. axle ratings. Glidekote splines on steering shaft extend service life of components.	0
1354840	O	<b>PHP10 Iron PreSet PLUS Hubs</b> PHP10 iron PreSet PLUS hubs have a fully integrated spindle nut design, an optimized wheel spacer, magnetic fill plug on drive and trailer hubs for inspection of metal particles in lubricant, with a long life oil seal and bearings are pre-adjusted. Use with Front Axle.	84
1380235	O	<b>Meritor 5" Drop IPO 3.5", Front Axle</b> 5" drop (127MM) provides lower chassis suspension and profile that is ideal for select vocational and service vehicles. High-turning angle delivers superior maneuverability and stability.	0
1380470	O	<b>Meritor Wide Track IPO Standard, Front Axle</b> Meritor wide track front axle offers greater turning radius and ease of service. MFS+ 3.5" Drop / MFS 3.74" Drop. 71in KPI IPO 69in with MFS and MFS+ axles.	5
1381460	O	<b>Meritor Q+ Air Cam Front Drum Brakes 16.5 x 7</b> Not Reduced Stopping Distance (RSD) compliant. Meritor Q+ Air cam front drum brakes for truck/trailer linehaul and vocational applications. The Q+ offers longer lining life and helps fleets meet reduced stopping distance regulations. For use with 10,000-13,200 lbs. steer axles, up to and including 40,000 lbs. drive axles and up to 20,000 lbs. lift axles. Requires Meritor Q+ Air Cam Rear Drum Brakes.	0
1391410	O	<b>Gusseted Cam Brackets, Steer Axle</b>	0

### Rear Axle & Equipment

1526120	O	<b>Meritor RT46-160 46,000 lb</b> Interaxle diff lock air rocker occupies space of one gauge. Laser factory axle alignment to improve handling & reduce tire wear. Magnetic rear axle oil drain plug captures & holds any metal fragments in drive axle lube to extend service life. Parking brakes on all drive axles for optimal performance. Cognis EMGARD FE 75W-90 synthetic axle lube provides over 1% fuel economy improvement. Reduces wear & extends maintenance intervals, resulting in increased uptime. Provides improved fluid flow to protect components in extreme cold conditions & withstand the stress from high temperatures, extending component life. If code 1526120 (RT46-160) is ordered with 1680460 (Heavy Wall), you will get the 16 mm wall, but not the improved carrier that is in 1526130 code (RT46-160E) that also has a 16 mm wall. This could affect Heavy Haul service warranty length in Canada per Meritor.	113
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Price Level: January 1, 2023

100% Complete

Date: April 03, 2023

Deal: 520 MX11

Quote Number: QUO-1035155-L6Z3M1

Printed On: 4/3/2023 8:20:10 AM



Sales Code	Std/Opt	Description	Weight
1616300	O	<b>PHP10 Iron PreSet PLUS Hubs</b>	0
1672630	O	<b>Differential Lock Both Axles</b> Air Rocker Switch Occupies the Space of One Gauge	60
1680000	O	<b>Optional Longer Studs for Hub Piloted Whl System</b> For use with furnished by owner installed aluminum wheels with cast drums.	0
1680440	O	<b>Refuse Service Brakes, Steer And Drive Axles</b> Designed for heavy-duty applications for refuse industry, providing long brake life, safety and performance.	0
1680450	O	<b>Rear Brake Camshaft Reinforcement</b> Rear brake camshaft reinforcement helps guard against wear and corrosion.	9
1680460	O	<b>Heavy Wall, Drive Axle(s)</b>	88
1680470	O	<b>Lube Pump, Drive Axle(s)</b> Used to circulate oil within the axle housing. Recommended for use on 46,000 or greater axles used in refuse or severe service applications.	36
1680490	O	<b>Gusseted Cam Brackets, Drive Axle(s)</b>	2
1680500	S	<b>SBM Valve</b> Full trucks require a spring brake modulation (SBM) system for emergency braking application. This system requires an SBM valve and a relay valve with spring brakes on the rear axles. The SBM valve allows the foot valve to operate the rear axle spring brakes if a failure exists in the rear air system.	0
1680760	O	<b>Meritor Q+ Air Cam Rear Drum Brakes 16.5x8.625</b>	0
1682430	S	<b>Anti-Lock Braking System (ABS) 4S4M</b> ABS-6. Includes air braking system.	0
1684200	S	<b>Synthetic Axle Lubricant All Axles</b> Peterbilt heavy duty models include Fuel Efficient Cognis EMGARD FE75W-90 which provides customers performance advantages over current synthetic lubricants with reduced gear wear and extended maintenance intervals, resulting in increased uptime. In addition, the lubricant provides improved fluid flow to protect gears in extreme cold conditions and withstand the stress from high temperatures, extending component life.	0
1704890	O	<b>Ratio 4.89 Rear Axle</b>	0
1824410	O	<b>Hendrickson HMX EX 460 46,000 LBS., 54"</b> Haulmaax, 70K Creep Rating. Includes Traax Rod as standard, option 1920905 is not needed or available. Progressive load spring system easily adjusts to the load for an enhanced combination of empty-ride quality and loaded stability.	-67
1921475	O	<b>Shock Absorbers For HMX EX Suspension</b>	31
1921965	O	<b>HMX EX Double Rebound Strap Kit</b>	0

## Engine & Equipment

Price Level: January 1, 2023

100% Complete

Date: April 03, 2023

Deal: 520 MX11

Quote Number: QUO-1035155-L6Z3M1

Printed On: 4/3/2023 8:20:10 AM



Sales Code	Std/Opt	Description	Weight
2072726	O	<b>PACCAR MX-11 400R@1600 GV@2200 1450@900</b> REFUSE (2021 Emissions)	619
		N20700 AA003 64....CC MAX TARGET SPEED	
		N20800 AA004 10....CC MIN ENABLE SPEED	
		N22000 AA005 OFF...DYNAMIC CC ENABLE	
		N20830 AA006 MT....MULTI TORQUE IN CC	
		N21930 AA009 0.....DRIVER REWARD VEH SPD BONUS	
		N21940 AA010 -5....DRIVER REWARD VEH SPD PNLTY	
		N21920 AA013 BOTH..OFFSET MODE	
		N21950 AA015 3.....MIN SPEED FOR DR SHIFT AID	
		N21960 AA016 1.....DSA LOWEST ACTV GEAR	
		N21970 AA017 6.....DSA HIGHEST ACTV GEAR	
		N21640 AA019 YES...EIST PARK BRAKE RESET ENABLE	
		N21910 AA022 30....EIST LO CLNT TEMP OVRDRDE	
		N20870 AA023 80....EIST HI AMBAIR TEMP OVRDRDE	
		N20860 AA024 39....EIST LO AMBAIR TEMP OVRDRDE	
		N20900 AA025 5.....EIST PTO MAX IDLE TIME	
		N20840 AA026 5.....EIST PARKED MAX IDLE TIME	
		N20850 AA027 5.....EIST STANDSTILL IDLE TIME	
		N20910 AA029 YES...EIST RESET FROM ENG LOAD	
		N21170 AA030 NO....EIST OVERRIDE FROM ENG LOAD	
		N21190 AA031 0.....EIST EXPIRATION DISTANCE	
		N21230 AA032 YES...EIST ACCEL PEDAL RESET	
		N21240 AA033 YES...EIST SERVICE BRK RESET	
		N21250 AA034 YES...EIST CLUTCH PEDAL RESET	
		N21260 AA035 YES...EIST PTO OVERRIDE	
		N20770 AA037 4.....DSL SPD OFFSET	
		N20760 AA038 2.....AUTO RTRDR VEH SPD OFFSET	
		N20750 AA039 0.1...TIME DELAY FOR RTRDR ACT	
		N20940 AA042 1900..FIC MAX ENG SPEED	
		N22080 AA043 CNCL..CAB/REM: CUSTOM PRESET 1 FUN	
		N22090 AA044 750...CAB/REM: CUSTOM PRESET 1	
		N22100 AA045 CNCL..CAB/REM: CUSTOM PRESET 2 FUN	
		N22110 AA046 850...CAB/REM: CUSTOM PRESET 2	
		N22120 AA047 CNCL..CAB/REM: CUSTOM PRESET 3 FUN	
		N22130 AA048 950...CAB/REM: CUSTOM PRESET 3	
		N22010 AA049 CNCL..CAB: CUSTOM PRESET 1 FUNC	
		N22020 AA050 750...CAB: CUSTOM PRESET 1	
		N22030 AA051 CNCL..CAB: CUSTOM PRESET 2 FUNC	
		N22040 AA052 850...CAB: CUSTOM PRESET 2	
		N22050 AA053 CNCL..CAB: CUSTOM PRESET 3 FUNC	
		N22060 AA054 950...CAB: CUSTOM PRESET 3	
		N20990 AA055 ON A..CAB: CLUTCH INTLK	
		N21010 AA058 ON A..CAB: PARK BRK INTLK	
		N21030 AA057 ON A..CAB: NEUTRAL INTLK	
		N21150 AA059 ON A..SER BRK INTLK: NO PTO	
		N21130 AA060 DEDIC.CAB: PRESET +/- SWITCH TYPE	
		N21180 AA061 2000..CAB: MAX ENG SPD- ACCEL CTRL	

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Sales Code	Std/Opt	Description	Weight
		N21120 AA062 2000..CAB: MAX ENG SPD- SW CTRL	
		N21020 AA063 6....CAB:MAX VEH SPEED	
		N21200 AA064 650...CAB: MIN ENG SPD	
		N21220 AA065 800...CAB: DEDICATED PRESET (-)	
		N21270 AA066 900...CAB: DEDICATED PRESET (+)	
		N21900 AA067 TRQ...CAB: ACCEL PEDAL TYPE IN PTO	
		N21140 AA068 YES...CAB: ACCEL ACTV IN CAB PTO	
		N21990 AA069 YES...PTO REM PEDAL ENABLE	
		N21600 AA070 ON AD.REM: CLUTCH INTLK	
		N22140 AA071 OFF...REM: CUSTOM INTLK	
		N21700 AA072 ON AD.REM: NEUTRAL INTLK	
		N21710 AA073 ON AD.REM: SER BRK INTLK: NO PTO	
		N21980 AA074 2000..REM:MAX ENG SPD-ACCEL CTRL	
		N21110 AA075 2000..REM: MAX ENG SPD-SW/ TSC1 CT	
		N21320 AA076 650...REM: MIN ENG SPD	
		N21290 AA077 800...REM: DEDICATED PRESET (-)	
		N21490 AA078 900...REM: DEDICATED PRESET (+)	
		N21580 AA079 DEDIC.REM: PRESET +/- SWITCH TYPE	
		N20690 AA086 65....MAX ACCEL PEDAL VEH SPD	
		N21300 AA087 0.....VSL EXPIRATION DISTANCE	
		N21310 AA088 100...LRSL SPD LMT	
		N20740 AE001 NO....ENBL MX RETARDER IN NEUTRAL	
		N20710 AE002 650...IDLE TARGET	
		N20930 AE003 ON....FIC ENABLE/DISABLE	
		N22070 AA056 OFF...CAB: CUSTOM INTLK	
		N22170 AQ001 4.....PCC Max Negative Offset (AQ0)	
		N22180 AQ002 4.....PCC Max Positive Offset (AQ0)	
2091130	S	<b>VMUX Electronics Architecture</b>	0
2091305	O	<b>Engine Idle Shutdown Timer Enabled</b>	0
2091315	O	<b>Enable EIST Ambient Temp Overrule</b>	0
2091372		<b>Eff EIST NA Expiration Miles</b>	0
2091640		<b>Effective VSL Setting NA</b>	0
2092009	O	<b>Typical Operating Speed 58 MPH</b>	0
2092027	O	<b>MX Retarder State Cruise Control On</b> (Manual Mode Engine Parameter)	0
2092032	O	<b>Powertrain Optimized for Performance</b> Best analysis for vehicles used in vocational applications or with heavy GCWRs.	0
2092065	O	<b>PTO Mode Control - CAB Station</b>	0
2092082	O	<b>Engine Monitoring Protection - Derate</b> (PACCAR MX) A warning is provided in the A-Panel display when DPF regeneration is required. Continued operation without	0

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**Rush Truck Center, Jacksonville**

5175 W. Beaver St.  
Jacksonville, FL 32254  
904-783-6170

# Customer Proposal Letter

City of Bunnell

FL

Thank you for trusting us with your business. Please review the proposal below, and if you approve, sign and return to us at your convenience. We look forward to working with you and will continue to do our best to earn your trust now and in the future.

### VEHICLE INFORMATION

Year 2024 Make Peterbilt Model 520 Stock # TBD Serial # TBD

Additional Vehicle Details: FSA22-VEH20.0 Item #148 2024 Peterbilt 520 MX11 400 HP | Heil 40 Yard FEL Included

\*\* Chassis Availability Subject To Change \*\*

		Total
Quantity		
Truck Price per Unit	<u>\$ 419,437.26</u>	<u>\$ 419,437.26</u>
F.E.T. (Factory & Dealer Paid)	<u>\$ 0.00</u>	
Net Sales Price	<u>\$ 419,437.26</u>	<u>\$ 419,437.26</u>
Optional Extended Warranty(ies)		
State Sales Tax		
Documentary Fee	<u>\$ 0.00</u>	<u>\$ 0.00</u>
Battery Disposal Fee	<u>\$ 4.50</u>	<u>\$ 4.50</u>
Tire Recycling Program	<u>\$ 10.00</u>	<u>\$ 10.00</u>
Total Sales Price	<u>\$ 419,451.76</u>	<u>\$ 419,451.76</u>
Trade Allowance (see DISCLAIMER Below)		
Deposit / Down Payment		
Unpaid Balance Due on Delivery	<u>\$ 419,451.76</u>	<u>\$ 419,451.76</u>

Sales Representative

Signature

Paul Canadine

Printed Name

Date

Purchaser

Signature

ALVIN B. JACKSON, JR 4/5/23

Printed Name / Title

Date

Accepted by Sales Manager  
or General Manager

Signature

Printed Name

Date

Quote good until 4/19/2023

**Note: The above Customer Proposal is a quotation only. Sale terms subject to approval of Sales Manager of Dealer.**

DISCLAIMER: Any order based on this Proposal is subject to Customer executing Dealer's standard form Retail Sales Order and other required documents incorporating the above terms. Any documentary fees, FET, state tax, title, registration and license fees subject to adjustment and change. This Proposal is based upon Dealer's current and expected inventory, which is subject to change. Dealer is not obligated to retain any specific vehicles in stock, nor maintain specific inventory levels. Dealer shall not be obligated to fulfill Proposal in event quoted vehicle(s) is not in stock or available within requested delivery schedule. Manufacturer has reserved the right to change the price to Dealer of any vehicle not currently in Dealer's stock, without notice to Dealer and Dealer reserves the right to change Quotation Total to reflect any price increases from Manufacturer. Dealer shall not be liable for any delay in providing or inability to provide Quoted Vehicle(s). Above listed Trade Value based upon current appraisal of Trade Vehicle(s). Dealer may adjust Trade Value of Trade Vehicle(s) to reflect changes in condition and/or mileage of Trade Vehicle(s) between date of current appraisal and acceptance of the Trade Vehicle by Customer.

<sup>(1)</sup> Includes subscription period for # of specified months. <sup>(2)</sup> Customer's use of RushCare Service is governed by the RushCare User Agreement located at <https://www.rushtruckcenters.com/rushcare-user-agreement>. <sup>(3)</sup> Customer's use of Telematics Services is governed by separate 3<sup>rd</sup> party license terms and Rush is not liable for the Telematics Service. <sup>(4)</sup> Gap Coverage is provided and administered by an independent 3<sup>rd</sup> party provider under a separate contract directly between Customer and the 3<sup>rd</sup> party provider.



www.rushtruckcenters.com

Rush Truck Center – Tampa | 8111 East Adamo Drive, Highway 60 | Tampa, Florida 33619 | 813-664-1441 Direct | 813-626-5024 Fax

FSA22-VEH20.0 Peterbilt 520 Item #148 All Fees Included		
2024 Peterbilt 520 Heil FEL 66K GVWR		
<u>Option Code</u>	<u>Description</u>	<u>Base Price 520</u>
		\$ 202,001.26
1680460	HEAVY WALL, DRIVE AXLES	\$ 998.00
7851330	CAB TILT PUMP AIR ASSIT	\$ 487.00
601500	FULL STEEL INNER LINER	\$ 915.00
9408982	VEHICLE LAYOUT	\$ 1,500.00
611330	ZINC COATED ANTI CORROSION TREATED FRAME RAILS	\$ 375.00
1824410	HENDRICKSON HMX EX 460 46,000LBS, 54IN	\$ 1,547.00
1526130	MERITOR RT46 46,000LB	\$ 2,261.00
2072726	PACCAR MX11 400R@1600 GV@2200 1450@900	\$ 2,853.00
Tampa Crane & Body	Heil Half Pack Odyssey	\$ 206,500.00
State	Tire Recycling Fee	\$ 10.00
State	Battery Recycling	\$ 4.50
	<b>Total</b>	<b>\$ 419,451.76</b>





Sales Code	Std/Opt	Description	Weight
		regeneration will initiate automate derating of the engine's power and can result in damage to the engine.	
2140200	O	<b>CARB Engine Idling Compliance</b> PACCAR PX-7, PX-9 and MX, Cummins X15 and ISX diesel engines will include the required factory installed serialized sticker on the drivers door to identify them as meeting the NOx idling standard.	0
2140420	O	<b>Engine Oil Test Port</b> Expanded availability of the engine oil test port to include availability with MX-11 engines.	0
2140450	O	<b>Remote PTO/Throttle, 12-Pin</b> Eng Bay Remote Control Provision	0
2140670	O	<b>EPA Emission Warranty</b>	0
2513070	O	<b>200 Amp Alternator, Standard Brush</b> Bosch Long Haul Extreme, standard brush, 170-200 Amps. Dual internal cooling fans, and externally-mounted rectifier and regulator.	0
2521090	O	<b>Immersion Type Block Heater 110-120V</b> Standard location for 2.1M and 1.9M models is left-hand under cab, Model 520 is in bumper, and for Model 220 it is at the driver step. Plug includes a weather-proof cover that protects the receptacle. This pre-heater keeps the coolant in the engine block from freezing when the engine is not running.	2
2522080	O	<b>PACCAR Premium Starter - MX Engines Only</b> PACCAR Premium 12 volt. Better cranking power, lower current draw and improved warranty to 5-yr/500K miles.	0
2538040	S	<b>3 PACCAR Premium 12V Dual Purpose Batt 2190 CCA</b> Threaded stud type terminal. Stranded copper battery cables are double aught (00) or larger to reduce resistance.	0
2539740	O	<b>Kissling Battery Disconnect Switch 300AMP</b> Dual Tab Mounted on Battery Box	3
2621000	S	<b>2-Speed Fan Clutch For Frequent Start/Stops</b> A 2-speed fan clutch is ideal for vocational applications where the fan clutch engagement time exceeds 10% of the engine run time. When the fan clutch is disengaged, the fan still rotates at 15-25% of the engine RPM. This fan rotation provides crucial airflow to the engine and draws virtually no horsepower.	0
2738410	O	<b>WABCO 25.9 CFM Air Compressor, MX only</b> WABCO 25.9 CFM air compressor, MX only, provides greater air output aiding in cleaner operation, higher efficiency, and durability.	7
2811160	O	<b>Compression Brake, MX</b> The Mx brake features a Jacobs Brake with an integrated compression-release brake and engine overhead. the specially designed exhaust came lobe provides both exhaust cam motion and deicated Compression release timing. This results in precise timing of the valve opening, unleashing higher retarding performance with minimum loading on the engine.	0
2921180	O	<b>PACCAR Fuel/Water Separator On Engine</b> Extended life fuel filter, optimized for MX engines and Includes fuel heat, 12V electric heat and WIF sensor.	0
3114270	S	<b>High Efficiency Cooling System</b>	0

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		Cooling module is a combination of steel and aluminum components, with aluminum connections to maximize performance and cooling capability. Silicone radiator & heater hoses enhance value, durability, & reliability. Constant tension band clamps reduce leaks. Chevron Delo Extended Life Coolant (NOAT) extends maintenance intervals reducing maintenance costs. Anti-freeze effective to -30 degrees F helps protect the engine. Low coolant level sensor warns of low coolant condition to prevent engine damage. Radiator Size by Model: 367 1325 sq in, 367 HH Fepto 1325 sq in, 365 Fepto 1183 sq in, 365 Full Frame Extension 1000 sq in, 520 1202 sq in, 579 1456.9 sq in, 535/536/537/548 949.3 sq in, 537/548 VOC 1000.3 sq in, 389/367 HH 1604 sq in, 365/567 1379 sq in.	
3120320	O	<b>Bugscreen</b>	0
3120450	S	<b>Stainless Steel Grille</b>	0
3261980	S	<b>Heavy Duty Air Cleaner</b> Molded rubber air intake connections with lined stainless steel clamps seal to prevent contaminants in air intake.	0
3365300	S	<b>Exhaust Vertical LH</b> DPF/SCR LH Back of Cab Vertical.	0
3381860	O	<b>Exhaust 90 Degree Diffuser</b>	0
<b>Transmission &amp; Equipment</b>			
4052970	O	<b>Allison 4500 RDS-P Transmission, Gen 6</b> Rugged Duty Series	390
4210860	O	<b>RPL25 Driveline, 1 Midship Bearing</b> Requires RPL20 Driveline interaxle (option 4210870) for tandem rear axles. Provides a driveline that is permanently sealed and lubricated. All Meritor drivelines will be primed before painted, improving paint adhesion for longer lasting quality in the field.	30
4210870	O	<b>RPL20 Driveline Interaxle</b> Requires RPL20 Driveline interaxle (option 4210870) for tandem rear axles. RPL20 series drivelines are built for heavy-duty commercial vehicles and are permanently lubricated and sealed for life with triple lip seals to protect against contaminants. All Meritor drivelines will be primed before painted, improving paint adhesion for longer lasting quality in the field.	-5
4233910	O	<b>(1) Dash Mounted Single Acting EOH PTO Control</b> Electric-over-hydraulic, spec'ing PTO switch does not ensure the PTO will fit. Sends signal to Allison to engage PTO.	1
4252890	O	<b>Allison FuelSense 2.0 Not Desired</b>	0
4252940	S	<b>Allison Neutral At Stop</b> Neutral at Stop features and benefits: Reduces or eliminates the load on the engine when vehicle is stopped, can help lower fuel consumption and CO2 emissions, and is included in FuelSense 2.0 Plus and Max packages only.	0
4256020	S	<b>Console Mounted Push Button Shifter</b>	0

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4256740	O	<b>Allison 6-Speed Configuration, Wide Ratio Gears</b> Allison 4500 transmission only	0
4256870	O	<b>Allison Output Function S Neutral Indicator</b> Allison output function S Neutral Indicator for PTO. Required on Refuse Packer Applications. With this configuration NEUTRAL only, PTO engagement is permitted only when the transmission is in Neutral. Once the transmission is in Neutral, the PTO is automatically engaged and fast idle is initiated when the PTO switch is on. In addition with this configuration Pack-on-the-fly, the PTO is automatically engaged and fast idle is initiated when the PTO switch is On concurrently with shifting of the transmission to Neutral.	0
<b>Air &amp; Trailer Equipment</b>			
4510210	S	<b>Bendix AD-HF EP Air Dryer, Heater</b> Coalescing filter, extended purge. Bendix AD-HF air filters protects the life of your engine system and components. Proven PuraGuard oil coalescing technology in the the air dryer cartridge. This oil coalescing filter ensures the removal of oil and oil aerosols before they can contaminate the moisture removing desiccant.	0
4520180	O	<b>Air Tank Valve Guards</b>	0
4520420	O	<b>Pull Cords All Air Tanks</b>	1
4540420	S	<b>Nylon Chassis Hose</b>	0
4540910	O	<b>Compressor Discharge Line Test Valve</b>	0
4543320	S	<b>Steel Painted Air Tanks</b> All air tanks are steel with painted finish except when Code 4543330 Polish Aluminum Air Tanks is also selected (then exposed air tanks outside the frame rails will be polished aluminum). Peterbilt will determine the optimal size and location of required air tanks. Narratives requesting a specific air tank size or location will not be accepted for factory installation. See ECAT to determine number or location of air tanks installed.	0
4543390	O	<b>High Mount Air Tanks BOC/BOS Where Possible</b> Subject to frame review	0
4612000	O	<b>Route AE Lines To Allow Welding Of Sub Frame</b> To top of frame 8" forward of back-of-cab to end-of-frame	0
<b>Tires &amp; Wheels</b>			
5004060	O	<b>FF: CN 20ply 425/65R22.5 HAC3</b> Efficiency Rating: Optimal Wide base, all-position fitment for on/off, mixed service applications. Includes TPMS sensor.	52
5159060	O	<b>RR: MN 14ply 11R22.5 X Multi Energy D</b>	152

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		Efficiency Rating: Fair Diameter = 41.4 inches; SLR = 19.4 inches. Compares to Goodyear G572 Fuel Max and Bridgestone M720 tread.	
5190008	S	<b>Code-rear Tire Qty 08</b>	0
5220130	O	<b>FF: Alcoa 824627 22.5X12.25 High Polish Aluminum</b>	-74
5310600	S	<b>RR: Accur Stl Armor 50291PK 22.5X8.25 Heavy Duty, Two Hand Holes</b>	0
5390008	S	<b>Code-rear Rim Qty 08</b>	0
<b>Fuel Tanks</b>			
5552130	O	<b>26" Aluminum 80 Gallon Fuel Tank RH BOC</b> Paddle handle filler cap with threadless filler neck. Top draw fuel plumbing reduces chance of introducing air into the fuel system during low fuel level conditions due to the central placement of fuel pickup tube. Wire braid fuel lines increase durability & reduce potential for leaks.	13
5603080	O	<b>Location RH BOC 80 Gallon</b>	0
5650160	O	<b>Fuel Tank Fill Forward</b> Not available on under cab fuel tanks	0
5651390	O	<b>Top Of Fuel Tank 5" Below Top Of Frame</b>	33
5652840	O	<b>Locking Fuel Tank Cap(s)</b>	0
5652890	S	<b>DEF Tank Mounted LH BOC</b> Models 220 and 520 mounted left hand back-of-cab.	0
5652940	O	<b>PACCAR MX Engine Fuel Cooler</b>	15
5652980	S	<b>DEF To Fuel Ratio Between 1:1 And 2:1</b>	0
5655069	S	<b>DEF Tank 520, 7.3 Gal</b>	0
<b>Battery Box &amp; Bumper</b>			
6010460	O	<b>Aluminum Space Saver Battery Box LH Back Of Cab</b>	-11
6122810	O	<b>Steel Bumper Swept Back Painted</b> Requires bumper extension, includes two front tow eyes with pins	2
6132400	O	<b>Notched Top Flange Of Bumper</b> Does not include fepto provisions	0
6132420	O	<b>4-7/8" Bumper Extension, Without FEPTO</b>	31
<b>Cab &amp; Equipment</b>			
6501080	S	<b>53" LCF ProBilt Cab LH Drive</b> Includes steel frames with alum and fiberglass panels, all alum doors, dual door stops, door locks, tinted safety glass thru-out, cab and door mounted entry grab handles, 65 degree hydraulic tilt, stainless steel	0

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		grille, dual rear cab fenders, service module BOC (cab tilt pump, oil fill and dipstick, coolant fill and check, fluid fill and dipstick for auto trans), door mounted armrests, power windows, doghousefull insulation, rubber floor mats, ergonomic center control console, removable instrument panel, Driver Information Display, LED backlit gauges, adjustable side flip-down interior sunvisor, 16" steering wheel with integrated horn button, tilt/telescopic adjustable column, over-door storage, driver and passenger side cup holders, USB charging port and 12VDC charging outlet, header includes HVAC controls and 12V power connection behind header cover, rear cab corner windows, 18" bolt-on step each side, self-canceling turn signals and front directional and side mounted turn signals.	
6540020	O	<b>Key All Units Alike</b> Please add your 3 digit key code number in the key code field.	0
6540160	S	<b>Thermal Insulation Package in Cab</b> The thermal insulation package is designed to make the cab thermally efficient in extreme temperatures. The model 520 adds insulation surrounding the doghouse to reduce engine heat transmitted to the cab.	0
6541479		<b>KEY G479</b>	0
6800500	S	<b>4.5" Rubber Flares On Cab</b> And wheel well fenders	0
6914160	O	<b>Sears C2 Plus Premium Driver Seat</b> Enhanced for operator comfort with a 1" thicker foam cushion with flat bolsters for greater surface area coverage. Countoured metal seat and back pans add to overall ergonomic design with air lumbar supprt. Comes with quick attach seat and back cushions for ease of service and replacement.	0
6921720	S	<b>Peterbilt Passenger Seat</b>	0
6931120	O	<b>Seat Belt Color Orange IPO Standard Black</b>	0
6934070	O	<b>Driver Headrest For C2+ Seat Only</b> Includes headrest only.	3
6939400	O	<b>Air Ride Driver</b>	43
6939430	O	<b>Mid Back Driver</b>	0
6939470	S	<b>Vinyl Driver</b>	0
6939510	S	<b>Non-Air Ride Passenger</b>	0
6939540	S	<b>Low Back Passenger</b>	0
6939570	S	<b>Vinyl Passenger</b>	0
7000000	S	<b>Gray Interior Color</b> Includes ABS Gray Headliner & Rear Cab Panel, Gray Vinyl Engine Tunnel Cover. For LH, RH, and Dual Steer Dual Seated Power	0

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		Windows are standard on both doors. For Dual Steer RH stand-up the LH Window is Power and the RH Window is a Manual Sliding window.	
7001520	S	<b>Adjustable Steering Column - Tilt/Telescope</b>	0
7001620	S	<b>Steering Wheel With Peterbilt Logo</b> Steering Wheel with embossed Peterbilt logo over horn button.	0
7110680	S	<b>Exterior Cab Entry Grabhandle</b> Textured; NFPA compliant. Available on Day Cab specifications only.	0
7220130	S	<b>Rear Window Back of Cab Standard Tint</b> 18.5in X 54in	0
7230350	S	<b>2-Piece Flat Windshield</b>	0
7322010	S	<b>Combo Fresh Air Heater/Air Conditioner</b> With radiator mounted condenser, dedicated side window defrosters, Bi-Level Heater/Defroster Controls, 54,500 BTU/HR, and silicone heater hoses.	0
7560100	O	<b>Mirrors SSTL Each Side Heated and Motorized</b> with Switch on Door.	-7
7560850	O	<b>(2) Convex 8 Inch SSTL Mirrors</b> Center mounted under mirror bracket. If rear view mirrors are heated, the convex mirrors will be heated. Option includes dual door stops.	2
7610020	S	<b>(1) Air Horn 15" Painted</b> Mounted under cab.	0
7722120	O	<b>ConcertClass, AM/FM, Weatherband, 3.5 Aux</b>	10
7725740	O	<b>Midlevel Speaker Package For Cab</b> (4) Speakers	6
7728020	O	<b>Bluetooth Located On Driver Side</b>	0
7728030	O	<b>Radio Mute When In Reverse</b> For automatic or automated transmission	0
7728040	O	<b>Bluetooth Phone and Audio Requires USB Port</b>	0
7728050	O	<b>USB Port</b>	0
7788055	S	<b>SmartLINQ Remote Diagnostics</b> SmartLINQ is Peterbilts proprietary remote diagnostics service which monitors the engine and aftertreatment for diagnostic codes providing real-time code analysis maximizing vehicle uptime and strengthening the fleets partnership with their dealer. SmartLINQ provides fault coverage for over 800 codes, a customizable email notification for 116 codes plus a web portal to manage your entire fleet included at no additional charge. SmartLINQ is compatible with any telematics system and doesnt require a specific fleet management system. For those whose customers utilize PeopleNet, the pre-wire with remote diagnostics will provide a more integrated solution utilizing the existing SmartLINQ modem. For those whose customers utilize other fleet services products, the existing pre-wire option for the other fleet service devices will continue to be available. Standard on Class 8 engines and	0

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		available on Models 348, 337, 330 and 325 with a PX-9, PX-7 or Cummins Westport natural gas engine.	
7788056	S	<b>24 Months SmartLINQ Subscription With OTA</b> Functionality - PACCAR MX Engines	0
7851330	O	<b>Cab Tilt Pump Air Assist</b>	0
7851580	O	<b>Front Cab Guard, Painted Black</b>	15
7851870	O	<b>Rain Gutters Over Driver and Passenger Doors</b>	8
7852150	S	<b>Peterbilt Pantograph Windshield Wipers</b> With intermittent feature.	0
7900090	O	<b>Triangle Reflector Kit, Ship Loose</b> Florescent triangle emergency road flares are designed to meet and exceed all DOT standards.	13
7900970	S	<b>Backup Alarm Wiring To EOF</b>	0
8011800	O	<b>Drive Axle #1 Front Oil Temperature Gauge</b> Located in Digital Cluster Display.	0
8011810	O	<b>Drive Axle #2 Rear Oil Temperature Gauge</b> Located in Digital Cluster Display.	0
8011850	S	<b>Transmission Oil Temperature (Main)</b> Located in Digital Cluster Display.	0
8021315	S	<b>Air Restriction Indicator</b> Mounted on exhaust stanchion	0
8021800	O	<b>Air Filter Restriction Pressure Gauge</b> Located in Digital Cluster Display	0
8031120	O	<b>Warning Light Battery Disconnect, Switch Engaged</b> Marker light external mounted	0
8070080	O	<b>(2) Additional Dash Switches With Wiring</b> Located on dash panel C. Availability subject to dash space. Includes 4" 14 gauge wire with butt splice at rear of each additional switch.	1
8070390	O	<b>Engine Hourmeter Gauge</b> Located in Digital Cluster Display	0
8070450	O	<b>Engine PTO Hourmeter Gauge</b> Located In Digital Cluster Display	0
8070810	O	<b>Engine Manifold Pressure (Turbo Boost)</b> Located in Digital Cluster Display	0
8070820	O	<b>Engine Percent Torque</b> Located in Digital Cluster Display	0
8070860	O	<b>Main Instrumentation Panel</b> Digital Cluster 7" Display includes: Physical (Analog) - Speedometer, Tachometer, Oil Pressure, Coolant Temp and Display Gauges - Fuel Level, DEF Level, DPF Filter Status, Fuel Economy, Volts Telltale, OAT and Primary Air Pressure, Secondary Air Pressure for air brake trucks.	0
8070940	O	<b>Voltmeter Gauge (MD/520 Only)</b> Located in Digital Cluster Display	0
8075200	O	<b>Fan Clutch Switch Dash Mounted</b>	0

Price Level: January 1, 2023

100% Complete

Date: April 03, 2023

Deal: 520 MX11

Quote Number: QUO-1035155-L6Z3M1

Printed On: 4/3/2023 8:20:10 AM



Sales Code	Std/Opt	Description	Weight
		Horton	
8110150	O	<b>Headlights Single Rectangular LED</b> Model 520 LED headlights provide outstanding brightness and coverage that can help with driver eye-fatigue. LED headlights are easy to install, long lasting, energy efficient and cost effective and they provide improved headlight brightness.	0
8120570	S	<b>(5) LED Clearance With (2) LED Marker Lights</b> Includes (5) lights mounted on roof of cab and (1) cab side marker light mounted in front of each cab door	0
8133900	S	<b>None Furnished Stop/Tail/Backup Lights</b> Available with full truck only, not available with tractor	0
8134160	O	<b>Self-Canceling Turn Signal</b>	0

### Paint

8500710	S	<b>Standard Paint Color Selection</b>	0
8530770	O	<b>(1) Color Axalta Two Stage - Cab/Hood</b> Base Coat/Clear Coat N85020 A - L0006EY WHITE N85700 BUMPER L0001EA BLACK N85500 CAB ROOF L0006EY WHITE N85200 FRAME L0001EA BLACK	0

### Shipping Destination

#### Options Not Subject To Discount

9400090	S	<b>Peterbilt Class 8 Standard Coverage</b> 1 year/100,000 Miles (160,000 km)	0
9400092	O	<b>PACCAR MX Standard Coverage</b> 2 yrs/250,000 mi (400,000 km)/6,250 hrs	0
9407147	O	<b>Fuel Price Index Factor \$243 NET</b>	0
9408703	O	<b>Base Warr: Emissions 5YR/100K MI-EPA Engine</b>	0
9408982	O	<b>Vehicle Layout</b> Option is not subject to discount. Fleets will be split prior to build so that the charge is applied to only one unit. Quotes will not reflect this.	0

### Miscellaneous

9409059	O	<b>State Registry: Florida</b>	0
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### Promotions

### Order Comments

Price Level: January 1, 2023

100% Complete

Date: April 03, 2023

Deal: 520 MX11

Quote Number: QUO-1035155-L6Z3M1

Printed On: 4/3/2023 8:20:10 AM



Total Weight

19,386

## Prices and Specifications Subject to Change Without Notice.

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Unpublished options may require review/approval.  
Dimensional and performance data for unpublished options may vary from that displayed in CRM.

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### **PRICING DISCLAIMER**

*While we make every effort to maintain the web site to preserve pricing accuracy, prices are subject to change without notice. Although the information in this price list is presented in good faith and believed to be correct at the time of printing, we make no representations or warranties as to the completeness or accuracy of this information. We reserve the right to change, delete or otherwise modify the pricing information which is represented herein without any prior notice. We carefully check pricing specifications, but occasionally errors can occur, therefore we reserve the right to change such prices without notice. We disclaim all liability for any errors or omissions in the materials. In no event will we be responsible for any damages of any nature whatsoever from the reliance upon information from these materials. Please check your order prebills to confirm your pricing information*

# Tampa Crane & Body



## PURCHASE AGREEMENT

QUOTE NUMBER	QUOTE DATE	VALID FOR	CHASSIS MUST ARRIVE BY /DAYS	SALESPERSON	EST. DELIVERY UPON ORDER RECEIPT	FOB POINT	TERMS
BP030923-R	3/9/23	30 days	TBD	Brandon Pritchett	TBD	Bunnell	Upon receipt

### CUSTOMER INFORMATION:

Customer: Rush Truck Centers/City of Bunnell Contact: Paul Canadine  
 Address: 8111 E. Adamo Dr City, State & Zip: Tampa, FL 33619  
 Phone: \_\_\_\_\_ Cell Phone: 813-716-5128 Email address: canadinep@rushenterprises.com

### VEHICLE AND EQUIPMENT:

Body: Heil Half Pack Odyssey	Chassis: Peterbilt 520	Additional Equipment:
PTO mounted Load sense piston pump Hopper seal brush kit Body sumps 3 <sup>rd</sup> Eye 6 camera system with 12" monitor Multi-function joystick Multi-function strobe lights Body side backing assist lights Hopper & container light Mono-block quick disconnect kit Tailgate mounted roof access ladder Curotto Can control kit Extendable broom kit mounted under body		

### TERMS OF SALE:

1. Purchase Price	\$	204,000.00
2. Additional Equipment Purchase Price (each):	\$	_____
3. Total Price (each): (Line 1 plus Line 3)	\$	204,000.00
4. Grand Total: (Quantity of 1)	\$	204,000.00
5. Sales Tax:	\$	_____
6. Federal Excise Tax: (Taxable amount: Line 4)	x 12% = \$	_____
7. Title & Registration Fee:	\$	_____
8. Freight:	\$	2,500.00
Delivery Notes:		
9. Extras: (warranty, etc.)	\$	_____
Extras Description:		
10. Total Amount Due from customer:	\$	206,500.00

**TERMS AND CONDITIONS:**

**1. Customer's responsibilities.** Customer agrees to pay Tampa Crane & Body (TC&B) all charges required by law to be collected, including without limitation all tag, title, license, and all federal, state, and local taxes. Although TC&B has used its best efforts to accurately state the amounts due under this Agreement, Customer remains liable for any additional amounts which may be assessed by law against TC&B. Unpaid or past due balances will be assessed a 1.5% per month interest charge, (18% per annum).

**2. Deposit.** Should TC&B fail to accept this offer or be unable to deliver the vehicle as promised, Customer's sole remedy against TC&B shall be a return of the deposit as liquidated damages. Should Customer fail to take delivery of the vehicle for any reason or otherwise breach this agreement, TC&B may elect to retain the deposit, and sue for any actual damages incurred by TC&B for work done, costs incurred, and for any incidental or consequential damages caused by Customer's breach.

**3. Warranties.** All used vehicles are sold "AS IS, WITHOUT WARRANTY", either express or implied. **TC&B SPECIFICALLY DISCLAIMS ALL WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND ALL OTHER REPRESENTATIONS TO THE CUSTOMER NOT EXPRESSLY SET FORTH IN THIS AGREEMENT.** No other person is authorized to make any representations or warranties on behalf of TC&B, unless made or assumed in writing by TC&B.

**4. Limitation of Liability.** Customer shall have the right to fully inspect the vehicle at the time of delivery. Acceptance of the vehicle constitutes Customer's waiver of all claims against TC&B for all actual, incidental or consequential damages, including without limitation: a) loss, damage or delays for any reason; b) failure to supply any property ordered hereunder unless TC&B receives notification of such failure within one week of delivery; c) loss of use, loss of time, lost profits or income; d) changes in design, materials or specifications explicitly specified by the Customer; e) modifications to the vehicle that the Customer specifies to be performed by others; and f) defects in design, materials or workmanship unless TC&B receives notification of such defects within one week of delivery.

Customer shall defend, indemnify and hold harmless TC&B and its subsidiaries and affiliated companies, their officers, agents and employees against all loss, liability and expense, including reasonable attorney's fees, by reason of bodily injury including death, and property damage, sustained by any person or persons including but not limited to the officers, agents and employees of Customer, as a result of the Customer's maintenance, use, operation, servicing, transportation, defect in or failure of the vehicle, whether such bodily injury, death or property damage is due or claimed to be due in whole or in part, to any neglect, default, defect, fault, failure, act or omission, by or on behalf of TC&B, its officers, agents and employees or any other person, including but not limited to any claims of strict liability in tort, breach of warranty, and/or negligence.

**5. Modifications by Others.** Customer acknowledges that any requested modifications to the vehicle that the Customer specifies to be performed by others are Customer's sole responsibility, and Customer shall reimburse TC&B for the cost of such modifications, regardless of whether Customer takes delivery of the vehicle. TC&B is not liable for any defects in design, materials or workmanship, or any errors or omissions by such third parties.

**6. Miscellaneous.** Risk of loss shall pass to the Customer upon acceptance of delivery of the vehicle. A facsimile of this agreement shall have the same legal effect as an original hereof. Venue for any actions involving this agreement, including counterclaims, crossclaims or third-party claims shall be exclusively in Hillsborough County, Florida, and this agreement shall be construed under the laws of the State of Florida. This agreement may not be assigned by Customer. This agreement expresses the entire agreement of the parties. If any part hereof is contrary to, prohibited by or deemed invalid under applicable laws or regulations of any jurisdiction, such provision shall be inapplicable and deemed omitted but shall not invalidate the remaining provisions hereof. In the event that TC&B is required to employ an attorney to enforce any of the terms of this agreement, Customer shall be liable for all reasonable attorney's fees and costs, regardless of whether suit is instituted, through and including all trials, appeals and bankruptcy proceedings.

**I HAVE READ AND UNDERSTAND THE ABOVE TERMS AND CONDITIONS.**

**CUSTOMER:**

**TAMPA CRANE REPRESENTATIVE:**

_____	Signature	_____	Signature
_____	Print Name	_____	Print Name
_____	Title	_____	Title
_____	Customer PO Number	_____	Date
_____	Date	_____	Contact Email
		_____	Contact Cell

TAMPA CRANE AND BODY  
5701 N 50<sup>th</sup> Street, Tampa, FL 33687  
(813) 246-5510 (Office)  
(813) 246-5322 (Fax)



# VEHICLE/EQUIPMENT PURCHASE FORM

Department Solid Waste

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## Section I. Quotes

Type of vehicle/equipment to be purchased:

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The following quotes were obtained:

Vendor	Make/Model	Additional Detail (if applicable)	Price
Rush Truck Center	2024 Peterbilt 520 Paccar MX11	Heil Front loader body	\$419,451.78

Fleet Manager was consulted prior to obtaining all quotes

Crew Leader/Director Signature \_\_\_\_\_ Date \_\_\_\_\_

## Section II. Fleet Manager Recommendation

Any of the above will meet the City needs and is appropriate for the intended use of the vehicle/equipment

The lowest price is not appropriate for the following reason: \_\_\_\_\_

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\_\_\_\_\_ is the Fleet recommended purchase for the following reason:

Peterbilt 520 with Paccar MX11 400 HP Engine, Heil Front Loader body with curotto can capability.

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Fleet Manager Signature Stefano Giannini Date 4/3/2023

August 2022

\* completed form MUST accompany the written estimates before the Purchase Order request will be submitted



## City of Bunnell, Florida

### Agenda Item No. E.1.

Document Date: 10/6/2023 Amount:  
Department: Police Account #:  
Subject: Ordinance 2023-21 Request to Amend the Bunnell Code of Ordinance  
Chapter 62 Traffic and Vehicles. - First Reading  
Agenda Section: Ordinances: (Legislative):  
Goal/Priority: Quality of Life

#### **ATTACHMENTS:**

Description	Type
Proposed Ordinance	Ordinance
Business Impact Statement: Ordinance 2023-21	Exhibit

#### **Summary/Highlights:**

This is a request to amend the Bunnell Code of Ordinance Chapter 62 Traffic and Vehicles.

#### **Background:**

The Bunnell Police Department wishes to provide better enforcement of the City's traffic and parking regulations.

The current code requires amendment to address fines and penalties. This proposed amendment will address the areas requiring amendment as identified by Chief Brannon. The City Attorney was consulted on the amendments being proposed.

#### **Staff Recommendation:**

Approve Ordinance 2023-21 Request to Amend the Bunnell Code of Ordinance Chapter 62 Traffic and Vehicles. - First Reading

#### **City Attorney Review:**

Approved

#### **Finance Department Review/Recommendation:**



**City Manager Review/Recommendation:**

Approved.

## ORDINANCE 2023-21

**AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA AMENDING CHAPTER 62 TRAFFIC AND VEHICLES, ARTICLE II STOPPING, STANDING AND PARKING, BY CREATING CERTAIN PROHIBITIONS, ENFORCEMENT ACTIONS AND FINE AMOUNTS FOR CITATIONS TO BE ISSUED BY PARKING ENFOCEMENT SPECIALIST; AND AMENDING CHAPTER II- ADMINISTRATION, ARTICLE III OFFICERS AND EMPLOYEES, BY REMOVING CERTAIN PROVISIONS OF SECTION 2-79- DISPOSITION OF CIVIL PENALTIES; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERANCE OF INVALID PROVISIONS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Chapter 166, Florida Statutes authorizes a municipality to enact regulations to protect the health, safety and welfare, and interests of the citizens of the City; and

**WHEREAS**, the City of Bunnell has a significant interest in providing a safe and pleasant environment and in eliminating public nuisances; and

**WHEREAS**, Part B, Chapter 62, Article II, of the Bunnell Code of Ordinances creates certain prohibitions and allows parking enforcement specialist or law enforcement officers to issue parking citations for certain violations.; and

**WHEREAS**, the City Commission of the City of Bunnell finds it is in the best interest and welfare of the citizens of the City to establish additional prohibitions and to establish civil penalties for parking citations for certain violations; and

**WHEREAS**, for purposes of this Ordinance, underlined type shall constitute additions to the original text, \*\*\* shall constitute ellipses to the original text and ~~striketrough~~ shall constitute deletions to the original text.

**NOW THEREFORE BE IT ORDAINED BY THE COMMISSION OF THE CITY OF BUNNELL, FLAGLER COUNTY, FLORIDA THAT:**

### **Section 1. Recitals.**

The above "WHEREAS" clauses are incorporated by reference into the Bunnell Code of Ordinances.

### **Section 2. Amendments.**

The Bunnell Code of Ordinances shall be amended to read as follows:

## **ARTICLE II. STOPPING, STANDING AND PARKING**

**Sec. 62-36. Definitions and Terms and Fines Imposed Herein.**

The terms used in this article shall, unless otherwise specified, be defined as set forth in ~~ch. Chapter 316, Florida Statutes F.S., as amended and attached.~~ For the purposes of this Article, the term parking enforcement specialist shall mean a code enforcement officer, public safety officer, designated parking official or police officer. A Parking Enforcement Specialist may issue a citation and a fine for a violation of any part of this Article of \$50 except that a parking enforcement specialist may issue a citation and fine for a disabled parking violation of Section 62-43 of \$250. A citation and a fine may be issued once every 24 hours for an ongoing or continuing violation that has not been corrected. Nothing contained herein prohibits the City from removing a vehicle as enumerated in Sec. 62-51 for any violation of this Article.

\*\*\*\*\*

**Sec. 62-40. Stopping, standing or parking in specified places and schedule of fines.**

It shall be unlawful for the operator of a vehicle to stop, stand or park such vehicle in any of the following places, except when necessary to avoid conflict with other traffic or in compliance with the directions of a law enforcement officer or traffic-control official:

- (1) At any place where official signs or markers prohibit stopping, standing or parking;
- (2) On a crosswalk;
- (3) Upon any public sidewalk, exclusive bicycle lane or pedestrian path;
- (4) Within 15 feet of any fire hydrant;
- (5) In front of the entrance to any theater, hotel or church;
- (6) Alongside or opposite any street excavation or obstructions when such stopping, standing or parking would obstruct traffic;
- (7) Abreast of any vehicle stopped or parked at the edge of the curb or street, or what is commonly known as double parking;
- (8) In front of a public or private driveway;
- (9) Upon any bridge or over pass;
- (10) Within 20 feet of a street intersection;
- (11) Within 30 feet of any flashing signal, stop sign, traffic control signal.
- (12) Unlawful parking of commercial vehicles in residential areas;
- (13) Leaving keys in ignition.

\*\*\*\*\*

**Sec. 62-43. Disabled parking.**

It shall be unlawful for any person to park a motor vehicle in a designated disabled parking places without having affixed to such vehicle a duly authorized disabled placard

or license tag shall be in violation of this section and if found to be in violation. may be imposed with such other court costs as are provided for by law.

\*\*\*\*\*

**Sec. 62-46. Penalties.**

- (a) The Flagler County Court is hereby designated as the court to enforce the infraction proceedings for the city.
- (b) Any person issued a fine by city parking ticket by a parking enforcement specialist ~~or law enforcement officer~~ shall be deemed to be charged with a noncriminal violation and shall comply with the direction of the ticket. If payment is not received, or a response to the ticket is not made within the time period specified on the ticket, the county court or its traffic violations bureau shall notify the registered owner of the vehicle which was cited by certified mail or by service of notice by the sheriff's deputy, of the ticket. Upon receipt of the notification, the registered owner shall comply with the court's directive.
- (c) Any person who fails to satisfy the court's directive and any person who elects to appear before a designated official to present evidence shall be deemed to have waived his right to the civil penalty provisions of the ticket. The official, after a hearing, shall make a determination as to whether a parking violation has been committed and may impose a fine not to exceed \$100.00 as listed in this Article plus court costs. Failure to pay the fine within 30 days from the date of disposition of the fine shall constitute a separate civil infraction enforceable by the county court in and for the county for hearing as provided in ch. 318, F.S. and shall be punishable by a civil penalty as provided in ch. 318, F.S., and enforceable in the same manner as are penalties imposed by ch. 318, F.S., specifically including suspension of driver's license. Each month that the original imposed fine remains unpaid shall constitute a separate offense.
- (d) All civil penalties received by the Flagler County Court from violators of this Article shall be paid into the general fund of the city.
- (e) All court costs shall be retained by the Flagler County Clerk of the Circuit Court.

**Sec. 62-47. Law enforcement vehicles exempt.**

All law enforcement and other emergency vehicles, whether marked or unmarked, shall be exempt from the issuance of any citation, payment of any parking violation, penalty or fine while on official business or if their assigned marked take-home vehicle is parked in the street or right of way.

\*\*\*\*\*

**Sec. 62-49. Trucks prohibited from specific streets.**

Commercial truck traffic is hereby expressly prohibited from traveling on all residential streets of the city, except for deliveries, when on marked detour routes for parades or events sponsored or approved by the City, or due to a declared state of

emergency. Sanitation and Emergency Vehicles are exempt from this provision at all times.

\*\*\*\*\*

**Sec. 62-51. Removal of vehicle.**

Chapters 316, 705, 713 and 715 Florida Statutes are adopted and incorporated in this Article. In addition, the City shall have the right to cause any vehicle to be impounded if such vehicle is in violation of any law or ordinance including but not limited to any violation of this Article. Upon the removal and impoundment of such vehicle, the owner shall be entitled to possession of same upon payment of all costs of removal, storage fees and fines imposed.

**Secs. 62-52—62-75. Reserved.**

\*\*\*\*\*

**Sec. 2-79. - Disposition of civil penalties.**

~~Sec. 62-37. Manner of parking;~~

- ~~First offense: Warning~~
- ~~Second offense: \$50.00~~
- ~~Third offense: \$100.00~~
- ~~Fourth offense: \$200.00~~

~~Sec. 62-40. Stopping, standing or parking in specified places;~~

- ~~First offense: Warning~~
- ~~Second offense: \$50.00~~
- ~~Third offense: \$100.00~~
- ~~Fourth offense: \$200.00~~

~~Sec. 62-41. Parking on private parking lots;~~

- ~~First offense: Warning~~
- ~~Second offense: \$50.00~~
- ~~Third offense: \$100.00~~
- ~~Fourth offense: \$200.00~~

~~Sec. 62-43. Handicapped parking;~~

- ~~First offense: \$50.00~~
- ~~Second offense: \$100.00~~
- ~~Third offense: \$150.00~~
- ~~Fourth offense: \$250.00~~

~~Sec. 62-44. Overnight parking;~~

- ~~First offense: Warning~~
- ~~Second offense: \$50.00~~

~~Third offense: \$100.00~~  
~~Fourth offense: \$200.00~~

**Section 3. Codification.**

The provisions of this Ordinance, including its recitals, shall become and be made a part of the *Bunnell Code of Ordinance* and the Sections of this Ordinance may be re-numbered or re-lettered to accomplish such intention and the word "Ordinance", or similar words, may be changed to "Section," "Article", or other appropriate word; provided, however, that Sections 3, 4, 5, and 6 shall not be codified. The Code codifier is granted liberal authority to codify the provisions of this Ordinance.

**Section 4. Conflicts.**

All ordinances or parts thereof in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**Section 5. Severability.**

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or application hereof, is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion or application shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

**Section 6. Effective Date.**

This Ordinance shall take effect immediately upon enactment.

First Reading: approved on this 23<sup>rd</sup> day of October 2023.

Second Reading: adopted on this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

**CITY COMMISSION, City of Bunnell, Florida.**

By: \_\_\_\_\_  
Catherine D. Robinson, Mayor

Seal

Attest:

Approved for form and content by:

\_\_\_\_\_  
Kristen Bates, CMC, City Clerk

\_\_\_\_\_  
Paul Waters, City Attorney  
Vose Law Firm

# Business Impact Estimate Form

This Business Impact Estimate Form is provided to document compliance with and exemption from the requirements of Sec. 166.041(4), Fla. Stat. If one or more boxes are checked below under “Applicable Exemptions”, this indicates that the City of Bunnell has determined that Sec. 166.041(4), Fla. Stat., does not apply to the proposed ordinance and that a business impact estimate is not required by law. If no exemption is identified, a business impact estimate required by Sec. 166.041(4), Fla. Stat. will be provided in the “Business Impact Estimate” section below. In addition, even if one or more exemptions are identified, the City of Bunnell may nevertheless choose to provide information concerning the proposed ordinance in the “Business Impact Estimate” section below. This Business Impact Estimate Form may be revised following its initial posting.

**Proposed ordinance’s title/reference:**

## ORDINANCE 2023-21

**AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA AMENDING CHAPTER 62 TRAFFIC AND VEHICLES, ARTICLE II STOPPING, STANDING AND PARKING, BY CREATING CERTAIN PROHIBITIONS, ENFORCEMENT ACTIONS AND FINE AMOUNTS FOR CITATIONS TO BE ISSUED BY PARKING ENFOCEMENT SPECIALIST; AND AMENDING CHAPTER II- ADMINISTRATION, ARTICLE III OFFICERS AND EMPLOYEES, BY REMOVING CERTAIN PROVISIONS OF SECTION 2-79- DISPOSITION OF CIVIL PENALTIES; PROVIDING FOR CODIFICATION; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR SEVERANCE OF INVALID PROVISIONS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**Applicable Exemptions: None of the below exemptions are applicable to Ordinance 2023-21**

- The proposed ordinance is required for compliance with Federal or State law or regulation;
- The proposed ordinance relates to the issuance or refinancing of debt;
- The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant, or other financial assistance accepted by the municipal government;
- The proposed ordinance is an emergency ordinance;
- The ordinance relates to procurement; or
- The proposed ordinance is enacted to implement the following:

- Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements, and development permits;
- Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
- Section 553.73, Florida Statutes, relating to the Florida Building Code; or
- Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

**Business Impact Estimate:**

**The City of Bunnell hereby publishes the following information:**

- 1. A summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals and welfare):**

Proposed Ordinance 2023-21 serves to protect the public health, safety, morals and welfare by creating parking restrictions and fines for public nuisances caused by illegally parked vehicles and allows parking enforcement specialist or law enforcement officers to issue parking citations and fines for certain violations.

- 2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the municipality, including the following, if any:**

- (a) An estimate of direct compliance costs that businesses may reasonably incur if the ordinance is enacted:**

For FY 22/23 (10/01/2022 to 9/30/2023, there were 822 registered businesses within the city of Bunnell. The changes to the Bunnell Code of Ordinances proposed by Ordinance 2023-21 may impact local businesses because the new ordinance imposes penalties and prohibits violations such as parking in disabled parking spaces; crosswalks; public sidewalks, in front of fire hydrants; in front of entrances to theaters, churches, and hotels; double parking; parking commercial vehicles in residential areas; and prohibits commercial truck traffic on private streets. It is undetermined at this time the direct compliance costs enforcing Ordinance 2023-21 will have on businesses; however, it is presumed to be negligible. In addition, most restrictions contained in Ordinance 2023-21 are already codified in the City's Code of Ordinances. Ordinance 2023-21 just grants authority to parking enforcement specialists or law enforcement officers to issue parking citations and fines for violations.

- (b) Identification of any new charge or fee on businesses subject to the proposed ordinance, or for which businesses will be financially responsible:**



Although Ordinance 2023-21 will mostly apply to non-commercial vehicles, businesses will be imposed a \$50 citation fee for such violations as parking commercial vehicles in residential areas, and parking commercial truck traffic on private streets. Commercial vehicles may also be cited for the violations of Ordinance 2023-21's other parking prohibitions if committed by commercial vehicles.

**(c) An estimate of the municipality's regulatory costs, including an estimate of revenues from any new charges or fees that will be imposed on businesses to cover such costs:**

Unknown at this time. The City has collected negligible or no parking citation fees; therefore, it is impossible to determine how many parking citations and fines will be issued and assessed until a financial quarter's or fiscal year's revenues generated by citations are calculated.

**3. A good faith estimate of the number of businesses likely to be impacted by the ordinance:**

For FY 22/23 (10/01/2022 to 9/30/2023, there were 822 registered businesses within the City of Bunnell.

**4. Additional information the governing body determines may be useful (if any):**

None

**Note:** The City's provision of information in the Business Impact Estimate section above, notwithstanding an applicable exemption, shall not constitute a waiver of the exemption or an admission that a business impact estimate is required by law for the proposed ordinance. The City's failure to check one or more exemptions below shall not constitute a waiver of the omitted exemption or an admission that the omitted exemption does not apply to the proposed ordinance under Sec. 166.041(4), Fla. Stat., Sec. 166.0411, Fla. Stat., or any other relevant provision of law.



## City of Bunnell, Florida

### Agenda Item No. H.1.

Document Date: 10/5/2023 Amount: \$500,000.00  
Department: City Clerk Account #: 001-0572-572.6300  
Subject: Request Permission to Authorize Staff to Proceed with Contract Negotiations  
for RFP 2023-01 REBID Restoration of the Historic Bunnell Coquina City  
Hall Phase 1  
Agenda Section: New Business:  
Goal/Priority: Financial Stability/Sustainability

#### ATTACHMENTS:

Description	Type
Selection Committee Minutes	Exhibit
Collage Companies Bid Submittal	Exhibit
HA Contracting Corp Bid Submittal	Exhibit
Bid Opening Minutes	Exhibit

#### Summary/Highlights:

RFP 2023-01 was rebid in August because the first attempt to negotiate a contract met at an impasse.

Staff is requesting permission to negotiate a contract with the bidder recommended by the Selection Committee for RFP 2023-01 Rebid.

#### Background:

The City was awarded \$500,000.00 through a State grant to accomplish the first phase of work needed to stabilize Coquina City Hall. The rising construction costs have affected the initial scope of work proposed for Phase 1. Time is of the essence for this project because the construction needs to be completed and the grant closed out by June 2024. The City faces extra layers of approval and review for this project because of grant funding and the building being designated a historical resource. There are financial consequences to the City for not reaching project completion and grant closeout by June 30, 2024.

The first attempt to award a contract for RFP 2023-01 met at an impasse. As a result, RFP 2023-01 was rebid in August at a reduced scope of work due to high and rising construction costs. Bid submittals were due in September.

The City received two submittals:

- H.A. Contracting Corp.
- Collage Companies

The Selection Committee met on October 5, 2023. The Selection Committee recommends staff be allowed to negotiate with Collage Companies for a contract for Restoration of the Historic Bunnell Coquina City Hall Phase 1.

Because time is of the essence to get this project started and completed, staff is also requesting the City Manager be authorized to execute the negotiated contract with City Attorney approval if the scope of work and amount agreed upon are within the budgeted amount of the grant award.

**Staff Recommendation:**

Approve Permission to Negotiate with Collage Companies for RFP 2023-01 Restoration of Coquina City Hall Phase 1 as recommended by the Selection Committee and Authorize the City Manager to Execute a Contract within the Budgeted Grant Award Amount.

**City Attorney Review:**

Approved

**Finance Department Review/Recommendation:**

Recommend Approval. Funding for this project will be rolled over from FY 2022-23.

**City Manager Review/Recommendation:**



**CITY OF BUNNELL**  
**RFP 2023-01 REBID Restoration of the Historic**  
**Bunnell Coquina City Hall**  
**Selection Committee Meeting Minutes**  
**October 5, 2023**

**City of Bunnell Staff Present:** Kristen Bates, City Clerk; Bridgitte Gunnells, Deputy City Clerk (minutes); Marcus DePasquale, City Engineer; Lakesha Byrd, Financial Services Coordinator.

**Also Present:** Jennifer Pietschker, Advisor/Consultant; Kristen Burns representing HA Contracting; Sam Johnson representing The Collage Companies.

**Meeting Commenced at:** 10:08 AM

City Clerk Bates opened the meeting and introduced the Selection Committee Members. The Selection Committee each discussed their scores and gave the totals (score sheets attached). Bids were scored on 5 categories with a possible maximum score of 145 points.

The following are the overall tabulation of Selection Committee scores:

<b>BIDDER</b>	<b>TOTEL SCORE</b>
H A Contracting	296
The Collage Companies	380

The floor was opened for further discussion by anyone in the meeting. It was discussed both companies are qualified for the job, but the City only has a set amount of funding for this project and only Collage Companies came in under the grant award amount. Based on the amounts in both bids, none of the alternatives from the proposed scope of work in the RFP can be accomplished.

Kristen Burns with H A Construction asked would bids be taken on future restoration phases for the Coquina City Hall. City Clerk Bates explained the overall concept for the facility has been completed and based on construction costs and obtainable funding, each phase of the restoration would have an RFP.

The committee agreed Collage would be recommend for the project.

City Clerk Bates explained the intent to seek permission to move forward with a contract from the Commission at the October 23, 2023 City Commission Meeting.

**Adjourned at:** 10:23 AM

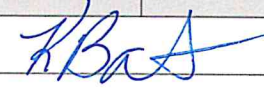
**CITY OF BUNNELL  
RFP 2023-01 REBID  
RESTORATION OF COQUINA CITY HALL PHASE 1**

CATEGORY	POINTS	H.A. Construction Corp	Collage			
Ability of Firm and its Professional Personnel	0-40	40	40			
Firm Experience	0-40	35	35			
Effects of the Firm's Current and Projected Workload	0-30	20	25			
Cost/Fee Schedule	0-30	20	25			
Quality of RFQ Submittal; All forms/information submitted	0-5	3	5			
		118	130	0	0	0

COMMITTEE MEMBER:

Kristen Bates  
Type or Print Name Here

MEMBER SIGNATURE MEMBER SIGNATURE



DATE

DATE 10/3/2023

CITY OF BUNNELL  
RFP 2023-01 REBID  
RESTORATION OF COQUINA CITY HALL PHASE 1

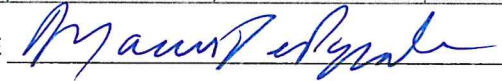
CATEGORY	POINTS	H.A. Construction Corp	Collage			
Ability of Firm and its Professional Personnel	0-40	30	35			
Firm Experience	0-40	30	35			
Effects of the Firm's Current and Projected Workload	0-30	5	30			
Cost/Fee Schedule	0-30	25	25			
Quality of RFQ Submittal; All forms/information submitted	0-5	2	5			
		92	130	0	0	0

COMMITTEE MEMBER:

Marcus DePasquale

Type or Print Name Here

MEMBER SIGNATURE MEMBER SIGNATURE



DATE 10/5/2023

**CITY OF BUNNELL**  
**RFP 2023-01 REBID**  
**RESTORATION OF COQUINA CITY HALL PHASE 1**

CATEGORY	POINTS	H.A. Construction Corp	Collage			
Ability of Firm and its Professional Personnel	0-40	35	35			
Firm Experience	0-40	20	35			
Effects of the Firm's Current and Projected Workload	0-30	15	15			
Cost/Fee Schedule	0-30	15	30			
Quality of RFQ Submittal; All forms/information submitted	0-5	1	5			
		86	120		0	0

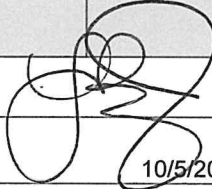
COMMITTEE MEMBER:

Lakesha Byrd  
 Type or Print Name Here

MEMBER SIGNATURE MEMBER SIGNATURE

DATE

DATE



10/5/2023



**CITY OF BUNNELL**  
**P 2023-01 Restoration of the Historic Bunnell Coquina City Hall**  
**Selection Committee**  
**October 05, 2023 @ 10:00 AM**

PRINT NAME	COMPANY	EMAIL	PHONE #
1 Bridgitte Gunnells	City of Bunnell	bgunnells@bunnellcity.us	386-263-8981
2 Kristin Burns	HA Contracting	Kristin@hacontracting.com	904-228-9238
3 Sam Johnson	The Collage Companies	sjohnson@collage-usa.com	4073995390
4 Lakesha Byrd	City of Bunnell	LByrd@Bunnellcity.us	386-263-8804
5 MARCUS DEPASQUALE	City of Bunnell	MDEPASQUALE@ bunnellcity.us	386-523-4053
6 Jennifer Pitschker	Loci Architects	Jennifer@lociarchitects.com	904-803-8301
7 Kristen Bates	Bunnell	kbates@bunnellcity.us	386-263-8808
8			
9			
10			
11			
12			
13			
14			
15			



*The restoration of*

# THE HISTORIC BUNNELL COQUINA CITY HALL



PHASE 1 • RFP 2023-01 • SEPTEMBER 19, 2023



 **COLLAGE**

HISTORIC BUILDING EXPERTS

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# A



## REQUIRED FORMS

1. Proposal Form
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15. Completed Responder's Certification (attached Form C)
16. Affidavit of Non-Collusion (attached Form D)
17. Certification of Non-Segregated Facilities (attached Form E)
18. Sworn Statement on Public Entity Crimes (attached Form F)

**1**



**PROPOSAL FORM**



### 1. PROPOSAL FORM

(To be copied by Contractor on his/her own letterhead)

DESIGN BUILDERS  
GENERAL CONTRACTORS  
CONSTRUCTION MANAGERS

Committed to Quality

**TO: City of Bunnell  
c/o Kristen Bates, City Clerk  
604 Moody Blvd. Suite 4  
Bunnell, FL 32110**

We hereby submit our proposal for the *Restoration of the Historic Bunnell Coquina City Hall Phase 1* to be located at the:

**Bunnell Coquina City Hall  
200 S Church Street  
Bunnell, FL 32110**

Having examined fully the Contract Documents, consisting of Drawings and Specifications for **RFP # 2023-01 (RE-BID/REPUBLISHED WITH REDUCED SCOPE OF WORK)**, as prepared by Loci Architects, LLC, and being adequately informed as to all conditions relating to this work, the undersigned hereby proposes to furnish all labor, materials, tools, equipment, and services required for the performance and completion of all work as called for in the Plans and Specifications.

**BASE BID** Four hundred ninety eight thousand, three hundred fifty **DOLLARS. (\$ 498,350 )**

The undersigned further agrees that in case he/she is notified of the acceptance of the above proposal within 30 days after the date of submission he/she will execute a standard City of Bunnell Contract form between Owner and Contractor. The undersigned further agrees that work under this contract will begin within 10 days after signing of said Contract and that all work covered by the Contract will be completed within 152 consecutive calendar days from and after the date work begins. **Contractor is to supply this information. Time will be a consideration in the award of Contract. All work must be completed by June 30, 2024.**

**Alternate No. 1:**

State the amount **to be added** to the Base Bid for removal of the East and West side canopies and plywood transoms and repair coquina damaged by the canopies. Refinishing of the original wood doors, frames and East door metal strap hinges. Replicate new metal strap hinges at West door to match East door hinges. Installation of new hardware and transom windows above doors.

**ADD** Thirty seven thousand, nine hundred eighty-seven **Dollars \$ 37,987 to the Base Bid**

**Bid Submittal Document**

THE COLLAGE COMPANIES  
Corporate Office  
585 Technology Park  
Lake Mary, Florida 32746  
P 407.829.2257  
F 407.829.2258

www.collage-usa.com

CG C020818



**Alternate No. 2:**

State the amount **to be added** to the Base Bid to provide repointing and repair of coquina wall surface at exterior and site wall surfaces for the remainder of the exterior coquina surfaces beyond base bid area of work.

DESIGN BUILDERS  
GENERAL CONTRACTORS  
CONSTRUCTION MANAGERS

ADD One hundred eight thousand, seven hundred eighty-nine Dollars \$ 108,789 to the Base Bid

Committed to Quality

**Alternate No. 3:**

State the amount **to be added** to the Base Bid for structural repairs in the crawl space per the structural drawings.

ADD One hundred sixty five thousand, nine hundred thirteen Dollars \$ 165,913 to the Base Bid

**Alternate No. 4:**

State the amount **to be added** to the Base Bid for installation of a modular aluminum ADA ramp at West side door.

ADD Thirty three thousand, two hundred thirty-nine Dollars \$ 33,239 to the Base Bid

**SIGNATURE**

9/18/2023

Date

*Ben A. Rives*

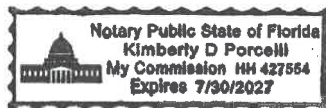
Signature of Contractor's Authorized Official

*BEN A. RIVES*

Printed Name and Title of Contractors Authorized Official

Subscribed and sworn to before me this 18<sup>th</sup> day of Sept, 2023, in the State of Florida; and the County of Seminole.

THE COLLAGE COMPANIES  
Corporate Office  
585 Technology Park  
Lake Mary, Florida 32746  
P 407.829.2257  
F 407.829.2258



Notary Public

My Appointment Expires: 7/30/2027

www.collage-usa.com

Bid Submittal Document

CG C020818

**2**



**CERTIFICATION OF  
FINANCIAL CONDITION**

## 2. CERTIFICATION OF FINANCIAL CONDITION

Name of general contractor:

Collage Design and Construction Group, Inc

The undersigned hereby certifies that: [check all applicable statements]

- The general contractor is in sound financial condition and, if applicable, has received an unqualified audit opinion for the latest audit of its financial statements.

Date of latest audit: N/A\*\* see below (If no audit within past 18 months, explain reason below)

- The general contractor has no outstanding liabilities, including tax and judgment liens, to the Internal Revenue Service or any other government entity.
- The general contractor is current on all amounts due for payments of federal and state taxes and required employment related contributions and withholdings.
- The general contractor is not the subject of any current litigation or findings of noncompliance under federal or state law.
- The general contractor has not been the subject of any past or current litigation, findings in any past litigation, or findings of noncompliance under federal or state law that may impact in any way its ability to fulfill the requirements of The Contract.
- He or she is authorized to make the foregoing statements on behalf of the general contractor.

**Note:** This shall constitute a continuing certification and general contractor shall notify the contract lead within 15 days of any material change to any of the representations made herein.

—If any one or more of the foregoing boxes is NOT checked, general contractor shall explain the reason(s) in the space below, or on a separate sheet of paper.

**\*\*Collage is a privately owned company that engages a CPA firm to perform a review of our financial statements annually. Our last review was issued in August 2023 for the year- ended 2022.**



**3**



**CONTRACTOR'S  
QUALIFICATION FORM**

**QUESTION LISTED IN EACH EXHIBIT MUST BE ANSWERED, COMPLETELY.**

**CONTRACTOR'S QUALIFICATION FORM  
BUNNELL COQUINA CITY HALL RESTORATION**

*Please include this completed Qualifications Statement in the bid package. The Owner shall evaluate each statement, accordingly, and can reject a Contractor's qualifications.*

Business Name: Collage Design and Construction Group, Inc

Address: 585 Technology Park

Lake Mary, FL 32746

Please complete the following questions and requests for information. Where required, please attached additional pages in order to provide adequate information.

**GENERAL INFORMATION**

1. How many years has your organization been in business in the State of Florida?  
41 years
2. How many years has your organization been in business under its present business name? 41 years
3. Under what other or former names has your organization operated?  
DBA : The Collage Companies

**LICENSING**

4. Is your organization licensed as a general contracting company in the State of Florida?  
 yes  no

If yes, please list contractor's license number:

GCC02818, GCC059537

Name of organization under which license is listed:

**State of Florida Department of Business and Professional Regulation  
Construction Industry Licensing Board**

**EXPERIENCE**

5. List categories of work your organization generally performs:

**Design Build, Construction Management, General Contracting**

\_\_\_\_\_

\_\_\_\_\_

6. Has your organization successfully completed coquina or other masonry repair and repointing projects?

yes  no

If yes, provide project(s) description:

**Please reference attached document for complete answer.**

\_\_\_\_\_

**See Page 9**

\_\_\_\_\_

\_\_\_\_\_

7. Has your organization successfully completed projects using the *Secretary of Interior Standards for Preservation*?

yes  no

If yes, provide project(s) description:

**Collage completed the Historic Orlando Amtrak Station in downtown Orlando, which involved complete restoration and reconstruction of all historic windows, as well as roof and stucco repairs – all to comply with the Secretary of the Interior Standards.**

\_\_\_\_\_

\_\_\_\_\_

8. Has your organization successfully completed projects listed on the National Register or in a National Register Historic District?

yes  no

If yes, provide project(s) description:

- **Orlando Amtrak Station in Downtown Orlando**
- **Tampa Union Station (currently under renovation)**
- **Sugar Mill House at DeLeon Springs State Park**
- **Nannie Cahoon Historical House in Orlando**

9. Has your organization ever failed to provide general contracting or complete work awarded to it?

\_\_\_\_\_yes no

If yes, provide explanation:

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10. Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?

\_\_\_\_\_yes no

If yes, provide explanation:

---

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11. In the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction project?

\_\_\_\_\_yes no

If yes, provide explanation:

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**6. Has your organization successfully completed coquina or other masonry repair and repointing projects?**

- Collage completed over 1,200 SF of **coquina work at Salty Church in Ormond Beach, FL**. The work was required to match the existing historic coquina work on an adjacent building on property.  
.....
- Collage completed the structural repairs to the **historic Sugar Mill House at DeLeon Springs State Park** which included injecting epoxy resin into the cracks of the concrete and masonry structure.  
.....
- Collage completed the restoration of the **83-year-old FDOT District Five Headquarters building in DeLand, FL**. The work included restoration of the brick skin of the building.  
.....
- Collage completed the restoration of the **118-year-old historic Elijah Hand Building**, converting it to a downtown academic center for UCF. The work included restoration of the brick envelope of the structure.  
.....
- Collage is completing interior renovations to the **115-year-old historic Wilmington, DE Amtrak station**. Our work includes rework of the historic brick vault ceilings and structure.  
.....

**REFERENCES**

12. Please list at least three references for whom your organization has completed work. Please include name, title, address, phone number and project:

Reference 1:

Name / title: **Martin Hudson**

/ **City of Orlando**

Address: **400 South Orange Ave, 6th Floor**

**Orlando, FL 32746**

Phone: **321-217-0200**

Project: **Luminary Green Park at Creative Village**

Reference 2:

Name / title: **Steve Falk**

/ **Director of Leisure Services, City of Altamonte Springs**

Address: **sfalk@altamonte.org**

Phone: **407-571-8733**

Project: **Westmonte Recreation Center**

Reference 3:

Name / title: **Keith Riger**

/ **City of Deland**

Address: **kriger@deland.org**

Phone: **386-804-0578**

Project: **Spec Martin Stadium**

**SIGNATURE**

The undersigned certifies, to the best of his or her knowledge and belief that the information provided herein is true and sufficiently complete so as to not be misleading:

**September 19, 2023**

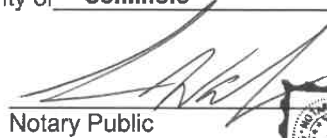
Date \_\_\_\_\_  


Signature of Contractor's Authorized Official

**Rob Maphis, President**

Printed Name and Title of Contractors Authorized Official

Subscribed and sworn to before me this 19th day of Sept, 2023, in the State of Florida; and the County of Seminole.



Notary Public

My Appointment Expires



**4**



**NOTICE TO ATTEND SITE VISIT  
/ PRE-BID CONFERENCE**



#### **4. NOTICE TO ATTEND SITE VISIT/PRE-BID CONFERENCE**

1. Please indicate below the representatives that will be in attendance at the Site Visit/Pre-Bid Conference. The conference will be held onsite at the Coquina City Hall in Bunnell, Florida.

**200 S. Church Street, Bunnell, Florida 32110**, respectively, from **9 AM – 10 AM on Tuesday, August 29, 2023**. Please call (386) 437-7500 if you run behind schedule, or cannot attend. Please note Site Visit/Pre-Bid Conference is **mandatory**.

**MUST BE EMAILED NO LATER THAN 12:00 PM, Monday, August 28, 2023 TO THE FOLLOWING:**

kbates@bunnellcity.us

Attending Contractors Conferences

YES  \_\_\_\_\_ NO \_\_\_\_\_

(If NO, please provide reasons:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of Company: **The Collage Companies**

Name and Title of Representatives to be in Attendance:

1. **Bob Gilbert, COO**
2. **Ben Rives, Director of PreConstruction**
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

# 5



## **SCHEDULE OF VALUES AND COMPANY COST/FEE SCHEDULE RATES**

**5. SCHEDULE OF VALUES AND CONTRACTOR COST/FEE SCHEDULE RATES:**

**A. Submit a breakdown listing all parts of the work to be performed by the Contractor with dollar amount set up for each part using the format below. The list shall include subcontracts and shall total the amount of the contract.**

Base bid	\$	See Below
Project timeline		
Project Supervision	\$	106,909
Division 1 - General Conditions	\$	42,965
Division 2 – Demolition of the Record Vault Building and ADA Ramp	\$	36,423
Division 2 – Relocation of the metal vault door to the Bunnell Historical Society	\$	1,667
Division 2 – Regrading and Installation of drain basins	\$	54,799
Division 3 – Replacement of concrete sidewalks as required by regrading work	\$	3,944
Division 4 – Cleaning, restoring and repointing of coquina in area of record Vault Building and ADA ramp removal	\$	182,871
Division 7 &8 – Installation and waterproofing of new windows in openings created by demolition of Record Vault Building	\$	54,258
Division 9- Painting at interior and exterior of new windows frames	\$	Included in above
Contingency Amount	\$	14,514
Total Base Bid	\$	498,350

**B. Submit copy of Company’s Fee Schedule or Cost for Services to be provided.**



## RFP PRICING

### CLARIFICATIONS, ASSUMPTIONS, EXCLUSIONS & ALLOWANCES

<b>Project:</b> Bunnell Coquina City Hall Phase 1	<b>Project Area:</b> 4,400	<b>Project Notes:</b>
<b>Location:</b> Bunnell, Florida	<b>Dated:</b> 9/18/2023	
<b>Architect:</b> Loci Architects, LLC	<b>Version:</b> V1	
<b>Estimator:</b> B. Rives	<b>Plan / Basis:</b> 8.14.23 Re-Bid Set	

#### CLARIFICATIONS & ASSUMPTIONS

The following is a list of clarifications regarding the estimate scope of work. Where conflicts exist between these clarifications and the documents, these clarifications shall take precedence.

##### DIVISION 1 GENERAL

- a. Pricing is based on the 8.14.23 Re-Bid Set from Loci Architects, LLC
- b. Pricing is valid for 30 days
- c. Builder's Risk Insurance Policy and all associated deductibles are By Owner.
- d. We exclude permit fees
- e. We exclude materials testing, threshold inspection services, third party building inspections, and permit expediting services
- f. We exclude impact fees
- g. We include sales tax
- h. We exclude escalation and other Owner contingency
- i. We exclude liquidated damages
- j. We exclude temporary and permanent utility charges. We assume that the City will pay for water, power, etc.

##### DIVISION 2: DEMOLITION

- a. We exclude ground penetrating radar (GPR) or x-ray services
- b. We exclude asbestos abatement. The report states that none was found.
- c. We include lead paint abatement in the base bid at the vault door and trim. It appears that the only other lead paint abatement is in Alternate 1 to refinish the doors.

##### DIVISION 3: CONCRETE

- a. We include sidewalk repair as noted on plans. We exclude repair / replace of any other sidewalks.

##### DIVISION 4: MASONRY

- a. We include new coquina as needed to patch walls where the vault is removed. Note that this will not be an exact match for the existing coquina.
- b. We include cleaning existing coquina at the vault removal area with a biological cleaner
- c. We include repointing damaged or deteriorated mortar at the vault removal area
- d. We include building back two sections of coquina to allow for new window installation

##### DIVISION 5: METALS

- a. N/A

##### DIVISION 6: WOOD AND PLASTICS

- a. N/A

##### DIVISION 7: THERMAL AND MOISTURE PROTECTION

- a. We include caulking new windows

##### DIVISION 8: DOORS AND WINDOWS

- a. We exclude door repair or replacement
- b. We include new windows A/B combo and C. These are priced as rot-resistant Accoya wood in lieu of Marvin ultimate casement clad wood. Exterior trim is Accoya and interior trim is priced as select pine or poplar.

##### DIVISION 9: FINISHES

- a. We include painting the new windows and trim

##### DIVISION 10: SPECIALTIES

- a. N/A

##### DIVISION 11: EQUIPMENT

- a. N/A

##### DIVISION 12 & 13: FURNISHINGS & SPECIAL CONSTRUCTION

- a. N/A

##### DIVISION 14: CONVEYING SYSTEMS

- a. N/A

##### DIVISION 21: FIRE SUPPRESSION

- a. N/A



**RFP PRICING**

**CLARIFICATIONS, ASSUMPTIONS, EXCLUSIONS & ALLOWANCES**

<b>Project:</b> Bunnell Coquina City Hall Phase 1	<b>Project Area:</b> 4,400	<b>Project Notes:</b>
<b>Location:</b> Bunnell, Florida	<b>Dated:</b> 9/18/2023	
<b>Architect:</b> Loci Architects, LLC	<b>Version:</b> V1	
<b>Estimator:</b> B. Rives	<b>Plan / Basis:</b> 8.14.23 Re-Bid Set	

**DIVISION 22: PLUMBING**

- a. N/A

**DIVISION 23: HEATING VENTILATING AND AIR CONDITIONING (HVAC)**

- a. We include relocating condensing unit from vault roof to the ground
- b. We exclude warranty of the existing equipment
- c. We exclude test & balance

**DIVISION 26, 27 & 28: ELECTRICAL, COMMUNICATIONS, ELECTRONIC SAFETY AND SECURITY**

- a. We include disconnect and reconnect power to the HVAC condensing unit
- b. We exclude all low voltage systems

**DIVISION 31, 32 & 33: EARTHWORK, EXTERIOR IMPROVEMENTS, UTILITIES**

- a. We exclude patching, repairing, or replacing asphalt paving or landscape

**ALTERNATE 1 CLARIFICATIONS: REFINISH TWO DOORS & REPLACE TRANSOM WINDOWS**

- a. We include removal of the canopies over the doors and minor cleaning / repair of the coquina
- b. We include refinishing the existing doors and replacing hardware
- c. We include two new type D transom windows. Windows to be Accoya wood.
- d. We include lead paint abatement for this scope only

**ALTERNATE 2 CLARIFICATIONS: CLEAN & REPAIR COQUINA ON REMAINDER OF BUILDING**

- a. We include repoint or rebuild damaged, missing, loose, cracked, disintegrating, or otherwise deteriorated areas of masonry surfaces and mortar joints at exterior surfaces.
- b. We include removing miscellaneous metal anchors, bolts, clips, nails, and other devices not in use at exterior masonry surfaces and patch anchor openings.
- c. We include cut out of all sealants at mortar joints and repoint with mortar
- d. We include an allowance of \$5,000 to repair / replace exterior signage
- e. We include an allowance of \$2,500 to clean windows, doors, and the front porch area
- f. We include an allowance of \$5,000 to repair landscape damaged by the coquina repairs

**ALTERNATE 3 CLARIFICATIONS: STRUCTURAL REPAIRS AT CRAWL SPACE AND REPAIR FLOORS**

- a. We include adding steel angles to support wood floor joists along the east & west sides of the main building
- b. We include one new 4 ply 2x8 wood beam to support floor joists
- c. We include repairing wood floor joists at the east & west sides of the main building
- d. We include replacing 400 square feet of wood floors
- e. We include refinishing the remaining wood floors
- f. We include an allowance of \$5,000 to touch up paint

**ALTERNATE 4 CLARIFICATIONS: NEW MODULAR ALUMINUM ADA RAMP**

- a. We include one new modular aluminum ADA ramp with handrails
- b. We include an allowance of \$1,000 to patch landscape

**GENERAL EXCLUSIONS**

Mock-Ups	Utility Company Connections and Monthly Charges
Impact Fees	Removal of unknown or buried debris
Geotech Consultant & Testing	Unsuitable soils

**CONTINGENCY**

This estimate includes a contractor contingency. This contingency shall be allocated towards additional project costs due to changes such as, but not limited to, items related to means and methods of construction, errors, deficiencies and/or omissions in the contract documents and/or pricing that are subsequently determined necessary for a complete and functional project or issues that in the contractor's judgment are advantageous to the project. The contingency is the contractor's fund and will be applied at the contractor's discretion with the best interest of the project in mind. The contingency does not include extra scope added by Owner, Architect, and governmental and utility company authorities. The contingency may be reduced as the design is refined, and once construction is underway, will be monitored by Owner and contractor and drawn upon with the normal pay requests.



## RFP PRICING

### CLARIFICATIONS, ASSUMPTIONS, EXCLUSIONS & ALLOWANCES

<b>Project:</b> Bunnell Coquina City Hall Phase 1	<b>Project Area:</b> 4,400	<b>Project Notes:</b>
<b>Location:</b> Bunnell, Florida	<b>Dated:</b> 9/18/2023	
<b>Architect:</b> Loci Architects, LLC	<b>Version:</b> V1	
<b>Estimator:</b> B. Rives	<b>Plan / Basis:</b> 8.14.23 Re-Bid Set	

#### ALLOWANCES

The following allowances have been INCLUDED in our estimate. An allowance is included for certain cost items whose exact values may vary due to incomplete design, owner, governmental authority, or other decisions outside the Contractor's control. Upon the completion of these items, the Contractor shall provide an accounting of the actual costs incurred to complete this work and the Contractor will be granted a change order adjusting the contract amount to reflect the actual cost. All allowances are inclusive of material, freight, taxes, labor, equipment, and OH&P unless noted otherwise.

DIV	Description	Amount
0200	Lead paint abatement	\$2,500
TOTAL ALLOWANCES		\$2,500



## RFP PRICING

### FEE SCHEDULE / COST FOR SERVICES

<b>Project:</b> Bunnell Coquina City Hall Phase 1	<b>Project Area:</b> 4,400 (SF)
<b>Location:</b> Bunnell, Florida	<b>Dated:</b> 9/15/2023
<b>Architect:</b> Loci Architects, LLC	<b>Version:</b> V1
<b>Estimator:</b> B. Rives	<b>Plan / Basis:</b> 8.14.23 Re-Bid Set

#	DESCRIPTION	HOURLY RATE*
001	Operations Manager / Executive	\$ 175.00
002	Project Manager	\$ 120.00
003	Project Superintendent	\$ 100.00
004	Project Coordinator	\$ 62.00
005	Contract Administrator	\$ 62.00

*\* Inclusive of taxes and fees*

6



**SUBCONTRACTOR  
PLAN**

**6. PROJECT TEAM AND SUBCONTRACTOR PLAN:**

Included herein is a complete list of proposed project team and all subcontractors and the portions of the work they are to perform: (A complete list is mandatory, or bid will not be considered.) Vendors local to the City of Bunnell are preferred. The city commission has determined that it is in the best interest of the city to give preference to local businesses in making such purchases whenever the application of such a preference is reasonable in light of the dollar-value of bids and quotes received in relation to such expenditures.

Proposed Project Team Members (include team members resumes in bid submittal documents)

**Principal in Charge – Rob Maphis**

**Director of Operations – Bob Gilbert**

**Project Manager – Ron Ward**

**Superintendent – Mike Brozzo**

\*\*See Section B for Resumes

Subcontractors:

<u>Nature of Work</u>	<u>Local Subcontractor (Name / Address / Phone)</u>	<u>% of Bid</u>
1. <b>N/A</b>		
2.		
3.		

(Add spaces as required to complete the list.)

Nature of Work      Non-local Subcontractor (Name / Address / Phone)

**JMC Demolition - 1260 Marshall Farms Rd, Ocoee, FL 34761**

**SE Cline- 18 Utility Drive, Palm Coast, FL 32137**

**Old World Walls & Ceilings- 2110 Crossover Lane, Geneva, FI 32732**

**Austin Historical- 2113 S Division Ave, Orlando FI 32805**

**Taylor Mechanical- 1162 Rock Springs Rd, Apopka, FL 32712**

**Aireko Electric- 2415 Sand Lake Rd Suite E, Orlando, FL 32809**

The undersigned proposes to perform the following work directly without subcontractor: 1.

---



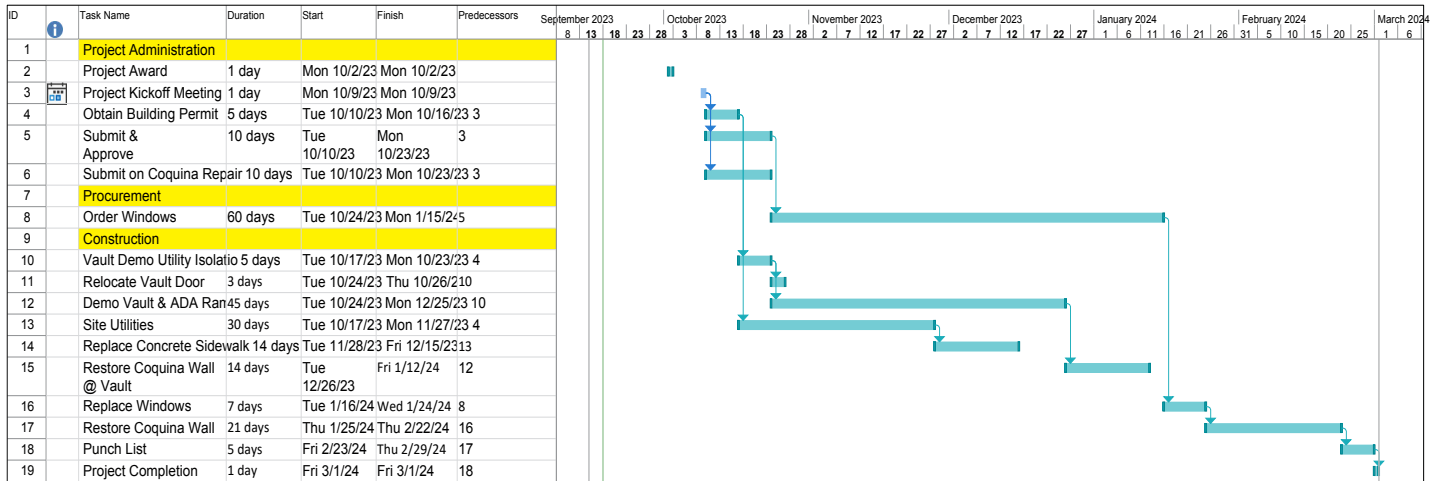
**7**



## **PROJECT TIMELINE**

**A REQUIRED FORMS / 7. PROJECT TIMELINE**

Submit a forecast of the Contractor's ability to assign resources to the project and a timeline for the successful completion of *The Restoration of the Historic Bunnell Coquina City Hall Phase 1*. This project is sponsored in part by the Department of State, Division of Historical Resources and the State of Florida is required to be complete by **June 30, 2024**.



Project: Schedule Date: Mon 9/18/23	Task:  Project Summary Split:  Inactive Task Milestone:  Inactive Milestone Summary:  Inactive Summary	Manual Task:  Manual Task Duration-only:  Duration-only Manual Summary Rollup:  Manual Summary Rollup Manual Summary:  Manual Summary	Start-only:  Start-only Finish-only:  Finish-only External Tasks:  External Tasks External Milestone:  External Milestone	Deadline:  Deadline Progress:  Progress Manual Progress:  Manual Progress
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**8**



**COPY OF THE CONTRACTOR'S  
CERTIFICATE OF INSURANCE(S) AND  
WORKMEN'S COMPENSATION**

**A REQUIRED FORMS / 8. COPY OF THE CONTRACTOR'S CERTIFICATE OF LIABILITY INSURANCE(S) AND WORKMEN'S COMPENSATION**

Submit a copy of the Contractor's Certificate of Insurance(s) and Workmen's Compensation. For insurance requirements and minimum insurance limits, please see Supplemental Instructions to Bidders.



**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
9/13/2023

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Sterling Seacrest Pritchard, Inc. 3111 W Dr Martin Luther King Jr Blvd Suite 350 Tampa FL 33607		<b>CONTACT NAME:</b> Faridah Kanchwala <b>PHONE (A/C, No, Ext):</b> 8134986272 <b>E-MAIL ADDRESS:</b> fkanchwala@sspins.com <b>FAX (A/C, No):</b>	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A :</b> AMERISURE INSURANCE COMPANY	
		<b>INSURER B :</b> Amerisure Partners Insurance Company	
		<b>INSURER C :</b> Amerisure Mutual Insurance Co	
		<b>INSURER D :</b> SIRIUS INTL INS CORP	
		<b>INSURER E :</b>	
		<b>INSURER F :</b>	

**INSURED**  
Collage Design and Construction Group, Inc.  
585 Technology Park  
Suite #100  
Lake Mary FL 32746

**COLLDES-01**

**COVERAGES** **CERTIFICATE NUMBER:** 294677976 **REVISION NUMBER:**

**THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GL20156581901	1/1/2023	1/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employee Benefits \$ 1,000,000
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CA13229012405	1/1/2023	1/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical Payments \$ 5,000
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CU13229032302	1/1/2023	1/1/2024	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WC13271272401	1/1/2023	1/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Contractors Professional/Pollution Liability			CPPLS00021391	1/1/2023	1/1/2024	Per Occurrence 2,000,000 Aggregate 2,000,000 Deductible 25,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 When required by written contract, those parties listed in said contract, including the Certificate Holder, are added as an additional insured with respect to the General Liability, including ongoing and completed operations, Auto Liability and Umbrella Liability as afforded by the policy and/or endorsements. When required by written contract, Waiver of Subrogation is granted with respect to General Liability, Auto Liability, Workers Compensation and Umbrella Liability to those parties as listed in said contract, including the Certificate Holder. The General Liability, Auto Liability and Umbrella Liability certified herein are primary and non-contributory to other insurance available, but only to the extent required by written contract.  
 RE: Restoration of the Historic Bunnell Coquina City Hall

<b>CERTIFICATE HOLDER</b>  City of Bunnell 604 Moody Blvd, Unit 6 Bunnell FL 32110	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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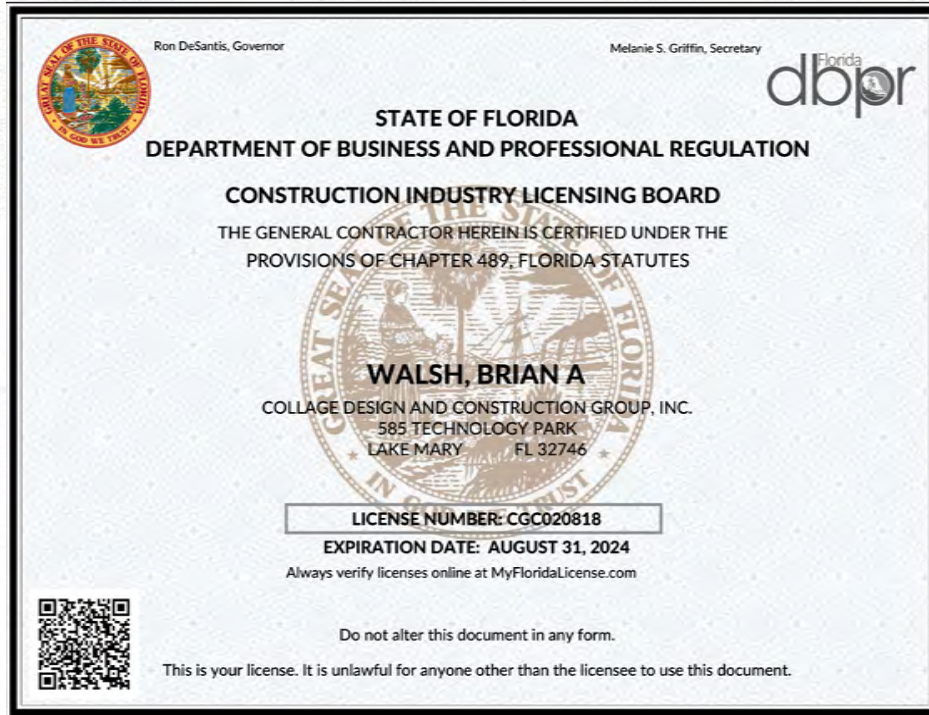
9



**COPY OF THE  
CONTRACTOR'S FLORIDA CERTIFIED  
LICENSE(S)**

**A REQUIRED FORMS / 9. COPY OF THE CONTRACTORS FLORIDA CERTIFIED LICENSE(S)**

Submit a copy of the Contractor's Florida Certified License(s)



**10**



**COPY OF  
COMPLETED W-9**

Submit a copy of the Contractor's completed W-9.

Form <b>W-9</b> (Rev. October 2018) Department of the Treasury Internal Revenue Service	<h2 style="margin:0;">Request for Taxpayer Identification Number and Certification</h2> <p style="margin:0;">▶ Go to <a href="http://www.irs.gov/FormW9">www.irs.gov/FormW9</a> for instructions and the latest information.</p>	Give Form to the requester. Do not send to the IRS.
1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Collage Design and Construction Group, Inc.</b>		
2 Business name/disregarded entity name, if different from above <b>The Collage Companies</b>		
Print or type. See Specific Instructions on page 3.	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.	
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>		
5 Address (number, street, and apt. or suite no.) See instructions. <b>585 Technology Park</b>		Requester's name and address (optional)
6 City, state, and ZIP code <b>Lake Mary, Florida 32746</b>		
7 List account number(s) here (optional)		

<h3>Part I Taxpayer Identification Number (TIN)</h3> <p>Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i>, later.</p> <p><b>Note:</b> If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.</p>																					
Social security number	<table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <tr> <td style="width:10%;"> </td> <td style="width:10%;"> </td> <td style="width:10%;"> </td> <td style="width:10%;"> </td> <td style="width:10%;"> </td> <td style="width:10%;"> </td> <td style="width:10%;"> </td> <td style="width:10%;"> </td> <td style="width:10%;"> </td> <td style="width:10%;"> </td> </tr> <tr> <td colspan="5">-</td> <td colspan="5">-</td> </tr> </table>											-					-				
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5	9	-	2	1	4	3	8	8	9												

<h3>Part II Certification</h3> <p>Under penalties of perjury, I certify that:</p> <ol style="list-style-type: none"> <li>The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and</li> <li>I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and</li> <li>I am a U.S. citizen or other U.S. person (defined below); and</li> <li>The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.</li> </ol> <p><b>Certification instructions.</b> You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.</p>	
Sign Here	Signature of U.S. person ▶
	Date ▶ _____

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



# 11



## PERFORMANCE AND PAYMENT BONDS

A Performance and Payment Bond shall be required in the amount of \$500,000. Provide acknowledgment that performance and payment bonds will be provided if bid is awarded.



## **FLORIDA SURETY BONDS, INC.**

620 N. Wymore Road, Suite 200  
Maitland, FL 32751  
407-786-7770  
Fax 407-786-7766

888-786-BOND (2663)  
Fax 888-718-BOND (2663)

[www.FloridaSuretyBonds.com](http://www.FloridaSuretyBonds.com)

4/27/2023

RE: Collage Design and Construction Group, Inc.

To Whom It May Concern,

We are honored to serve as the surety agents for Collage Design and Construction Group, Inc. (Collage), a company whose principals and leaders possess extensive experience, sound judgment, financial responsibility, and outstanding character such that we consider them to be a top construction firm in their size and discipline. We have served Collage since 2008 and since 2014, bonds have been written through Swiss Re Corporate Solutions America Insurance Corporation which is A.M. Best Rated A+, XV and has a U.S. Treasury Listing of \$ 95,164,000.00. Over the years, we have supported Collage's growth in new and existing sectors, and diligently tracked their efforts as they continuously delivered superior customer results.

We usually anticipate no difficulties in providing surety bonds for Collage Design and Construction Group, Inc. in the \$75,000,000 single, \$200,000,000 aggregate range. Given the strength, acumen, and character of Collage's team, we are not inclined to put a hard limit on Collage's bond program. As always, issuance of bonds is contingent on underwriting at the time the bonds are required, including but not limited to review of financials, contract terms, bond forms, project financing and other surety underwriting requirements. This letter is not a commitment to provide bonds and the surety reserves the absolute right to determine bond requests in its sole discretion. Neither our agency nor the surety is liable for any damages relating to or arising from this letter.

We expect you'll be joining the legions of satisfied owners when you select Collage for your project and look forward to hearing great things about your experience with them. Should you have any questions, please do not hesitate to contact us.

Sincerely,

Robert P. O'Linn  
Vice President

# 12



## **MBE/WBE/HUD DESIGNATION**

---

Collage is not a Certified Minority Business Enterprise. However, our team has a **PROVEN COMMITMENT TO THE SMALL, MINORITY AND LOCAL BUSINESS COMMUNITY**. We take a proactive approach to engaging certified subcontractors throughout the process, we will be utilizing the *Florida Department of Management Services Office of Supplier Diversity website to identify MBE & WBE firms*, and we are **absolutely committed to supporting the City's efforts to meet the minority business enterprise procurement goals under s.287.09451.**

---

**13**



**COMPLETED CONFLICT, NON-CONFLICT  
OF INTEREST/ LITIGATION STATEMENT  
(ATTACHED FORM A)**

**13. COMPLETED CONFLICT, NON-CONFLICT OF INTEREST/ LITIGATION STATEMENT**  
(Form A)

**CITY OF BUNNELL**

**CONFLICT/NON - CONFLICT OF INTEREST STATEMENT**

CHECK ONE

To the best of our knowledge, the undersigned firm has no potential conflict of interest due to any other clients, contracts, or property interest for this project.

OR

The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest due to other clients, contracts, or property interest for this project.

**LITIGATION STATEMENT**

CHECK ONE

The undersigned firm has had no litigation and/or judgments entered against it by any local, state or federal entity and has had no litigation and/or judgments entered against such entities during the past ten (10) years.

The undersigned firm, BY ATTACHMENT TO THIS FORM, submits a summary and disposition of individual cases of litigation and/or judgments entered by or against any local, state or federal entity, by any state or federal court, during the past ten (10) years.

**Collage Design and Construction Group, Inc**

COMPANY NAME

**Rob Maphis**

SIGNER'S NAME (PRINT OR TYPE)

AUTHORIZED SIGNATURE

**President**

TITLE

**September 19, 2023**

DATE

*Failure to check the appropriate blocks above may result in disqualification of your RFP. Likewise, failure to provide documentation of a possible conflict of interest, or a summary of past litigation and/or judgments, may result in disqualification of your RFP.*

**14**



**COMPLETED DRUG-FREE WORKPLACE  
CERTIFICATION (ATTACHED FORM B)**

**14. DRUG-FREE WORKPLACE CERTIFICATION**  
(FORM B)

***THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR RFP***

**CITY OF BUNNELL**

**DRUG-FREE WORKPLACE CERTIFICATION**

Does your Agency have a Drug-Free Workplace Program: Yes:  No:

In order to have a drug-free workplace program, a business shall:

Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violation.

Give each employee that engages in providing the commodities or contractual services that are under proposal a copy of the statement specified in subsection (1).

In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5 ) calendar days after such conviction.

Impose sanctions on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

**Rob Maphis**

NAME

SIGNATURE

**President**

TITLE



**15**



**COMPLETED RESPONDER'S CERTIFICATION  
(ATTACHED FORM C)**

**15. RESPONDER'S CERTIFICATION**  
(Form C)

I have carefully examined the Request for Proposal, Instructions to Responders, General and/or Special Conditions, Specifications, and any other documents accompanying or made a part of this Request for Proposal.

I hereby propose to furnish the services specified in the Request for Proposal at the prices, rates or discounts quoted in my response. I agree that my response will remain firm for a period of up to ninety (90) days in order to allow the CITY OF BUNNELL adequate time to evaluate the responses.

I agree to abide by all conditions of this response and understand that a background investigation may be conducted by the CITY OF BUNNELL prior to award.

I certify that all information contained in this response is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this response on behalf of the Responder and that the Responder is ready, willing and able to perform if awarded the contract.

I further certify, under oath, that this response is made without any prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a response; no employee or agent of the CITY OF BUNNELL or of any other Responder has any interest in said response; and that the undersigned executed this Responder's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

**Rob Maphis**

\_\_\_\_\_  
Responder

  
\_\_\_\_\_  
Authorized Signature

**President**

\_\_\_\_\_  
Officer Title

**September 19, 2023**

\_\_\_\_\_  
Date

**16**



**AFFIDAVIT OF NON-COLLUSION  
(ATTACHED FORM D)**

**16. AFFIDAVIT OF NON-COLLUSION**  
(Form D)

**AFFIDAVIT OF NON-COLLUSION**

The undersigned bidder or agent, being duly sworn on oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding. He/She further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee gift, commission or thing of value on account of such sale.

**OATH AND AFFIRMATION**

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated this 19th day of September, 20 23.

Rob Maphis

(Bidder Name)

President

(Title)

  
(Signature)

**ACKNOWLEDGEMENT**

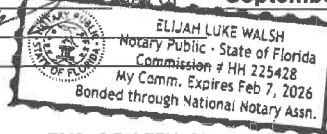
STATE OF Florida )  
 ) ss  
COUNTY OF Seminole )

Before me, a Notary Public, personally appeared the above named and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to me this 19th day of September, 20 23.

Notary Public: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_



**END OF AFFIDAVIT**

**17**



**CERTIFICATION OF NON-SEGREGATED  
FACILITIES (ATTACHED FORM E)**

**17. CERTIFICATION OF NON-SEGREGATED FACILITIES**  
(Form E)

**CERTIFICATION OF NON-SEGREGATED FACILITIES**

The Bidder certifies that they do not maintain or provide for their employees any segregated facilities at any of his establishments, and that they do not permit their employees to perform their services at any location, under their control, where segregated facilities are maintained. The Bidder certifies further that they will not maintain or provide for their employees any segregated facilities at any location under their control where segregated facilities are maintained. The Bidder agrees that a breach of this certification will be a violation of the Equal Opportunity clause in any contract resulting from acceptance of this Bid. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage and dressing areas, parking lots, drinking fountains, recreation or entertainment area, transportation and housing facilities provided for employees which are segregated by explicit directive, or are in fact segregated on the basis of race, color, religious disability or national origin, because of habit, local custom, or otherwise. The Bidder agrees that (except where they have obtained identical certifications from proposed subcontractors for specific time periods) they will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause, and that he will retain such certifications in his files.

The nondiscriminatory guidelines as promulgated in Section 202, Executive Order 11246, and as amended by Executive Order 11375 and as amended, relative to Equal Opportunity for all persons and implementations of rules and regulations prescribed by the United States Secretary of Labor are incorporated herein.

Name: Rob Maphis

Signature: 

Date: September 19, 2023

Title: President

Official Address: 585 Technology Park  
Lake Mary, FL 32746

**END OF CERTIFICATION**

**18**



**SWORN STATEMENT ON PUBLIC ENTITY  
CRIMES (ATTACHED FORM F)**

**18. SWORN STATEMENT ON PUBLIC ENTITY CRIMES**  
(Form F)

**SWORN STATEMENT UNDER SECTION 287.133(3) (a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to: The City of Bunnell (Public entity)

By: **Rob Maphis, President**

\_\_\_\_\_  
(Individual's name and title)

For: **Collage Design and Construction Group, Inc**

\_\_\_\_\_  
(Name of entity submitting sworn statement)

Whose business address  
is: **585 Technology Park**  
**Lake Mary, FL 32746**

Federal Employer Identification Number (FEIN):  
**59-2143889**

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement)

1. I understand that a "public entity crime" as defined in Section 287.133(1)(g), Florida Statutes, means a violation of any State or Federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
2. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crimes, with or without an adjudication of guilt, in any Federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
3. I understand that an "affiliate" as defined in Section 287.133(1)(a), Florida Statutes, means: A predecessor or successor of a person convicted of a public entity crime: or an entity under the control of any natural person who is active in the management of the



entity and how has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one (1) person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.

4. I understand that a “person” as defined in Section 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies.)

    **X**     Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agent who is active in management of the entity, nor the affiliate of the entity, has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

                     The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agent who are active in management of the entity, or an affiliate of the entity, has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

                     The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity, or an affiliate of the entity, has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before an Administrative Law Jury of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Administrative Law Jury determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (Attach a copy of the final order.)

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CITY OF BUNNELL IS FOR THE CITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31, OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE CITY PRIOR TO ENTERING IN TO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

**A REQUIRED FORMS / 18. SWORN STATEMENT ON PUBLIC ENTITY CRIMES (ATTACHED FORM F)**

Signature: R. Maphis

Date: September 19, 2023

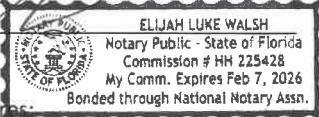
State of: Florida

County of: Seminole

PERSONALLY APPEARED BEFORE ME, the undersigned authority,

Rob Maphis who, after first being sworn by me,  
(Name of individual signing)

affixed his/her signature in the space provided above on this 19th day of September,  
20 23.

[Signature]  
Notary Public  
My Commission Expires: 

END OF SWORN STATEMENT

# B



## ABILITY OF FIRM AND ITS PROFESSIONAL PERSONNEL

## B ABILITY OF FIRM AND ITS PROFESSIONAL PERSONNEL

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Collage is a Florida-based builder with over 41 years of experience with projects that are relevant to the Restoration of Bunnell Coquina City Hall. **Our corporate resume includes numerous projects that are similar in scope, with projects that include historic building renovations, community center expansions and high-profile builds.** We know what it takes to provide the City of Bunnell with effective and substantive services. Our relevant experiences and “lessons learned” on similar projects will bring significant value to the team during design development and reconstruction of this important facility.

### Historic Facility Experts

Historic facility renovation, restoration and preservation require special skills. Many of Collage’s projects involve modernizing existing facilities and historic buildings, and we have relevant experiences that are comparable with the planned scope for the Bunnell Coquina City Hall. Collage brings that specific expertise, with a catalogue of renovation projects that span from Montana and Delaware to Tampa and right here in Bunnell.

Particularly relevant to the Bunnell Coquina City Hall, our recent projects have included **coquina and masonry repair, as well as repointing projects.**

Public facilities and, particularly, community centers demand a high degree of code and accessibility compliance. **Collage’s experience with Florida professional regulation agencies and the Americans with Disabilities Act (ADA) is second to none.** Members of our team serve as part of DBPR’s CILB, providing a high degree of code compliance knowledge. Plus, Collage is the only Florida builder selected by Amtrak to perform ADA upgrades for historic stations nationwide. This is validation of our team’s qualifications at performing complex upgrades to governmental facilities to assure code compliance and accessibility for the public.



**B ABILITY OF FIRM AND ITS PROFESSIONAL PERSONNEL**

PROJECT	Historic Facility	Community Center	Renovation	Expansion	CM at Risk	Governmental Municipal
<b>Tampa Union Station Historic Station Renovation</b> TAMPA, FL	 1912	■	■	■	■	■
<b>Ocoee Lakeshore Center</b> OCOEE, FL		■	■	■	■	■
<b>Wilmington Train Station</b> WILMINGTON, DE	 1907		■	■		■
<b>Bethune Cookman White Hall Auditorium</b> DAYTONA BEACH, FL	 1915	■	■	■	■	■
<b>Nannie Cahoon House</b> ORLANDO, FL	 		■		■	■
<b>Eliza Hand Building</b> ORLANDO, FL	 1905		■		■	■
<b>Orlando Amtrak Station</b> ORLANDO, FL	 1926		■	■		■
<b>FDOT District Five Headquarters</b> DELAND, FL	 1940		■	■		■
<b>Dudley Farm Historic State Park</b> NEWBERRY, FL	 1930s	■	■		■	■
<b>Marjorie Kinnan Rawlings Historic State Park</b> CROSS CREEK, FL	 1930s		■	■	■	■
<b>UCF Academic Center (Carey Hand Historic Funeral Home)</b> ORLANDO, FL	 1919	■	■			■
<b>Hotel Marion</b> OCALA, FL	 1920	■	■		■	

## B ABILITY OF FIRM AND ITS PROFESSIONAL PERSONNEL

### Bonding Abilities.

We have a longstanding relationship with our surety and bonding agent, providing the City of Bunnell with the assurance of Collage's ability to perform. Florida Surety Bonds, Inc. has served Collage since 2008 and, since 2014, bonds on our projects have been provided by Swiss Re, which is an A.M. Best Rated A+, XV, surety. **Our bondability is currently in the \$75 million single, \$200 million aggregate range**; however, given the strength, acumen and character of our team, our bonding agent has not placed a hard cap on our bond program. Point is, we bring ample capacity to provide performance and payment bonds for the Bunnell Coquina City Hall project.



## FLORIDA SURETY BONDS, INC.

620 N. Wymore Road, Suite 200  
Maitland, FL 32751  
407-786-7770  
Fax 407-786-7766

888-786-BOND (2663)  
Fax 888-718-BOND (2663)  
[www.FloridaSuretyBonds.com](http://www.FloridaSuretyBonds.com)

RE: Collage Design and Construction Group, Inc.

To Whom It May Concern,

We are honored to serve as the surety agents for Collage Design and Construction Group, Inc. (Collage), a company whose principals and leaders possess extensive experience, sound judgment, financial responsibility, and outstanding character such that we consider them to be a top construction firm in their size and discipline. We have served Collage since 2008 and since 2014, bonds have been written through Swiss Re Corporate Solutions America Insurance Corporation which is A.M. Best Rated A+, XV and has a U.S. Treasury Listing of \$ 95,164,000.00. Over the years, we have supported Collage's growth in new and existing sectors, and diligently tracked their efforts as they continuously delivered superior customer results.

We usually anticipate no difficulties in providing surety bonds for Collage Design and Construction Group, Inc. in the \$75,000,000 single, \$200,000,000 aggregate range. Given the strength, acumen, and character of Collage's team, we are not inclined to put a hard limit on Collage's bond program. As always, issuance of bonds is contingent on underwriting at the time the bonds are required, including but not limited to review of financials, contract terms, bond forms, project financing and other surety underwriting requirements. This letter is not a commitment to provide bonds and the surety reserves the absolute right to determine bond requests in its sole discretion. Neither our agency nor the surety is liable for any damages relating to or arising from this letter.

We expect you'll be joining the legions of satisfied owners when you select Collage for your project and look forward to hearing great things about your experience with them. Should you have any questions, please do not hesitate to contact us.

Sincerely,

Robert P. O'Linn  
Vice President

## B ABILITY OF FIRM AND ITS PROFESSIONAL PERSONNEL

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### Depth of Resources.

**Capacity and Availability.** Collage has the corporate and personnel ability to meet every requirement for design, pre-construction and construction of this project. Our current and projected workload provides the capacity and availability to perform every aspect of this project.

Following is a summary of the total number of technical and professional personnel by discipline. Each individual has the requisite training and experience, including through Collage Curriculum, which is Collage's corporate-based training program that provides professional development to enhance employee skill and proficiencies in matters relating to their position. Specific individuals assigned to the project have been identified in the following pages of this proposal; however, Collage has a significant pool of in-house talent from which to draw if needed for the Restoration of the Bunnell Coquina City Hall project.

- Operations Leadership – 5
- Project Management (PMs) – 9
- Project Supervision (Superintendents) – 11
- Estimating – 5
- Project Coordinators/Contract Administrators – 7
- Accounting – 3



## B ABILITY OF FIRM AND ITS PROFESSIONAL PERSONNEL

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### The Right Team.

A key component to the success of the restoration of Bunnell Coquina City Hall will be the staff who will lead the overall effort. Collage has assigned a team of experienced professionals to manage both pre-construction and construction services for this project. It is a team who have worked together in the past, providing the City with confidence that the staff has a proven ability to work together for the success of this project. The plan for staffing has been developed to appropriately manage all elements of the project, while remaining frugal stewards of project funds.

*Following are key elements of the team:*

**Executive Commitment.** Collage is committed to working with the City of Bunnell for the success of this project. We understand how important the historic city hall is to the community and have pledged our highest level of corporate commitment. Our company president, *Rob Maphis*, will serve in the role of Principal-InCharge for this project. *Bob Gilbert*, our Chief Operations Officer attended the prebid meeting along with our Director of Preconstruction, *Ben Rives* on August 29, 2023.

### Substantive Preconstruction Services.

Proper pre-construction planning, including estimating and coordination, is crucial for the success of this project. *Ben Rives* will lead our pre-construction effort and *Keith Kolakowski*, Pre-Construction Manager, will support the preconstruction and estimating effort, bringing recent experience with the Tampa Union Station project that was originally built in 1912. We bring a wealth of experience in providing pre-construction services on renovation and expansion of existing facilities.

**Field Operations Team.** It is imperative that this project be managed by an operations team with the requisite experience managing construction and renovation of high-profile facilities. The core of our operations team includes *Ron Ward* (Project Manager) and *Mike Brozzo* (Project



Superintendent), both of whom have extensive experience renovating and expanding facilities and assuring proper construction logistics within well-established neighborhoods.

Ron and Mike will be heavily involved with all aspects of the project, from pre-construction through construction, assuring continuity of staffing. Their experience of facility renovations, coupled with their experience coordinating logistics in various environments, will be of significant benefit to the City of Bunnell while work is underway. This team will play a key function during pre-construction services, working closely with the estimating team during development of estimates for review of design documents and review of constructability concerns.

**Accounting & Administrative.** Assigning personnel who understand building for



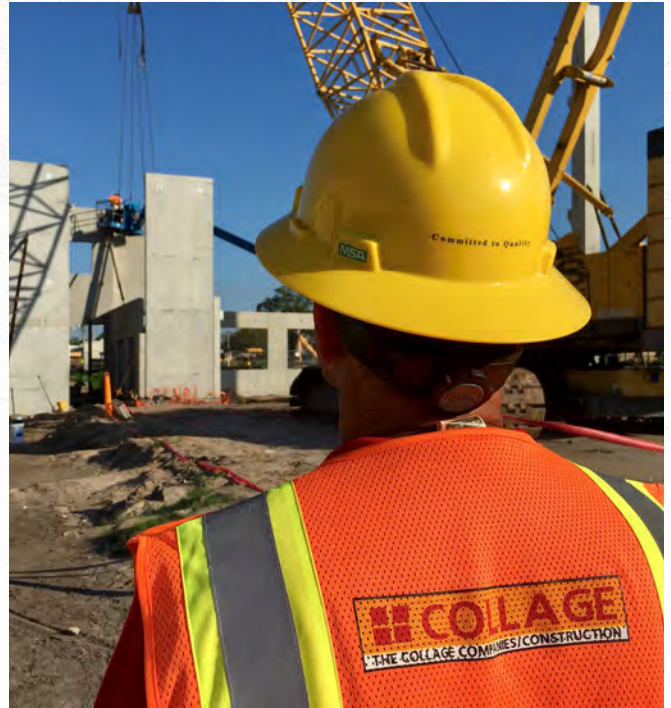
## B ABILITY OF FIRM AND ITS PROFESSIONAL PERSONNEL

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governmental and municipal projects is essential for overall project success. Accurate accounting, document control and proper administration are all vital to a smooth-running project. Our accounting team, led by *Bonnie Stapp*, ensures the timely processing of vendor payments.

*Dawn Beske* is assigned as Project Coordinator, overseeing administrative functions relating to operations, including document control and ODP processing.

**Safety Management.** Safety during construction is an essential function for every member of our staff. Also, while all field staff are safety trained and OSHA certified, Collage's approach to safety for this project includes third-party oversight to assure the safety of not only the site personnel, but also for the public and adjacent properties.



**An Award-Winning Safety Program.**

We are very proud of our record of safety, not only because of the obvious importance to the health and well-being of our people, but also because of the benefits our approach has for our project owners. Collage’s achievements in the realm of safety are testaments to the collective efforts of our team and our trade partners to ensure our project sites are kept safe. Construction is an inherently risky industry; however, through a persistent commitment to follow safety protocols, we are able to mitigate those risks and make sure everyone goes home safely.

Collage has been recognized as an industry leader in how we manage safety on our projects. In 2022, Collage received the first ever FTBA Safety Excellence Award, being one of only three companies in Florida to receive such accolade. The company has also received **FTBA’s Award of Superior Achievement for Safety** every year for the past four years. We are at the highest level, **Diamond, of the Associated Builders and Contractor’s STEP Safety Management System**, meaning that the company is 655% safer than the industry average.

Collage’s world-class safety program is reflected in our Experience Modification Ratio (EMR). Our current **Workers Compensation experience rating (EMR) of 0.85** is lower than most construction companies, having a direct impact

on insurance premiums and the cost of our labor. Hiring Collage as your CM not only means that you are hiring a builder with a proven safety record, but one with lower insurance premiums than the average construction company. The savings resulting from our lower insurance premium will be passed on to the City of Bunnell.



## B ABILITY OF FIRM AND ITS PROFESSIONAL PERSONNEL



### Rob Maphis DBIA, LEED AP, BD+C

#### Principal-in-Charge

Rob is a lifelong Floridian and has been engaged in the business of building throughout the state for over 32 years. As President of The Collage Companies, he provides overall management for all of Collage's projects. Rob has held an array of positions in the construction industry. His wide-ranging experience has included Office Engineer and Estimator, Project Engineer, Project Manager, Operations Manager, Vice President, Branch Manager and COO. Rob's career includes direct involvement with the construction of a variety of public facilities, including numerous school, college/university, healthcare, federal and municipal projects. He volunteers and holds leadership positions in many community, business and charitable groups.

#### *Education:*

B.S. Building Construction,  
University of Florida, w/ Honors

#### *Certifications:*

Florida Certified General  
Contractor CGC59537

DBIA Design Build  
Professional

LEED AP BD+C

30-Hour OSHA Certification

FDEP Qualified Stormwater  
Management Inspector

#### *Years Experience:*

Total 32

#### *Relevant Experience:*

- **Ocoee Lakeshore Community Center** – Ocoee, FL
- **Tampa Union Station** – Tampa, FL
- **Wilmington Train Station** – Wilmington, DE
- **Hotel Marion** – Ocala, FL



### Bob Gilbert DBIA

#### Operations Manager

Mr. Gilbert is a certified design-build designated professional (DBIA) with more than 35 years of outstanding construction management and engineering experience. His expertise includes more than \$3.5 billion in constructed costs and over a decade of alternative project delivery experience totaling \$2.5 billion. He has consistently demonstrated success in developing and delivering infrastructure, water, wastewater and industrial projects to federal, industrial and municipal clients on schedule and within budget. Specialized in alternative project delivery, Mr. Gilbert is responsible for a diversified range of key, large-scale water and wastewater design-build, design-bid-build, and construction management at-risk projects and business development.

#### *Relevant Experience:*

- **The Bishop's School** – La Jolla, Ca – Renovations/ conversions/ upgrades of classrooms and dorms in Gilman Hall. School founded in 1909.
- **Highland Ave Water Treatment Plant** – Augusta, Ga – Renovation / Conversion of the 1880's water plant building, to new administrative offices and laboratory.
- **Boynton Beach East Water Plant** – Boynton Beach, FL – Renovation / Conversion of 1930's admin. building, to new offices, medical facility and operations support.

#### *Education:*

Bachelors of Science,  
Mechanical Engineering,  
San Diego State University

#### *Certifications:*

Design-Build Designated  
Professional

Licensed General  
Contractor in Multiple  
States

#### *Years Experience:*

Total / 35



**Ben Rives** LEED AP

**Director of Preconstruction**

Ben leads budget development from the preliminary stage through complete CDs. He helps the project team develop a plan for building the project, applying his knowledge of historical costs, the subcontractor market, value analysis, constructability, crew sizing, and self-perform work to create the most accurate budget. With a team of preconstruction professionals, Ben updates the estimate with each new set of drawings and communicates o the team.



*Education:*

Auburn University, B.S., Civil Engineering

Georgia Institute of Technology, M.S., Civil Engineering

*Certifications:*

Design-Build Designated Professional

Licensed General Contractor in Multiple States

*Years Experience:*

Total / 25

*Relevant Experience:*

- **Nicklaus Children’s Surgical Bed Tower Expansion** A vertical expansion over the existing emergency department
- **HCA Florida Woodmont Inpatient Rehab**, Tamarac, FL
- **Hotel Marion gut & rebuild** - \$6.5 mm, 46,000 sf, 55 rooms
- **Agnes Scott College** Letitia Pate Evans Dining Hall, Decatur, GA
- **University of West Georgia Re Center Renovation**, Carrollton, GA
- **Tanner Medical Center** – Renovations - \$10M, Carrollton, GA



**Ron Ward**

**Project Manager**

Mr. Ward is a proven Project Manager and leader with over 19 years of experience. Ron is able to build, lead, and motivate teams to achieve optimum performance. His skills include Management of RFI, Submittals, Meeting Minutes, Estimating and Scheduling as well as proficiency in multiple softward programs to achieve enhanced productivity, efficiency, and cost/budget control.

*Education:*

Bachelor’s of Science, Building Construction; University of Florida

*Certifications:*

Certified General Contractor # CGC1519582

LEED AP Professional since 2009

CPR & First Aid Trained

OSHA 30 Hour Trained

*Years Experience:*

Total 19

*Relevant Experience:*

- **St. Johns River Water Mgmnt District, Apopka Service Center**, Apopka, FL
- **Project Sunset – Magic Kingdom Entrance** Bay Lake, FL
- **Project Sunset – Ticket Transportation Center Entrance** Bay Lake, FL
- **Contemporary Resort – Monorail Access Renovation** Bay Lake, FL
- **EDSA Landscape Architects Office** Orlando, FL
- **Universal Project P340** Orlando, FL
- **Daytona International Speedway** Daytona Beach, FL
- **Seven Dwarf’s Mine Train** Lake Buena Vista, FL
- **2010 West County Jail Expansion** Belle Glade, FL
- **Cruise Terminal 18** Port Everglades, FL



## Michael Brozzo

### Superintendent

Michael's 30 years of experience include Project Management/Quality Control and Facilities Management within Federal, State and County Government levels.

His military background instilled strong leadership and organizational skills. And efficient and effective direction and construction expertise has resulted in years of successful projects.

#### *Education:*

M.E. Construction Management, University of Florida

B.E.E. Electrical Engineering, Auburn University

E.I.T. Engineer in Training, Indiana

Army Corp of Engineers, Contract Management Course

#### *Certifications:*

30-Hour OSHA Certification

10-Hour OSHA Certification

#### *Years Experience:*

Total 30

#### *Relevant Experience:*

- **St. Johns River WMD Apopka Service Center** – Apopka, FL
- **Valencia College** – Orlando, FL – Renovation of existing building included demolition, metal stud framing, drywall, HVAC, lighting, IT installation, storefront, exterior decking and landscaping. \$763,000
- **Hillsborough County Sheriff, Pinebrook Training Facility** – Hillsborough County, FL – Renovation of existing building to accommodate a new firing range and fitness center. Demolition, metal stud framing, drywall, HVAC, lighting, plumbing, install fitness equipment and boxing ring. \$1,120,515
- **James Haley, VA Hospital** – Tampa, FL – Operating Room Renovations





## FIRM'S EXPERIENCE



## BUNNELL ADMINISTRATION AND POLICE DEPARTMENT COMPLEX

Bunnell, Florida

### Description of project including initial budget and timeline.

The City of Bunnell, located in Flagler County, has selected The Collage Companies as their Design Build partner for the 18,000 square foot Administration/Police Department Complex expected to be completed in 2024. The new complex will be built on 2.8-acre lot near State Road 100 and Commerce Parkway. The one-level, L-shaped structure is built on pediments, or triangular gables, and angular columns creating a portico-like walkway along the two front parts of the white building. The new structure will be home to administration for the municipality as well as the police department. Shown above, an early rendering of Bunnell's City Hall and police department complex. (Joseph Pozzuoli Architect)

### Role of firm

- Design-Build

### Project size

- 18,000 sf

### Construction completion date

- 2024

### Project owner

- City of Bunnell

## C FIRM'S EXPERIENCE



# Ocoee Lakeshore Center

Ocoee, Florida

### Description of project including initial budget and timeline.

The Ocoee Lakeshore Center project consisted of renovation, modernization and expansion of the existing community center. The expansion increased the 9,000 SF facility to approximately 13,000 SF, accommodating 160 additional occupants in banquet-style seating. The expansion required removal of an exterior wall to enlarge the existing hall and, because the facility was not originally designed for expansion, this effort involved significant modifications to the structure and building systems within the existing spaces. The addition included an extended Pre-function Lobby and additional storage/mechanical room space, complete modernization of the Audio/Visual system, and repurposing of the existing business center into a “bridal suite.”

### Role of firm

- Construction Manager

### Project size

- 13,000 sf

### Project's final construction cost

- \$3.9 M

### Construction completion date

- 2019

### Project owner

- City of Ocoee

### Reference

- Craig Shadrix, City of Ocoee
- Ph: 407-905-3112
- email: craig.shadrix@ocoe.org



## C FIRM'S EXPERIENCE



# WILMINGTON TRAIN STATION

Wilmington, Delaware

### Description of project including initial budget and timeline.

The Wilmington station project is part of a national effort, on the part of Amtrak, to make all Amtrak stations user friendly to Americans with Disabilities (ADA). Collage has been awarded contracts to renovate fourteen stations to date across the country. Collage will be installing two new escalators and a new stairwell in the existing boarding platform. The Wilmington, DE station was originally constructed in 1908. The station was designed by the prolific railroad architect, Mr. Frank Furness.

### Role of firm

- General Contractor

### Project size

- 18,000 sf

### Project's final construction cost

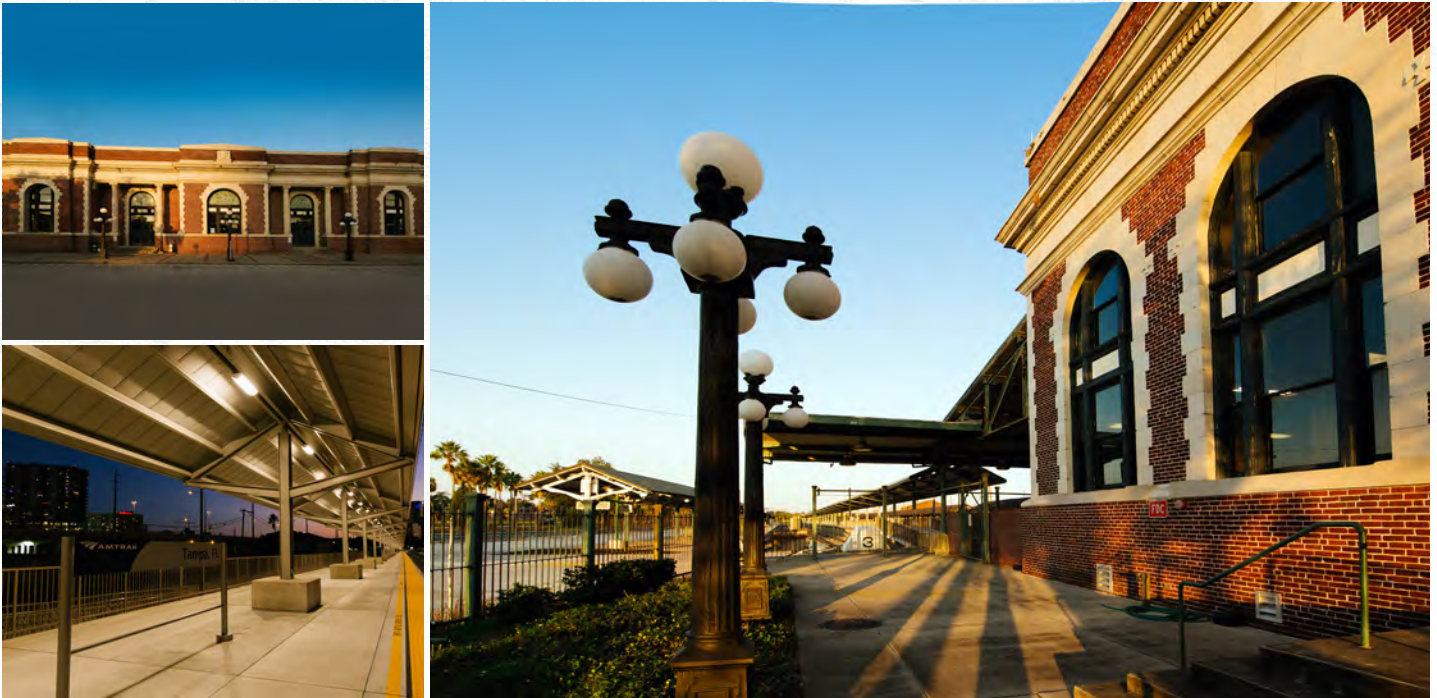
- \$8.6 M

### Construction completion date

- In Progress

### Project owner

- Amtrak



# HISTORIC TAMPA UNION STATION RENOVATION

Tampa, Florida

## Description of project including initial budget and timeline.

The Collage Companies provided general contracting services for the National Railroad Passenger Corporation (AMTRAK) leading ADA renovations to the Historic Tampa Union Station. This project is part of Amtrak's ADA Station Program, which is a massive nation-wide undertaking to bring all Amtrak stations across the country up to standard with the American's with Disabilities Act (ADA). On many stations, the program only requires sidewalk improvements, but in the case of the Historic Tampa Union Station, Amtrak has elected to build an elevated pre-cast train platform. This elevated platform, which is unique in Florida, will be constructed at the same elevation as the passenger trains eliminating the need for wheelchair lifts. The structure is nearly 1,000 lineal feet in length and is covered by a steel canopy system to shield passengers from the Florida rain. The platform is secured by a foundation under-girded by over 350 helical piles, which were driven within less than a 100 ft wide work area, without any disturbance to the adjacent tracks.

## Role of firm

- General Contractor

## Project size

- 1,000 lineal feet

## Project's final construction cost

- \$9.9 M

## Construction completion date

- 2020

## Project owner

- Amtrak

## Reference

- Ms. Noreen Clifford, Contracting Agent
- Ph: 267-721-2045
- Fx: 770-352-1473
- email: noreen.clifford@amtrak.com



## BETHUNE-COOKMAN WHITE HALL

Daytona Beach, Florida

### Description of project including initial budget and timeline.

This project was a complete (interior and exterior) historical preservation of White Hall at Bethune-Cookman College. The primary features of White Hall consisted of a 483-seat (5,500 S.F.) chapel and a two story administrative building (9,500 S.F.). The work consisted of demolition, lead paint abatement, extensive brickwork and millwork, roofing, windows, acoustical ceilings, replacement and refinishing wood floors, auditorium seating, HVAC, fire protection, sound system and stage lighting.

### Role of firm

- General Contractor

### Project size

- 15,000 sf

### Project's final construction cost

- \$3.5 M

### Construction completion date

- 1999

### Project owner

- Bethune-Cookman University

## C FIRM'S EXPERIENCE



# ORLANDO AMTRAK STATION

Orlando, Florida

### Description of project including initial budget and timeline.

This historic restoration project met the City of Orlando's historic preservation standards as well as FDOT vertical construction requirements. The building is a two-story, 17,500 SF building with a stucco arcade that runs along the train platform. A brick paver parking lot separates the building from Slight Blvd. Historic restoration highlights include replacement of all the doors and windows – rebuilt by hand according to historic preservation standards. In addition the roof domes, stucco arcade, and platforms are restored to their original look. The entire HVAC system was relocated to the 2nd floor – allowing for a restored entrance on the north end of the building. Other work included electrical, plumbing and site improvements including new planters around the perimeter of the building.

### Role of firm

- General Contractor

### Project size

- 17,500 sf

### Project's final construction cost

- \$1.75 M

### Construction completion date

- 2015

### Project owner

- Florida Dept. of Transportation

### Reference

- FDOT District 5
- R. Noah Bradshaw
- Ph: 321-444-8401

## C FIRM'S EXPERIENCE



# DUDLEY FARM HISTORIC STATE PARK

Newberry, Florida

### Description of project including initial budget and timeline.

Dudley Farms State Historic Site is a fully restored 1800's working farm owned and operated by FDEP. The work performed included the relocation of the historic barn and farmhouse as well as the restoration of the Historic Jones Farmhouse to its original 1800's condition. Other portions of the project include the construction of a restroom building, septic system, well, structural repairs, paved park entrance road, lime rock access road and paved parking.

### Role of firm

- General Contractor

### Project owner

- Florida Dept of Environmental Protection (FDEP)

**D**



**ADDENDUMS**



City of Bunnell  
604 E. Moody Blvd. Unit 6  
Bunnell, FL 32110

**ADDENDUM NO. 01**

This addendum is issued as part of the specifications and contract documents entitled:

**CITY OF BUNNELL  
RESTORATION OF THE HISTORIC BUNNELL COQUINA CITY HALL PHASE 1  
RFP NO: 2023-01 RE-BID**

**Date Issued:** August 25, 2023

**A. QUESTIONS & ANSWERS**

- 1) Question 1: Where do you obtain bidding documents?

***Answer 1: Other than the documents published in pages 45 to 71 of the RFP, there are no other specific bid documents to be used. Documents to be used in the submission are identified in the previously mentioned pages as "Bid Submission Documents" in the footer of those pages.***

***The AIA documents, stated to be used during the project and as stated within the RFP, are available for download in a fillable format from the AIA website: [www.aia.org](http://www.aia.org) The contractor would be responsible for downloading the fillable version of any applicable AIA forms for this project from the website. The City would not reimburse these costs as they are a cost for doing business and not reimbursable under the grant funding.***

- 2) Question 2: Is there additional information as to the projected budget?

***Answer 2: Phase One of this project is funded through a Department of State Special Category Grant. The budget for Phase One is the grant amount of \$500,000.00. At this time, there are no additional funds budgeted to cover costs of Phase One outside of the grant award. Bidders should provide a breakdown of the items as listed in the RFP Scope of work and the cost for each of those items even if the total cost will exceed the funded amount. A breakdown per item is required to determine what can be included in Phase One and if amending the grant contract and scope of work will be required.***

- 3) Question 3: Is there additional information as to liquidated damages?

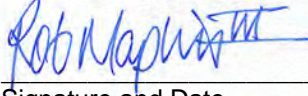
***Answer 3: Liquidated damages and penalties for failing to complete the job by the deadline would be addressed during contract negotiations and agreed to by both parties prior to being executed.***

***The grant must be closed out by June 2024. The project must be completed in time to meet the State reporting deadlines for the grant.***

- 4) Question 4: We just acquired our GC license in the state of Florida this summer but have been performing work under previous General Contractors for 40 years. We have also been performing work as a General Contractor in Georgia, Alabama, and Tennessee for 40 years performing this scope of work. Would we still be eligible to bid your job?

***Answer 4: Bidders should have their Florida Contractor license at the time of bid submission; there is not sufficient time to allow a contractor currently not licensed in the State of Florida, to obtain their Florida license and still meet project deadlines. The 5 years' experience requirement listed in the RFP can be in other states and is not required or intended to be 5 years' experience in the State of Florida. Additionally, the qualification statement is not intended to require having a Florida Contractor license for 5 years, but to have 5 years' experience in this type of work.***

**ACKNOWLEDGEMENT:**



September 19, 2023

Signature and Date

Rob Maphis, President

Printed Name and Title

The Collage Companies

Company Name

**PLEASE ACKNOWLEDGE AND INCLUDE ALL ADDENDA IN YOUR BID SUBMISSION PACKET**

**END ADDENDUM NO. 01**





City of Bunnell  
604 E. Moody Blvd. Unit 6  
Bunnell, FL 32110

**ADDENDUM NO. 02**

This addendum is issued as part of the specifications and contract documents entitled:

**CITY OF BUNNELL  
RESTORATION OF THE HISTORIC BUNNELL COQUINA CITY HALL PHASE 1  
RFP NO: 2023-01 RE-BID**

**Date Issued: 9/05/2023**

**A. QUESTIONS & ANSWERS**

- 1) Question 1: Does the Builder have to carry Builder's Risk Insurance?

**Answer 1: Not required.**

- 2) Question 2: Is there lead in any parts of the building?

**Answer 2: The building has areas of leaded paint including on the wood side entry doors, frames, metal strap door hinges and at the metal vault door and frame. See the location and reading results in the Project Manual, Report of Pre-Renovation Survey for Asbestos-Containing Materials and screening for Leaded Coatings.**

- 3) Question 3: Are photographs of the original structure and the crawl space available?

**Answer 3: Photographs of the original structure and crawl space are included in this addendum. Photographs are for reference only. The bidder is expected to visit the site and familiarize themselves with the building to understand the requirements of the bid documents.**

- 4) Question 4: Are there plans available of the vault addition.

**Answer 4: No plans are available for the vault addition.**

- 5) Question 5: Is there a void or space between the Office Coquina wall and the CMU wall of the Vault Room Addition?

**Answer 5: The City removed one of the CMU blocks from the most southern vault wall and at this location, the vault wall has an approximate 3/4" void between the office coquina wall and the CMU vault wall. Notice the CMU blocks are hollow and NOT filled with concrete. Please see below vault wall photos for more detail. Contractors are welcome to come view the new Vault wall hole. Appointments through the RFP contact should be made to ensure the facility can be opened.**

- 6) Question 6: What is the panel on the wall by the safe into the adjacent room? There are hinges on both sides of this panel.

**Answer 6: The panel was most likely used to fill in the original window opening in the coquina block on the interior when the vault room was added.**

- 7) Question 7: Are the ceiling and floorings part of Phase 1?

**Answer 7: Refer to pre bid documents.**

- 8) Question 8: Is it possible to arrange a time to visit the building?

**Answer 8: Contact City Clerk Kristen Bates at [kbates@bunnellcity.us](mailto:kbates@bunnellcity.us) or 386-263-8808 to arrange a time to access the building. Due to staff availability and duties, there is limited time to arrange additional visits to the building. City staff is not available on weekends.**

- 9) Question 9: Can the floor be removed to work in the crawl space and beams?

**Answer 9: There are two existing openings that can be utilized to gain access to the crawl space. The existing exterior crawl space access is located under the rear kitchen addition. In the Auditorium there is also an area of missing hardwood flooring. This area can be used to gain access to the crawl space from above. The plywood subfloor in this area is required to be reinstalled at the completion of the repairs in the crawl space. If areas of the existing wood floors are required to be removed to conduct the repairs in the crawl space, the contractor is required to reinstall the wood floors to match existing adjacent wood floors after the work is completed.**

- 10) Question 10: Does the plywood paneling on historic doors need to be removed?

**Answer 10: The T1-11 that has been applied to the inside of the side wood doors should be removed during the door restoration work.**

- 11) Question 11: Is there office space for contractors?

**Answer 11: Contractors may utilize the large storage area in the southeast corner of the building for office space.**

- 12) Question 12: Is there secure storage available for the contractors?

**Answer 12: An onsite storage unit could be allowed; however, the street and driveway around Coquina City Hall and Lake Lucille are used by a private school in the area for student drop-off/pick-up. None of the streets behind the building or around Lake Lucille should be blocked during the project at any time to ensure there is no impediment to the private school operations for drop-off/pick-up.**

**Additionally, no grass should be destroyed or damaged by placing a container in a grassy area. The parking spaces immediately in front of the building and the on-street parking spaces immediately behind the building are the only location to place an onsite storage container. Please place plywood under the container to protect the pavement.**

**The fenced parking area behind the building is private parking and does not belong to the City. This fenced in area should not be used for the project or blocked at any time during the project.**

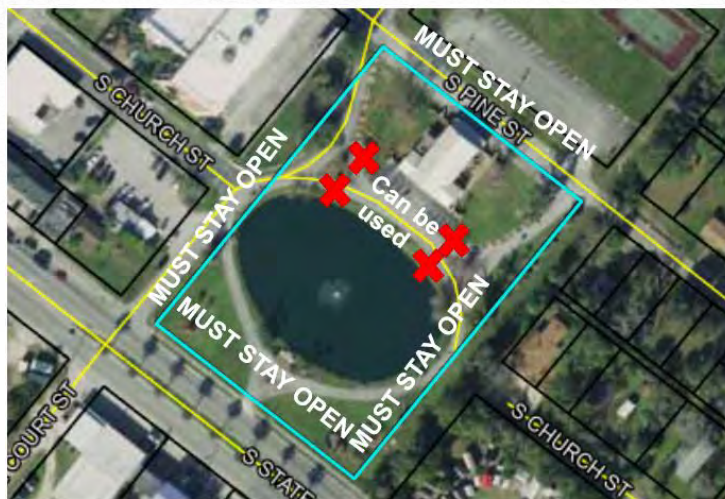
**Use of an on-site storage container is a cost of doing business and should not be charged as or included as a project cost. As much of the \$500,000.00 grant award needs to be used for Phase 1 components as possible.**

13) Question 13: Is there water available outside?

**Answer 13: There is a hose bib available in the northwest corner of the building.**

14) Question 14: What are the directions about the road closure around the building?

**Answer 14: The site must not affect the flow of traffic on South Pine Street, East Court Street nor the driveway around Lake Lucille used for student drop-off/pick-up traffic. The parking spaces immediately behind the Coquina Building should be blocked off during construction, but when doing so the use of South Pine Street should not be affected.**



**X = Possible barricade**

15) Question 15: When removing the ramp will the stairway stoop also need to be removed?

**Answer 15: The original concrete stoop and coquina knee wall to remain. See Architectural sheet D-1 for extent of demolition.**

16) Question 16: Is this a Design-Build project?

**Answer 16: No, this project has already completed the design phase and is in the process of being bid for construction only. Future Phase construction drawings are not being provided/completed until the actual scope of Phase 1 is determined through this bid process.**

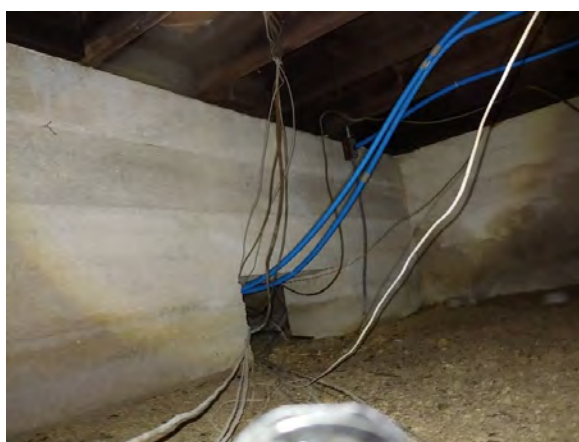
17) Question 17: May you please provide the attendee list from today's pre-proposal?

**Answer 17: The August 28, 2023 Pre-Bid Meeting attendee list is available on Demand Star and City of Bunnell website. That publication is not considered an Addendum.**

**Historical photos:**



**Crawl space photos:**

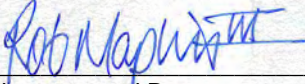




Vault Wall photos:



**ACKNOWLEDGEMENT:**



September 19, 2023

Signature and Date

**Rob Maphis, President**

Printed Name and Title

**The Collage Companies**

Company Name

**PLEASE ACKNOWLEDGE AND INCLUDE ALL ADDENDA IN YOUR BID SUBMISSION PACKET  
END ADDENDUM NO. 02**

# COLLAGE

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CONSTRUCTION / INTEGRATED SERVICES

585 Technology Park, Lake Mary, Florida 32746

P 407.829.2257 | F 407.829.2258

[www.collage-usa.com](http://www.collage-usa.com)





## H.A. Contracting Corp.

providing quality construction services

CGC: 010703  
AA: 26001486  
CUC: 056875  
EC: 13004193

**TO: City of Bunnell**  
c/o Kristen Bates, City Clerk  
604 Moody Blvd. Suite 4  
Bunnell, FL 32110

We hereby submit our proposal for the *Restoration of the Historic Bunnell Coquina City Hall Phase 1* to be located at the:

**Bunnell Coquina City Hall**  
200 S Church Street  
Bunnell, FL 32110

Having examined fully the Contract Documents, consisting of Drawings and Specifications for **RFP # 2023-01 (RE-BID/REPUBLISHED WITH REDUCED SCOPE OF WORK)**, as prepared by Loci Architects, LLC, and being adequately informed as to all conditions relating to this work, the undersigned hereby proposes to furnish all labor, materials, tools, equipment, and services required for the performance and completion of all work as called for in the Plans and Specifications.

**BASE BID** Five hundred and seventy six thousand **DOLLARS. (\$ 576,000 )**

The undersigned further agrees that in case he/she is notified of the acceptance of the above proposal within 30 days after the date of submission he/she will execute a standard City of Bunnell Contract form between Owner and Contractor. The undersigned further agrees that work under this contract will begin within 10 days after signing of said Contract and that all work covered by the Contract will be completed within 245 consecutive calendar days from and after the date work begins. **Contractor is to supply this information. Time will be a consideration in the award of Contract. All work must be completed by June 30, 2024.**

**Alternate No. 1:**

State the amount to be added to the Base Bid for removal of the East and West side canopies and plywood transoms and repair coquina damaged by the canopies. Refinishing of the original wood doors, frames and East door metal strap hinges. Replicate new metal strap hinges at West door to match East door hinges. Installation of new hardware and transom windows above doors.



# H.A. Contracting Corp.

providing quality construction services

CGC: 010703  
AA: 26001486  
CUC: 056875  
EC: 13004193

**ADD** fifteen thousand **Dollars \$** 15,000 **to the Base Bid**  
Bid Submittal Document 4

**Alternate No. 2:**

State the amount to be added to the Base Bid to provide repointing and repair of coquina wall surface at exterior and site wall surfaces for the remainder of the exterior coquina surfaces beyond base bid area of work.

**ADD** sixty five thousand **Dollars \$** 65,000 **to the Base Bid**

**Alternate No. 3:**

State the amount to be added to the Base Bid for structural repairs in the crawl space per the structural drawings.

**ADD** seventy five thousand **Dollars \$** 75,000 **to the Base Bid**

**Alternate No. 4:**

State the amount to be added to the Base Bid for installation of a modular aluminum ADA ramp at West side door.

**ADD** thirty five thousand **Dollars \$** 35,000 **to the Base Bid**

**SIGNATURE**

9/18/23

Date

*Carl P. Leneis*

Signature of Contractor's Authorized Official

*Carl Leneis, Chief Estimator*

Printed Name and Title of Contractors Authorized Official

Subscribed and sworn to before me this 18 day of Sept, 2023, in the State of Florida; and the County of Orange.

*[Handwritten Signature]*

Notary Public



Virginia Faye Costarides  
NOTARY PUBLIC  
STATE OF FLORIDA  
Comm# GG979150  
Expires 4/15/2024

My Appointment Expires: 4/15/2024

## 2. CERTIFICATION OF FINANCIAL CONDITION

### Name of general contractor:

H.A. Contracting Corp.

The undersigned hereby certifies that: [check all applicable statements]

- The general contractor is in sound financial condition and, if applicable, has received an unqualified audit opinion for the latest audit of its financial statements.

Date of latest audit: 3/10/23 (If no audit within past 18 months, explain reason below)

- The general contractor has no outstanding liabilities, including tax and judgment liens, to the Internal Revenue Service or any other government entity.
- The general contractor is current on all amounts due for payments of federal and state taxes and required employment related contributions and withholdings.
- The general contractor is not the subject of any current litigation or findings of noncompliance under federal or state law.
- The general contractor has not been the subject of any past or current litigation, findings in any past litigation, or findings of noncompliance under federal or state law that may impact in any way its ability to fulfill the requirements of The Contract.
- He or she is authorized to make the foregoing statements on behalf of the general contractor.

**Note:** This shall constitute a continuing certification and general contractor shall notify the contract lead within 15 days of any material change to any of the representations made herein.

—If any one or more of the foregoing boxes is NOT checked, general contractor shall explain the reason(s) in the space below, or on a separate sheet of paper.

# Firm Experience & Qualifications

H.A. Contracting Corp is a fully licensed, insured and bonded construction firm. Established in 1983, H.A. Contracting Corp has successfully completed over 2200 construction project in South Florida without ever being assessed liquidated damages, without ever having a claim against our bond, and without ever failing to complete a project. Operating out of the main office in Doral, FL, as well as our Broward and Palm Beach Offices, H.A. Contracting Corp services all areas of South Florida. H.A. Contracting Corp. recently opened new offices in Atlanta, GA to expand our area of service. We are state licensed General Contractors, Underground Utility Contractors and Architectural Firm.

We are pre-qualified for work with the following agencies:

Florida Department of General Services  
Flagler County  
United States Postal Service  
Palm Beach County  
Broward County  
School District of Palm Beach  
Miami Dade County  
Miami Dade Water & Sewer Department  
Department of Environmental Protection  
City of Miami Beach  
City of Miami  
Miami Dade College

At H.A. Contracting Corp., we are familiar with a wide variety of construction services. Our H.A. Contracting Team is capable of, but not limited to, performing the following services; Design Build, Construction Management, Construction Management at Risk, Competitive Bid, Job Order Contracting, Pre Construction Consulting, Site Development Analysis, Construction Consulting, Advanced Scheduling and Project Management.

Along with our management capabilities, H.A. Contracting Corp. also can perform a large portion of our projects in house. Some of the areas of work we are capable of performing are Painting, Waterproofing, Formwork, Site Work, Cast-in-Place Concrete, Rebar Placement, Masonry, Doors Installation, Window Installation, Framing, Flooring and Utilities. Based on the project scope, size, and current workload of H.A.C.C., any of these items may be self performed by H.A. Contracting Corp.

Currently, H.A. Contracting Corp. employs a full time staff of 41. Our organization is structured to easily incorporate personnel in new departments should our volume of work suddenly demand it.

# Client List

Apple Inc.	Miami Dade County
Baptist Health Systems of South Florida	Miami Dade County Infill Housing
Biltmore Hotel	Miami Dade County Public Schools
Broward County	Miami Dade Water & Sewer Authority
Broward Health Systems	Monroe County School District
Broward Sheriff's Office	Morikami Museum
City of Boca Raton	Palm Beach County
City of Coral Gables	Palm Beach International Airport
City of Delray Beach	Port Everglades
City of Ft. Lauderdale	Raymond James
City of Hollywood City of Miami	School Board of Broward County
City of Miami Beach City of Miami Gardens	School Board of Martin County
City of North Miami Beach	School Board of Palm Beach County
City of Pembroke Pines City of West Palm Beach	Sherwin Williams
Eden Roc Hotel	Solid Waste Authority of Palm Beach County
Flagler County Public Schools	South Florida Water Management District
Florida Department of Corrections Florida	St. Andrews Pre-School
Department of Enviromental Protection	SunBank/Suntrust
Florida State College	Teachers' Insurance and Annuity Association of America
FTX – American Airlines Arena	The Geo Group
Internal Revenue Service	Town of Davie
Jackson Health Systems	Toys”R”Us
Jones Lang LaSalle	United States Postal Service
Key West Aquaduct Authority	United States Securities and Exchange Commission
MasterCard Worldwide Miami Dade College	Whirlpool Corporation



<b>Contractor's Name:</b> H.A. Contracting Corp.	
<b>Project Title:</b> D. A. Dorsey Technical College <b>Firm Responsibility:</b> Prime Contractor	<b>Project Location:</b> Miami, FL
<b>Owner:</b> Miami Dade County Public Schools 1450 NE 2nd Ave., Miami, FL., 33132 <b>Owner's Rep:</b> Blanca Bazan , 305.995.4715 <b>Completed:</b> 9/2019 <b>Total Size:</b> 40,000 sq ft <b>Original Budget:</b> \$1,900,000 <b>Final Cost:</b> \$1,900,000	

This project consists of complete demolition of a 40,000 sf public school located in Miami, FL. Demolition consisted of all architectural and MEP elements, existing wood floor joists systems, existing concrete columns, and tie beam. The existing roof trusses and structure were temporary shored while the column and tie beam replacement took place. HACC had to tie in the existing footers and pour a new slab on grade. The complete renovation project included interior finishes, all new window and door systems, new switchgear, complete upgrade of the existing MEP systems and HVAC equipment.

Our team is self-performing 30% of this project which includes site work, demolition, carpentry and all finishes. To safely facilitate construction in an operating building, a temporary fence was installed around the two wings being renovated. In addition temporary offices were constructed for the administrative staff to work in while construction was ongoing.

The key personal on this project Henry Angelo IV as Project Manager and Carrie Pierrette as Safety Manager.





**Contractor's Name:**

H.A. Contracting Corp.

**Project Title:**

**Biltmore Hotel Renovation**

**Firm Responsibility:** Prime Contractor

**Project Location:**

Coral Gables, FL

**Owner:** Eden Roc Partnership LLC

848 Brickell Ave

Miami, FL 33131

**Completed:** 2020

**Square Foot:** 6,500

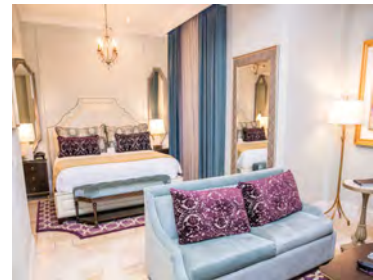
**Total Cost:** \$ 9,969,850

This commercial project consists of renovating 273 hotel rooms, offices, lobby and the patio bar representing 75,000 sf of the 650,000 sf Historic Biltmore Hotel.

The scope includes structural concrete repairs to the existing slabs, and existing tie beams and columns. The demolition consists of all interior walls and finishes, install all new electrical systems, and interior finishes throughout. HACC also removed all 800 wooden windows and installed all new impact Anderson Windows. During renovation, severe structural cracks and spalling concrete were discovered in the concrete floor slabs, columns and beams. This condition required the installation of shoring through out affected areas. HACC brought in structural engineers to evaluate and provide details for the repaired work.

Our team self-performed 35% of this project which included demolition, concrete, carpentry, and all finishes.

As the hotel was fully occupied we designated an entrance for construction workers and materials to separate hotel guests and employees. This project was completed 60 days ahead of schedule.





<b>Contractor's Name:</b> H.A. Contracting Corp.	
<b>Project Title:</b> <b>Town Park Plaza - North, South &amp; Village</b>	<b>Project Location:</b> Miami, FL
<b>Firm Responsibility:</b> Prime Contractor	
<b>Owner:</b> Southeast Overtown CRA 819 NW 2nd Ave, 3rd Floor Miami, FL 33136	
<b>Completion Date:</b> 2022	
<b>Total Size:</b> 380,000 sf	
<b>Total Value:</b> \$40M	

Town Park Plaza is a three phase construction renovation project - North, South and the Village totaling 17 buildings on campus.

The North Phase consisted of the renovating 50 apartment units including all new interior finishes, *roofing*, painting and *mechanical system*.

The South & Village Phases were both Design Build projects which included new *roofing system*, *mechanical upgrades*, electrical upgrades, all new interior finishes and exterior upgrades.

All three phases included the relocation and temporary housing of the families living in the complex.







<b>Contractor's Name:</b> H.A. Contracting Corp.	
<b>Project Title:</b> True North Charter School	<b>Project Location:</b> Kendall, FL
<b>Firm Responsibility:</b> Prime Contractor	
<b>Owner:</b> True North Charter School 7901 N. Kendall Drive, Miami, FL 33156	
<b>Completed:</b> 2021	
<b>Total Size:</b> 35,000 sf	
<b>Total Value:</b> \$7,275,205	

True North Charter School included the construction of a new Educational Facility and addition to an existing building on campus for the Bileca Foundation.

The project consisted of the following components:

- 1) New two-story building with 22 classrooms
- 2) Provided new roofing system on campus
- 3) Provided new HVAC System on campus
- 4) Added a second floor to an existing classroom building on campus.
- 5) Reconfigured the parking lot to add more spaces.

The team has compressed an 8 months schedule into 6 months via extended working hour, additional shifts and overlapping trades.

Our key personnel on this project is Henry Angelo as Project Executive and Luis Giraldo as Superintendent.





<b>Contractor's Name:</b> H.A. Contracting Corp.	
<b>Project Title:</b> <b>Bacardi Ocho Lounge</b>	<b>Project Location:</b> Miami, FL
<b>Firm Responsibility:</b> Prime Contractor	
<b>Owner:</b> Basketball Properties Ltd. 601 Biscayne Blvd Miami, FL 33132	
<b>Completed:</b> 2019	
<b>Square Foot:</b> 10,000 sf	
<b>Total Cost:</b> \$3,000,000	

The Bacardi Ocho lounge consisted of a complete interior renovation of the 10,000 sf Dewars Clubhouse at the American Airlines Arena. The project consisted of the following components:

- 1) New premium seating
- 2) Custom glass railing
- 3) Unique wood work
- 4) New flooring
- 5) LED lighting and all new finishes

Extensive coordination and staying on top of the schedule is what made this project a success. This project was completed over the offseason of 2019, on time prior to the first Miami Heat home game.

Our team self-performed 35% of this project which included demolition, flooring, painting, and all finishes.

As the arena was fully occupied we managed to complete on time while keeping employees and events spacing separate.



# H.A. Contracting Corp.

providing quality construction services



## Carl Leneis,

CHIEF ESTIMATOR

Carl's 20 + years of experience managing all aspects of construction projects totaling in excess of \$2 billion dollars. Carl will be your first point of contact throughout the duration of your project.

### RESPONSIBILITY

Mr. Leneis is responsible for the overall direction, coordination, and procurement to successfully execute your project.

### YEARS OF EXPERIENCE

26

### EDUCATIONAL BACKGROUND

Bachelor of Science in Civil Engineering, Georgia Institute of Technology

### PROFESSIONAL REGISTRATION | CERTIFICATION:

FL License CGC 1527788

### RELEVANT PROJECT EXPERIENCE

#### *Matanzas High School, Palm Coast, FL -*

This project consists of renovations to multiple buildings and a new pre-fab building to the existing campus.

#### *Southside Prep Academy, Miami, FL -*

This project consists of a new middle school and 10 new units for workforce housing.

#### *Park Springs Elementary School, Broward, FL -*

This project consists of renovations to the Art Lab and Music Room; fire alarm replacement, HVAC improvements and building envelope improvements in all ten buildings.

#### *Charles Drew FRC, Broward, FL -*

This project consists of site improvements, aluminum walkway repairs, re-roof and HVAC repairs/replacement in twelve buildings on this campus.

#### *Sanders Park Elementary, Broward, FL -*

This project consists of chiller replacement, fire alarm system replacement, window replacement, re-roof, HVAC upgrades/replacement, media center renovations and installation of fire sprinklers.

#### *Indian Trace, Broward, FL -*

This project consists of roof replacement, HVAC replacement, and painting of the exterior buildings in eight buildings on this campus.

#### *Piper HS SMART Renovations, Sunrise, FL -*

Campus wide HVAC upgrade including 31 roof top mounted AHU's, 126 VAV's removed and replaced, and all controls upgrade for all new and existing equipment.

#### *Coconut Creek High School, Broward, FL -*

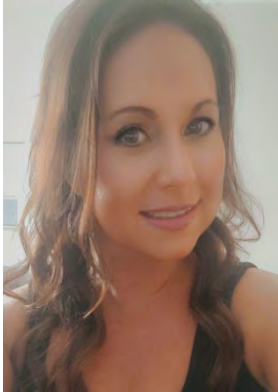
This project consists of auditorium seating – ada compliance, fire alarm system replacement, stem lab improvements and renovations to classrooms, media center and restroom improvements, mechanical improvements, roof replacements, and fire protection relocation.

#### *Country Hills Elementary School, Broward, FL -*

This project consists of fire sprinkler improvements, aluminum covered walkways replacement, roof replacement, exterior stucco repair and repaint; mechanical upgrades in all buildings.

# H.A. Contracting Corp.

providing quality construction services



## Stephanie Strickland,

*PROJECT MANAGER*

Mrs. Strickland has 15 + years of experience in the Miami-Dade, Orange County public school districts

### RESPONSIBILITY

Stephanie's role includes understanding and enforcing contractual responsibilities, monitoring the project's schedule and budget ensuring your expectation are met and exceeded.

### YEARS OF EXPERIENCE

17

### EDUCATIONAL BACKGROUND

Bachelor of Arts in Business Administration, Business International Management, Seminole State College

### RELEVANT PROJECT EXPERIENCE

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#### *Matanzas High School, Palm Coast, FL -*

This project consists of renovations to multiple buildings and a new pre-fab building to the existing campus.

#### *OCPS Continuing Contracts under \$4M, Orlando, FL*

– OCPS program of continuing contracts for various projects under \$4 million.

#### *Piper HS SMART Renovations, Sunrise, FL –*

Campus wide HVAC upgrade including 31 roof top mounted AHU's, 126 VAV's removed and replaced, and all controls upgrade for all new and existing equipment.

#### *GOAA Continuing Vertical Construction Services -*

GOAA program on the South Terminal C for various projects under \$2 million.

#### *Miami Dade County Public Schools, Miami, FL -*

General Obligation Bond program performing various renovations and additions across 10 different campuses. Valued at \$12 million.

### PREVIOUS EXPERIENCE

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#### *Additional projects included:*

Country Hills

Cross Creek Elementary School

Deerfield Beach High School

Hialeah Middle School

Millennium Academy

Southside Prep Academy

Tampa International Airport – Baggage Claim

Orlando International Airport – S. Terminal C –

Concrete/Masonry

# H.A. Contracting Corp.

providing quality construction services



## Robert Constantinides,

*Superintendent*

Mr. Constantinides has 30 years of leading projects as a Superintendent and Construction Manager with his prior employer. His experience also includes site safety, training, maintaining as-built, various roofing systems, steel work, restoration and rebuilds.

### RESPONSIBILITY

Robert's role includes planning and implementing construction means and methods, schedules, productivity innovations, and site logistics. His on-site coordination of manpower, materials, and equipment helps to ensure on-schedule construction, a high level of quality, and safety for all personnel on the project site.

### YEARS OF EXPERIENCE

30

### EDUCATIONAL BACKGROUND

Masters in Education, Dowling College, NY  
Bachelor of Science in Physical Education and Health, York College, NY

### PROFESSIONAL REGISTRATION | CERTIFICATION:

30 Hour OSHA

### RELEVANT PROJECT EXPERIENCE

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#### *Charles Drew FRC, Broward, FL -*

This project consists of site improvements, aluminum walkway repairs, re-roof and HVAC repairs/replacement in twelve buildings on this campus.

#### *Coconut Creek High School, Broward, FL -*

This project consists of auditorium seating – ada compliance, fire alarm system replacement, stem lab improvements and renovations to classrooms, media center and restroom improvements, mechanical improvements, roof replacements, and fire protection relocation.

#### *Cross Creek School, Broward, FL -*

This project consists of fire alarm replacement, exterior painting in six buildings, exterior chiller and HVAC replacement including all components.

#### *Millennium Academy, Broward, FL -*

This project consists of roof replacement, HVAC window upgrades and renovations to the Music, Art and Band rooms.

### PREVIOUS EXPERIENCE

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Technico Construction Services, Inc. – as Superintendent from 2010 to 2022, Robert has managed various projects from renovations to ground-up with agencies such as: NYC School Construction Authority, NYC Housing Authority, the NYC Metropolitan Transportation Authority, and NJ Transit Light Rail System.

#### 4. NOTICE TO ATTEND SITE VISIT/PRE-BID CONFERENCE

1. Please indicate below the representatives that will be in attendance at the Site Visit/Pre-Bid Conference. The conference will be held onsite at the Coquina City Hall in Bunnell, Florida.

**200 S. Church Street, Bunnell, Florida 32110**, respectively, from **9 AM – 10 AM** on **Tuesday, August 29, 2023**. Please call (386) 437-7500 if you run behind schedule, or cannot attend. Please note Site Visit/Pre-Bid Conference is **mandatory**.

**MUST BE EMAILED NO LATER THAN 12:00 PM, Monday, August 28, 2023 TO THE FOLLOWING:**

kbates@bunnellcity.us

Attending Contractors Conferences

YES  NO

(If NO, please provide reasons:

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Name of Company: H.A. Contracting Corp.

Name and Title of Representatives to be in Attendance:

1. Assistant Project Manager, Kristin Burns
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**QUESTION LISTED IN EACH EXHIBIT MUST BE ANSWERED,  
COMPLETELY.**

**CONTRACTOR'S QUALIFICATION FORM  
BUNNELL COQUINA CITY HALL RESTORATION**

*Please include this completed Qualifications Statement in the bid package. The Owner shall evaluate each statement, accordingly, and can reject a Contractor's qualifications.*

Business Name: H.A. Contracting Corp.

Address: 9500 NW 12th Street, Doral, FL 33172

\_\_\_\_\_

Please complete the following questions and requests for information. Where required, please attached additional pages in order to provide adequate information.

**GENERAL INFORMATION**

1. How many years has your organization been in business in the State of Florida?  
40 years
2. How many years has your organization been in business under its present business name? 40 years
3. Under what other or former names has your organization operated?

\_\_\_\_\_  
\_\_\_\_\_

**LICENSING**

4. Is your organization licensed as a general contracting company in the State of Florida?  
 yes  no

If yes, please list contractor's license number:

CGC010703

Name of organization under which license is listed:

State of Florida Department of Business and Professional Regulation

**EXPERIENCE**

5. List categories of work your organization generally performs:

General Contractor, Construction Management, Design Build  
Site Work, Underground Utilities,  
Waterproofing, Painting, Concrete  
\_\_\_\_\_

6. Has your organization successfully completed coquina or other masonry repair and repointing projects?

\_\_\_\_yes \_\_\_\_no

If yes, provide project(s) description:

D.A. Dorsey Technical College  
Biltmore Hotel  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Has your organization successfully completed projects using the *Secretary of Interior Standards for Preservation*?

\_\_\_\_yes \_\_\_\_no

If yes, provide project(s) description:

D.A. Dorsey Technical College  
Biltmore Hotel  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Has your organization successfully completed projects listed on the National Register or in a National Register Historic District?

\_\_\_\_yes \_\_\_\_no

If yes, provide project(s) description:

D.A. Dorsey Technical College  
Biltmore Hotel  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



9. Has your organization ever failed to provide general contracting or complete work awarded to it?

\_\_\_\_\_ yes  no

If yes, provide explanation:

See attached.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?

\_\_\_\_\_ yes  no

If yes, provide explanation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

11. In the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction project?

\_\_\_\_\_ yes  no

If yes, provide explanation:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REFERENCES**

12. Please list at least three references for whom your organization has completed work. Please include name, title, address, phone number and project:

Reference 1:

/18/23

Name / title: Michael Bileca, President

/ \_\_\_\_\_

Address:

7901 N. Kendall Dr., Miami, FL

\_\_\_\_\_

Phone: 305-773-6251

Project: Truth North Classic Academy

Reference 2:

Name / title: Cody Kiess

/ \_\_\_\_\_

Address:

7720 West Oakland Park Blvd., Suite 323 Sunrise, FL 33351

\_\_\_\_\_

Phone: 754-269-6843

Project: The School Board of Broward County

Reference 3:

Name / title: Brian Zeltsman

/ \_\_\_\_\_

Address:

1798 NW 5th Ave., Miami, FL 33136

\_\_\_\_\_

Phone: 786-777-8719

Project: Town Park Village

Signature: Carl P Leneis

Date: 9/18/23

State of: Florida

County of: Orange

**PERSONALLY APPEARED BEFORE ME, the undersigned authority,**

Carl Leneis who, after first being sworn by me,  
(Name of individual signing)

affixed his/her signature in the space provided above on this 18 day of September  
20 23.

[Signature]  
Notary Public

My Commission Expires: \_\_\_\_\_



Virginia Faye Costarides  
NOTARY PUBLIC  
STATE OF FLORIDA  
Comm# GG979150  
Expires 4/15/2024

END OF SWORN STATEMENT

**5. SCHEDULE OF VALUES AND CONTRACTOR COST/FEE  
SCHEDULE RATES:**

**A. Submit a breakdown listing all parts of the work to be performed by the Contractor with dollar amount set up for each part using the format below. The list shall include subcontracts and shall total the amount of the contract.**

Base bid	\$ 576,000
Project timeline	245 day
Project Supervision	\$ 25,000
Division 1 - General Conditions	\$ 99,000
Division 2 – Demolition of the Record Vault Building and ADA Ramp	\$ 100,000
Division 2 – Relocation of the metal vault door to the Bunnell Historical Society	\$ 2,000
Division 2 – Regrading and Installation of drain basins	\$ 75,000
Division 3 – Replacement of concrete sidewalks as required by regrading work	\$ 5,000
Division 4 – Cleaning, restoring and repointing of coquina in area of record Vault Building and ADA ramp removal	\$ 200,000
Division 7 &8 – Installation and waterproofing of new windows in openings created by demolition of Record Vault Building	\$ 65,000
Division 9- Painting at interior and exterior of new windows frames	\$ 5,000
Contingency Amount	\$ 0
Total Base Bid	\$ 576,000

**B. Submit copy of Company’s Fee Schedule or Cost for Services to be provided.**

## 6. PROJECT TEAM AND SUBCONTRACTOR PLAN:

Included herein is a complete list of proposed project team and all subcontractors and the portions of the work they are to perform: (A complete list is mandatory, or bid will not be considered.) Vendors local to the City of Bunnell are preferred. The city commission has determined that it is in the best interest of the city to give preference to local businesses in making such purchases whenever the application of such a preference is reasonable in light of the dollar-value of bids and quotes received in relation to such expenditures.

### Proposed Project Team Members (include team members resumes in bid submittal documents)

1. Robert Constantinides
2. Carl Leneis
3. Stephanie Strickland

(Add spaces as required to complete the list.)

### Subcontractors:

<u>Nature of Work</u>	<u>Local Subcontractor (Name / Address / Phone)</u>	<u>% of Bid</u>
1. Masonry	Olde World Walls & Ceilings, Inc., 2110 Cross Over Lane, Geneva, FL	28%
2.		
3.		

(Add spaces as required to complete the list.)

<u>Nature of Work</u>	<u>Non-local Subcontractor (Name / Address / Phone)</u>
1.	
2.	
3.	

(Add spaces as required to complete the list.)

The undersigned proposes to perform the following work directly without subcontractor:

- 1.
- 2.

(Add spaces as required to complete the list.)

## 7. PROJECT TIMELINE:

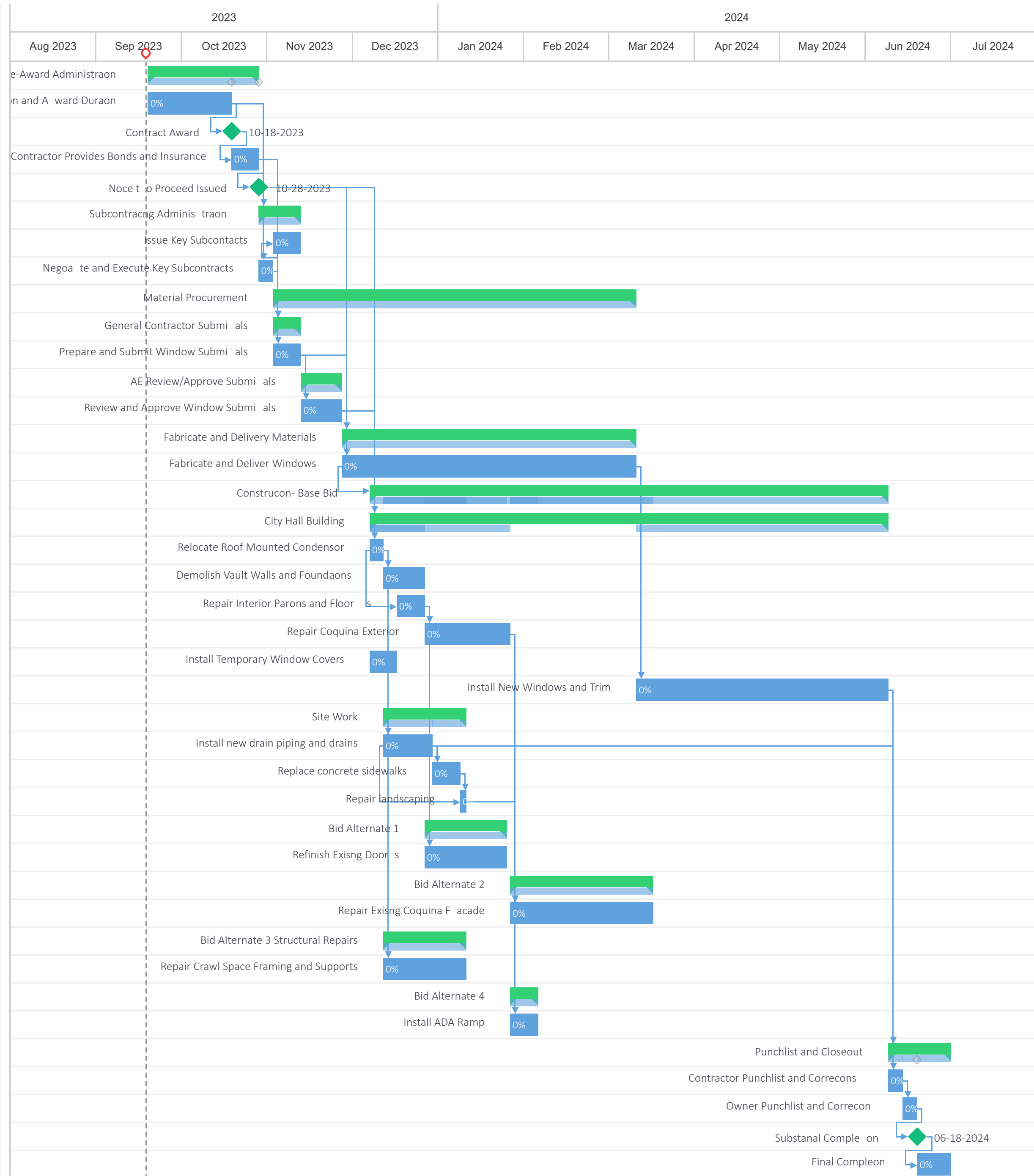
Submit a forecast of the Contractor's ability to assign resources to the project and a timeline for the successful completion of *The Restoration of the Historic Bunnell Coquina City Hall Phase 1*. This project is sponsored in part by the Department of State, Division of Historical Resources and the State of Florida is required to be complete by **June 30, 2024**.

See attached.



Project: 1380001 - Restoration of Historic City Hall- Phase 1

Task Name	Duration	Start	Finish
<b>Pre-Award Administration</b>	40 days	09/19/2023	10/28/2023
Bid Evaluation and Award Duration	30 days	09/19/2023	10/18/2023
Contract Award	0 days	10/18/2023	10/18/2023
Contractor Provides Bonds and Insurance	10 days	10/19/2023	10/28/2023
Notice to Proceed Issued	0 days	10/28/2023	10/28/2023
<b>Subcontracting Administration</b>	15 days	10/29/2023	11/12/2023
Issue Key Subcontracts	10 days	11/03/2023	11/12/2023
Negotiate and Execute Key Subcontracts	5 days	10/29/2023	11/02/2023
<b>Material Procurement</b>	129 days	11/03/2023	03/10/2024
<b>General Contractor Submittals</b>	10 days	11/03/2023	11/12/2023
Prepare and Submit Window Submittals	10 days	11/03/2023	11/12/2023
<b>AE Review/Approve Submittals</b>	14 days	11/13/2023	11/26/2023
Review and Approve Window Submittals	14 days	11/13/2023	11/26/2023
<b>Fabricate and Delivery Materials</b>	105 days	11/27/2023	03/10/2024
Fabricate and Deliver Windows	105 days	11/27/2023	03/10/2024
<b>Construction- Base Bid</b>	185 days	12/07/2023	06/08/2024
<b>City Hall Building</b>	185 days	12/07/2023	06/08/2024
Relocate Roof Mounted Condensers	5 days	12/07/2023	12/11/2023
Demolish Vault Walls and Foundations	15 days	12/12/2023	12/26/2023
Repair Interior Partitions and Floors	10 days	12/17/2023	12/26/2023
Repair Coquina Exterior	31 days	12/27/2023	01/26/2024
Install Temporary Window Covers	10 days	12/07/2023	12/16/2023
Install New Windows and Trim	90 days	03/11/2024	06/08/2024
<b>Site Work</b>	30 days	12/12/2023	01/10/2024
Install new drain piping and drains	18 days	12/12/2023	12/29/2023
Replace concrete sidewalks	10 days	12/30/2023	01/08/2024
Repair landscaping	2 days	01/09/2024	01/10/2024
<b>Bid Alternate 1</b>	30 days	12/27/2023	01/25/2024
Refinish Existing Doors	30 days	12/27/2023	01/25/2024
<b>Bid Alternate 2</b>	50 days	01/27/2024	03/16/2024
Repair Existing Coquina Facade	50 days	01/27/2024	03/16/2024
<b>Bid Alternate 3 Structural Repairs</b>	30 days	12/12/2023	01/10/2024
Repair Crawl Space Framing and Supports	30 days	12/12/2023	01/10/2024
<b>Bid Alternate 4</b>	10 days	01/27/2024	02/05/2024
Install ADA Ramp	10 days	01/27/2024	02/05/2024
<b>Punchlist and Closeout</b>	22 days	06/09/2024	06/30/2024
Contractor Punchlist and Corrections	5 days	06/09/2024	06/13/2024
Owner Punchlist and Correction	5 days	06/14/2024	06/18/2024
Substantial Completion	0 days	06/18/2024	06/18/2024
Final Completion	12 days	06/19/2024	06/30/2024



**8. COPY OF CONTRACTOR'S CERTIFICATE OF INSURANCE(S)  
AND WORKMEN'S COMPENSATION:**

Submit a copy of the Contractor's Certificate of Insurance(s) and Workmen's Compensation. For insurance requirements and minimum insurance limits, please see Supplemental Instructions to Bidders.

See Attached





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/14/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Fortun Insurance, LLC 365 Palermo Avenue  Coral Gables FL 33134-6617	<b>CONTACT NAME:</b> Amy Mencia, CIC <b>PHONE (A/C, No, Ext):</b> (305) 445-3535 <b>E-MAIL ADDRESS:</b> amy.mencia@fortuninsurance.com	<b>FAX (A/C, No):</b>
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>  H.A. CONTRACTING CORP 9500 NW 12 STREET BAY-1  MIAMI FL 33172	<b>INSURER A:</b> Allied World Assurance Company (U.S) Inc.	<b>NAIC #</b> 19489
	<b>INSURER B:</b> Landmark American Insurance Co	33138
	<b>INSURER C:</b> ICW Group	04667
	<b>INSURER D:</b> StarStone Insurance Co	44776
	<b>INSURER E:</b> Indian Harbor Ins. Co.	36940
	<b>INSURER F:</b>	

**COVERAGES**

CERTIFICATE NUMBER: 22/23 GL, Auto Umb, 23/24

REVISION NUMBER:

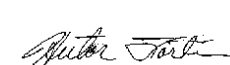
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		6004-0965	10/25/2022	10/25/2023	EACH OCCURRENCE	\$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence)						\$ 100,000	
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			6000-1249	10/25/2022	10/25/2023	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	BODILY INJURY (Per person)						\$	
B	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			LHA254738	10/25/2022	10/25/2023	EACH OCCURRENCE	\$ 5,000,000
	AGGREGATE						\$ 5,000,000	
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WFL506788700	10/10/2022	10/10/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
	E.L. EACH ACCIDENT						\$ 1,000,000	
D	Umbrella (\$5M xs \$5M)			779101220ALI	10/25/2022	10/25/2023	Limit	\$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Bunnell is included as additional insured with respect to general liability when required by written contract.

**CERTIFICATE HOLDER****CANCELLATION**

City of Bunnell 604 E. Moody Blvd., Suite 4 Bunnell FL 32110	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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AGENCY CUSTOMER ID: \_\_\_\_\_

LOC #: all \_\_\_\_\_

# ADDITIONAL REMARKS SCHEDULE

AGENCY Fortun Insurance, LLC		NAMED INSURED H.A. CONTRACTING CORP	
POLICY NUMBER See attached			
CARRIER See attached	NAIC CODE See attached	EFFECTIVE DATE:	

## ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**

**FORM NUMBER:** 25      **FORM TITLE:** Certificate of Liability Insurance: Notes

**Additional Coverage:**

- Professional Liability - Carrier E
- Policy #PEC2000005301
- Effective date: 03/26/2023
- Expiration date: 03/26/2024
- Occurrence Limit: \$1,000,000
- Self Insured Retention: \$5,000
- Aggregate Limit: \$2,000,000

**If required by written contract:**

- Additional insured on the general liability is provided as per CG2010 12-19 and CG2037 12-19, waiver of subrogation as per CG2404 12-19 and primary/noncontributory coverage as per CG0001 04-13.
- Additional insured on the automobile liability is provided per CA 00044 00, waiver of subrogation as per CA0443 1120 and primary/noncontributory coverage as per CA0001.
- Waiver of subrogation on the workers' compensation is provided as per WC000313.
- Any endorsement or form more specific to an additional insured will supersede the above forms.
- Umbrella follows form.

**Applicable to all:**

The policy provisions and/or endorsements form part of the policies of insurance represented by this proof of insurance. The terms contained in the policies and/or endorsements supersede the representations made herein. Electronic copies of the policy provisions and/or endorsements listed are available by emailing, amy.mencia@fortuninsurance.com and requesting same.

## **9. COPY OF CONTRACTOR'S FLORIDA CERTIFIED LICENSE(S)**

Submit a copy of the Contractor's Florida Certified License(s)

See Attached



Ron DeSantis, Governor

Melanie S. Griffin, Secretary



**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**CONSTRUCTION INDUSTRY LICENSING BOARD**

THE GENERAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE  
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

**ANGELO, HENRY III**

H A CONTRACTING CORP  
9500 NW 12 ST  
BAY 1  
MIAMI FL 33172

**LICENSE NUMBER: CGC010703**

**EXPIRATION DATE: AUGUST 31, 2024**

Always verify licenses online at [MyFloridaLicense.com](http://MyFloridaLicense.com)



Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

## **10. COPY OF COMPLETED W-9**

Submit a copy of the Contractor's completed W-9.

See Attached.

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>H.A. Contracting Corp.</b>	
<b>2</b> Business name/disregarded entity name, if different from above	
<b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
<input type="checkbox"/> Individual/sole proprietor or single-member LLC	Exempt payee code (if any) _____
<input type="checkbox"/> C Corporation	Exemption from FATCA reporting code (if any) _____
<input checked="" type="checkbox"/> S Corporation	(Applies to accounts maintained outside the U.S.)
<input type="checkbox"/> Partnership	
<input type="checkbox"/> Trust/estate	
<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____	
<b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	
<input type="checkbox"/> Other (see instructions) ▶ _____	
<b>5</b> Address (number, street, and apt. or suite no.) See instructions. <b>9500 NW 12TH STREET BAY 1</b>	Requester's name and address (optional)
<b>6</b> City, state, and ZIP code <b>MIAMI, FLORIDA 33172</b>	
<b>7</b> List account number(s) here (optional)	

Print or type.  
See Specific Instructions on page 3.

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>									
<b>or</b>									
<b>Employer identification number</b>									
5	9	-	2	2	8	3	1	4	7

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**

Signature of U.S. person ▶

Date ▶ 6.1.2023

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

## **11. PERFORMANCE AND PAYMENT BONDS**

A Performance and Payment Bond shall be required in the amount of \$500,000. Provide acknowledgment that performance and payment bonds will be provided if bid is awarded.

H.A. Contracting Corp. acknowledges and understands the requirement for the performance and payment bonds to be required.

## **12. MBE/WBE/HUD Designation**

Please list if your company qualifies as a MBE/WBE/HUD business.

N/A



**13. COMPLETED CONFLICT, NON-CONFLICT OF INTEREST/  
LITIGATION STATEMENT**

(Form A)

**CITY OF BUNNELL**

**CONFLICT/NON - CONFLICT OF INTEREST STATEMENT**

CHECK ONE

To the best of our knowledge, the undersigned firm has no potential conflict of interest due to any other clients, contracts, or property interest for this project.

OR

The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest due to other clients, contracts, or property interest for this project.

**LITIGATION STATEMENT**

CHECK ONE

The undersigned firm has had no litigation and/or judgments entered against it by any local, state or federal entity and has had no litigation and/or judgments entered against such entities during the past ten (10) years.

The undersigned firm, BY ATTACHMENT TO THIS FORM, submits a summary and disposition of individual cases of litigation and/or judgments entered by or against any local, state or federal entity, by any state or federal court, during the past ten (10) years.

H.A. Contracting Corp.

COMPANY NAME

Carl Leneis

SIGNER'S NAME (PRINT OR TYPE)

*Carl P Leneis*

AUTHORIZED SIGNATURE

Chief Estimator

TITLE

9/18/23

DATE

*Failure to check the appropriate blocks above may result in disqualification of your RFP. Likewise, failure to provide documentation of a possible conflict of interest, or a summary of past litigation and/or judgments, may result in disqualification of your RFP.*

**14. DRUG-FREE WORKPLACE CERTIFICATION**  
(FORM B)

***THIS PAGE MUST BE COMPLETED AND RETURNED WITH YOUR RFP***

**CITY OF BUNNELL**

**DRUG-FREE WORKPLACE CERTIFICATION**

See Attachment.

Does your Agency have a Drug-Free Workplace Program: Yes:  No:

In order to have a drug-free workplace program, a business shall:

Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violation.

Give each employee that engages in providing the commodities or contractual services that are under proposal a copy of the statement specified in subsection (1).

In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5 ) calendar days after such conviction.

Impose sanctions on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

H.A. Contracting Corp.

NAME

*Carl P Lewis*

SIGNATURE

Chief Estimator

TITLE

## 15. RESPONDER'S CERTIFICATION

(Form C)

I have carefully examined the Request for Proposal, Instructions to Responders, General and/or Special Conditions, Specifications, and any other documents accompanying or made a part of this Request for Proposal.

I hereby propose to furnish the services specified in the Request for Proposal at the prices, rates or discounts quoted in my response. I agree that my response will remain firm for a period of up to ninety (90) days in order to allow the CITY OF BUNNELL adequate time to evaluate the responses.

I agree to abide by all conditions of this response and understand that a background investigation may be conducted by the CITY OF BUNNELL prior to award.

I certify that all information contained in this response is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this response on behalf of the Responder and that the Responder is ready, willing and able to perform if awarded the contract.

I further certify, under oath, that this response is made without any prior understanding, agreement, connection, discussion, or collusion with any other person, firm or corporation submitting a response; no employee or agent of the CITY OF BUNNELL or of any other Responder has any interest in said response; and that the undersigned executed this Responder's Certification with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

Carl Leneis

---

Responder

*Carl P Leneis*

---

Authorized Signature

Chief Estimator

---

Officer Title

9/18/23

---

Date

**16. AFFIDAVIT OF NON-COLLUSION**  
(Form D)

**AFFIDAVIT OF NON-COLLUSION**

The undersigned bidder or agent, being duly sworn on oath, says that he/she has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding. He/She further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly, any rebate, fee gift, commission or thing of value on account of such sale.

**OATH AND AFFIRMATION**

I HEREBY AFFIRM UNDER THE PENALTIES FOR PERJURY THAT THE FACTS AND INFORMATION CONTAINED IN THE FOREGOING BID FOR PUBLIC WORKS ARE TRUE AND CORRECT.

Dated this 18<sup>th</sup> day of September, 20 23.

Carl Leneis for H.A. Contracting Corp.

(Bidder Name)

Chief Estimator

(Title)

Carl P Leneis

(Signature)

**ACKNOWLEDGEMENT**

STATE OF Florida )  
 ) ss

COUNTY OF Orange )

Before me, a Notary Public, personally appeared the above named and swore that the statements contained in the foregoing document are true and correct.

Subscribed and sworn to me this 18<sup>th</sup> day of September, 20 23.

Notary Public: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**END OF AFFIDAVIT**



Virginia Faye Costarides  
NOTARY PUBLIC  
STATE OF FLORIDA  
Comm# GG979150  
Expires 4/15/2024

**17. CERTIFICATION OF NON-SEGREGATED FACILITIES**  
(Form E)

**CERTIFICATION OF NON-SEGREGATED FACILITIES**

The Bidder certifies that they do not maintain or provide for their employees any segregated facilities at any of his establishments, and that they do not permit their employees to perform their services at any location, under their control, where segregated facilities are maintained. The Bidder certifies further that they will not maintain or provide for their employees any segregated facilities at any location under their control where segregated facilities are maintained. The Bidder agrees that a breach of this certification will be a violation of the Equal Opportunity clause in any contract resulting from acceptance of this Bid. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage and dressing areas, parking lots, drinking fountains, recreation or entertainment area, transportation and housing facilities provided for employees which are segregated by explicit directive, or are in fact segregated on the basis of race, color, religious disability or national origin, because of habit, local custom, or otherwise. The Bidder agrees that (except where they have obtained identical certifications from proposed subcontractors for specific time periods) they will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause, and that he will retain such certifications in his files.

The nondiscriminatory guidelines as promulgated in Section 202, Executive Order 11246, and as amended by Executive Order 11375 and as amended, relative to Equal Opportunity for all persons and implementations of rules and regulations prescribed by the United States Secretary of Labor are incorporated herein.

Name: H.A. Contracting Corp.

Signature: *Carl Pleveis*

Date: 9/18/23

Title: Chief Estimator

Official Address: 9500 NW 12th Street, Doral, FL 33172

\_\_\_\_\_

**END OF CERTIFICATION**

# 18. SWORN STATEMENT ON PUBLIC ENTITY CRIMES

(Form F)

## SWORN STATEMENT UNDER SECTION 287.133(3) (a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to: The City of Bunnell (Public entity)

By: Carl Leneis, Chief Estimator

\_\_\_\_\_  
(Individual's name and title)

For: H.A. Contracting Corp.

\_\_\_\_\_  
(Name of entity submitting sworn statement)

Whose business address

is: 9500 NW 12th Street, Doral, FL 33172

Federal Employer Identification Number (FEIN):

59-2283147

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement)

1. I understand that a "public entity crime" as defined in Section 287.133(1)(g), Florida Statutes, means a violation of any State or Federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
2. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crimes, with or without an adjudication of guilt, in any Federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
3. I understand that an "affiliate" as defined in Section 287.133(1)(a), Florida Statutes, means: A predecessor or successor of a person convicted of a public entity crime: or an entity under the control of any natural person who is active in the management of the



**SIGNATURE**

The undersigned certifies, to the best of his or her knowledge and belief that the information provided herein is true and sufficiently complete so as to not be misleading:

9/18/2023  
Date

Carl P Leneis

**Signature of Contractor's Authorized Official**

Carl Leneis, Chief Estimator

**Printed Name and Title of Contractors Authorized Official**

Subscribed and sworn to before me this 18 day of Sept, 2023, in the State of Florida; and the County of Orange.



Virginia Faye Costarides  
NOTARY PUBLIC  
STATE OF FLORIDA  
Comm# GG979150  
Expires 4/15/2024

[Signature]  
Notary Public

**My Appointment Expires:** \_\_\_\_\_





**CITY OF BUNNELL**  
**RFP 2023-01 Restoration of the Historic Bunnell Coquina City Hall**  
**Bid Opening**  
**September 19 , 2023 at 10:30 AM**

**COB Staff Present:** Marcus DePasquale, City Engineer; Kristen Bates, City Clerk, Bridgitte Gunnells, Deputy City Clerk,

**Also Present:** Jennifer Pietschker, Principal at LOCI Architects, LLC; Kristen Burns, HA Contracting; Ben Rives, Collage

**Meeting Commenced at:** 10:32 AM

Two bids were received before the 10:00 AM Deadline. City Clerk Kristen Bates opened the submission packet from HA Contracting. She read aloud the contents of the bid package. City Deputy Clerk Bridgitte Gunnells checked the items received on the compliance checklist. It was noted the vendor turned in 1 original and 2 copies, not 3 copies of the proposal and 2 addendums were not included in the packet. The second packet from Collage was opened and the contents of the packet read aloud. Deputy Clerk Gunnells checked the items received on the compliance checklist.

**Bid Proposals**

Company	Base Bid	1 <sup>st</sup> Alternate	2 <sup>nd</sup> Alternate	3 <sup>rd</sup> Alternate	4 <sup>th</sup> Alternate
HA Contracting	\$576,000.00	\$15,000.00	\$65,000.00	\$75,000.0	\$35,000.00
Collage	\$498,350.00	\$37,987.00	\$108,789.00	\$165,913.00	\$33,239.00

The Selection Committee was scheduled to occur Thursday, October 5<sup>th</sup>, 2023 at 10:00 AM. Meeting will be held at 604 E Moody Blvd. Suite 4 conference room.

The next steps in the process were briefly explained.

**The members of the selection committee are:**

Kristen Bates, City Clerk.  
Marcus DePasquale, City Engineer  
Lakesha Byrd, Finance  
Jennifer Pietschker, Advisor/Consultant

**Adjourned at:** 10:47 PM

SIGN IN SHEET



CITY OF BUNNELL  
RFP 2023-01 REBID  
Bid Opening

September 19, 2023 @ 10:30 AM

PRINT NAME	COMPANY	EMAIL	PHONE #
1 Kristen Bates	COB	kbates@bunnellcity.us	386-263-8808
2 Jennifer Pietzschke	Loci Architects	Jennifer@lociarchitect.com	904-803-8301
3 MARCUS DEPASQUALE	C.O.B.	MDEPASQUALE@Bunnellcity.us	386 523 4053
4 KRISTIN BURNS	HA CONTRACTING	KRISTIN@HA CONTRACTING.COM	904-224-9238
5 BEN RIVES	COLLAGE	BREVES@COLLAGE-USA.COM	407-223-9316
6 Bridgitte Gunnell	COB	bgunnells@bunnellcity	386-263-8981
7			
8			
9			
10			
11			
12			
13			
14			
15			





## City of Bunnell, Florida

### Agenda Item No. H.2.

Document Date: 9/27/2023 Amount:  
Department: City Manager Account #:  
Subject: Request Approval For Business Incentive Application for Project Calder  
Agenda Section: New Business:  
Goal/Priority: Increase Economic Base

#### **ATTACHMENTS:**

Description	Type
Business Incentive Application for Calder Development	Exhibit

#### **Summary/Highlights:**

The City of Bunnell adopted Resolution 2019-23 consistent with Section 166.021(8) Florida Statutes to implement a City of Bunnell Business Incentive Program, for the purpose of providing economic development grants for private enterprises which meet the criteria established under the Resolution.

#### **Background:**

Project Calder has submitted an application requesting a Business Incentive Grant for new business.

The Applicant will build two buildings totaling 55,000sqft office building located at 452 Ninth Street. The business is an Irrigation Equipment Wholesale. The estimated capital investment is \$4,765,000.00.

The applicant scored 21 points under the new industry category.

The project is eligible for 75% of four (4) years of ad valorem and 50% of four (4) years of tangible personal property incentives in the total amount of \$113,002.50. to be paid out over 7 years in the amount of \$16,143.21 per year based on annual performance. The applicant will have 8 new employees and with an average wage of \$68,000.00 + benefits.

#### **Staff Recommendation:**

Staff recommends approval for Business Incentive grant to Calder Development, in the total

amount \$113,002.50 in 7 equal annual payments of \$16,143.21 based on annual performance.

**City Attorney Review:**

**Finance Department Review/Recommendation:**

Recommend approval for Business Incentive grant to Calder Development, in the total amount \$113,002.50 in 7 equal annual payments of \$16,143.21 based on annual performance.

**City Manager Review/Recommendation:**

ESTIMATE OF ECONOMIC DEVELOPMENT  
GRANT CALCULATION  
Project Romar

Calculations based on City

Category: New Business

POINTS AWARDED

Target Industry: Irrigation Equipment Wholesale	2
Capital Investment: \$ 4,765,000.00	4
Facility Size: 55,000 (55,000 new)	3
Job Creation: 8 new	1
Wages: Average wage \$68,000	4
CRA	2
City Resident:	0
Proximity to Utilities:	5
<b>Total Points</b>	<b>21</b>

The applicant scored 21 points under the New Industry Category. This project is eligible for 75% of four (4) years of ad valorem and 50% of four (4) years of tangible personal property incentives in the Total Amt. of \$113,002.50 to be paid out over 7 years in the amount of \$16,143.21 based on annual performance. And expedited permitting.

Total Value of Capital Improvements	\$4,720,000.00
Multiplied by City Millage rate	0.00793
Annual Ad Valorem Tax (general city portion)	\$37,429.60
75% Annual Ad Valorem Tax(gen. city portion)	0.75
Total Estimated Rebate Per Year	\$28,072.20
Multiplied by # Eligible Years	4
Ad Valorem Tax (general city portion) Estimate =	\$112,288.80

Total Estimated Value of New Tangible Assets	\$45,000.00
Multiplied by City Millage rate	0.00793
Annual new tangible business personal property tax (general city portion)	\$356.85
50% Annual new tangible business personal property tax(gen. city portion)	0.5
Total Estimated Rebate Per Year	178.425
Multiplied by # Eligible Years	4
Tangible Business Personal Property Tax (general city portion)	\$713.70

REBATE SCHEDULE & PAYOUT:

Total Maximum Possible Incentive:	\$113,002.50
Rebate will consist of <b>7 annual</b> installments of:	\$16,143.21



**APPLICATION**  
**Business Incentive Program**

**1. BUSINESS INFORMATION**

A. Legal name of the Applicant: *Romas International Irrigation Co. LLC*  
B. Name of Ultimate Parent Company (if applicable):  
City State/Province Country

C. List each Principal Executive Officer, director (or any person who performs a similar function regardless of title) of the Applicant and the Ultimate Parent Company (if applicable), and any person or entity that Controls the Applicant. Attach additional sheets if necessary.

<u>Name</u>	<u>Title or Position<sup>1</sup></u>	<u>Percent of Ownership</u>
<i>James Calder</i>	<i>Owner</i>	<i>75</i>
<i>Maria Calder</i>	<i>Owner</i>	<i>25</i>

D. Applicant's Federal Employer Identification Number: *84-3597664*  
(Please complete either the substitute W-9 Form at the end of this application or attach a completed IRS Form W-9.)

E. Applicant's Florida Sales Tax Registration Number (if applicable):

*28-8017925236-7*  
F. Total number of new jobs and/or saved jobs (on a Full-Time Equivalent Job Basis).

*6*  
G. NEW BUSINESS ONLY: Is the Applicant an existing resident of Bunnell?

Yes  No



**2. PROJECT OVERVIEW**

A. Which of the following best describes the Applicant:

- New business to Bunnell
- Existing Bunnell business creating and/or retaining jobs
- Speculative Space

B. How many employees of the Applicant, the Ultimate Parent Company and its Subsidiaries (other than the Applicant) will be transferred from other locations in connection with this Project (on a Full-Time Equivalent Job Basis)?

6

C. Please describe the Project, including the specific business activity(ies) of the Project:

Online reseller of irrigation Supplies

D. What is the anticipated commencement date of the Project?

11/23

E. Break down of the Project's primary business activity(ies) and the corresponding wages:

Applicant's Activities	6 Digit NAICS Code(s)	Project Function (total = 100%)	Average Annualized Wage (\$)
Online Sales		100 %	\$237,120
		%	\$
		%	\$

F. Please provide the address of the proposed permanent location of the Project:

Street Address 452 Ninth St.

City Bunnell State FL Zip Code 32110

G. Will the Project be located in a current underutilized business zone or CRA.

Yes  No

H. Which of the following best describes the location of the Project:

- Regional headquarters If it is a regional headquarters, what region?
- National headquarters
- International headquarters
- Not applicable

I. Please provide an estimate of the percentage of goods or services from this Project that will be sold or delivered to customers outside the City of Bunnell: 98 %





**3. JOB AND WAGE OVERVIEW**

- A. How many new Full-Time Equivalent (FTE) Jobs are projected to be created as part of this project? *6 existing 2 new*
- B. What is the projected annualized average wage (excluding benefits) of the new Full-Time Equivalent Jobs Bunnell jobs created as part of this Project? *\$ 68,000*
- C. What is the projected annualized average cost to the Applicant of benefits for each new Full-Time Equivalent created as part of this Project? *\$2720*
- D. Please indicate the benefits that are included in the above calculation (e.g., health insurance, 401(k) contributions, paid vacation and sick leave, etc.)? *2 weeks PTO per employee*

**4. CAPITAL INVESTMENT OVERVIEW**

- A. Describe the capital investment in connection with the Project in real and personal property (Examples: construction of new facility; remodeling of facility; upgrading, replacing, or buying new equipment.):
- B. Identify whether the Project be located in a/an:
- Leased space with renovations or build out
  - Newly constructed building(s) on newly acquired land
  - Newly constructed building(s) on previously acquired land
  - Newly acquired existing building(s) with renovations
  - Addition to previously acquired existing building(s)
  - Other (please describe in 4A above)
- C. List the projected capital investment to be made in Bunnell in connection with this Project (by type and year):

Calendar Year :	2016	2023	2024	2023		Total
Land or Building Purchase	\$120K	\$	\$	\$	\$	\$120K
Construction / Renovations	\$	\$2.3M	\$2.3M	\$	\$	\$4.6M
Manufacturing Equipment	\$	\$	\$	\$	\$	\$
R&D Equipment	\$	\$	\$	\$30K	\$	\$30K
Other Equipment (computer equipment, office furniture, etc.)	\$	\$	\$	\$15K	\$	\$15K
Total Capital Investment	\$	\$	\$	\$	\$	\$

*\$ 4,765,000*

- D. What is the estimated square footage of the new or expanded facility?

*55,000 sq. ft.*



**6. DISCLOSURE**

A. In the past 10 years, has (1) the Applicant, the Ultimate Parent Company or any of its Subsidiaries, (2) any Principal Executive Officer of the Applicant or the Ultimate Parent Company or (3) any entity that any Principal Executive Officer of the Applicant or the Ultimate Parent Company Controls or Controlled been convicted of or pled guilty or nolo contendere ("no contest") in a domestic, foreign or military court to any Felony or Misdemeanor involving fraud, false statements or omissions, wrongful taking of property, bribery, perjury, forgery or a conspiracy to commit any of these offenses?

Yes  No  If yes, explain?

B. Is (1) the Applicant, the Ultimate Parent Company or any of its Subsidiaries, or (2) any Principal Executive Officer of the Applicant or the Ultimate Parent Company or (3) any entity that any Principal Executive Officer of the Applicant or the Ultimate Parent Company Controls (a) the subject of a pending criminal prosecution or governmental enforcement action in any jurisdiction or (b) subject to any unsatisfied tax liens in Florida or judgment liens in any jurisdiction in the U.S.?

Yes  No  If yes, explain?

C. In the past 5 years, has (1) the Applicant, the Ultimate Parent Company or any of its Subsidiaries, (2) any Principal Executive Officer of the Applicant or the Ultimate Parent Company or (3) any entity that any Principal Executive Officer of the Applicant or the Ultimate Parent Company Controls or Controlled (a) been named as a DEFENDANT in any civil litigation or arbitration in any jurisdiction, (b) had an application for license, or a license or its equivalent, to practice any profession or occupation denied, suspended or revoked in any jurisdiction, or (c) been subject to a bankruptcy or insolvency petition in any jurisdiction?

Yes  No  If yes, explain?



**7. CONFIDENTIALITY**

In accordance with Section 288.075 of the Florida Statutes, the Applicant may request that the City of Bunnell maintain the confidentiality of all information regarding this project (including information contained in this application) for the lesser of a 12 month period after the date of this application (which may be extended for an additional 12 months upon request), 6 months after the issuance of the final project order approving the project or until the information is otherwise disclosed.

Please indicate whether the Applicant is requesting confidential treatment of this project in accordance with Section 288.075 of the Florida Statutes. (Does not apply to SDST sales tax exemption applicants.)

Yes       No

**8. SIGNATURES**

The undersigned person hereby affirms that he or she has been duly authorized and empowered to verify, execute and deliver this Application, that he or she has read this Application (including all attachments hereto) and he or she has knowledge of all of the facts stated herein, and that this Application, and all information submitted in connection herewith, is complete and accurate and contains no misstatements, misrepresentations, or omissions of material facts, to the best of his or her knowledge and belief.

Signature	<i>James Calder</i>	Date	<i>9/25/23</i>
Name	<i>James Calder</i>		
Title	<i>OWNER</i>		
Company	<i>Rosner Inspection LLC</i>		



## APPENDIX 1

### EXPLANATION OF TERMS

The following terms used in this Application have the meanings set forth below:

**APPLICANT** – The entity(ies) that will satisfy all job creation and capital investment requirements under the incentive agreement with the Department and which are applying on or amending this Application.

**BROWNFIELD AREA ELIGIBLE FOR BONUS REFUNDS** – Has the meaning ascribed to such term in Section 288.107 of the Florida Statutes.

**CONTROL** – The power, directly or indirectly, to direct the management or policies of a company, whether through ownership of securities, by contract, or otherwise. Any person or entity that (i) is a director, general partner or officer exercising executive responsibility (or having similar status or functions); (ii) directly or indirectly has the right to vote 50% or more of a class of a voting security or has the power to sell or direct the sale of 50% or more of a class of voting securities; or (iii) in the case of a partnership, has the right to receive upon dissolution, or has contributed, 50% or more of the capital, is presumed to control that company.

**ENTERPRISE ZONE** – Has the meaning ascribed to such term in Section 288.106 of the Florida Statutes.

**FELONY** – For jurisdictions that do not differentiate between a felony and a misdemeanor, a felony is an offense punishable by a sentence of at least one year imprisonment and/or a fine of at least \$1,000. The term also includes a general court martial.

**FOUND** – Includes adverse final actions, including consent decrees in which the respondent has neither admitted nor denied the findings, but does not include agreements, deficiency letters, examination reports, memoranda of understanding, letters of caution, admonishments, and similar informal resolutions of matters.

**FULL-TIME EQUIVALENT JOB** – One employee or two or more employees (without duplication) who perform at least 35 hours of paid work per week.

**JOBS** – Has the meaning ascribed to such term in Section 288.106 of the Florida Statutes.

**MISDEMEANOR** – For jurisdictions that do not differentiate between a felony and a misdemeanor, a misdemeanor is an offense punishable by a sentence of less than one year imprisonment and/or a fine of less than \$1,000. The term also includes a special court martial.

**NAICS** – Those classifications contained in the North American Industry Classification System, as published in 2007 by the Office of Management and Budget, Executive Office of the President, and updated from time to time.

**ORDER** – A written directive issued pursuant to statutory authority and procedures, including orders of denial, suspension, or revocation; does not include special stipulations, undertakings or agreements relating to payments, limitations on activity or other restrictions unless they are included in an order.

**PRINCIPAL EXECUTIVE OFFICER** – With respect to any entity, such entity's chief executive officer, chief financial officer, chief operations officer or any person who performs similar functions regardless of title.

**PROJECT** – Has the meaning ascribed to such term in Section 288.106 of the Florida Statutes.

# SUZANNE JOHNSTON Flagler County Tax Collector

Notice of Ad Valorem Tax and Non-Ad Valorem Assessments  
2022 Paid Individual Tax Certificate

TAX YEAR	ACCOUNT NUMBER	ALT KEY	MILLAGE CODE	ESCROW CODE
2022	1012304990000000070	11086	014	

PAY DELINQUENT TAXES BY CASH, CASHIER'S CHECK OR MONEY ORDER

JMC STAR PROPERTIES LLC  
195 COUNTY ROAD 335  
BUNNELL, FL 32210

452 NINTH ST UNIT 1  
BUNNELL 32110

PALM INDUSTRIAL PARK PHASE 1 & 2 MB 35  
PG 34 LOTS 7 (1.53 ACRES) LOT 8 (1.31 AC)  
LOT 13 (1.21 AC) OR 1339/1765 OR 2175/1779

Flagler County Suzanne Johnston  
Paid By JMC STAR PROPERTIES  
07/13/2023 \$6,780.78  
Receipt # 026-22-00154806

## AD VALOREM TAXES

TAXING AUTHORITY	TELEPHONE	ASSESSED VALUE	MILLAGE RATE	EXEMPTION AMOUNT	TAXABLE VALUE	TAXES LEVIED
FLAGLER COUNTY						
GENERAL FUND	386-313-4008	207,538	7.9297	0	207,538	1,645.72
ESL	386-313-4008	207,538	0.1250	0	207,538	25.94
2015 G O BONDS	386-313-4008	207,538	0.1665	0	207,538	34.56
2009/2016 ESL BONDS	386-313-4008	207,538	0.1250	0	207,538	25.94
FLAGLER COUNTY SCHOOL BOARD						
GENERAL FUND	386-437-7526	445,500	3.2980	0	445,500	1,469.26
DISCRETIONARY	386-437-7526	445,500	0.7480	0	445,500	333.23
CAP. OUTLAY	386-437-7526	445,500	1.5000	0	445,500	668.25
CITY OF BUNNELL	386-437-7500	207,538	7.4300	0	207,538	1,542.01
EAST FLAGLER MOSQUITO CTRL	386-437-0002	207,538	0.2975	0	207,538	61.74
ST. JOHNS RIVER WATER MGMT	386-329-4500	207,538	0.1974	0	207,538	40.97
FL INLAND NAVIGATION DISTRICT	561-627-3386	207,538	0.0320	0	207,538	6.64
<b>TOTAL MILLAGE</b>	21.8491					
<b>TOTAL AD VALOREM TAXES</b>						\$5,854.26

## NON-AD VALOREM ASSESSMENTS

LEVYING AUTHORITY	TELEPHONE	RATE	AMOUNT
<b>TOTAL NON-AD VALOREM TAXES</b>			\$0.00

## TOTAL COMBINED TAXES AND ASSESSMENTS

\$5,854.26

Face: 6,451.93	Cert #568	If Received By	Jul 31, 2023		
Rate: 0.25%	Bidder #8826371	Please Pay	6,780.78		

### RETAIN FOR YOUR RECORDS

Notice of Ad Valorem Tax and Non-Ad Valorem Assessments  
2022 Paid Individual Tax Certificate

ACCOUNT NUMBER	ALT KEY
1012304990000000070	11086
PROPERTY ADDRESS	
452 NINTH ST UNIT 1 BUNNELL 32110	

JMC STAR PROPERTIES LLC  
195 COUNTY ROAD 335  
BUNNELL, FL 32210

Make checks payable to:  
**Suzanne Johnston**  
Flagler County Tax Collector  
PO Box 846 Bunnell, FL 32110  
386-313-4160

Pay online at [www.Flaglertax.com](http://www.Flaglertax.com)

PAY DELINQUENT TAXES BY CASH, CASHIER'S CHECK  
OR MONEY ORDER

Payments in U.S. funds from a U.S. bank

PAY ONLY ONE AMOUNT	
<input type="checkbox"/>	Cert #568
<input type="checkbox"/>	Bidder #8826371
<input type="checkbox"/>	If Received By
<input type="checkbox"/>	Please Pay
<input type="checkbox"/>	Jul 31, 2023
<input type="checkbox"/>	6,780.78
<input type="checkbox"/>	
<input type="checkbox"/>	

RETURN WITH PAYMENT

DO NOT FOLD, STAPLE, OR MUTILATE

Paid

JMC STAR PROPERTIES

07/13/2023

Receipt #

026-22-00154806

Certified check

\$6,780.78





## City of Bunnell, Florida

### Agenda Item No. H.3.

Document Date: 9/29/2023 Amount:  
Department: City Manager Account #:  
Subject: Request Approval for Business Incentive Application for Project Christine  
Agenda Section: New Business:  
Goal/Priority: Increase Economic Base

#### ATTACHMENTS:

Description	Type
Business Incentive Application	Exhibit

#### Summary/Highlights:

The City of Bunnell adopted Resolution 2019-23 consistent with Section 166.021(8) Florida Statutes to implement a City of Bunnell Business Incentive Program, for the purpose of providing economic development grants for private enterprises which meet the criteria established under the Resolution.

This project falls under F.S. 288.075 Confidentiality of Records statute.

#### COMMERCIAL DEVELOPMENT AND CAPITAL IMPROVEMENTS

(b) "Proprietary confidential business information" means information that is owned or controlled by the corporation, partnership, or person requesting confidentiality under this section; that is intended to be and is treated by the corporation, partnership, or person as private in that the disclosure of the information would cause harm to the business operations of the corporation, partnership, or person; that has not been disclosed unless disclosed pursuant to a statutory provision, an order of a court or administrative body, or a private agreement providing that the information may be released to the public; and that is information concerning:

1. Business plans. 2. Internal auditing controls and reports of internal auditors. 3. Reports of external auditors for privately held companies. (c) "Trade secret" has the same meaning as in s. 688.002. (2) PLANS, INTENTIONS, AND INTERESTS. —

#### Background:

Project Christine has submitted an application requesting a Business Incentive Grant For existing business. The Applicant will build a 28,000sqft office building. The estimated capital investment is

\$3,500,000.00. The applicant scored 21 points under the existing industry category. The project is eligible for 75% of four (4) years of ad valorem and 50% of four (4) years of tangible personal property incentives in the total amount of \$95,160.00 to be paid out over 7 years in the amount of \$13,594.29 per year based on annual performance. The applicant will transfer 8 employees and create another 17 for a total of 25 jobs with average wages of \$50,000 + benefits.

**Staff Recommendation:**

Staff recommends approval for Business Incentive grant to Project Christine, in the total amount \$95,160.00 in 7 equal annual payments of \$13,594.29 based on annual performance.

**City Attorney Review:**

Approved

**Finance Department Review/Recommendation:**

Recommend approval for Business Incentive grant to Project Christine, in the total amount \$95,160.00 in 7 equal annual payments of \$13,594.29 based on annual performance.

**City Manager Review/Recommendation:**

ESTIMATE OF ECONOMIC DEVELOPMENT  
GRANT CALCULATION  
Project Christine

Calculations based on City

Category: Existing Business

POINTS AWARDED

Target Industry: Probiotic Research and Manufacturing	2
Capital Investment: \$ 3,500,000.00	4
Facility Size: 28,000 (28,000 new)	3
Job Creation: 17 new 8 Existing	3
Wages: Average wage \$50,000	4
CRA	0
City Resident:	0
Proximity to Utilities:	5
<b>Total Points</b>	<b>21</b>

The applicant scored 21 points under the New Industry Category. This project is eligible for 75% of four (4) years of ad valorem and 50% of four (4) years of tangible personal property incentives in the Total Amt. of \$95,160.00 to be paid out over 7 years in the amount of \$13,594.29 based on annual performance. And expedited permitting.

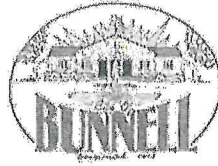
Total Value of Capital Improvements	\$3,500,000.00
Multiplied by City Millage rate	0.00793
Annual Ad Valorem Tax (general city portion)	\$27,755.00
75% Annual Ad Valorem Tax(gen. city portion)	0.75
Total Estimated Rebate Per Year	\$20,816.25
Multiplied by # Eligible Years	4
Ad Valorem Tax (general city portion) Estimate =	\$83,265.00

Total Estimated Value of New Tangible Assets	\$750,000.00
Multiplied by City Millage rate	0.00793
Annual new tangible business personal property tax (general city portion)	\$5,947.50
50% Annual new tangible business oersonal property tax(gen. city portion)	0.5
Total Estimated Rebate Per Year	2973.75
Multiplied by # Eligible Years	4
Tangible Business Personal Property Tax (general city portion)	\$11,895.00

REBATE SCHEDULE & PAYOUT:

Total Maximum Possible Incentive:	\$95,160.00
Rebate will consist of <u>7 annual</u> installments of:	\$13,594.29





**APPLICATION**  
Business Incentive Program

**2. BUSINESS INFORMATION**

A. Legal name of the Applicant:

B. Name of Ultimate Parent Company (if applicable):

City Bunnell

State/Province Florida

Country USA

C. List each Principal Executive Officer, director (or any person who performs a similar function regardless of title) of the Applicant and the Ultimate Parent Company (if applicable), and any person or entity that Controls the Applicant. Attach additional sheets if necessary.

Name	Title or Position	Percent of Ownership
	President	100%

D. Applicant's Federal Employer Identification Number:  
(Please complete either the substitute W-9 Form at the end of this application or attach a completed IRS Form W-9.)

E. Applicant's Florida Sales Tax Registration Number (if applicable):

F. Total number of new jobs and/or saved jobs (on a Full-Time Equivalent Job Basis). 25

G. NEW BUSINESS ONLY: Is the Applicant an existing resident of Bunnell?

Yes  No



**2. PROJECT OVERVIEW**

A. Which of the following best describes the Applicant:

- New business to Bunnell
- Existing Bunnell business creating and/or retaining jobs
- Speculative Space

B. How many employees of the Applicant, the Ultimate Parent Company and its Subsidiaries (other than the Applicant) will be transferred from other locations in connection with this Project (on a Full-Time Equivalent Job Basis)? Two, one from North Carolina, one from Pennsylvania

C. Please describe the Project, including the specific business activity(ies) of the Project:  
The company is expanding. A new probiotic and prebiotic facility will be constructed.

D. What is the anticipated commencement date of the Project?  
We will begin construction upon approval from the City. Approx. October 2023

E. Break down of the Project's primary business activity(ies) and the corresponding wages:

Applicant's Activities	6 Digit NAICS Code(s)	Project Function (total = 100%)	Average Annualized Wage (\$)
Probiotic Research and Manufacturing	325411	100 %	\$ 50,000
		%	\$
		%	\$

F. Please provide the address of the proposed permanent location of the Project:

Street Address

City Bunnell

State FL

Zip Code 32110

G. Will the Project be located in a current underutilized business zone or CRA.

Yes  No

H. Which of the following best describes the location of the Project:

- Regional headquarters If it is a regional headquarters, what region?
- National headquarters
- International headquarters
- Not applicable

I. Please provide an estimate of the percentage of goods or services from this Project that will be sold or delivered to customers outside the City of Bunnell: 100 %



**3. JOB AND WAGE OVERVIEW**

- A. How many new Full-Time Equivalent (FTE) Jobs are projected to be created as part of this project? 17 over 3 years
- B. What is the projected annualized average wage (excluding benefits) of the new Full-Time Equivalent Jobs Bunnell jobs created as part of this Project?<sup>2</sup> \$ 50,000
- C. What is the projected annualized average cost to the Applicant of benefits for each new Full-Time Equivalent created as part of this Project? \$ to be determined
- D. Please indicate the benefits that are included in the above calculation (e.g., health insurance, 401(k) contributions, paid vacation and sick leave, etc.)?  
Medical, Dental, Vision, Insurance, Vacation, Sick Time, 401K

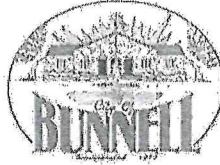
**4. CAPITAL INVESTMENT OVERVIEW**

- A. Describe the capital investment in connection with the Project in real and personal property (Examples: construction of new facility; remodeling of facility; upgrading, replacing, or buying new equipment.): We will construct a new facility, purchase new manufacturing equipment , approx \$4.25M
- B. Identify whether the Project be located in a/an:
  - Leased space with renovations or build out
  - Newly constructed building(s) on newly acquired land
  - Newly constructed building(s) on previously acquired land
  - Newly acquired existing building(s) with renovations
  - Addition to previously acquired existing building(s)
  - Other (please describe in 4A above)
- C. List the projected capital investment to be made in Bunnell in connection with this Project (by type and year):

Calendar Year:	2023					Total
Land or Building Purchase	\$	\$	\$	\$	\$	\$
Construction / Renovations	\$ 1.0M	\$ 2.5M	\$	\$	\$	\$
Manufacturing Equipment	\$	\$ 0.5M	\$	\$	\$	\$
R&D Equipment	\$	\$	\$	\$	\$	\$
Other Equipment (computer equipment, office furniture, etc.)	\$	\$ .25M	\$	\$	\$	\$
<b>Total Capital Investment</b>	<b>\$ 1M</b>	<b>\$ 3.25M</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

- D. What is the estimated square footage of the new or expanded facility? 28,000 square feet

<sup>2</sup> All cash payments to the employees (other than reimbursements of business expenses) should be included.  
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## 6. DISCLOSURE

A. In the past 10 years, has (1) the Applicant, the Ultimate Parent Company or any of its Subsidiaries, (2) any Principal Executive Officer of the Applicant or the Ultimate Parent Company or (3) any entity that any Principal Executive Officer of the Applicant or the Ultimate Parent Company Controls or Controlled been convicted of or pled guilty or nolo contendere ("no contest") in a domestic, foreign or military court to any Felony or Misdemeanor involving fraud, false statements or omissions, wrongful taking of property, bribery, perjury, forgery or a conspiracy to commit any of these offenses?

If yes,  
Yes  No  explain?

B. Is (1) the Applicant, the Ultimate Parent Company or any of its Subsidiaries, or (2) any Principal Executive Officer of the Applicant or the Ultimate Parent Company or (3) any entity that any Principal Executive Officer of the Applicant or the Ultimate Parent Company Controls (a) the subject of a pending criminal prosecution or governmental enforcement action in any jurisdiction or (b) subject to any unsatisfied tax liens in Florida or judgment liens in any jurisdiction in the U.S.?

If yes,  
Yes  No  explain?

C. In the past 5 years, has (1) the Applicant, the Ultimate Parent Company or any of its Subsidiaries, (2) any Principal Executive Officer of the Applicant or the Ultimate Parent Company or (3) any entity that any Principal Executive Officer of the Applicant or the Ultimate Parent Company Controls or Controlled (a) been named as a DEFENDANT in any civil litigation or arbitration in any jurisdiction, (b) had an application for license, or a license or its equivalent, to practice any profession or occupation denied, suspended or revoked in any jurisdiction, or (c) been subject to a bankruptcy or insolvency petition in any jurisdiction?

If yes,  
Yes  No  explain?



**7. CONFIDENTIALITY**

In accordance with Section 288.075 of the Florida Statutes, the Applicant may request that the City of Bunnell maintain the confidentiality of all information regarding this project (including information contained in this application) for the lesser of a 12 month period after the date of this application (which may be extended for an additional 12 months upon request), 6 months after the issuance of the final project order approving the project or until the information is otherwise disclosed.

Please indicate whether the Applicant is requesting confidential treatment of this project in accordance with Section 288.075 of the Florida Statutes. (Does not apply to SDST sales tax exemption applicants.)

Yes       No

**8. SIGNATURES**

The undersigned person hereby affirms that he or she has been duly authorized and empowered to verify, execute and deliver this Application, that he or she has read this Application (including all attachments hereto) and he or she has knowledge of all of the facts stated herein, and that this Application, and all information submitted in connection herewith, is complete and accurate and contains no misstatements, misrepresentations, or omissions of material facts, to the best of his or her knowledge and belief.

<u>Signature</u>	<u>Date</u>
	September 28, 2023
<u>Name</u>	
<u>Title</u>	
<u>Company</u>	



## APPENDIX 1

### EXPLANATION OF TERMS

The following terms used in this Application have the meanings set forth below:

**APPLICANT** – The entity(ies) that will satisfy all job creation and capital investment requirements under the Incentive agreement with the Department and which are applying on or amending this Application.

**BROWNFIELD AREA ELIGIBLE FOR BONUS REFUNDS** – Has the meaning ascribed to such term in Section 288.107 of the Florida Statutes.

**CONTROL** – The power, directly or indirectly, to direct the management or policies of a company, whether through ownership of securities, by contract, or otherwise. Any person or entity that (i) is a director, general partner or officer exercising executive responsibility (or having similar status or functions); (ii) directly or indirectly has the right to vote 50% or more of a class of a voting security or has the power to sell or direct the sale of 50% or more of a class of voting securities; or (iii) in the case of a partnership, has the right to receive upon dissolution, or has contributed, 50% or more of the capital, is presumed to control that company.

**ENTERPRISE ZONE** – Has the meaning ascribed to such term in Section 288.106 of the Florida Statutes.

**FELONY** – For jurisdictions that do not differentiate between a felony and a misdemeanor, a felony is an offense punishable by a sentence of at least one year imprisonment and/or a fine of at least \$1,000. The term also includes a general court martial.

**FOUND** – Includes adverse final actions, including consent decrees in which the respondent has neither admitted nor denied the findings, but does not include agreements, deficiency letters, examination reports, memoranda of understanding, letters of caution, admonishments, and similar informal resolutions of matters.

**FULL-TIME EQUIVALENT JOB** – One employee or two or more employees (without duplication) who perform at least 35 hours of paid work per week.

**JOBS** – Has the meaning ascribed to such term in Section 288.106 of the Florida Statutes.

**MISDEMEANOR** – For jurisdictions that do not differentiate between a felony and a misdemeanor, a misdemeanor is an offense punishable by a sentence of less than one year imprisonment and/or a fine of less than \$1,000. The term also includes a special court martial.

**NAICS** – Those classifications contained in the North American Industry Classification System, as published in 2007 by the Office of Management and Budget, Executive Office of the President, and updated from time to time.

**ORDER** – A written directive issued pursuant to statutory authority and procedures, including orders of denial, suspension, or revocation; does not include special stipulations, undertakings or agreements relating to payments, limitations on activity or other restrictions unless they are included in an order.

**PRINCIPAL EXECUTIVE OFFICER** – With respect to any entity, such entity's chief executive officer, chief financial officer, chief operations officer or any person who performs similar functions regardless of title.

**PROJECT** – Has the meaning ascribed to such term in Section 288.106 of the Florida Statutes.



## City of Bunnell, Florida

### Agenda Item No. H.4.

Document Date: 10/5/2023 Amount:  
Department: City Manager Account #:  
Subject: Approval of Business Incentive Development Agreement for Project DMT  
Construction Inc  
Agenda Section: New Business:  
Goal/Priority: Increase Economic Base

#### **ATTACHMENTS:**

Description	Type
Business Incentive Application Project DMT Construction Inc	Exhibit

#### **Summary/Highlights:**

The City of Bunnell adopted Resolution 2019-23, consistent with Section 166.021(8), Florida Statutes to implement a City of Bunnell Business Incentive Program, for the purpose of providing economic development grants for private enterprises which meet the criteria established under the Resolution.

#### **Background:**

DMT Construction Inc has submitted an application requesting a Business Incentive Grant for a new building. The Applicant will build a 7,500sqft office building located at 625 Ninth St. The business is a Online and Retail Sales Business. The estimated capital investment is \$929,000. The applicant scored 15 points under the existing industry category. The project is eligible for 75% of four (4) years of ad valorem and 50% of four (4) years of tangible personal property incentives in the total amount of \$23,449.01 to be paid out over 7 years in the amount of \$3,349.86 per year based on annual performance. The applicant will create 6 new jobs with average wages of \$26,400 + benefits.

#### **Staff Recommendation:**

Staff recommends approval for Business Incentive grant to DMT Construction Inc, in the total amount \$23,449.01 in 7 equal annual payments of \$3,349.86 based on annual performance.

#### **City Attorney Review:**

Approved

**Finance Department Review/Recommendation:**

Recommend approval for Business Incentive grant to DMT Construction Inc, in the total amount \$23,449.01 in 7 equal annual payments of \$3,349.86 based on annual performance.

**City Manager Review/Recommendation:**



ESTIMATE OF ECONOMIC DEVELOPMENT  
GRANT CALCULATION  
Project DMT Construction Inc

Calculations based on City

Category: New Business

POINTS AWARDED

Target Industry: Online, Retail Store Kitchen Assembly	2
Capital Investment: \$ 1,014,000.00	4
Facility Size: 7,200 (7,200 new)	1
Job Creation: 6 new	1
Wages: Average wage \$26,400	0
CRA	2
City Resident:	0
Proximity to Utilities:	5
<b>Total Points</b>	<b>15</b>

The applicant scored 15 points under the New Industry Category. This project is eligible for 75% of four (4) years of ad valorem and 50% of four (4) years of tangible personal property incentives in the Total Amt. of \$23,449.01 to be paid out over 7 years in the amount of \$3,349.86 based on annual performance. And expedited permitting.

Total Value of Capital Improvements	\$929,000.00
Multiplied by City Millage rate	0.00793
Annual Ad Valorem Tax (general city portion)	\$7,366.97
75% Annual Ad Valorem Tax(gen. city portion)	0.75
Total Estimated Rebate Per Year	\$5,525.23
Multiplied by # Eligible Years	4
Ad Valorem Tax (general city portion) Estimate =	\$22,100.91

Total Estimated Value of New Tangible Assets	\$85,000.00
Multiplied by City Millage rate	0.00793
Annual new tangible business personal property tax (general city portion)	\$674.05
50% Annual new tangible business oersonal property tax(gen. city portion)	0.5
Total Estimated Rebate Per Year	337.025
Multiplied by # Eligible Years	4
Tangible Business Personal Property Tax (general city portion)	\$1,348.10

REBATE SCHEDULE & PAYOUT:

Total Maximum Possible Incentive:	\$23,449.01
Rebate will consist of <u>7 annual</u> installments of:	\$3,349.86



**APPLICATION**  
**Business Incentive Program**

**1. BUSINESS INFORMATION**

- A. Legal name of the Applicant: DMT Construction Inc
- B. Name of Ultimate Parent Company (if applicable):  
City \_\_\_\_\_ State/Province \_\_\_\_\_ Country \_\_\_\_\_
- C. List each Principal Executive Officer, director (or any person who performs a similar function regardless of title) of the Applicant and the Ultimate Parent Company (if applicable), and any person or entity that Controls the Applicant. Attach additional sheets if necessary.

<u>Name</u>	<u>Title or Position<sup>1</sup></u>	<u>Percent of Ownership</u>
<u>Irina Sipko</u>	<u>vice president</u>	<u>50%</u>
<u>Aleksandre Sipko</u>	<u>president</u>	<u>50%</u>

D. Applicant's Federal Employer Identification Number: 30-1285086  
(Please complete either the substitute W-9 Form at the end of this application or attach a completed IRS Form W-9.)

E. Applicant's Florida Sales Tax Registration Number (if applicable):

NA

F. Total number of new jobs and/or saved jobs (on a Full-Time Equivalent Job Basis).

6 OR MORE

G. NEW BUSINESS ONLY: Is the Applicant an existing resident of Bunnell?

Yes

No



**2. PROJECT OVERVIEW**

A.- Which of the following best describes the Applicant:

- New business to Bunnell
- Existing Bunnell business creating and/or retaining jobs
- Speculative Space

B. How many employees of the Applicant, the Ultimate Parent Company and its Subsidiaries (other than the Applicant) will be transferred from other locations in connection with this Project (on a Full-Time Equivalent Job Basis)? 6 or more

C. Please describe the Project, including the specific business activity(ies) of the Project:  
On Line, in store sales. Kitchen assembly.

D. What is the anticipated commencement date of the Project?  
Jan 1, 2024

E. Break down of the Project's primary business activity(ies) and the corresponding wages:

Applicant's Activities	6 Digit NAICS Code(s)	Project Function (total = 100%)	Average Annualized Wage (\$)
<u>On Line Sales</u>		%	\$
<u>In person sales</u>		%	\$
<u>Retail in person</u>		%	\$

F. Please provide the address of the proposed permanent location of the Project:

Street Address 625 Ninth St

City Bunnell

State FL

Zip Code

G. Will the Project be located in a current underutilized business zone or CRA.

Yes  No

H. Which of the following best describes the location of the Project:

- Regional headquarters
- National headquarters
- International headquarters
- Not applicable

If it is a regional headquarters, what region?

I. Please provide an estimate of the percentage of goods or services from this Project that will be sold or delivered to customers outside the City of Bunnell: 30 %



**3. JOB AND WAGE OVERVIEW**

- A. How many new Full-Time Equivalent (FTE) Jobs are projected to be created as part of this project? 6 or more
- B. What is the projected annualized average wage (excluding benefits) of the new \$26,400.00 Full-Time Equivalent Jobs Bunnell jobs created as part of this Project?<sup>2</sup> \$158,400.00
- C. What is the projected annualized average cost to the Applicant of benefits for each new Full-Time Equivalent created as part of this Project? \$13,200.00 2,200.00
- D. Please indicate the benefits that are included in the above calculation (e.g., health insurance, 401(k) contributions, paid vacation and sick leave, etc.)?  
paid vacation, sick leave

**4. CAPITAL INVESTMENT OVERVIEW**

- A. Describe the capital investment in connection with the Project in real and personal property (Examples: construction of new facility; remodeling of facility; upgrading, replacing, or buying new equipment.): construction of new facility
- B. Identify whether the Project be located in a/an:
  - Leased space with renovations or build out
  - Newly constructed building(s) on newly acquired land
  - Newly constructed building(s) on previously acquired land
  - Newly acquired existing building(s) with renovations
  - Addition to previously acquired existing building(s)
  - Other (please describe in 4A above)
- C. List the projected capital investment to be made in Bunnell in connection with this Project (by type and year):

Calendar Year :	2021	2023	2024			Total
Land or Building Purchase	\$129,000	\$	\$	\$	\$	\$
Construction / Renovations	\$	\$800,000	\$	\$	\$	\$
Manufacturing Equipment	\$	\$	\$70,000	\$	\$	\$
R&D Equipment	\$	\$	\$	\$	\$	\$
Other Equipment (computer equipment, office furniture, etc.)	\$	\$	\$15,000	\$	\$	\$
Total Capital Investment	\$	\$	\$	\$	\$	\$

D. What is the estimated square footage of the new or expanded facility?  
7,200

<sup>2</sup> All cash payments to the employees (other than reimbursements of business expenses) should be included.  
Revised 11/19 Page 3 of 6



**6. DISCLOSURE**

A. In the past 10 years, has (1) the Applicant, the Ultimate Parent Company or any of its Subsidiaries, (2) any Principal Executive Officer of the Applicant or the Ultimate Parent Company or (3) any entity that any Principal Executive Officer of the Applicant or the Ultimate Parent Company Controls or Controlled been convicted of or pled guilty or nolo contendere ("no contest") in a domestic, foreign or military court to any Felony or Misdemeanor involving fraud, false statements or omissions, wrongful taking of property, bribery, perjury, forgery or a conspiracy to commit any of these offenses?

Yes  No  If yes, explain?

B. Is (1) the Applicant, the Ultimate Parent Company or any of its Subsidiaries, or (2) any Principal Executive Officer of the Applicant or the Ultimate Parent Company or (3) any entity that any Principal Executive Officer of the Applicant or the Ultimate Parent Company Controls (a) the subject of a pending criminal prosecution or governmental enforcement action in any jurisdiction or (b) subject to any unsatisfied tax liens in Florida or judgment liens in any jurisdiction in the U.S.?

Yes  No  If yes, explain?

C. In the past 5 years, has (1) the Applicant, the Ultimate Parent Company or any of its Subsidiaries, (2) any Principal Executive Officer of the Applicant or the Ultimate Parent Company or (3) any entity that any Principal Executive Officer of the Applicant or the Ultimate Parent Company Controls or Controlled (a) been named as a DEFENDANT in any civil litigation or arbitration in any jurisdiction, (b) had an application for license, or a license or its equivalent, to practice any profession or occupation denied, suspended or revoked in any jurisdiction, or (c) been subject to a bankruptcy or insolvency petition in any jurisdiction?

Yes  No  If yes, explain?



### 7. CONFIDENTIALITY

In accordance with Section 288.075 of the Florida Statutes, the Applicant may request that the City of Bunnell maintain the confidentiality of all information regarding this project (including information contained in this application) for the lesser of a 12 month period after the date of this application (which may be extended for an additional 12 months upon request), 6 months after the issuance of the final project order approving the project or until the information is otherwise disclosed.


Please indicate whether the Applicant is requesting confidential treatment of this project in accordance with Section 288.075 of the Florida Statutes. (Does not apply to SDST sales tax exemption applicants.)

Yes

No

### 8. SIGNATURES

The undersigned person hereby affirms that he or she has been duly authorized and empowered to verify, execute and deliver this Application, that he or she has read this Application (including all attachments hereto) and he or she has knowledge of all of the facts stated herein, and that this Application, and all information submitted in connection herewith, is complete and accurate and contains no misstatements, misrepresentations, or omissions of material facts, to the best of his or her knowledge and belief.

Signature		Date	10/5/2023
Name	Irina Sipko		
Title	vice president		
Company	DMT Construction Inc		



## APPENDIX 1

### EXPLANATION OF TERMS

The following terms used in this Application have the meanings set forth below:

**APPLICANT** – The entity(ies) that will satisfy all job creation and capital investment requirements under the incentive agreement with the Department and which are applying on or amending this Application.

**BROWNFIELD AREA ELIGIBLE FOR BONUS REFUNDS** – Has the meaning ascribed to such term in Section 288.107 of the Florida Statutes.

**CONTROL** – The power, directly or indirectly, to direct the management or policies of a company, whether through ownership of securities, by contract, or otherwise. Any person or entity that (i) is a director, general partner or officer exercising executive responsibility (or having similar status or functions); (ii) directly or indirectly has the right to vote 50% or more of a class of a voting security or has the power to sell or direct the sale of 50% or more of a class of voting securities; or (iii) in the case of a partnership, has the right to receive upon dissolution, or has contributed, 50% or more of the capital, is presumed to control that company

**ENTERPRISE ZONE** – Has the meaning ascribed to such term in Section 288.106 of the Florida Statutes.

**FELONY** – For jurisdictions that do not differentiate between a felony and a misdemeanor, a felony is an offense punishable by a sentence of at least one year imprisonment and/or a fine of at least \$1,000. The term also includes a general court martial.

**FOUND** – Includes adverse final actions, including consent decrees in which the respondent has neither admitted nor denied the findings, but does not include agreements, deficiency letters, examination reports, memoranda of understanding, letters of caution, admonishments, and similar informal resolutions of matters.

**FULL-TIME EQUIVALENT JOB** – One employee or two or more employees (without duplication) who perform at least 35 hours of paid work per week.

**JOBS** – Has the meaning ascribed to such term in Section 288.106 of the Florida Statutes.

**MISDEMEANOR** – For jurisdictions that do not differentiate between a felony and a misdemeanor, a misdemeanor is an offense punishable by a sentence of less than one year imprisonment and/or a fine of less than \$1,000. The term also includes a special court martial.

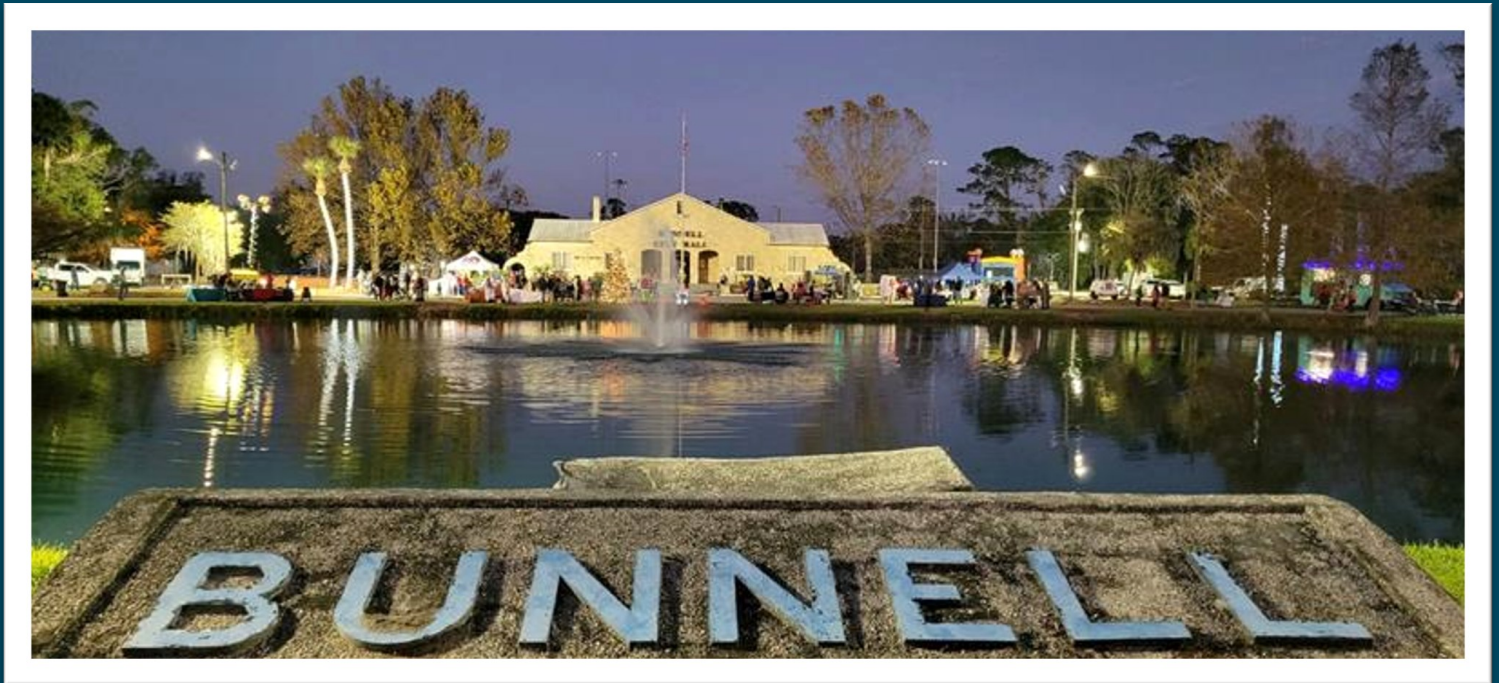
**NAICS** – Those classifications contained in the North American Industry Classification System, as published in 2007 by the Office of Management and Budget, Executive Office of the President, and updated from time to time.

**ORDER** – A written directive issued pursuant to statutory authority and procedures, including orders of denial, suspension, or revocation; does not include special stipulations, undertakings or agreements relating to payments, limitations on activity or other restrictions unless they are included in an order.

**PRINCIPAL EXECUTIVE OFFICER** – With respect to any entity, such entity's chief executive officer, chief financial officer, chief operations officer or any person who performs similar functions regardless of title.

**PROJECT** – Has the meaning ascribed to such term in Section 288.106 of the Florida Statutes.

# City Manager's Monthly Report



**Dr. Alvin B. Jackson, Jr.**  
**City Manager**  
**For September 2023**

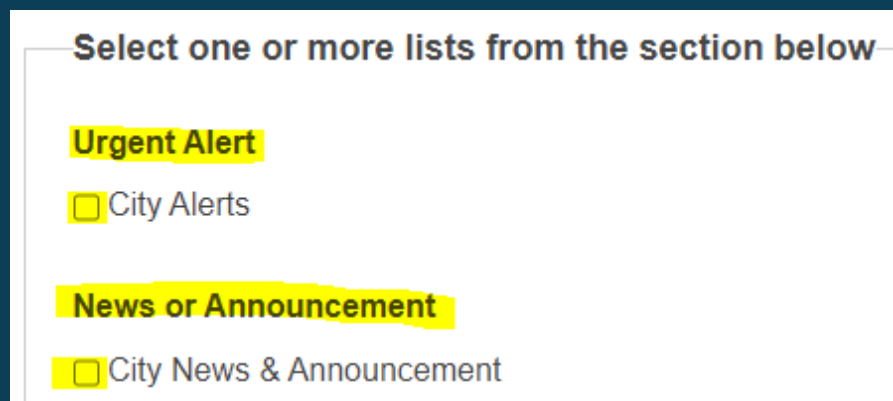
Published: October 2023



## City News, Announcement and Alerts

The City uses it's website to send out important notifications. This could be storm related information and alerts, emergency operations information, boil water notices, City event details and any other information the City may need to share with citizens quickly.

If you are not currently subscribed to get notifications from the City, please register now. You register from [www.bunnellcity.us](http://www.bunnellcity.us) , click the subscribe button in the middle of the page and then complete the fields on the next page. To get the alerts the City sends out, make sure that the buttons next to City Alerts and City News & Announcements are checked.



Select one or more lists from the section below

**Urgent Alert**

City Alerts

**News or Announcement**

City News & Announcement

### Did you know?

The City Manager Report is published with the second Commission Meeting agenda of each month; however, it is also published to the City's website. You can see back issues of the report and see what is going on within the City by reviewing this report every month.

## City Commission Mission Statement

The City Commission of the City of Bunnell is dedicated to providing its citizens, businesses and visitors with quality services that ensure Life, Liberty and the Pursuit of Happiness!

## Core Values

The following are the core values for the City of Bunnell:

- Loyalty to the team, the objectives, and the mission.
- Teamwork. Cultivate a “we environment.”- Be passionate team player.
- Communication. Share information freely, maintain an on-going dialog.
- Respect individual strengths; Embrace diversity.
- Empathy. Care about people.
- Always determine what is important to team members.
- Honor everyone. Demonstrate respect for all persons.
- Say “thank you.” Show appreciation in every way possible.
- Self-Control. Stay open, ask questions & maintain clam demeanor in the face of every challenge.
- Have a forgiving spirit.
- Professionalism always. Maintain a positive attitude & a pleasing personality.
- Cultivate creativity.
- Seek great personal satisfactions in helping others succeed.
- Be an active listener– quick to hear, slow to speak.
- Be a person of fairness & justice to all.
- Have an action plan, including results oriented goals with measurable outcomes.
- Create a culture of warmth & belonging, where everyone is welcome.
- Have fun; create an environment where employees can think big & excel.
- Integrity: to be honest, open, ethical & fair.
- Fiscal accountability: to be good stewards of agency funds.



## Mission Statement

The City of Bunnell will provide its residents, businesses, visitors, partners and staff with value centric leadership to create a safe, sustainable, attractive, strong and vibrant community while building on our rich heritage as the foundation to improve the City's economic future and to achieve the highest possible quality of life for the overall community through the exemplary services we provide.

## Vision Statement

The City of Bunnell commits to building on its heritage, while enhancing a high quality of life for all its citizens. We pledge to work in collaboration with our residents and business community to foster pride in the City, develop a vibrant and diverse economy and a thoughtful plan for the future.

## Park Updates, Facility Rentals and Garage Sale Permits

All City parks are open. Parks operate during daylight hours (ie. dawn to dusk).

The City is accepting applications for the rental of parks and other available facilities. Applicants are required to turn in a completed application with sufficient time to process the rental request. Applications can be obtained at the Bunnell Customer Service Office located at 604 E. Moody Blvd. Unit 6 or on the City website [www.bunnellcity.us](http://www.bunnellcity.us) under FORMS.



### FACILITY ALERTS

- Coquina City Hall located at 200 S. Church Street is not currently available to rent.
  - The remediation of the hall was completed in August/September.
  - Design is complete and approved by both the State and Federal governments. Because of the historic designation on this building, any design plans need to be approved by the State and Division of Historical Resources.
  - The RFP for construction was released in March and the City is working on a contract with a construction company so the first phase of the restoration of the hall can begin.
  - To fully restore Coquina City Hall (given current construction costs), the City will need to invest over \$1 million into the facility,
- Municipal Park is at its new location: 1307 E. Howe Street (former Clegg Property)

### Garage Sale Permits:

The City is accepting requests for Garage Sale Permits. Residents need to make their request to the Utility Billing Department. Per the City Code of Ordinance, there is a limit on the total number of garage sale permits that can be issued to a property/address point in a calendar year. Speak with the staff in Utility Billing for any questions regarding Garage Sale Permits 386-437-7500 x 3.

## Information Technology

Borrowed equipment from the County once again and participated in the annual ethics training for the Board.

Spending a lot of time installing and configuring the various software we have received from the State Cybersecurity grant. The State is providing licensing for various security products. Started installing new End Point Security software. Setting up and running various security scans on our internal network to identify security concerns. Then tracking down the source and mitigating them.

And a lot of time in to the design of the new building. Participated in at least 3 half day or longer meetings on the subject. Met with Collage, and the County AV Coordinator at the GSB for a walk through of the County facility and capabilities. On top of reviewing information provided.

Upgrade the storage for the security cameras at the Wastewater Treatment Plant, and Public Works. One of the departments wanted continuous recording instead of only on motion. Added storage to the recorder, and set all of the cameras. Doesn't quite store 30 days as required by the State for retention. So we are experimenting with a recording schedule where it records only on motion at night, and continuous through a production day.

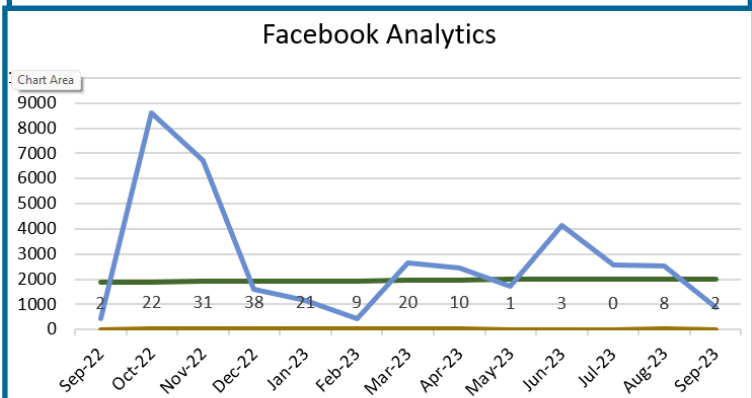
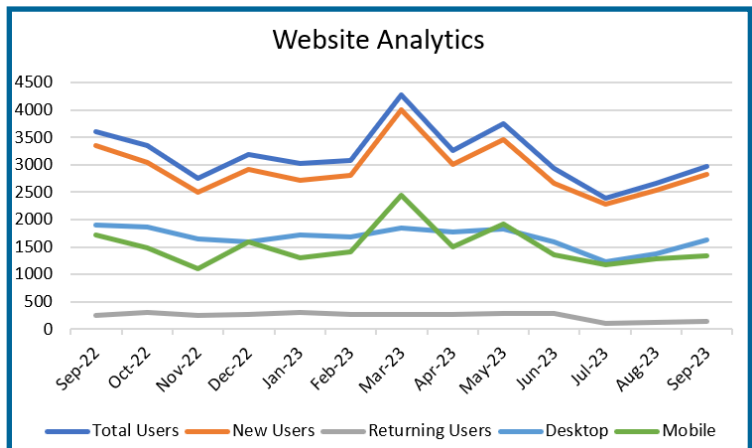
One of the desktop printers in Finance was acting up, and parts were not readily available for it. Purchased and installed a new laser printer. Also, Infrastructure purchased an inkjet printer for the Water Plant.

Upgraded the security cameras at the Water Plant. The recording software for this system was utilizing a very old Windows 7 machine. Upgraded to a similar recorder as is used at the Wastewater Plant, added a camera and reconfigured the cameras. The water plant has fewer cameras than located at Public Works and Wastewater plant. So this is retaining more than the 30 days necessary.

After these upgrades, and with the pending construction at the Wastewater Plant, Infrastructure has requested a longer period of time for retention. Going to have to do some research on how to accomplish this.

### Top 10 web pages:

- |                        |                       |
|------------------------|-----------------------|
| 1. Home Page           | 6. Agendas            |
| 2. Police              | 7. Contact Directory  |
| 3. Open Positions      | 8. Local Business Tax |
| 4. Advanced Search     | 9. Police Chief's Bio |
| 5. Building Permitting | 10. Chief's Corner    |



## City Clerk Office

The City Clerk Office published and noticed agendas for the City's Public meetings held in August. Public Meetings are City Commission meetings, workshops and Executive Strategy Sessions, Union Meetings, and any Volunteer Board meetings such as the Planning, Zoning and Appeals Board and Code Enforcement Board.

The Clerk's Office also worked on the following issues throughout the month:

- Working with contractor for the design for reconstruction of Coquina City Hall and on-going contact with Department of State for the Historical Resources Grant for the restoration of Coquina City Hall (agreements executed in October). A reduced scope of work is being prepared and plans will need to be approved.
- Review and editing of new City Personnel Policy Manual.
- The RFP for Coquina Reconstruction Phase 1 was re-bid with a reduced scope of work. It was released on August 14, 2023. The Mandatory Pre-Bid meeting was held August 29, 2023. Bid opening was held September 19, 2023. The Selection Committee will meet to score/rank bids for a recommendation to the City Commission.
- Contract for new solid waste dumping fees negotiated and taken to the City Commission for execution.

## Business Tax Receipts (BTRs)

All notices for FY 23/24 were mailed out to the address of record for each registered business the last week of June. If you have questions about BTR renewal, please contact the Deputy City Clerk at 386-263-8981.

Businesses should pay their BTR Renewal fees by **September 30, 2023** to avoid paying penalties and/or code enforcement action. Florida Statute and the City's Code of Ordinance require penalties be added to a BTR if not paid by **September 30th**. The required penalties are as follows: 10% October 1st; 15% November 1st; 20% December 1st; and 25% January 1st. The City does not have the authority to waive penalties.

In the month of September 264 businesses either renewed their BTR or received their initial BTR. The City collected \$28,694.90 in BTR and Fire Inspection fees in September; this includes the fees for renewals and newly issued local business tax receipts.

***Businesses with questions about their BTR should call the City Clerk Office at 386-437-7500 x 5 or email the Deputy Clerk at [bgunnells@bunnellcity.us](mailto:bgunnells@bunnellcity.us)***

**ANNIVERSARIES:**

The City acknowledges and celebrates the following for their continued commitment to the City and her citizens and business owners:

Debra Winson—9/23/2019

Lakesha Byrd—9/26/2016



**WE ARE HIRING. OPEN POSITIONS:**

Police Officer

Police Officer Sponsorship

Meter Reader

**WE ARE ACCEPTING APPLICATIONS:**

Utilities Maintenance Technician I

Utilities Maintenance Technician II

Utilities Maintenance Technician III

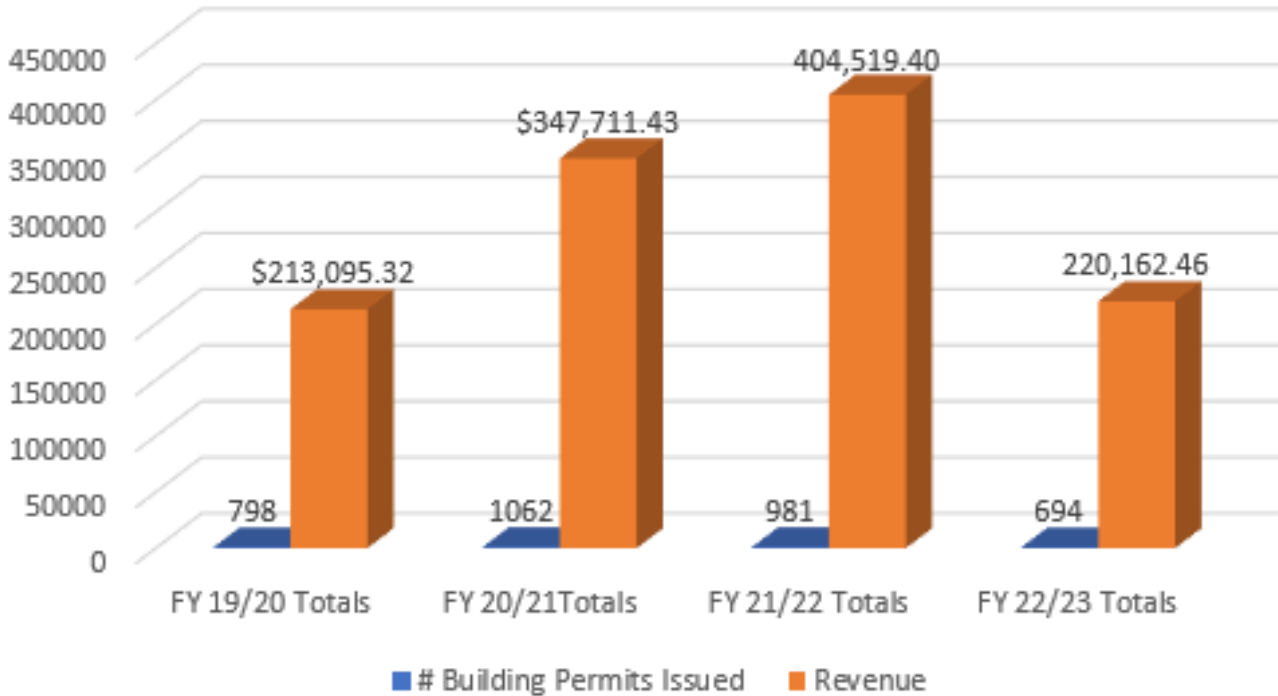
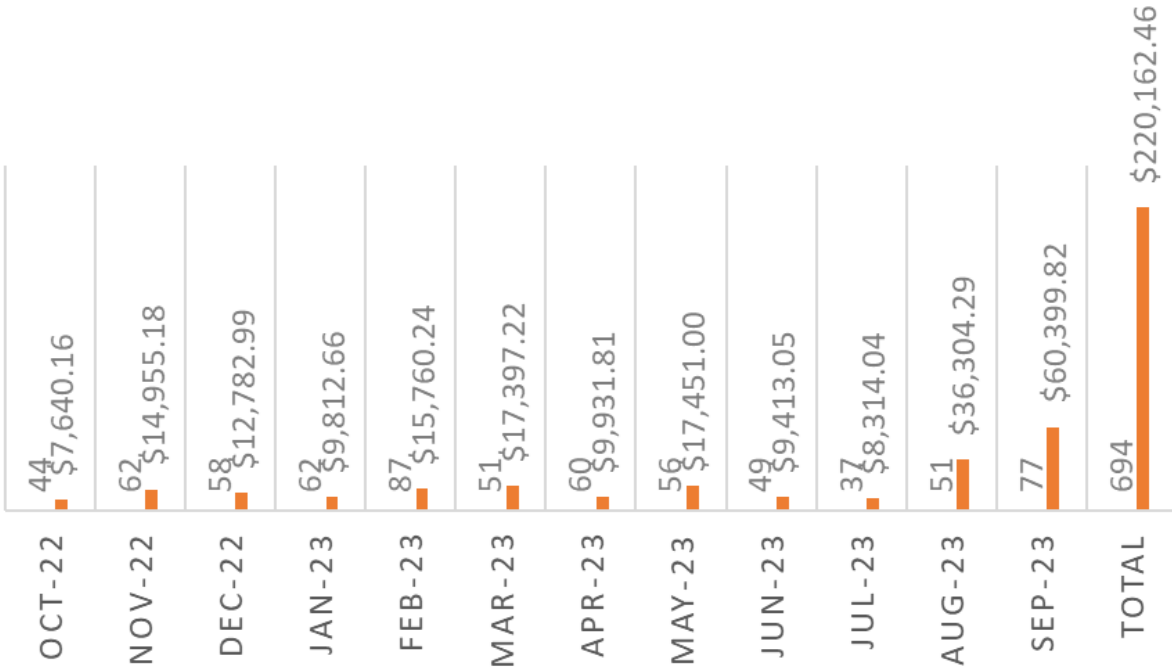
Utilities Crew Chief



# Community Development

## PERMITS

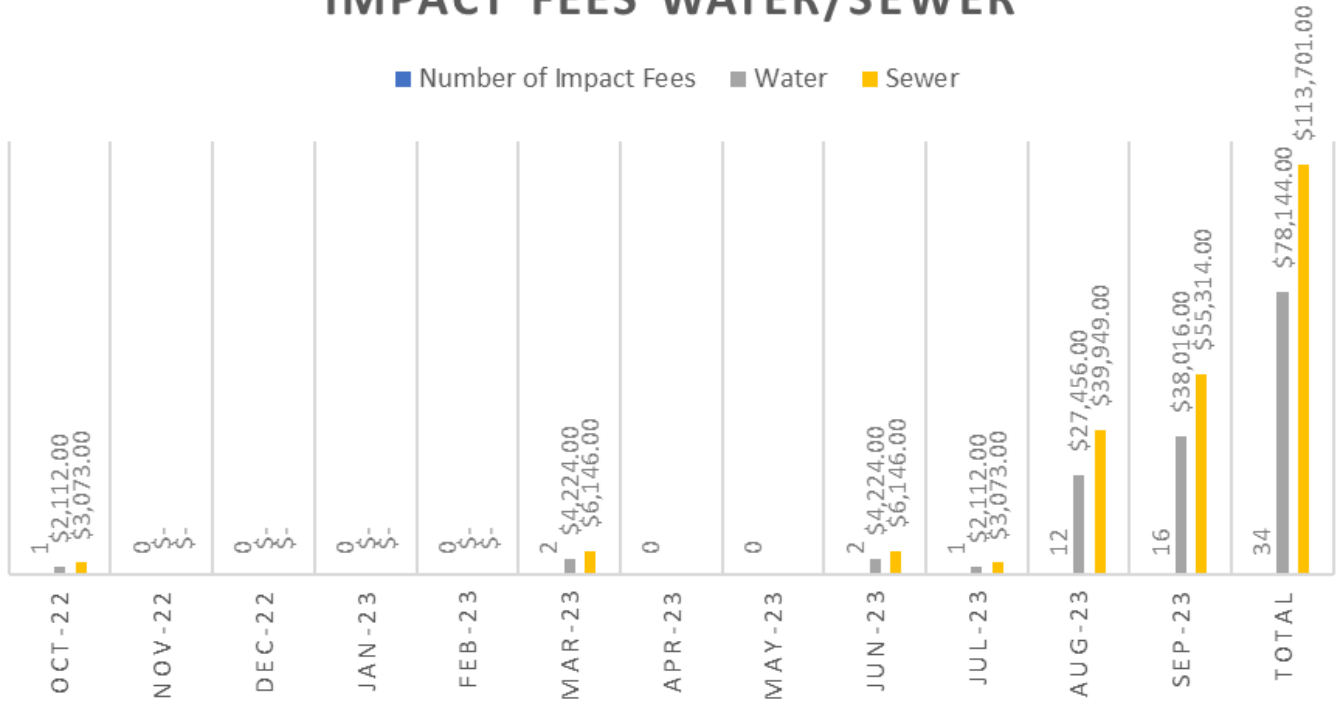
# of Permits    Permit Amount



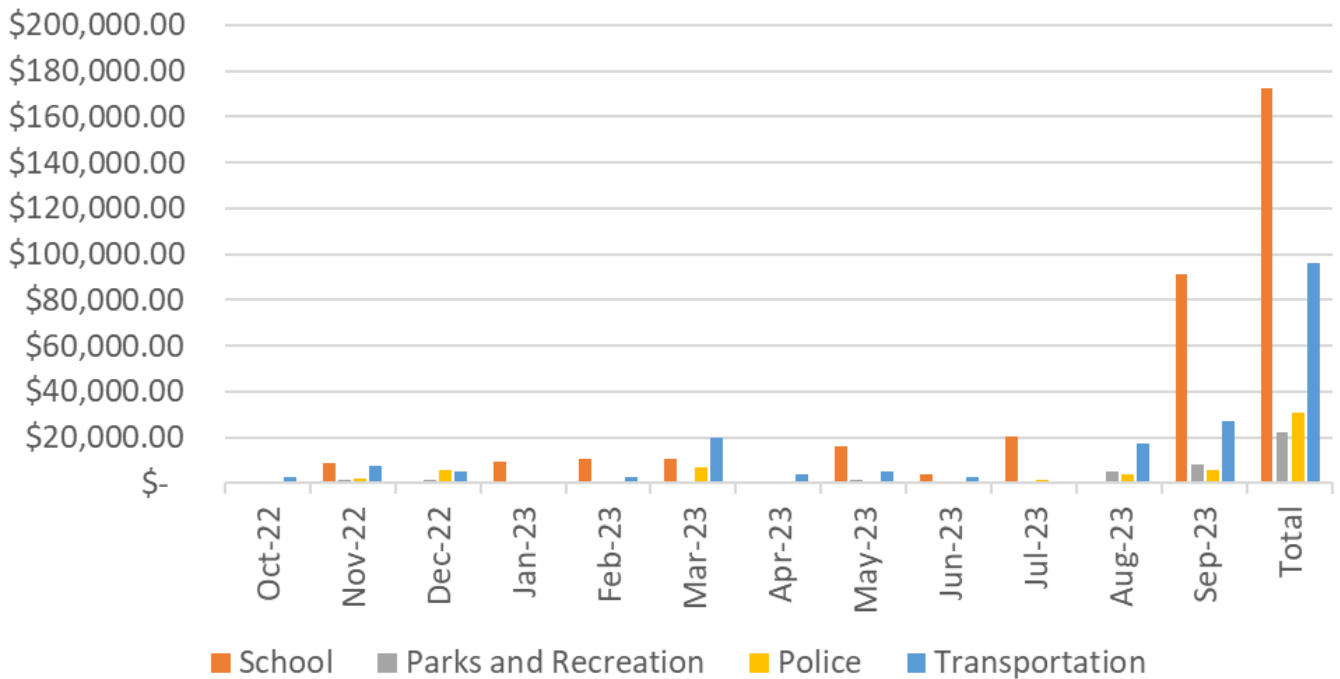
# Community Development

## IMPACT FEES WATER/SEWER

■ Number of Impact Fees ■ Water ■ Sewer



## Impact Fees General Fund





## Projects

### Grant Projects:

	Expense	Grant Amt
<b>Community Development Block Grant (CDBG) - Hymon:</b>	<b>\$ 15,250</b>	<b>\$ 700,000</b>

This project would install underground storm conveyance pipes and catch basins along both sides of Hymon Circle allowing rainwater to properly drain instead of consistently flooding the residents' front yards. Also, included in this project would be the clearing and widening of the main drainage canal running from E. Short St. and Hymon Circle south along US1 to our MS4 outfall. This will increase drainage capacity for the entire southeastern quadrant of the city. Finally, a dirt service road would be constructed to access the canal for future maintenance by the city.

In the process of receiving permits from SJRWMD and completing plans and specs for DEO approval.

### HMGP Permanent Generator:

	<b>\$ 300,000</b>
--	-------------------

Purchase and installation of a 150kw backup generator with 500-amp ATS and docking station. When the new Administration/PD building is constructed, this will ensure the City of Bunnell's Police Department and essential staff are able to conduct operations in the event of loss of power during natural emergencies.

Application submitted on 08/29/2023 via the FDEM portal.

### Master Plan Projects / Capital Projects:

	Expense	Funding Amt
<b>Wastewater Treatment Plant Rehab/Expansion Construction:</b>	<b>\$270,699</b>	<b>\$ 33,820,022</b>

The project entails design, permitting, funding assistance, and construction administration services to rehabilitate the existing plant and expand the treatment capacity to 1.20 MGD.

Weekly meetings continue and compiling information in preparation of 75% Estimate.

<b>MP Gravity Collections System Renewal &amp; Replacement:</b>	<b>\$59,309</b>	<b>\$ 63,620</b>
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Annual 10-Manhole Repair and Line.

Lining completed. Closeout in process

### Capacities WTP/WWTP

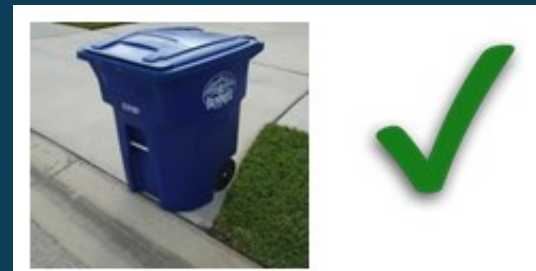
- Capacity for the WWTP in September 2023 was 69% with a total of 10.68" of rainfall. Total influent flow for the month was 12.405MG, with a Daily Average flow of 0.414MGD. Maximum daily flow was 9/30/2023 at 0.882MGD, 147% capacity for the day.
- Total Reclaim Flows September 2023 6.957MG with Daily Average flow of 0.232MGD.
- The WTP produced 12.100MG of drinking water, with a daily production average of 0.391MGD in September 2023.
- Total Billed Meters September- 2183

## Solid Waste

SERVICE	AMOUNT COLLECTED	TRUCK LOADS
Residential Garbage	111.13 Tons	8.54
Residential Recycle	33.78 Tons	2.59
Yard Waste	78 Yards	3.9
Commercial Garbage	218.12 Tons	16.75
Commercial Cardboard	53.62 Tons	4.12
Scrap Metal	2.56 Tons	.73
Construction & Demolition and Bulk debris	19.01 Tons	5.43
Waste Tires	0 Tons	0

### Cart Placement Regulations and Guidelines

- ⇒ Face lid opening of cart toward the street (handles & wheels facing house)
- ⇒ Place front of cart within 3 feet of street edge
- ⇒ Allow 2 to 3 feet of clearance on each side of all carts and ANY obstruction
- ⇒ Do NOT fill carts with construction debris, dirt or yard waste
- ⇒ It is recommended to place carts out the night before. The driver is not able to turn around if your cart is not out when the truck has passed your location
- ⇒ Do not place carts near parked cars, fences, mailboxes, trees, other carts, or any other obstruction that could interfere with the truck picking up your cart.



***Failing to follow the guidelines may result in service interruption (i.e. the City won't be able to collect your solid waste that day)***

## Solid Waste Fiscal Year Comparisons

	<b>FY 19/20</b>	<b>FY 20/21</b>	<b>FY 21/22</b>	<b>FY 22/23</b> (as of 8/31/23)
<b>Commercial Solid Waste</b>	1960.54 Tons	1995.58 Tons	2374.65 Tons	2622.54 Tons
<b>Residential Solid Waste</b>	1380.89 Tons	1546.61 Tons	1446.87 Tons	1527.89 Tons
<b>Cardboard &amp; Recycle</b>	585.98 Tons	623.3 Tons	582.61 Tons	594.12 Tons
<b>Yard Waste</b>	1593.00 Yards	1153 Yards	1203 Yards	3333 Yards
<b>Construction &amp; Debris (C&amp;D)</b>	315.51 Tons	574.58 Tons	319 Tons	346.56 Tons
<b>Scrap/Misc.</b>	12.789 Tons	4.27 Tons	16.44 Tons	29.26 Tons
<b>Yearly Total</b>	<b>5848.71</b>	<b>5897.34</b>	<b>5942.57</b>	<b>8453.37</b>

***The City exceeded the prior fiscal year total collections by 2510.8 Tons; this is a 42.25% increase over the last fiscal year***