

CATHERINE D. ROBINSON
MAYOR

JOHN ROGERS
VICE-MAYOR

DR. ALVIN B. JACKSON, JR.
CITY MANAGER



Crossroads of Flagler County

COMMISSIONERS:

TONYA GORDON

TINA-MARIE SCHULTZ

PETE YOUNG

BUNNELL CITY COMMISSION MEETING

Monday, June 26, 2023

7:00 PM

1769 East Moody Boulevard (GSB),
Chambers Room
Bunnell, FL 32110

A. Call Meeting to Order and Pledge Allegiance to the Flag

Roll Call

Invocation for our Military Troops and National Leaders

B. Introductions, Commendations, Proclamations, and Presentations: None

C. Consent Agenda:

C.1. Approval of Warrant

a. June 26, 2023 Warrant

C.2. Approval of Minutes

a. June 12, 2023 City Commission Minutes

C.3. Request Approval of the River To Sea TPO Funding Agreement for Fiscal Year 2023/2024.

C.4. Request Approval of Data – Sharing and Usage Agreement with the Flagler County Property Appraiser Office

D. Public Comments:

Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

E. Ordinances: (Legislative): None

E.1. Ordinance 2023-11 Requesting to change the Future Land Use Map in the Comprehensive Plan for 5.0 acres of land, owned by Stephen Strickland, Bearing Parcel ID: 01-13-30-0000-01010-0020 from Conservation-1 to Agriculture & Silviculture Future Land Use designation. - Second Reading

E.2. Ordinance 2023-12 Requesting to change the official zoning map for 5.0 acres of

land, owned by Stephen Strickland, Bearing Parcel ID: 01-13-30-0000-01010-0020 from Flagler County "AC, Agriculture District" to City of Bunnell "AG&S, Agriculture and Silviculture District". - Second Reading

- E.3.** Ordinance 2023-13 Requesting the voluntary contraction of the City's Boundary for 42.6+/- acres of property located north of the intersection between State Hwy 11 and County Road 304. - First Reading.

F. Resolutions: (Legislative): None

G. Old Business: None

H. New Business:

- H.1.** Designation of the City Delegate for the 2023 Florida League of Cities Annual Conference.

I. Reports:

- **City Clerk**
- **Police Chief**
- **City Attorney**
- **City Manager**

City Manager Report- May

- **Mayor and City Commissioners**

J. Call for Adjournment.

This agenda is subject to change without notice. Please see posted copy at City Hall, and our website www.BunnellCity.us.

NOTICE: If any person decides to appeal any decision made by the City Commission or any of its boards, with respect to any matter considered at any meeting of such boards or commission, he or she will need a record of the proceedings, and for this purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, 286.0105 Florida Statutes.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at (386) 437-7500 at least 48 hours prior to the meeting date.

THE CITY OF BUNNELL IS AN EQUAL OPPORTUNITY SERVICE PROVIDER.

Posted by City Clerk's office on June 19, 2023



City of Bunnell, Florida

ATTACHMENTS:

Description

Warrant 6/26/2023

Type

Warrant



City of Bunnell, FL

Expense Approval Register

Packet: APPKT08043 - 06.26.23 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
Vendor: Advance Stores Company, Incorporated					
	06/02/2023	Advance Stores Company, In...	Replace Battery unit 1902	001-0521-521.4620	147.39
	06/02/2023	Advance Stores Company, In...	Gas kit sealer	001-0549-549.5200	12.68
			Vendor Advance Stores Company, Incorporated Total:		160.07
Vendor: Alton Ogden					
	06/15/2023	Alton Ogden	Travel Expense	001-0521-521.4000	113.00
			Vendor Alton Ogden Total:		113.00
Vendor: Bobcat of Jacksonville					
	05/31/2023	Bobcat of Jacksonville	Replace broken seat assembl...	001-0541-541.4640	904.08
			Vendor Bobcat of Jacksonville Total:		904.08
Vendor: Bunnell Auto Supply, Inc.					
	05/25/2023	Bunnell Auto Supply, Inc.	Spring Guard, Hyd Hose Fitti...	402-0534-534.4620	183.88
	06/12/2023	Bunnell Auto Supply, Inc.	ATF for 941	402-0534-534.5200	35.98
	06/15/2023	Bunnell Auto Supply, Inc.	Safety Light Bar	404-0535-535.5200	131.58
	06/15/2023	Bunnell Auto Supply, Inc.	HYDRAULIC FLUID	001-0541-541.4640	73.49
	06/02/2023	Bunnell Auto Supply, Inc.	5/8 Nut, Washer, Treadlocker	001-0549-549.5200	34.97
	06/02/2023	Bunnell Auto Supply, Inc.	Oil for truck 929	402-0534-534.5200	134.99
	06/07/2023	Bunnell Auto Supply, Inc.	55 gallon of DEF	402-0534-534.4620	325.00
	06/09/2023	Bunnell Auto Supply, Inc.	Hose Fittings, Environfluid H...	402-0534-534.4620	163.17
			Vendor Bunnell Auto Supply, Inc. Total:		1,083.06
Vendor: Charles J. Cino					
	04/13/2023	Charles J. Cino	Code Enforcement board	001-0524-524.3102	437.50
			Vendor Charles J. Cino Total:		437.50
Vendor: Charter Communications					
	05/21/2023	Charter Communications	200 Tolman St 5.26.23-6.25....	404-0535-535.4100	-105.48
	06/01/2023	Charter Communications	100 Utility St 6.01.23-6.30.23	001-0521-521.4100	400.00
	06/07/2023	Charter Communications	604 E Moody 6.10.23-7.09.23	001-0519-519.4100	109.98
			Vendor Charter Communications Total:		404.50
Vendor: Christopher Hughes					
	06/16/2023	Christopher Hughes	Fire Inspection4.11.23-5.5.23	001-0524-524.3401	105.00
	06/16/2023	Christopher Hughes	Fire Inspection4.11.23-5.5.23	001-0541-541.3401	1,026.00
			Vendor Christopher Hughes Total:		1,131.00
Vendor: Christopher Scott Zwirn					
	03/07/2023	Christopher Scott Zwirn	Red Dot Optics - Holosun HE...	001-0521-521.5200	2,520.00
	03/07/2023	Christopher Scott Zwirn	Glock 34 MOS with Optics - ...	001-0521-521.5200	335.00
	03/07/2023	Christopher Scott Zwirn	AmeriGlo Tall Sights	001-0521-521.5200	389.34
			Vendor Christopher Scott Zwirn Total:		3,244.34
Vendor: CivicPlus LLC					
	06/09/2023	CivicPlus LLC	Codification of 2022 Ordinan...	001-0512-512.3400	419.37
			Vendor CivicPlus LLC Total:		419.37
Vendor: Collage Design and Construction Group, Inc.					
	05/26/2023	Collage Design and Construct...	Design for the New Admin/P...	001-0519-519.3100	35,000.08
			Vendor Collage Design and Construction Group, Inc. Total:		35,000.08
Vendor: Crystal Tractor and Equipment - Hastings					
	05/31/2023	Crystal Tractor and Equipme...	Blades for mower	401-0533-533.5265	1,213.80
			Vendor Crystal Tractor and Equipment - Hastings Total:		1,213.80
Vendor: DG Hardware, Inc.					
	05/26/2023	DG Hardware, Inc.	Fasteners & Flex Seal	402-0534-534.5200	37.23
	06/14/2023	DG Hardware, Inc.	Bolt cutters for cutting rusted..	401-0533-533.5265	40.49
	06/06/2023	DG Hardware, Inc.	Keys for Blue Building	404-0535-535.4640	20.10

Expense Approval Register

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(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
	06/08/2023	DG Hardware, Inc.	Fasteners	402-0534-534.4620	5.04
				Vendor DG Hardware, Inc. Total:	102.86
Vendor: DMS - Bureau of Financial Management Services					
	02/15/2023	DMS - Bureau of Financial M...	Local - January 2023	001-0513-513.4100	52.15
	02/15/2023	DMS - Bureau of Financial M...	Local - January 2023	001-0521-521.4100	24.20
	02/15/2023	DMS - Bureau of Financial M...	Local - January 2023	001-0541-541.4100	24.20
	02/15/2023	DMS - Bureau of Financial M...	Local - January 2023	401-0533-533.4100	26.80
	02/15/2023	DMS - Bureau of Financial M...	Local - January 2023	404-0535-535.4100	48.40
	02/15/2023	DMS - Bureau of Financial M...	Long Distance - January 2023	001-0513-513.4100	0.08
	02/15/2023	DMS - Bureau of Financial M...	Long Distance - January 2023	401-0533-533.4100	2.91
	03/15/2023	DMS - Bureau of Financial M...	Local - February 2023	001-0513-513.4100	52.03
	03/15/2023	DMS - Bureau of Financial M...	Local - February 2023	001-0521-521.4100	24.14
	03/15/2023	DMS - Bureau of Financial M...	Local - February 2023	001-0541-541.4100	24.14
	03/15/2023	DMS - Bureau of Financial M...	Local - February 2023	401-0533-533.4100	48.28
	03/15/2023	DMS - Bureau of Financial M...	Local - February 2023	404-0535-535.4100	48.28
	03/15/2023	DMS - Bureau of Financial M...	Long Distance - February 2023	001-0513-513.4100	0.24
	03/15/2023	DMS - Bureau of Financial M...	Long Distance - February 2023	401-0533-533.4100	0.08
				Vendor DMS - Bureau of Financial Management Services Total:	375.93
Vendor: Elisa Terranova					
	06/06/2023	Elisa Terranova	Travel Expense	001-0521-521.4000	112.53
				Vendor Elisa Terranova Total:	112.53
Vendor: Environmental Land Services of Flagler County, Inc					
	06/16/2023	Environmental Land Services...	Services 6.9.23 -6.15.23	402-0534-534.3400	4,944.24
	06/09/2023	Environmental Land Services...	Services for 6.2.23-6.8.23	402-0534-534.3400	4,934.97
				Vendor Environmental Land Services of Flagler County, Inc Total:	9,879.21
Vendor: Everything2Go.com					
	06/05/2023	Everything2Go.com	Workstation with Storage	001-0521-521.5100	1,769.00
				Vendor Everything2Go.com Total:	1,769.00
Vendor: Expert Chemical Sales & Service LLC					
	06/07/2023	Expert Chemical Sales & Serv...	Paper towels, pinesol, fabulo...	001-0572-572.5200	573.50
				Vendor Expert Chemical Sales & Service LLC Total:	573.50
Vendor: Ferguson Waterworks #3650					
	05/30/2023	Ferguson Waterworks #3650	PVC for repairs	401-0533-533.5205	282.53
	05/30/2023	Ferguson Waterworks #3650	PVC for repairs	404-0535-535.5200	282.54
	06/12/2023	Ferguson Waterworks #3650	PVC	401-0533-533.5205	-159.66
	06/12/2023	Ferguson Waterworks #3650	PVC	404-0535-535.5200	-159.67
				Vendor Ferguson Waterworks #3650 Total:	245.74
Vendor: Flagler County Board of County Commissioners					
	05/10/2023	Flagler County Board of Coun...	Fuel Charges April 2023	001-0521-521.5100	3,792.42
	05/10/2023	Flagler County Board of Coun...	Repairs & Reimbursement Ap..	001-0521-521.5100	113.94
	05/24/2023	Flagler County Board of Coun...	Local Gov Transp COB	303-0541-541.6300	40,000.00
				Vendor Flagler County Board of County Commissioners Total:	43,906.36
Vendor: Flagler County Clerk of Courts					
	06/01/2023	Flagler County Clerk of Courts	Recording Division 5.19/5.23...	001-0512-512.3300	244.00
	06/01/2023	Flagler County Clerk of Courts	Recording Division 5.19/5.23...	001-0524-524.3300	10.00
				Vendor Flagler County Clerk of Courts Total:	254.00
Vendor: Flagler Humane Society					
	05/31/2023	Flagler Humane Society	Services for May 2023	001-0562-562.3402	2,134.00
				Vendor Flagler Humane Society Total:	2,134.00
Vendor: Florida Department of Revenue					
	06/07/2023	Florida Department of Reven...	Raihala Reporting Pd1.01.23-...	001-0521-521.2500	1,864.24
				Vendor Florida Department of Revenue Total:	1,864.24
Vendor: Florida Police Chiefs Association					
	05/31/2023	Florida Police Chiefs Associat...	2023 Media & Speaking Train...	001-0521-521.5500	250.00
	05/31/2023	Florida Police Chiefs Associat...	2023 Media & Public Speakin...	001-0521-521.5500	300.00
				Vendor Florida Police Chiefs Association Total:	550.00

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(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
Vendor: Galls Parent Holdings, LLC					
	06/02/2023	Galls Parent Holdings, LLC	Rain Jacket, Heat Transfer	001-0521-521.5220	1,179.90
Vendor Galls Parent Holdings, LLC Total:					1,179.90
Vendor: Gannett Media Corp					
	02/01/2023	Gannett Media Corp	Billing Period 1.1.23-1.31.23	401-0533-533.6400	316.88
	05/01/2023	Gannett Media Corp	Coquina Restoration RFP 3.27..	001-0538-538.4800	74.70
	05/01/2023	Gannett Media Corp	Coquina Restoration RFP 3.27..	001-0541-541.4800	74.70
	05/01/2023	Gannett Media Corp	Coquina Restoration RFP 3.27..	001-0572-572.4800	322.68
	05/01/2023	Gannett Media Corp	Coquina Restoration RFP 3.27..	401-0533-533.4800	74.70
	05/01/2023	Gannett Media Corp	Coquina Restoration RFP 3.27..	404-0535-535.4800	74.70
	06/01/2023	Gannett Media Corp	Billing Period 5.1.23-5.31.23	001-0538-538.6300	94.18
Vendor Gannett Media Corp Total:					1,032.54
Vendor: GLOCK Professional, Inc.					
	06/15/2023	GLOCK Professional, Inc.	Armorer's Course B.Bean	001-0521-521.5500	250.00
Vendor GLOCK Professional, Inc. Total:					250.00
Vendor: Hawkins Inc					
	04/07/2023	Hawkins Inc	Chemicals for WTP	401-0533-533.5205	1,030.00
	06/02/2023	Hawkins Inc	Chemicals	404-0535-535.5200	496.80
	06/09/2023	Hawkins Inc	Chemicals for WWTP	404-0535-535.5200	850.00
	06/09/2023	Hawkins Inc	Chemicals for WTP	401-0533-533.5205	300.00
Vendor Hawkins Inc Total:					2,676.80
Vendor: HD Supply Facilities Maintenance Ltd					
	04/18/2023	HD Supply Facilities Mainten...	Rebuild Kit for an injection qu...	401-0533-533.4640	50.34
Vendor HD Supply Facilities Maintenance Ltd Total:					50.34
Vendor: Hilton Orlando Altamonte Springs					
	06/07/2023	Hilton Orlando Altamonte Spr..	Internal Affairs S.Groth 8.13-...	001-0521-521.4000	490.00
Vendor Hilton Orlando Altamonte Springs Total:					490.00
Vendor: Lowe's Companies, Inc					
	02/28/2023	Lowe's Companies, Inc	Replace electric hand dryer at..	001-0572-572.4610	262.16
	02/09/2023	Lowe's Companies, Inc	Amico Electric 120 & 230-volt..	402-0534-534.5264	189.52
	02/09/2023	Lowe's Companies, Inc	Amico Electric 120 & 230-volt..	402-0534-534.5265	189.53
	05/10/2023	Lowe's Companies, Inc	ad Locks	401-0533-533.5205	361.80
	06/07/2023	Lowe's Companies, Inc	Pipes and fittings for Field cr...	404-0535-535.5200	780.22
	06/08/2023	Lowe's Companies, Inc	Safety supplies, misc supplies...	001-0541-541.5200	540.49
Vendor Lowe's Companies, Inc Total:					2,323.72
Vendor: MacData LLC					
	06/15/2023	MacData LLC	E. Beavers Pre Employment	001-0513-513.4900	30.00
Vendor MacData LLC Total:					30.00
Vendor: Matthew Wiedmann					
	04/20/2023	Matthew Wiedmann	Shipping of Gator Canopy	001-0572-572.6400	115.87
Vendor Matthew Wiedmann Total:					115.87
Vendor: McMaster-Carr Supply Company					
	06/13/2023	McMaster-Carr Supply Comp...	Connecting Rods for Pneumat..	401-0533-533.6400	237.25
	06/06/2023	McMaster-Carr Supply Comp...	Replacement valve needed f...	401-0533-533.5205	205.48
	06/06/2023	McMaster-Carr Supply Comp...	Fittings needed to repair Res...	401-0533-533.5205	99.16
Vendor McMaster-Carr Supply Company Total:					541.89
Vendor: Michael Leo Dove					
	06/08/2023	Michael Leo Dove	Services for 5.23.23 - 6.07.23	001-0524-524.3401	390.00
Vendor Michael Leo Dove Total:					390.00
Vendor: Monro, Inc					
	06/12/2023	Monro, Inc	315 recaps for front load	402-0534-534.4620	940.00
Vendor Monro, Inc Total:					940.00
Vendor: NextEra Energy Inc					
	05/31/2023	NextEra Energy Inc	02735-15254 May 2023	001-0519-519.4300	58.78
	05/31/2023	NextEra Energy Inc	06115-08987 May 2023	404-0535-535.4300	42.21
	05/31/2023	NextEra Energy Inc	16455-03937 May 2023	001-0541-541.4300	601.25

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
	05/31/2023	NextEra Energy Inc	16525-04919 May 2023	001-0541-541.4300	8,564.26
	05/31/2023	NextEra Energy Inc	16885-09957 May 2023	404-0535-535.4300	36.73
	05/31/2023	NextEra Energy Inc	27076-01973 May 2023	404-0535-535.4300	31.98
	05/31/2023	NextEra Energy Inc	27516-03917 May 2023	404-0535-535.4300	113.18
	05/31/2023	NextEra Energy Inc	50935-93118 May 2023	001-0519-519.4300	108.75
	05/31/2023	NextEra Energy Inc	51926-14112 May 2023	001-0519-519.4300	185.74
	05/31/2023	NextEra Energy Inc	56661-53118 May 2023	001-0519-519.4300	244.32
	05/05/2023	NextEra Energy Inc	01235-95431 May	001-0521-521.4300	13.25
	05/05/2023	NextEra Energy Inc	01408-42220 May 2023	404-0535-535.4300	98.33
	05/05/2023	NextEra Energy Inc	04369-52212 May 2023	404-0535-535.4300	29.66
	05/05/2023	NextEra Energy Inc	04799-99278 May 2023	001-0519-519.4300	167.89
	05/05/2023	NextEra Energy Inc	05365-06116 May 2023	404-0535-535.4300	33.00
	05/05/2023	NextEra Energy Inc	08857-07703 May 2023	401-0533-533.4300	4,038.71
	05/05/2023	NextEra Energy Inc	16239-97200 May 2023	001-0541-541.4300	38.52
	05/05/2023	NextEra Energy Inc	19639-02331 May 2023	001-0521-521.4300	13.25
	05/05/2023	NextEra Energy Inc	24515-76322 May 2023	001-0572-572.4300	39.78
	05/05/2023	NextEra Energy Inc	25840-57588 May 2023	001-0541-541.4300	27.56
	05/05/2023	NextEra Energy Inc	26391-00821 May 2023	404-0535-535.4300	32.87
	05/05/2023	NextEra Energy Inc	28635-95142 May 2023	001-0572-572.4300	121.49
	05/05/2023	NextEra Energy Inc	29732-82177 May 2023	001-0521-521.4300	13.25
	05/05/2023	NextEra Energy Inc	34080-03816 May 2023	404-0535-535.4300	139.45
	05/05/2023	NextEra Energy Inc	38244-16469 May 2023	404-0535-535.4300	276.59
	05/05/2023	NextEra Energy Inc	39472-13538 May 2023	404-0535-535.4300	33.45
	05/05/2023	NextEra Energy Inc	46834-52215 May 2023	404-0535-535.4300	30.25
	05/05/2023	NextEra Energy Inc	48483-68421 May 2023	001-0519-519.4300	134.47
	05/05/2023	NextEra Energy Inc	48784-38110 May 2023	001-0519-519.4300	30.33
	05/05/2023	NextEra Energy Inc	56821-04848 May 2023	001-0541-541.4300	34.77
	05/05/2023	NextEra Energy Inc	56831-02874 May 2023	001-0541-541.4300	104.32
	05/05/2023	NextEra Energy Inc	59268-64496 May 2023	401-0533-533.4300	117.56
	05/05/2023	NextEra Energy Inc	60520-97182 May 2023	001-0521-521.4300	13.25
	05/05/2023	NextEra Energy Inc	66101-01831 May 2023	001-0572-572.4300	224.16
	05/05/2023	NextEra Energy Inc	66311-06884 May 2023	001-0541-541.4300	37.56
	05/05/2023	NextEra Energy Inc	67305-62219 May 2023	001-0541-541.4300	29.74
	05/05/2023	NextEra Energy Inc	67468-67586 May 2023	001-0541-541.4300	27.43
	05/05/2023	NextEra Energy Inc	68117-21478 May 2023	001-0521-521.4300	13.25
	05/05/2023	NextEra Energy Inc	69938-28117 May 2023	001-0521-521.4300	30.88
	05/05/2023	NextEra Energy Inc	76171-09884 May 2023	404-0535-535.4300	90.34
	05/05/2023	NextEra Energy Inc	79034-46115 May 2023	001-0521-521.4300	13.25
	05/05/2023	NextEra Energy Inc	82864-01883 May 2023	404-0535-535.4300	49.35
	05/05/2023	NextEra Energy Inc	90810-48119 May 2023	404-0535-535.4300	29.80
	05/05/2023	NextEra Energy Inc	93326-99348 May 2023	001-0521-521.4300	13.25
	05/05/2023	NextEra Energy Inc	95527-02467 May 2023	404-0535-535.4300	47.46
	05/05/2023	NextEra Energy Inc	99040-97517 May 2023	001-0519-519.4300	96.32
	06/01/2023	NextEra Energy Inc	37390-07957 June 2023	001-0541-541.4300	3,601.50
	06/01/2023	NextEra Energy Inc	37400-05982 June 2023	001-0541-541.4300	212.65
	06/02/2023	NextEra Energy Inc	47533-10046 June 2023	404-0535-535.4300	102.48
	06/05/2023	NextEra Energy Inc	09445-94365 June 2023	404-0535-535.4300	28.95
	06/05/2023	NextEra Energy Inc	23515-07823 June 2023	401-0533-533.4300	26.51
	06/06/2023	NextEra Energy Inc	14322-90094 June 2023	001-0572-572.4300	37.11
	06/06/2023	NextEra Energy Inc	56811-06810 June 2023	001-0541-541.4300	28.06
			Vendor NextEra Energy Inc	Total:	20,309.25
Vendor: North America Fire Equipment Co Inc					
	05/18/2023	North America Fire Equipme...	Uniform for Sergeant D. Harr...	001-0521-521.5220	526.50
	05/18/2023	North America Fire Equipme...	Uniform for Sergeant L. Tripp	001-0521-521.5220	412.10
	05/18/2023	North America Fire Equipme...	Uniform for B. Beane	001-0521-521.5220	385.10
			Vendor North America Fire Equipment Co Inc Total:		1,323.70
Vendor: ODYSSEY MANUFACTURING COMPANY					
	06/08/2023	ODYSSEY MANUFACTURING ...	Sodium Chloride	401-0533-533.5205	4,869.15
			Vendor ODYSSEY MANUFACTURING COMPANY	Total:	4,869.15

Expense Approval Register

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(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
Vendor: Oliver Dahlman Equipment CO Inc.					
	05/24/2023	Oliver Dahlman Equipment ...	Replace broken disc on hub	001-0541-541.4640	584.00
Vendor Oliver Dahlman Equipment CO Inc. Total:					584.00
Vendor: Palm Coast Observer, LLC					
	05/11/2023	Palm Coast Observer, LLC	Boudreaux FLUM Change	001-0512-512.4800	175.50
	05/11/2023	Palm Coast Observer, LLC	Boudreaux ZONING Change	001-0512-512.4800	188.50
	06/01/2023	Palm Coast Observer, LLC	Solid Waste Amendment "Cu...	001-0512-512.4800	80.00
	06/15/2023	Palm Coast Observer, LLC	Strickland FLUM Ordinance	001-0512-512.4800	195.00
	06/15/2023	Palm Coast Observer, LLC	Strickland Zoning Ordinance	001-0512-512.4800	188.50
Vendor Palm Coast Observer, LLC Total:					827.50
Vendor: Preferred Governmental Insurance Trust					
	07/01/2023	Preferred Governmental Insu...	Agreement #WCFL1 0182002...	001-2182000	5,702.75
Vendor Preferred Governmental Insurance Trust Total:					5,702.75
Vendor: Rayco Funding & Development, Inc					
	05/31/2023	Rayco Funding & Developme...	Cleaned Dewatering Box	404-0535-535.3400	1,575.00
	06/14/2023	Rayco Funding & Developme...	Dewatering Box Cleaned	404-0535-535.3400	1,575.00
	06/08/2023	Rayco Funding & Developme...	Cleaning Dewatering Box	404-0535-535.3400	1,575.00
Vendor Rayco Funding & Development, Inc Total:					4,725.00
Vendor: Robert C Little					
	05/11/2023	Robert C Little	Emergency Generator Hook-...	001-0521-521.6400	2,500.00
Vendor Robert C Little Total:					2,500.00
Vendor: Rogers Towing & Recovery Service Inc					
	05/28/2023	Rogers Towing & Recovery S...	Kilpatrick Unit #2006	001-0521-521.4620	75.00
Vendor Rogers Towing & Recovery Service Inc Total:					75.00
Vendor: S.R. Bray, LLC					
	02/28/2023	S.R. Bray, LLC	Yearly Service on N Anderson...	404-0535-535.4640	448.05
Vendor S.R. Bray, LLC Total:					448.05
Vendor: SHI International Corp					
	06/07/2023	SHI International Corp	Adobe Acrobat Pro Subscript...	001-0512-512.5230	290.16
	06/07/2023	SHI International Corp	Adobe Acrobat Pro Subscript...	001-0513-513.5230	677.04
	06/07/2023	SHI International Corp	Adobe Acrobat Pro Subscript...	001-0516-516.5230	96.72
	06/07/2023	SHI International Corp	Adobe Acrobat Pro Subscript...	001-0521-521.5230	386.88
	06/07/2023	SHI International Corp	Adobe Acrobat Pro Subscript...	001-0524-524.5230	386.88
	06/07/2023	SHI International Corp	Adobe Acrobat Pro Subscript...	001-0524-524.5230	58.03
	06/07/2023	SHI International Corp	Adobe Acrobat Pro Subscript...	001-0541-541.5230	77.38
	06/07/2023	SHI International Corp	Adobe Acrobat Pro Subscript...	001-0541-541.5230	9.67
	06/07/2023	SHI International Corp	Adobe Acrobat Pro Subscript...	001-0549-549.5230	96.72
	06/07/2023	SHI International Corp	Adobe Acrobat Pro Subscript...	401-0533-533.5230	14.51
	06/07/2023	SHI International Corp	Adobe Acrobat Pro Subscript...	401-0533-533.5230	154.75
	06/07/2023	SHI International Corp	Adobe Acrobat Pro Subscript...	402-0534-534.5230	96.72
	06/07/2023	SHI International Corp	Adobe Acrobat Pro Subscript...	404-0535-535.5230	14.51
	06/07/2023	SHI International Corp	Adobe Acrobat Pro Subscript...	404-0535-535.5230	154.75
Vendor SHI International Corp Total:					2,514.72
Vendor: Staples Inc					
	03/08/2023	Staples Inc	Contract & Overage Finance ...	001-0513-513.3400	68.75
	05/22/2023	Staples Inc	Base Rate and Overage 4.16....	001-0512-512.3400	138.19
	05/22/2023	Staples Inc	Base Rate and Overage 4.16....	001-0513-513.3400	97.23
	05/22/2023	Staples Inc	Base Rate and Overage 4.16....	001-0521-521.3400	34.86
	05/22/2023	Staples Inc	Base Rate and Overage 4.16....	001-0524-524.3400	113.92
	06/12/2023	Staples Inc	Contract Overage 6.13.23-7....	001-0513-513.4900	68.81
Vendor Staples Inc Total:					521.76
Vendor: Staples, Inc					
	06/01/2023	Staples, Inc	Rolodex, Post it, Pens, Copy ...	001-0521-521.5100	130.64
	06/08/2023	Staples, Inc	Office Supplies	001-0512-512.5100	136.92
Vendor Staples, Inc Total:					267.56
Vendor: Sun Country Termite & Pest Control					
	05/01/2023	Sun Country Termite & Pest ...	405 E Drain	001-0572-572.3400	30.00

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
	05/01/2023	Sun Country Termite & Pest ...	Heritage Park	001-0572-572.3400	25.00
	05/01/2023	Sun Country Termite & Pest ...	Jackson Park	001-0572-572.3400	30.00
	05/04/2023	Sun Country Termite & Pest ...	JB King Park	001-0572-572.3400	40.00
	05/04/2023	Sun Country Termite & Pest ...	EJ Park	001-0572-572.3400	75.00
	05/08/2023	Sun Country Termite & Pest ...	300 Tolman ST	001-0541-541.3400	40.00
	05/08/2023	Sun Country Termite & Pest ...	100 Utility Dr	401-0533-533.3401	30.00
	05/08/2023	Sun Country Termite & Pest ...	200 Tolman	404-0535-535.3400	30.00
	05/08/2023	Sun Country Termite & Pest ...	200 S Church	001-0572-572.3400	37.00
	05/08/2023	Sun Country Termite & Pest ...	Carver Fields	001-0572-572.3400	75.00
	05/08/2023	Sun Country Termite & Pest ...	604 E Moody (6)	001-0519-519.3401	25.00
	05/08/2023	Sun Country Termite & Pest ...	604 E Moody (4)	001-0519-519.3401	25.00
	05/08/2023	Sun Country Termite & Pest ...	769 E Moody	001-0519-519.3401	50.00
	05/08/2023	Sun Country Termite & Pest ...	604 E Moody (5)	401-0533-533.3401	12.50
	05/08/2023	Sun Country Termite & Pest ...	604 E Moody (5)	404-0535-535.3400	12.50
			Vendor Sun Country Termite & Pest Control Total:		537.00
Vendor: Sunshine State One Call of Florida, Inc					
	05/31/2023	Sunshine State One Call of Fl...	Monthly Assessment Billing ...	401-0533-533.3401	45.53
	05/31/2023	Sunshine State One Call of Fl...	Monthly Assessment Billing ...	404-0535-535.3400	45.52
			Vendor Sunshine State One Call of Florida, Inc Total:		91.05
Vendor: Terry Taylor Ford Company					
	06/02/2023	Terry Taylor Ford Company	3 Tires, Oil Change Veh 2006	001-0521-521.4620	1,138.48
	06/05/2023	Terry Taylor Ford Company	Oil Change Veh 2005	001-0521-521.4620	59.99
	06/08/2023	Terry Taylor Ford Company	Oil Change 2004	001-0521-521.4620	49.99
			Vendor Terry Taylor Ford Company Total:		1,248.46
Vendor: The Gaboton Group, LLC					
	06/05/2023	The Gaboton Group, LLC	Retainer - June	001-0511-511.3100	2,000.00
			Vendor The Gaboton Group, LLC Total:		2,000.00
Vendor: The Mower Depot, Inc.					
	06/09/2023	The Mower Depot, Inc.	2 Weed Eaters and Commerc...	001-0572-572.5264	979.57
			Vendor The Mower Depot, Inc. Total:		979.57
Vendor: Thompson Pump and Manufacturing Company Inc					
	06/01/2023	Thompson Pump and Manuf...	Service Charge CREDIT for la...	404-0535-535.4640	-310.00
	06/02/2023	Thompson Pump and Manuf...	Service and Repair on Pump	401-0533-533.4640	2,232.21
			Vendor Thompson Pump and Manufacturing Company Inc Total:		1,922.21
Vendor: U Name It					
	05/25/2023	U Name It	Name Plates, Lafferty/ Garne...	001-0524-524.5200	36.00
	06/16/2023	U Name It	Polos, Twill Shirts	001-0524-524.5220	269.46
			Vendor U Name It Total:		305.46
Vendor: UniFirst Corporation					
	05/31/2023	UniFirst Corporation	Uniform Rental	001-0541-541.5220	29.28
	05/31/2023	UniFirst Corporation	Uniform Rental	001-0549-549.5220	46.57
	05/31/2023	UniFirst Corporation	Uniform Rental	001-0572-572.5200	21.38
	05/31/2023	UniFirst Corporation	Uniform Rental	001-0572-572.5220	22.30
	05/31/2023	UniFirst Corporation	Uniform Rental	401-0533-533.5220	77.98
	05/31/2023	UniFirst Corporation	Uniform Rental	402-0534-534.5220	26.43
	05/31/2023	UniFirst Corporation	Uniform Rental	404-0535-535.5220	47.98
	06/14/2023	UniFirst Corporation	Uniform Rental	001-0541-541.5220	69.09
	06/14/2023	UniFirst Corporation	Uniform Rental	001-0549-549.5220	6.26
	06/14/2023	UniFirst Corporation	Uniform Rental	001-0572-572.5200	21.37
	06/14/2023	UniFirst Corporation	Uniform Rental	001-0572-572.5220	20.54
	06/14/2023	UniFirst Corporation	Uniform Rental	401-0533-533.5220	35.90
	06/14/2023	UniFirst Corporation	Uniform Rental	402-0534-534.5220	17.92
	06/14/2023	UniFirst Corporation	Uniform Rental	404-0535-535.5220	34.53
	06/07/2023	UniFirst Corporation	Uniform Rental	001-0541-541.5220	29.29
	06/07/2023	UniFirst Corporation	Uniform Rental	001-0549-549.5220	7.23
	06/07/2023	UniFirst Corporation	Uniform Rental	001-0572-572.5200	21.38
	06/07/2023	UniFirst Corporation	Uniform Rental	001-0572-572.5220	36.78
	06/07/2023	UniFirst Corporation	Uniform Rental	401-0533-533.5220	35.08

Expense Approval Register

Packet: APPKT08043 - 06.26.23 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
	06/07/2023	UniFirst Corporation	Uniform Rental	402-0534-534.5220	18.08
	06/07/2023	UniFirst Corporation	Uniform Rental	404-0535-535.5220	33.67
				Vendor UniFirst Corporation Total:	659.04
Vendor: US Postal Service - Bunnell Office					
	06/01/2023	US Postal Service - Bunnell Of...	Annual PO Box Fee	401-0533-533.3401	177.00
	06/01/2023	US Postal Service - Bunnell Of...	Annual PO Box Fee	404-0535-535.3400	177.00
				Vendor US Postal Service - Bunnell Office Total:	354.00
Vendor: Verizon Connect Telo Inc.					
	06/01/2023	Verizon Connect Telo Inc.	Services for 6.01.23-6.30.23	001-0541-541.4100	76.40
	06/01/2023	Verizon Connect Telo Inc.	Services for 6.01.23-6.30.23	001-0572-572.4100	57.30
	06/01/2023	Verizon Connect Telo Inc.	Services for 6.01.23-6.30.23	401-0533-533.4100	76.40
	06/01/2023	Verizon Connect Telo Inc.	Services for 6.01.23-6.30.23	402-0534-534.4100	190.50
	06/01/2023	Verizon Connect Telo Inc.	Services for 6.01.23-6.30.23	404-0535-535.4100	76.40
				Vendor Verizon Connect Telo Inc. Total:	477.00
Vendor: Wayne Legacy, LLC					
	06/01/2023	Wayne Legacy, LLC	Lapel Pins	001-0521-521.4800	225.00
				Vendor Wayne Legacy, LLC Total:	225.00
				Grand Total:	169,366.46

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	91,655.17
303 - IMPACT FEES	40,000.00
401 - WATER	16,074.63
402 - SOLID WASTE	12,433.20
404 - SEWER	9,203.46
Grand Total:	169,366.46

Account Summary

Account Number	Account Name	Expense Amount
001-0511-511.3100	Professional Services Ex...	2,000.00
001-0512-512.3300	Recording Fees	244.00
001-0512-512.3400	Other Contracted Servic...	557.56
001-0512-512.4800	Advertising	827.50
001-0512-512.5100	Office Supplies Expenses	136.92
001-0512-512.5230	Software	290.16
001-0513-513.3400	Other Contract Services	165.98
001-0513-513.4100	Communications Expense	104.50
001-0513-513.4900	Other Current Chgs - Ad...	98.81
001-0513-513.5230	Software	677.04
001-0516-516.5230	Software	96.72
001-0519-519.3100	Professional Services	35,000.08
001-0519-519.3401	Other Contractual Servic...	100.00
001-0519-519.4100	Communications Expense	109.98
001-0519-519.4300	Utilities	1,026.60
001-0521-521.2500	Unemployment Comp E...	1,864.24
001-0521-521.3400	Other Contract Services	34.86
001-0521-521.4000	Travel / Per Diem	715.53
001-0521-521.4100	Communications Expense	448.34
001-0521-521.4300	Utility - Public Services	123.63
001-0521-521.4620	Repair / Maint - Vehicles	1,470.85
001-0521-521.4800	Advertising / Promo Exp...	225.00
001-0521-521.5100	Office Supplies Expenses	5,806.00
001-0521-521.5200	Operating Supplies	3,244.34
001-0521-521.5220	Uniforms Exp	2,503.60
001-0521-521.5230	Software	386.88
001-0521-521.5500	Training	800.00
001-0521-521.6400	Machinery/Equipment E...	2,500.00
001-0524-524.3102	Legal Services	437.50
001-0524-524.3300	Recording Fees	10.00
001-0524-524.3400	Other Contract Services	113.92
001-0524-524.3401	Bldg / Fire Inspection Exp..	495.00
001-0524-524.5200	Operating Supplies	36.00
001-0524-524.5220	Uniforms Exp	269.46
001-0524-524.5230	Software	444.91
001-0538-538.4800	Advertising/Promo Expe...	74.70
001-0538-538.6300	Improvements - Other T...	94.18
001-0541-541.3400	Other Contract Services	40.00
001-0541-541.3401	Other Contract Services	1,026.00
001-0541-541.4100	Communications Expense	124.74
001-0541-541.4300	Utility - Public Services	13,307.62
001-0541-541.4640	Equipment Repair & Mai...	1,561.57
001-0541-541.4800	Advertising / Promo Exp...	74.70
001-0541-541.5200	Operating Supplies	540.49
001-0541-541.5220	Uniforms Exp	127.66
001-0541-541.5230	Software	87.05
001-0549-549.5200	Operating Supplies	47.65
001-0549-549.5220	Uniforms	60.06
001-0549-549.5230	Software	96.72
001-0562-562.3402	Humane Society Contract	2,134.00

Account Summary

Account Number	Account Name	Expense Amount
001-0572-572.3400	Other Contract Services	312.00
001-0572-572.4100	Communications Expense	57.30
001-0572-572.4300	Utility - Public Services	422.54
001-0572-572.4610	Repair / Maint - Bldgs	262.16
001-0572-572.4800	Advertising / Promo Exp...	322.68
001-0572-572.5200	Operating Supplies	637.63
001-0572-572.5220	Uniforms Exp	79.62
001-0572-572.5264	Small Equipment Purcha...	979.57
001-0572-572.6400	Machinery/Equipment E...	115.87
001-2182000	WC Payable	5,702.75
303-0541-541.6300	Improvements Other Th...	40,000.00
401-0533-533.3401	Other Contract Services	265.03
401-0533-533.4100	Communications Expense	154.47
401-0533-533.4300	Utility - Public Services	4,182.78
401-0533-533.4640	Repair / Maint - Equipm...	2,282.55
401-0533-533.4800	Advertising / Promo Exp...	74.70
401-0533-533.5205	Operating Supplies Exp -...	6,988.46
401-0533-533.5220	Uniforms Exp	148.96
401-0533-533.5230	Software	169.26
401-0533-533.5265	Tools	1,254.29
401-0533-533.6400	Machinery/Equipment E...	554.13
402-0534-534.3400	Other Contract Services -...	9,879.21
402-0534-534.4100	Communications - Solid...	190.50
402-0534-534.4620	Repair/Maint Vehicles - ...	1,617.09
402-0534-534.5200	Operating Supplies	208.20
402-0534-534.5220	Uniforms - Solid Waste	62.43
402-0534-534.5230	Software	96.72
402-0534-534.5264	Small Equipment - Solid...	189.52
402-0534-534.5265	Tools	189.53
404-0535-535.3400	Other Contractual Servic...	4,990.02
404-0535-535.4100	Communications	67.60
404-0535-535.4300	Utilities	1,246.08
404-0535-535.4640	Repairs & Maint. - Equi...	158.15
404-0535-535.4800	Advertising/Promotion	74.70
404-0535-535.5200	Operating Supplies	2,381.47
404-0535-535.5220	Uniforms	116.18
404-0535-535.5230	Software	169.26
	Grand Total:	169,366.46

Project Account Summary

Project Account Key	Expense Amount
None	134,366.38
City Hall Design	35,000.08
	Grand Total:
	169,366.46



City of Bunnell, Florida

ATTACHMENTS:

Description
Proposed Minutes

Type
Minutes

CATHERINE D. ROBINSON
MAYOR

JOHN ROGERS
VICE-MAYOR

DR. ALVIN B. JACKSON, JR
CITY MANAGER



COMMISSIONERS:

TONYA GORDON

TINA-MARIE SCHULTZ

PETE YOUNG

BUNNELL CITY COMMISSION MEETING

Monday, June 12, 2023

7:00 PM

1769 East Moody Boulevard (GSB)

Chambers Room

Bunnell, FL 32110

A. Call Meeting to Order and Pledge Allegiance to the Flag

Mayor Robinson called the meeting to order at 7:00 PM and led the Pledge to the Flag.

Roll Call: Mayor Catherine D. Robinson; Vice Mayor Johns Rogers; Commissioner Tonya Gordon; Commissioner Tina-Marie Schultz; Commissioner Pete Young; City Attorney Paul Waters; City Manager Alvin B. Jackson; Community Development Director Bernadette Fisher; Finance Director Kristi Moss; City Clerk Kristen Bates; Deputy City Clerk Bridgitte Gunnells

Vice Mayor Rogers introduced Kenton Brown. Kenton is part of Volusia's Man-up mentoring program.

Invocation for Our Military Troops and National Leaders:

City Manager Jackson led the invocation.

B. Introductions, Commendations, Proclamations, and Presentations:

B.1. Proclamation: Small Cities Month

Vice Mayor Rogers read the proclamation into record.

B.2. Presentation: Municipal Clerk's Week

Mayor Robinson stated this was not the official Municipal Clerk's Week; however, the City was going to celebrate it as Municipal Clerk's Week. The Commission wanted to wait until the City Clerk was at the meeting to be recognized. Mayor Robinson read the Proclamation into record. City Clerk Bates accepted the Proclamation.

B.3. Presentation: Promotion & Swearing-in New Police Sergeants

Chief Brannon stated this was a dream come true since joining the City of Bunnell. He thanked the Human Resource Department for assisting with the hiring process. Chief Brannon recognized colleagues present in the audience- Chief Craig Capri Eustis, Chief Matthew Doughney Flagler Beach, Jessie Godfrey Ormond Beach, and Captain BK Williams Daytona Beach. A brief biography on each officer was read

aloud by Sergeant Groth. Officer Alton Ogden was promoted to the rank of Sergeant. Chief Brannon welcomed Sergeant Dawn Harris and Sergeant Lyle Trip to the Bunnell Police Department. The Sergeants were sworn in by Chief Brannon and pinned by either family or friends.

B.4. Presentation: FY 2021-2022-Audit Findings

James Halleran presented the Independent Auditor's Report for Fiscal Year 2021/2022. There were no audit findings this year.

Vice Mayor Rogers stated he wanted to bring to the light there were no Comments on the Audit Report which speaks to the work done by staff. He thanked former Finance Director Shanea Stankiewicz for working on her personal time to be sure the Audit was complete. He feels we are in good hands with our new Finance Director. Commissioner Young stated he learned a lot of things during the audit; he would like the Commissioners to look at a possible Storm Water fee and to discuss the Solid Waste fees.

C. Consent Agenda:

C.1. Approval of Warrant

a. June 12, 2023 Warrant

C.2. Approval of Minutes

a. May 22, 2023 City Commission Executive strategy Session Minutes

b. May 22, 2023 City Commission Meeting Minutes

C.3. Ratify Local Government Cybersecurity Grant Program with State of Florida Department of Management Services

C.4. Request approval of the FY24 Work Order for the FDOT Lighting, Maintenance & Compensation Agreement

Motion: Approve the Consent Agenda

Motion by: Commissioner Schultz

Second by: Commissioner Gordon

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously

D. Public Comments:

Comments regarding items not on the agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

Joe Roos – (Secret Trail) congratulated the new Sergeants. He stated his purpose was to bring awareness to the community in the Favoretta area. He stated a 20-acre piece of property was being presented for a zoning change to Industrial. He understood it was rescinded prior to the PZA meeting; however, he thinks it is a ploy. He asked the Commission to understand this is a residential neighborhood which needs to remain a peaceful and quiet neighborhood.

Jodi Roos – (Secret Trail) stated she had several questions: 1. Why weren't notices sent to Flagler County residents; 2. How does a person check on a business's liability Insurance; 3. How do the residents in the area can request water tests; 4. If an industrial use is added to the City, does the City add more staff; 5. She asked about the annexation process and benefits of annexing.

Rick Barton – (Secret Trail) stated his main concern is the man that owns the property has done nothing to clean up the area since the fires and stated this is a residential area that needs to stay residential.

Jennifer Fries – (Ormond Beach) stated she butts up to the property and wondered why Flagler County residents in the area only get to see the sign posted but not get a notification letter. She stated the City was sprawling into rural areas without having the proper manpower to manage areas under the City’s jurisdiction. She reported Arrow Materials is still taking in materials and has not ceased operations. She requested a water test.

Joe Gallagher - (E Twin Lakes) stated he strongly opposes this property being rezoned; this area is residential and needs to stay residential. He stated he is concerned about the environment and their way of life in the country. He urged the Commission to listen to the residents in this area if this matter ever comes before the City.

David Wayne – (Country Road) stated the gentleman has multiple properties in the area and he believes this gentleman will try to get all of the properties zoned industrial. He stated Favoretta is a small community. He is concerned about heavy traffic, drainage issues, noise quality and air quality issues that industrial uses bring.

Patricia Delgadillo – (Anderson Street) stated she has neighbors on Anderson Street that have storage units and have large trucks that make noise 24/7; her other neighbor is a welder and auto repair with much noise and disruption to her property. She asked the City to look into this area and to do something about the disturbances going on in her neighborhood.

Mayor Robinson asked staff to address questions brought up in Public Comments.

- Staff went over the notification process for certain matters; for those who do not get the written notice for a variety of reasons, the posting of the sign provides the notice.
- The City Attorney advised there are some code enforcement issues still being monitored with Arrow Materials and that some of the questions asked were civil issues. The Arrow Materials matter also involves the Department of Environmental Protection (DEP).
- Water tests would fall under either the Flagler Department of Health or St. Johns River Water Management District.
- If there are questions regarding annexation, those people should speak with Community Development.

E. Ordinances: (Legislative):

E.1 Ordinance 2023-10 Amending Chapter 50 of the Bunnell Code of Ordinance defining Curbside. - Second Reading Second Reading.

City Attorney Waters read the short title into the record.

Motion: Adopt Ordinance 2023-10 Amending Chapter 50 of the Bunnell Code of Ordinance defining Curbside. - - Second Reading.

Motion by: Commissioner Schultz

Second by: Commissioner Gordon

Board Discussion: None
Public Discussion: None
Vote: Motion carried unanimously

E.2. Ordinance 2023-11 Requesting to change the Future Land Use Map in the Comprehensive Plan for 5.0 acres of land, owned by Stephen Strickland, Bearing Parcel ID: 01-13-30-0000-01010-0020 from Conservation-1 to Agriculture & Silviculture Future Land Use designation. - First Reading

City Attorney Waters read the short title into the record.

Motion: Approve Ordinance 2023-11 Requesting to change the Future Land Use Map in the Comprehensive Plan for 5.0 acres of land, owned by Stephen Strickland, Bearing Parcel ID: 01-13-30-0000-01010-0020 from Conservation-1 to Agriculture & Silviculture Future Land Use designation. - First Reading

Motion by: Vice Mayor Rogers

Second by: Commissioner Gordon

Board Discussion: Commissioner Young stated even though the property is not visible from the main road, the sign about the hearing was posted on the main road for anyone to see.

Public Discussion: None

Vote: Motion carried unanimously

E.3. Ordinance 2023-12 Requesting to change the official zoning map for 5.0 acres of land, owned by Stephen Strickland, Bearing Parcel ID: 01-13-30-0000-01010- 0020 from Flagler County "AC, Agriculture District" to City of Bunnell "AG&S, Agriculture and Silviculture District". - First Reading

City Attorney Waters read the short title into the record.

Motion: Approve Ordinance 2023-12 Ordinance 2023-12 Requesting to change the official zoning map for 5.0 acres of land, owned by Stephen Strickland, Bearing Parcel ID: 01-13-30-0000-01010- 0020 from Flagler County "AC, District". - First Reading

Motion by: Vice Mayor Rogers

Second by: Commissioner Schultz

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously

F. Resolutions: (Legislative): None

G. Old Business: None

H. New Business:

H.1. Request approval for the Stillwell Apartments trash compaction service/maintenance agreement.

This subject was introduced by City Clerk Bates. A new development plans to utilize trash compactors. This agreement places the responsibility on the development to purchase and maintain the compactors, the compactor system and the dumpsters.

Motion: Approve the Stillwell Apartments trash compaction service/ maintenance agreement.

Motion by: Commissioner Gordon
Second by: Vice Mayor Rogers
Board Discussion: None
Public Discussion: None
Vote: Motion carried unanimously

H.2. Discussion of Impact of Senate Bill No.

City Attorney Waters introduced and discussed this subject. This was a massive affordable housing bill passed by this year's Legislature. Some of the impacts to the City include the following:

- Assistance and incentives to be provided to affordable housing projects;
- Prohibits the City from requiring certain zoning changes to be made if certain affordable housing requirements/conditions are met;
- Density and height restrictions should be allowed at those of other projects in a set proximity to the development;
- Possible tax exemptions;
- The City has to provide an inventory list for possible properties to be used for affordable housing projects and post the list to the City website;
- The bill is effect July 1, 2023.

Vice Mayor Rogers stated more affordable housing is needed for teachers and first responders.

Commissioner Schultz asked for clarification on the tax exemptions and whether any taxes would be paid to help provide City services.

I. Reports:

- **City Clerk** – None
- **Police Chief**- None
- **City Attorney**- None
- **City Manager**- advised he will be on vacation from tonight through June 25, 2023. In his absence the City Clerk will be Acting City Manager. Bunnell has a great team of Directors and staff who will and always do look out for the City.
- **Mayor and City Commissioners**
 - **Commissioner Schultz** – thanked the Chief for the great job he is doing. She is excited for the new Sergeants.
 - **Commissioner Gordon** – welcomed the City Clerk back and thanked staff for the birthday card. She thanks the Chief for the job he is doing.
 - **Commissioner Young** – thanked staff for the birthday card.
 - **Vice Mayor Rogers**- spoke to a job shadowing program his wife is doing and advised there are still a few spots she needs to fill. He asked is anyone has a connection for those professions, to let him know. He thanked the Chief and Finance Director for the work they are doing. Bunnell has a great team.
 - **Mayor Robinson** – advised the Northeast Florida Regional Council summary was sent out earlier in the day. She also reported in visiting other counties she sees a lot of clear cutting; she would like to make sure the City looks at its regulations and does what it can to help make sure mature trees are protected. She agrees the City needs to

look at solid waste fees and stormwater fees, but needs to remain reasonable.

J. Call for Adjournment.

Motion: Adjourn

Motion by: Vice Mayor Rogers

Seconded by: Commissioner Schultz

Vote: Motion carried unanimously

Meeting adjourned at 8:19 PM

Catherine D. Robinson, Mayor

Kristen Bates, CMC, City Clerk

Date

Date

*****The City adopts summary minutes. Audio files in official City records are retained according to the Florida Department of State GS1-SL records retention schedule*****



City of Bunnell, Florida

Agenda Item No. C.3.

Document Date: 6/12/2023 Amount: \$260.00
Department: Community Development Account #: 001-0511-511.5400
Subject: Request Approval of the River To Sea TPO Funding Agreement for Fiscal Year 2023/2024.
Agenda Section: Consent Agenda:
Goal/Priority: Quality of Life

ATTACHMENTS:

Description	Type
River to Sea TPO Funding Agreement	Contract

Summary/Highlights:

This is a request to approve the River to Sea Transportation Planning Organization (R2CTPO) agreement for Fiscal Year 2023/2024.

Background:

The River to Sea Transportation Planning Organization (R2CTPO) collects funding annually from each member to support the R2CTPO's functions necessary to achieve the desired role in planning the transportation system throughout our surrounding area. This organization significantly benefits the City by offering opportunities to improve our infrastructure and the financial avenues with which to do so. The City of Bunnell is one of the twenty-four (24) entities that are part of this planning organization. As such, our portion of this collection of funding amounts to \$260.00.

Staff Recommendation:

Approve the River to Sea TPO Funding Agreement

City Attorney Review:

Approved

Finance Department Review/Recommendation:

Recommend Approval. Funds are budgeted in account 001-0511-511.5400.

City Manager Review/Recommendation:

Approved

**MUNICIPALITY/
TRANSPORTATION PLANNING ORGANIZATION
FY 2023/2024 FUNDING AGREEMENT**

THIS AGREEMENT, is made and entered into this ____ day of ____ 2023, by and between the **CITY OF BUNNELL**, a municipal corporation organized and existing under the laws of the State of Florida (hereinafter "**CITY**"), and the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION** (hereinafter "**R2CTPO**").

WITNESSETH

WHEREAS, the River to Sea Transportation Planning Organization (R2CTPO) is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for Volusia County and portions of Flagler County inclusive of the cities of Flagler Beach, Beverly Beach, and portions of Palm Coast and Bunnell; and

WHEREAS, Florida Statutes 339.175; 23 U.S.C 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, metropolitan planning organizations are the lead transportation planning agencies in urban areas throughout the United States; and

WHEREAS, the Fast Act provides metropolitan planning organizations with the authority and responsibility for transportation planning and funding; and

WHEREAS, the quality of life and economic vitality of our community depend on coordinating transportation issues and developing complementary plans and policies; and

WHEREAS, the R2CTPO has the lead role in formulating regional transportation plans and programs and coordinating transportation issues among local entities and the Florida Department of Transportation (FDOT); and

WHEREAS, the CITY desires to enter into this Agreement with the R2CTPO to provide it with funding to support the functions necessary to achieve the R2CTPO's desired role in planning the transportation system;

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the CITY and the R2CTPO agree as follows:

1. **RECITALS**. The CITY and the R2CTPO hereby declare that the recitals set forth above are true and correct and incorporated herein.
2. **FISCAL YEAR 2023/24 FUNDING**. The CITY agrees to allocate **\$260.00** to the R2CTPO. Such funds shall be paid to the R2CTPO upon receipt of an invoice from the R2CTPO to the CITY. The payment shall be used for the R2CTPO fiscal year (FY) 2023/24 budget effective July 1, 2023. The funding provided to the R2CTPO by the CITY is equal to \$.10 per capita based on the 2017 planning area.
3. **EFFECTIVE DATE AND TERMS**. The effective date of this Agreement is upon execution. The terms of this Agreement shall commence on the effective date and terminate on June 30, 2024.
4. **INTERPRETATION**. The headings contained in this Agreement are for reference purposes only and will not in any way affect the meaning or interpretation of this Agreement.
5. **MISCELLANEOUS**
 - a. This Agreement constitutes the entire Agreement between the parties with respect to the specific matters contained herein and supersedes all previous discussions, understandings and agreements, written or oral, between the parties hereto. Any amendments to or waivers of the provisions herein shall be made by the parties in writing. No other agreement, oral or otherwise, regarding the subject matter of this agreement shall be deemed to exist or to bind either party hereto.
 - b. If any sentence, phrase, paragraph, provision or portion of this agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed an independent provision and such holding shall not affect the validity of the remaining portions hereto.
 - c. The parties hereby acknowledge that they have freely and voluntarily entered into this Agreement and that each party has been given the opportunity to receive the advice of independent legal counsel for all negotiations in connection with this Agreement.

6. **CONTROLLING LAWS**

- a. This Agreement and the provisions contained herein shall be construed, controlled and interpreted according to the laws of the State of Florida, and all duly adopted ordinances, regulations and policies of the CITY now in effect and those hereinafter adopted.
- b. The location for settlement of any and all lawsuits, claims, controversies or disputes, arising out of, or relating to, any part of this Agreement, or any breach thereof, shall be Volusia County, Florida.
- c. The parties to this Agreement agree to comply with all applicable federal, state and local laws, ordinances, rules and regulations pertaining to this Agreement.

7. **BINDING NATURE OF AGREEMENT.** This Agreement shall be binding only between the CITY and the R2CTPO, and inure to the benefit of the successors or assigns of the parties.

8. **NOTICES.** All notices, consents, approvals, waivers and deletions which any party shall be required or shall desire to make or give under this Agreement shall be in writing and shall be sufficient only when mailed by certified mail, first class postage affixed, addressed as follows:

CITY: City Manager
City of Bunnell
201 W. Moody Blvd.
Bunnell, FL 32110

R2CTPO: Colleen Nicoulin, Executive Director
River to Sea TPO
1 Deuce Ct., Suite 100
Daytona Beach, FL 32124

9. **AUDIT AND RECORD KEEPING PROCEDURES.** The R2CTPO shall maintain accurate public records of all services rendered in the performance of the agreement and shall provide access to such records in accordance with Florida Statutes, Section 119.07(1) (a), which states that the record can be inspected and copied by any person desiring to do so, at any reasonable time, under reasonable conditions and under supervision by the custodian of the public records. All records shall be maintained according to the State of Florida, *General Records Schedule GS1-SL for State and Local Government Agencies*, issued by the Department of State, State Library and Archives of Florida, in accordance with the

statutory provisions of Chapters 119 and 257, Florida Statutes. If any audit, litigation, claim, negotiation or other action involving the records has been started before the expiration of the retention period and disposition of the records, the records shall be retained until the completion of the action and resolution of all issues which arise from.

10. **PROVISIONS NOTWITHSTANDING.** Notwithstanding the provisions set forth above, nothing contained herein shall alter, amend or change those terms and conditions set forth in the bylaws of the River to Sea Transportation Planning Organization.

IN WITNESS WHEREOF, the parties have hereunto executed this Agreement as of the day and year first above written.

RIVER TO SEA TPO

CITY OF BUNNELL



Signature

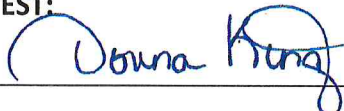
Signature

Print Name: Colleen Nicoulin

Print Name: _____

Title: River to Sea TPO Executive Director Title: _____

ATTEST:



Signature

ATTEST:

Signature

Print Name: Donna King

Print Name: _____

Title: River to Sea TPO Administrative Assistant

Title: _____

(CORPORATE SEAL)

(CORPORATE SEAL)



City of Bunnell, Florida

Agenda Item No. C.4.

Document Date: 6/16/2023 Amount:
Department: City Clerk Account #:
Subject: Request Approval of Data – Sharing and Usage Agreement with the Flagler
County Property Appraiser Office
Agenda Section: Consent Agenda:

ATTACHMENTS:

Description	Type
Proposed Agreement	Contract

Summary/Highlights:

The Flagler County Property Appraiser Office has requested the City execute a data sharing agreement.

Background:

The City receives GIS data from the County E-911 department. This data is provided by the Flagler County Property Appraiser.

To add protection to Flagler County property owners who are confidential or blocked from public view, the Flagler County Property Appraiser has decided that each agency who receives this data, must agree to not release shared data that may reveal identifying information for these specific parcels which are names and mailing addresses.

Moving forward, each agency and taxing authority will sign an annual Data Sharing Agreement between the Property Appraiser and the Agency.

Staff Recommendation:

Approval of the Data – Sharing and Usage Agreement with the Flagler County Property Appraiser Office.

City Attorney Review:

No issues

Finance Department Review/Recommendation:

City Manager Review/Recommendation:

Approved for Agenda



James E. Gardner Jr., CFA
Flagler County Property Appraiser
Data – Sharing and Usage Agreement

CITY OF BUNNELL

This Data Sharing and Usage Agreement, hereafter referred to as "Agreement," establishes the terms and conditions under which the **CITY OF BUNNELL**, hereafter referred to as **agency**, can acquire and use Flagler County Property Appraiser (FCPA) data that is exempt from Public Records disclosure as defined in [FS 119.071](#).

As of July 1, 2021, the Florida Public Records Exemptions Statute was amended as it relates to the publicly available records maintained by the county property appraiser and tax collector. As a result, exempt (aka confidential) parcels and accounts have been added back to our website and data files. No owner names, mailing addresses, or official records (OR) book and pages of recorded documents related to these parcels/accounts, appear on the Property Appraiser’s website or in data files. In addition, the Flagler County Property Appraiser’s mapping site has been modified to accommodate the statutory change. See Senate Bill 781 for additional information.

The confidentiality of personal identifying information including names, mailing address and OR Book and Pages owned by individuals that have received exempt/confidential status, hereinafter referred to as "confidential data", will be protected as follows:

1. The **agency** will not release "confidential data" that may reveal identifying information of individuals exempted from Public Records disclosure.
2. The **agency** will not present the "confidential data" in the results of data analysis (including maps) in any manner that would reveal personal identifying information of individuals exempted from Public Records disclosure.
3. The **agency** shall comply with all state laws and regulations governing the confidentiality and exempt status of personal identifying information that is the subject of this Agreement.
4. The **agency** shall ensure any employee granted access to "confidential data" is subject to the terms and conditions of this Agreement.
5. The **agency** shall ensure any third party granted access to "confidential data" is subject to the terms and conditions of this Agreement. Acceptance of these terms must be provided in writing to the **agency** by the third party before personal identifying information is released.

The term of this Agreement shall commence on June 1, 2023, and shall run until June 30, 2024, the date of signature by the parties notwithstanding. This Agreement shall not automatically renew. A new agreement will be provided annually for the following year.

IN WITNESS THEREOF, both the Flagler County Property Appraiser, through its duly authorized representative, and the **agency**, through its duly authorized representative, have hereunto executed this Data Sharing and Usage Agreement as of the last below written date.

FLAGLER COUNTY PROPERTY APPRAISER	CITY OF BUNNELL
--	------------------------

Signature:  _____

Print: James E. Gardner Jr., CFA

Date: June 1, 2023

Signature: _____

Print: _____

Title: _____

Date: _____



City of Bunnell, Florida

Agenda Item No. E.1.

Document Date: 6/9/2023 Amount:
Department: Community Development Account #:
Subject: Ordinance 2023-11 Requesting to change the Future Land Use Map in the Comprehensive Plan for 5.0 acres of land, owned by Stephen Strickland, Bearing Parcel ID: 01-13-30-0000-01010-0020 from Conservation-1 to Agriculture & Silviculture Future Land Use designation. - Second Reading
Agenda Section: Ordinances: (Legislative): None
Goal/Priority: Increase Economic Base

ATTACHMENTS:

Description	Type
Ordinance 2023-11 Strickland FLUM Amendment	Ordinance
Location Map	Location Map(s)

Summary/Highlights:

The applicant is requesting a small-scale amendment to the City of Bunnell Comprehensive Plan to change the Future Land Use Map (FLUM) designation for 5.0 acres of land from the Conservation-1 (CON-1) to the Agriculture and Silviculture (AG&S) Future Land Use designation.

In accordance with local notification requirements, letters providing notice of the meeting date, time and location were mailed out on May 16, 2023 to adjacent property owners within 300 feet of the subject property within the City of Bunnell limits. Signs with information of the public hearing were posted on the subject property on May 16, 2023.

This item was last heard at the June 12, 2023 City Commission Meeting. At this meeting, the City Commission voted to approve the proposed Ordinance. In accordance with Florida Statute, this item was advertised in the June 15, 2023 edition of the Palm Coast Observer.

Background:

The applicant, Stephen Strickland, has recently created the subject property which totals 5.0 acres. The purpose behind this request is so the applicant can construct a single-family residence. The City is currently undergoing Phase 2 of the mass rezoning which will include properties that do not have City of Bunnell zoning but had some portions of the property listed assigned a Future Land Use of Conservation. Phase 3 will involve removing Conservation-1 and Conservation-2 from the

Land Development Code and the Comprehensive Plan. The applicant did not favor the timeline for Phase 3 which his property would have been included in, and has decided to move forward with paying the costs to have the Future Land Use amended ahead of the City's initiative.

The parcel's current FLUM designation is "Conservation-1". This land use designation, under FLU Policy 11.1, consists of all lands deemed environmentally significant to be verified by appropriate jurisdictional field analysis, and regulated by applicable jurisdictional oversight, but not under a conservation easement or other permanent protection. The established residential density is one unit per five acres; however, it is required to be developed on adjacent uplands or Category 2 wetlands.

The proposed FLUM designation is "Agriculture and Silviculture". Under FLU Policy 16, this land use accommodates for a range of agricultural uses while also including low density residential development including modular, mobile, and manufactured homes at a density of one dwelling unit per five acres. This will be consistent with the proposed changes that are to be implemented once Phase 3 of the City mass rezoning is adopted, if this property were to be included.

Staff Recommendation:

Adopt Ordinance 2023-11 Request to amend the Future Land Use Map (FLUM) for the subject property from "Conservation-1" to "Agriculture and Silviculture". - Second Reading

City Attorney Review:

Approved

Finance Department Review/Recommendation:

City Manager Review/Recommendation:

Approved.

ORDINANCE 2023-11

AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA AMENDING THE CITY OF BUNNELL COMPREHENSIVE PLAN, AS PREVIOUSLY AMENDED; PROVIDING FOR AMENDMENT TO THE FUTURE LAND USE MAP IN THE FUTURE LAND USE ELEMENT OF THE CITY OF BUNNELL COMPREHENSIVE PLAN RELATIVE TO CERTAIN REAL PROPERTY CONTAINING 5.0 ACRES, OWNED BY STEPHEN STRICKLAND, BEARING PARCEL ID: 01-13-30-0000-01010-0020 LOCATED APPROXIMATELY 1.59 MILES ON COUNTY ROAD 304 FROM US HIGHWAY 1 AND APPROXIMATELY 0.15 MILES DIRECTLY EAST FROM COUNTY ROAD 304 IN THE CITY OF BUNNELL LIMITS FROM “CONSERVATION-1 (CON-1)” TO “AGRICULTURE & SILVICULTURE (AG&S)”; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR ASSIGNMENT OF THE LAND USE DESIGNATION FOR THE PROPERTY; PROVIDING FOR SERVERABILITY; PROVIDING FOR RATIFICATION OF PRIOR ACTS OF THE CITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION AND DIRECTIONS TO THE CODE CODIFIER AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the real property which is the subject of this Ordinance is described by Tax Identification Parcel Number: 01-13-30-0000-01010-0020, located in the City of Bunnell; and

WHEREAS, the owner of the property, Stephen Strickland, has requested this change to the future land use; and

WHEREAS, the City of Bunnell’s Planning, Zoning and Appeals Board, as the City’s local planning agency, held a public hearing on May 2, 2023 to consider amending the Future Land Use Map of the Future Land Use Element of the *City of Bunnell Comprehensive Plan* and recommend approval of the proposed Future Land Use Map amendment to the *Comprehensive Plan* for the subject property as requested by the property owner; and

WHEREAS, Section 163.3187, *Florida Statutes*, relates to the amendment of adopted local government comprehensive plans and sets forth certain requirements relating to small scale amendments and which are related to proposed small-scale development activities and provides, among other things, that such amendments may be approved without regard to statutory limits on the frequency of consideration of amendments to the *City of Bunnell Comprehensive Plan*; and

WHEREAS, the City of Bunnell has complied with all requirements and procedures of Florida law in processing this amendment to the *City of Bunnell Comprehensive Plan* including, but not limited to, Section 163.3187, *Florida Statutes*.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA:

Section 1. Legislative Findings and Intent.

(a) The City Commission of the City of Bunnell hereby adopts and incorporates into this Ordinance the City of staff report and City Commission agenda memorandum relating to the application relating to the proposed amendment to the City of Bunnell 2035 *Comprehensive Plan* pertaining to the subject property as well as the recitals (whereas clauses) to this ordinance.

(b) The City of Bunnell has complied with all requirements and procedures of Florida law in processing and advertising this Ordinance.

(c) This Ordinance is internally consistent with the goals, objectives and policies of the City of Bunnell 2035 *Comprehensive Plan*.

(d) The exhibits to this Ordinance are incorporated herein as if fully set forth herein verbatim.

Section 2. Amendment to Future Land Use Map.

(a) The Future Land Use Plan Element of the City of Bunnell 2035 *Comprehensive Plan* and the City's Future Land Use Map are hereby amended by assigning the "Agriculture & Silviculture" land use designation to the real property which is the subject of this Ordinance as set forth herein.

(b) The property which is the subject of this Comprehensive Plan amendment is described as follows:

LEGAL DESCRIPTION: A PORTION OF THOSE LANDS RECORDED IN OFFICIAL RECORDS BOOK 2284, PAGE 1354, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, LYING IN BEING A PORTION OF THE NORTHWEST 1/4 OF SECTION 1, TOWNSHIP 13 SOUTH, RANGE 30 EAST, FLAGLER COUNTY, FLORIDA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF THE NORTHWEST 1/4 OF SAID SECTION 1; THENCE RUN N89°04'36"W ALONG THE NORTH LINE OF THE NORTHWEST 1/4 OF SAID SECTION 1, A DISTANCE OF 200.00 FEET; THENCE RUN S16°21'53"E, A DISTANCE OF 776.23 FEET; THENCE RUN S89°34'00"W, A DISTANCE OF 373.51 FEET TO A POINT OON THE WEST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 1; THENCE RUN; THENCE RUN N03°26'06"W, ALONG THE WEST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 1, A DISTANCE OF 765.30 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 5.00 ACRE.

TAX PARCEL IDENTIFICATION NUMBER: 01-13-30-0000-01010-0020

Section 3. Implementing Administrative Actions.

The City Manager, or designee, is hereby authorized to implement the provisions of this Ordinance as deemed appropriate and warranted.

Section 4. Ratification of Prior Actions.

The prior actions of the City Commission and its agencies in enacting and causing amendments to the *2035 Comprehensive Plan of the City of Bunnell*, as well as the implementation thereof, are hereby ratified and affirmed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful, or unconstitutional, it shall not be held or impair the validity of the ordinance or effect of any other action or part of this Ordinance.

Section 6. Conflicts.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 7. Codification/Instructions to Code Codifier.

It is the intention of the City Commission of the City of Bunnell, Florida, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the codified version of the City of Bunnell *2035 Comprehensive Plan* and/or the *Code of Ordinances of the City of Bunnell*, Florida in terms of amending the Future Land use Map of the City.

Section 8. Effective Date.

The small-scale Comprehensive Plan amendment set forth herein shall not become effective, in accordance with Section 163.3187(5)(c), *Florida Statutes*, until 31 days after the enactment of this Ordinance. If challenged within 30 days after enactment, the small-scale amendment set forth in this Ordinance shall not become effective until the State land planning agency or the Administration Commission, respectively, issues a final order determining that the subject small-scale amendment is in compliance with the controlling State law.

First Reading: approved on this 12th day of June 2023

Second Reading/Final Reading: adopted on this 26th day of June 2023.

CITY COMMISSION, City of Bunnell, Florida.

By: _____
Catherine D. Robinson, Mayor

Approved for form and content by:

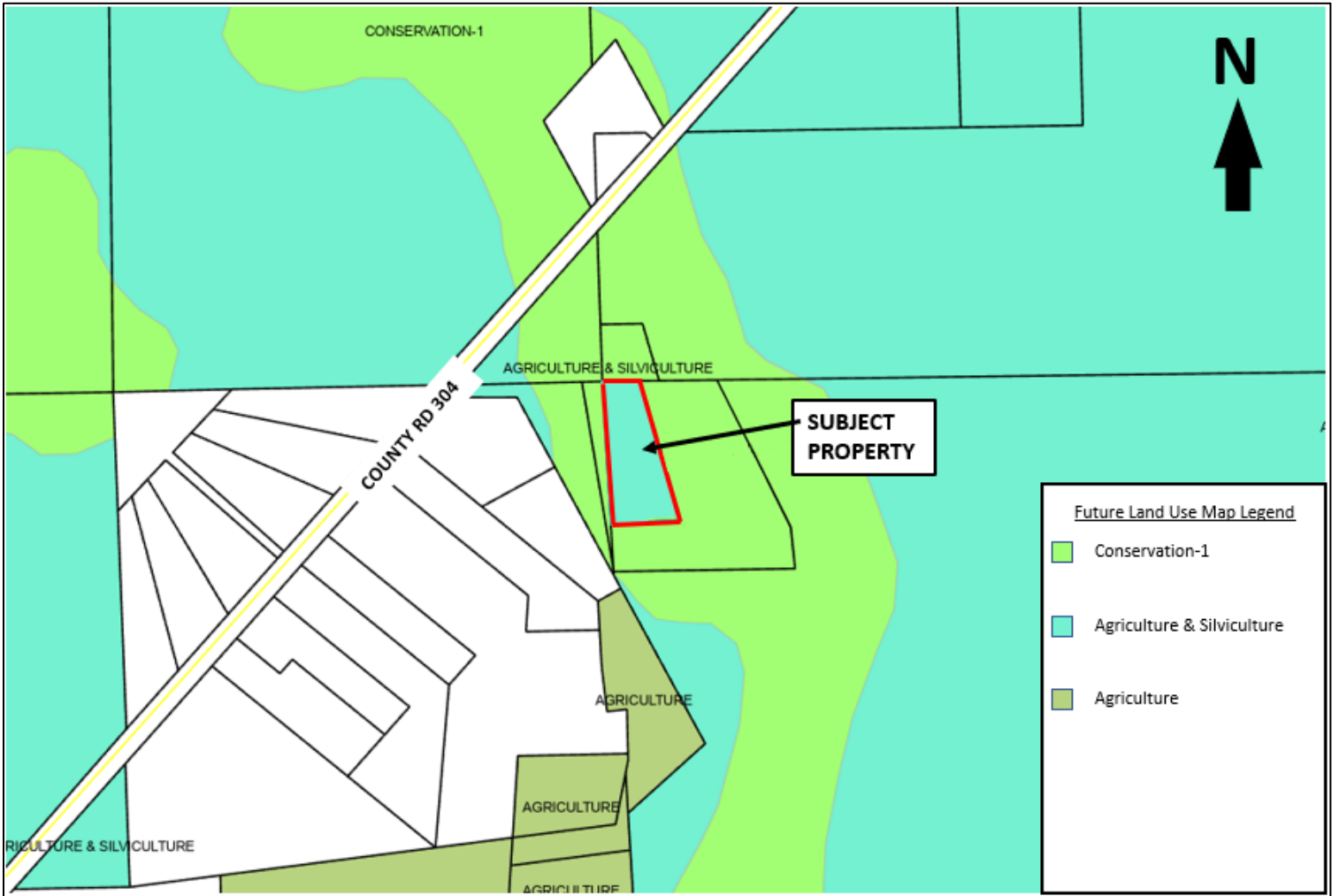
Vose Law Firm, City Attorney

Attest:

Kristen Bates, CMC, City Clerk

Exhibit "A"

Proposed Future Land Use



Location Map





City of Bunnell, Florida

Agenda Item No. E.2.

Document Date: 6/9/2023 Amount:
Department: Community Development Account #:
Subject: Ordinance 2023-12 Requesting to change the official zoning map for 5.0 acres of land, owned by Stephen Strickland, Bearing Parcel ID: 01-13-30-0000-01010-0020 from Flagler County "AC, Agriculture District" to City of Bunnell "AG&S, Agriculture and Silviculture District". - Second Reading
Agenda Section: Ordinances: (Legislative): None
Goal/Priority: Increase Economic Base

ATTACHMENTS:

Description	Type
Ordinance 2023-12 Strickland Rezoning	Ordinance
Location Map	Location Map(s)

Summary/Highlights:

The applicant is requesting an amendment to the official zoning map to change the zoning for 5.0 acres of land from Flagler County "AC, Agriculture" to City of Bunnell "AG&S, Agricultural and Silviculture District".

In accordance with local notification requirements, letters providing notice of First Reading were mailed out on May 16, 2023, to adjacent property owners within 300 feet of the subject property within the City of Bunnell limits. Signs providing information of the public hearing were posted on the subject property on May 16, 2023.

This item was last heard at the June 12, 2023 City Commission Meeting. At this meeting, the City Commission voted to approve the proposed Ordinance. In accordance with Florida Statute, this item was advertised in the June 15, 2023 edition of the Palm Coast Observer.

Background:

The applicant, Stephen Strickland, recently created a 5.0 acre parcel that is 0.15 miles east from County Road 304. The applicant plans to develop the subject parcel for a single-family residence.

The property is currently zoned Flagler County "AC, Agriculture". As of now, the City is undergoing Phase 2 of a 3-Phase mass rezoning. Phase 2 will be rezoning properties that were annexed into

the City of Bunnell back in 2006-2007 to City zoning from Flagler County zoning. when these properties were incorporated, they were given a City of Bunnell Future Land Use but were never assigned a zoning classification, therefore retaining the obsolete County zoning. Phase 3 will be ridding Conservation-1 and Conservation-2 land uses in the Comprehensive Plan and amending the FLUM of the properties affected which would have included the parent parcel of this subject property. The applicant does not favor the timeline that was given for Phase 3 to be adopted and has requested this change ahead of what the estimated timeline would be for the changes to be enacted by the mass rezoning project.

The proposed zoning classification is City of Bunnell "AG&S, Agricultural and Silviculture District". This zoning classification allows for a residential density of one (1) dwelling unit per five acres. This will be consistent with the proposed Future Land Use and with what is proposed for Phase 2 & 3 of the mass rezoning. The current County zoning is obsolete and will not allow for any development to occur on the subject property. Amending the zoning to City zoning will relieve this restraint and will allow for the applicant's plans to move forward.

Staff Recommendation:

Adopt Ordinance 2023-12 Request to amend the official zoning map for 5.0 acres of land from Flagler County "AC, Agriculture" to City of Bunnell "AG&S, Agricultural and Silviculture District". - Second Reading.

City Attorney Review:

Approved

Finance Department Review/Recommendation:

City Manager Review/Recommendation:

Approved.

ORDINANCE 2023-12

AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA PROVIDING FOR THE REZONING OF CERTAIN REAL PROPERTY CONTAINING 5.0 ACRES, OWNED BY STEPHEN STRICKLAND, BEARING PARCEL ID: 01-13-30-0000-01010-0020 LOCATED APPROXIMATELY 1.59 MILES ON COUNTY ROAD 304 FROM US HIGHWAY 1 AND APPROXIMATELY 0.15 MILES DIRECTLY EAST FROM COUNTY ROAD 304 IN THE CITY OF BUNNELL LIMITS FROM FLAGLER COUNTY “AC, AGRICULTURE” TO CITY OF BUNNELL “AG&S, AGRICULTURE AND SILVICULTURE DISTRICT”; PROVIDING FOR THE TAKING OF IMPLEMENTING ADMINISTRATIVE ACTIONS; PROVIDING FOR THE ADOPTION OF MAPS BY REFERENCE; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Stephen Strickland, the owner of certain real property, which land totals 5.0 acres in size and is assigned Tax Parcel Identification Number 01-13-30-0000-01010-0020 by the Property Appraiser of Flagler County; and

WHEREAS, Stephen Strickland has applied to the City of Bunnell pursuant to the controlling provisions of State law and the *Code of Ordinances of the City of Bunnell*, to have the subject property, totaling 5.0 acres located approximately 1.59 miles on County Road 304 from US Highway 1 and approximately 0.15 miles directly east from County Road 304, rezoned to the “AG&S, Agriculture and Silviculture District” zoning classification from the existing Flagler County “AC, Agriculture” zoning classification; and

WHEREAS, the City’s Community Development Department has conducted a thorough review and analysis of the demands upon public facilities and general planning and land development issues should the subject rezoning application be approved and has otherwise reviewed and evaluated the application to determine whether it comports with sound and generally accepted land use planning practices and principles as well as whether the application is consistent with the goals, objectives and policies set forth in the City’s *Comprehensive Plan*; and

WHEREAS, on May 2, 2023 the Planning, Zoning and Appeals Board of the City of Bunnell reviewed this request and recommended approval of the proposed ordinance to the City Commission; and

WHEREAS, professional City planning staff, the City’s Planning, Zoning and Appeals Board, and the City Commission have determined that the proposed rezoning of the subject property as set forth in this ordinance is consistent with the *Comprehensive Plan of the City of Bunnell*, the land development regulations of the City of Bunnell, and the controlling provisions of State law; and

WHEREAS, the City Commission of the City of Bunnell, Florida has taken, as implemented by City staff, all actions relating to the rezoning action set forth herein in accordance with the requirements and procedures mandated by State law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA:

Section 1. Legislative Findings and Intent.

(a) The City Commission of the City of Bunnell hereby adopts and incorporates into this Ordinance the City staff report and City Commission agenda memorandum relating to the application relating to the proposed rezoning of the subject property as well as the recitals (whereas clauses) to this Ordinance.

(b) The City of Bunnell has complied with all requirements and procedures of Florida law in processing and advertising this Ordinance.

(c) The exhibits to this Ordinance are incorporated herein as if fully set forth herein verbatim.

Section 2. Rezoning of Real Property/Implementing Actions.

(a) Upon enactment of this Ordinance, the following described property, as depicted in Exhibit "A" attached to this Ordinance, and totaling 5.0 acres in size, shall be rezoned to the City of Bunnell "AG&S, Agriculture Silviculture District" zoning classification from the existing Flagler County "AC, Agriculture" zoning classification;

LEGAL DESCRIPTION: A PORTION OF THOSE LANDS RECORDED IN OFFICIAL RECORDS BOOK 2284, PAGE 1354, OF THE PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, LYING IN BEING A PORTION OF THE NORTHWEST 1/4 OF SECTION 1, TOWNSHIP 13 SOUTH, RANGE 30 EAST, FLAGLER COUNTY, FLORIDA AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF THE NORTHWEST 1/4 OF SAID SECTION 1; THENCE RUN N89°04'36"W ALONG THE NORTH LINE OF THE NORTHWEST 1/4 OF SAID SECTION 1, A DISTANCE OF 200.00 FEET; THENCE RUN S16°21'53"E, A DISTANCE OF 776.23 FEET; THENCE RUN S89°34'00"W, A DISTANCE OF 373.51 FEET TO A POINT ON THE WEST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 1; THENCE RUN; THENCE RUN N03°26'06"W, ALONG THE WEST LINE OF THE NORTHWEST 1/4 OF SAID SECTION 1, A DISTANCE OF 765.30 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 5.00 ACRE.

TAX PARCEL IDENTIFICATION NUMBER: 01-13-30-0000-01010-0020

(b) The City Manager, or designee, is hereby authorized to execute any and all documents necessary to formalize approval of the rezoning action taken herein and to revise and amend the Official Zoning Map or Maps of the City of Bunnell as may be appropriate to accomplish the action taken in this Ordinance.

(c) Conditions of development relating to the subject property may be incorporated into the subsequent pertinent development orders and such development orders may be subject to public hearing requirements in accordance with the provisions of controlling law.

Section 3. Incorporation of Maps.

The maps attached to this Ordinance are hereby ratified and affirmed and incorporated into this Ordinance as a substantive part of this Ordinance.

Section 4. Conflicts.

All ordinances or part of ordinances in conflict with this Ordinance are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful, or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this ordinance not otherwise to be invalid, unlawful, or unconstitutional.

Section 6. Non-codification.

This Ordinance shall not be codified in the *City Code of the City of Bunnell* or the *Land Development Code of the City of Bunnell*; provided, however, that the actions taken herein shall be depicted on the zoning maps of the City of Bunnell by the City Manager, or designee.

Section 7. Effective Date.

This Ordinance shall take effect upon the effective date of Ordinance 2023-11

First Reading: approved on this 12th day of June 2023

Second Reading/Final Reading: adopted on this 26th day of June 2023.

CITY COMMISSION, City of Bunnell, Florida.

By: _____
Catherine D. Robinson, Mayor

Approved for form and content by:

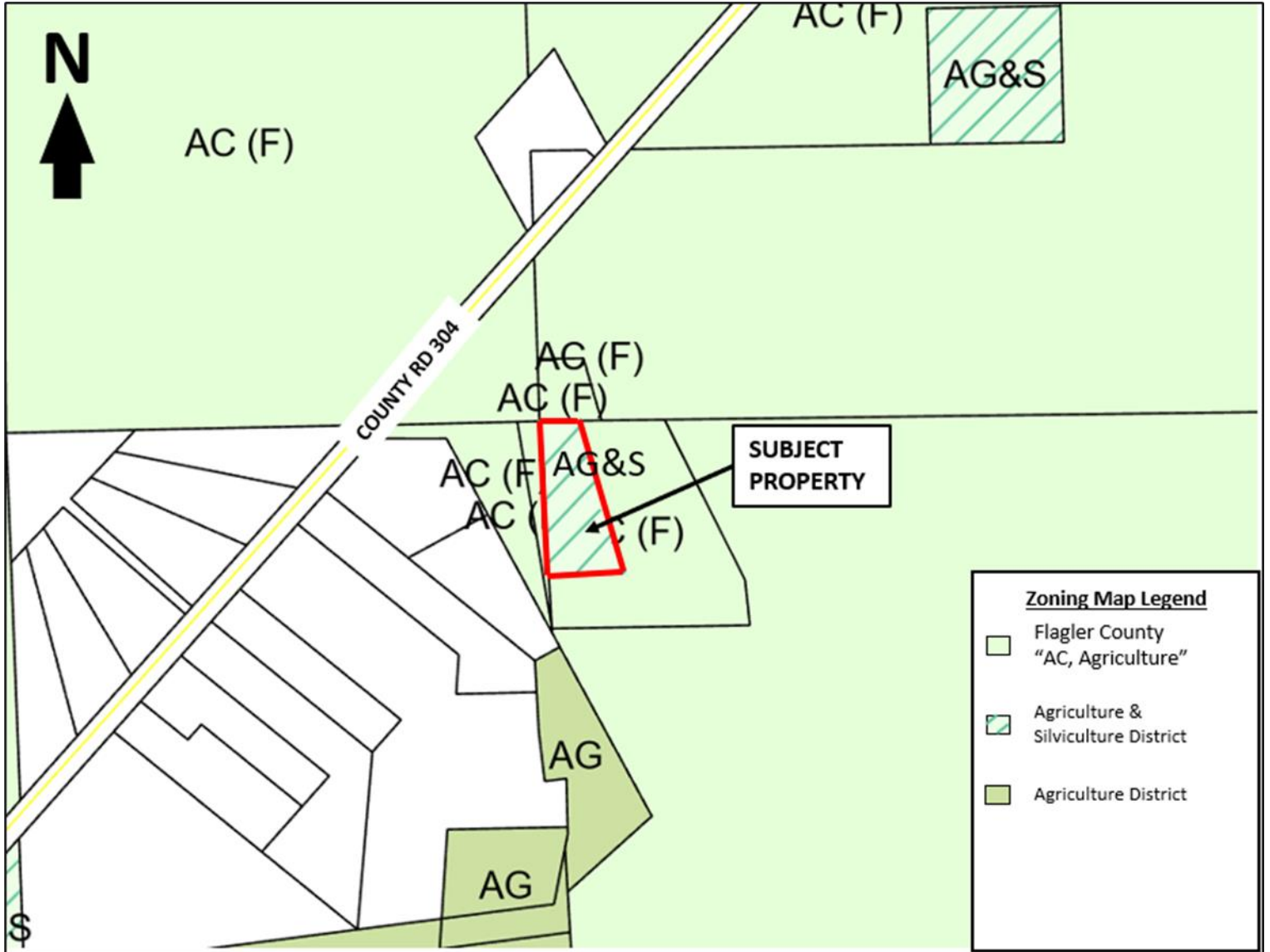
Vose Law Firm, City Attorney

Attest:

Kristen Bates, CMC, City Clerk

Exhibit "A"

Amended Zoning Map



Location Map





City of Bunnell, Florida

Agenda Item No. E.3.

Document Date: 5/3/2023 Amount:
Department: Community Development Account #:
Subject: Ordinance 2023-13 Requesting the voluntary contraction of the City's
Boundary for 42.6+/- acres of property located north of the intersection
between State Hwy 11 and County Road 304. - First Reading.
Agenda Section: Ordinances: (Legislative): None

ATTACHMENTS:

Description	Type
Ordinance 2023-13 Palmer Contraction	Ordinance
Feasibility Study	Exhibit

Summary/Highlights:

This is a request by Clinton and Kathryn Palmer for the voluntary contraction of the City's Boundary for 42.6+/- acres of property located north of the intersection between State Highway 11 and County Road 304.

The two pieces of property that are included in this request can be identified by the following Parcel ID numbers assigned by the Flagler County Property Appraiser's Office:

- 19-13-30-1650-01060-0020 (8775 State Hwy 11)
- 19-13-30-1650-01060-0050

In accordance with Florida Statute, the written notice to Flagler County Board of Commissioners regarding this voluntary contraction was sent on May 24, 2023.

Background:

The applicants, Clinton and Kathryn Palmer, own both parcels of land located within the City of Bunnell. The Palmers have petitioned the City of Bunnell to de-annex these properties from its corporate limits under the reason that City services are not provided to these two parcels. Under Chapter 171.052, Florida Statutes, only land that does not meet the criteria for annexation in F.S. 171.043 can be excluded from municipal boundaries. A feasibility study is required to be performed and has been submitted by the applicant. The study found that this property is eligible for de-annexation based on the criteria for municipal contraction set forth in Chapter 171.052 of the Florida Statutes; However, contrary to the reason of the applicant's request, the only City services not provided to these parcels are water and sewer. Solid Waste services are available to all

properties within the City of Bunnell limits, including the ones in this request. Community Development services, such as permitting, plan review, and inspections, are available to these parcels upon application submittals to the Department of Community Development.

Staff Recommendation:

Deny Ordinance 2023-13 not authorizing the voluntary contraction of the City's boundary for the 42.6+/- acres of property owned by Clinton and Kathryn Palmer as described in the ordinance. - First Reading.

City Attorney Review:

Finance Department Review/Recommendation:

City Manager Review/Recommendation:

Approved.

ORDINANCE 2023-13

AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA FOR THE VOLUNTARY CONTRACTION (DEANNEXATION) OF THE CITY BOUNDARY BY DEANNEXING 42.6+/- ACRES MORE OR LESS OF REAL PROPERTY, GENERALLY LOCATED NORTH OF INTERSECTION COUNTY ROAD 304 AND STATE HIGHWAY 11, MORE PARTICULARLY AND LEGALLY DESCRIBED ON EXHIBIT A, ATTACHED HERETO AND FULLY INCORPORATED HEREIN BY THIS REFERENCE; PROVIDING FOR THE AMENDMENT OF CITY BOUNDARIES TO CONTRACT THE SUBJECT PROPERTIES FROM THE CITY BOUNDARIES; PROVIDING FOR REPEAL OF PRIOR INCONSISTENT ORDINANCES AND RESOLUTIONS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, Chapter 171, *Florida Statutes*, provides the exclusive method of municipal annexation or contraction in order to ensure sound urban development and efficient provision of urban services; and

WHEREAS, Clinton and Kathryn Palmer own two parcels which are the subject of this ordinance, identified by Flagler County Tax Parcel ID Numbers: 19-13-30-1650-01060-0020 and 19-13-30-1650-01060-0050 collectively totaling approximately 42.6+/- acres, such property described in Exhibit A and illustrated in Exhibit B, and incorporated herein by reference is contiguous to the corporate limits of the City of Bunnell; and

WHEREAS, the owners have requested that the City deannex these parcels; and

WHEREAS, these parcels fail to meet all of the criteria of Chapter 171.043, F.S., specifying the character of an area that may be annexed upon the proposal of a municipality; and

WHEREAS, this parcel has not been developed for urban purposes; and

WHEREAS, the contraction of this parcel will not result in a portion of the City becoming noncontiguous with the rest of the municipality; and

WHEREAS, upon adoption of this Ordinance, the municipal boundary lines of the City of Bunnell shall be redefined to exclude the subject real properties.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA:

Section 1. Recitals.

The foregoing recitals are true and correct and are fully incorporated herein by this reference.

Section 2. Contraction of Subject Properties.

The Subject Properties as illustrated in Exhibit "B" shall be, and are hereby deannexed from the City of Bunnell, Florida. These properties are described in Exhibit "A" and illustrated in Exhibit "B". The Subject Properties shall be excluded from the existing boundaries of the City of Bunnell, Florida, from the effective date of this Ordinance.

Section 3. City Boundaries Redefined.

(a) within seven (7) days of the adoption of this Ordinance, the City Clerk shall file a copy of said Ordinance with the Clerk of the Court (Land Records/Recording), with the Chief Administrative Officer of Flagler County (the County Administrator), with the Florida Department of State, and with such other agencies and entities as may be required by law or otherwise desirable.

(b) The City Manager, or designees within City management staff, shall ensure that the properties contracted/de-annexed by this Ordinance are removed from the *City of Bunnell Comprehensive Plan*, the Official Zoning Map of the City of Bunnell and the map of the City Limits of the City of Bunnell in an expeditious manner.

(c) The City Manager, or designees, are hereby authorized and directed to legally describe and map the revised City Limits of the City of Bunnell and to take any and all appropriate actions or propose actions to the City Commission as may be authorized in accordance with controlling law.

Section 4. Repeal of Prior Inconsistent Ordinances and Resolutions.

All ordinances and resolutions or parts of ordinances and resolutions in conflict herewith are hereby repealed to the extent of the conflict.

Section 5. Severability.

If any section, subsection, sentence, clause, phrase, word or provision of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, whether for substantive, procedural, or any other reason, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 6. Effective Date.

This Ordinance shall take effect immediately upon adoption.

First Reading: approved on this _____ day of _____, 2023

Second Reading/Final Reading: adopted on this _____ day of _____ 2023.

CITY COMMISSION, City of Bunnell, Florida.

By: _____
Catherine D. Robinson, Mayor

Approved for form and content by:

Vose Law Firm, City Attorney

Attest:

Seal: _____
Kristen Bates, CMC, City Clerk

Exhibit "A"
Legal Description

Parcel #1 (Parcel ID: 19-13-30-1650-01060-0020)

A PARCEL OF LAND LYING IN SECTION 19, TOWNSHIP 13 SOUTH, RANGE 30 EAST, FLAGLER COUNTY, FLORIDA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

FROM A POINT OF REFERENCE BEING THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF SAID SECTION 19, BEAR N87°45'20"E ALONG THE SOUTH LINE OF SECTION 19 A DISTANCE OF 111.10 FEET TO ITS INTERSECTION WITH THE EASTERLY RIGHT-OF-WAY OF STATE ROAD NO. 11; THENCE N01°28'21"W ALONG SAID EASTERLY RIGHT-OF-WAY A DISTANCE OF 902.99 FEET TO THE NORTHEAST CORNER OF LANDS DESCRIBED IN O.R. BOOK 2492, PAGE 1443 AND THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE DEPARTING SAID EASTERLY RIGHT-OF-WAY N88°38'49"E A DISTANCE OF 179.39 FEET; THENCE S02°00'17"E A DISTANCE OF 10.58 FEET; THENCE N89°19'16"E A DISTANCE OF 2000.00 FEET; THENCE N47°41'21"W A DISTANCE OF 1874.48 FEET; THENCE S01°28'21"W ALONG A LINE 826.00 FEET EASTERLY OF AND PARALLEL TO SAID EASTERLY RIGH-OF-WAY A DISTANCE OF 660.08 FEET; THENCE S88°38'49"W A DISTANCE OF 826.00 FEET TO THE EASTERLY RIGHT-OF-WAY OF STATE ROAD NO. 11; THENCE S01°28'21"E ALONG SAID EASTERLY RIGHT-OF-WAY A DISTANCE OF 600.00 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION.

PARCEL CONTAINS 31.45 ACRES MORE OR LESS.

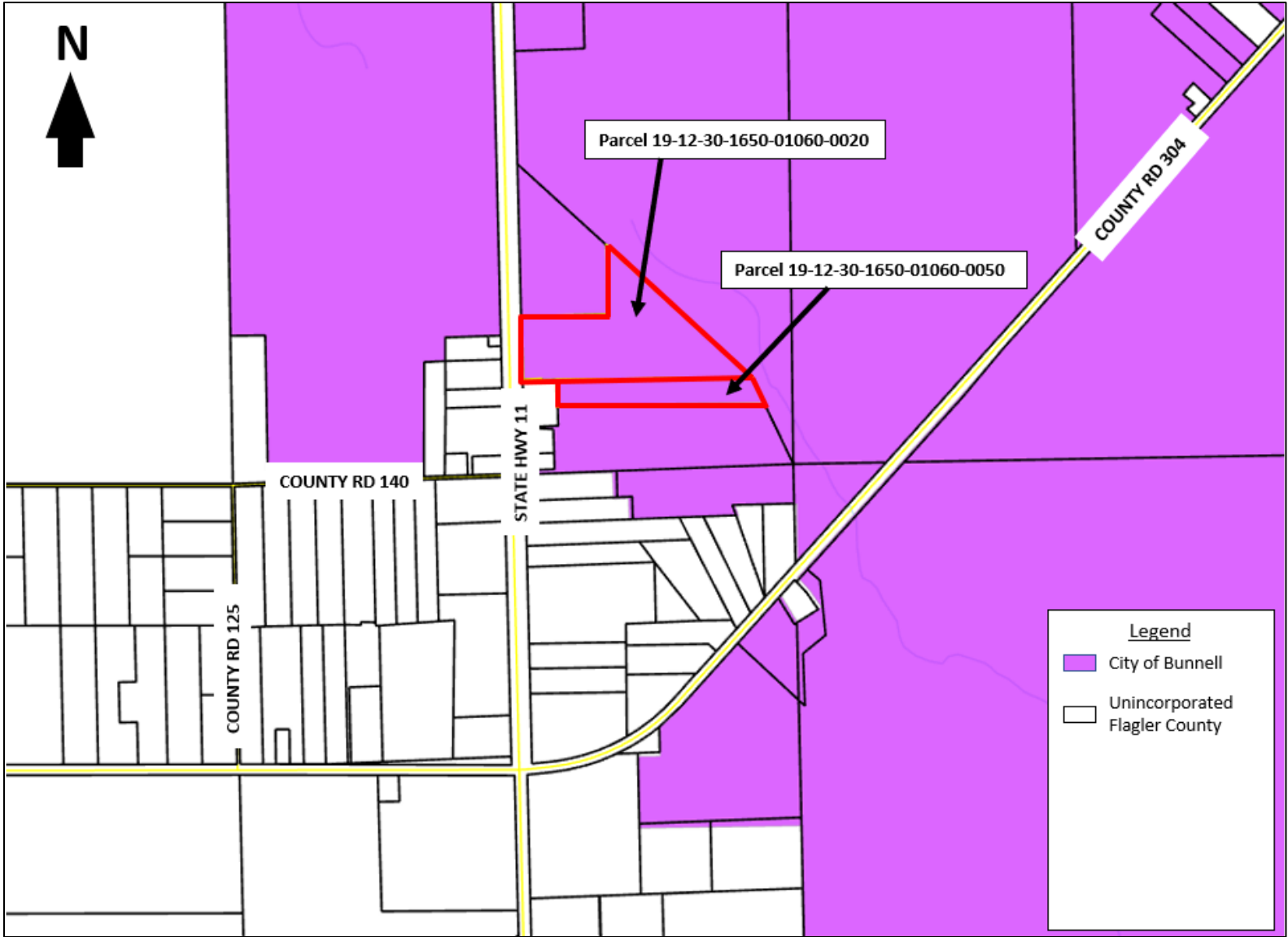
Parcel #2 (Parcel ID: 19-13-30-1650-01060-0050)

A PARCEL OF LAND LYING IN SECTION 19, TOWNSHIP 13 SOUTH, RANGE 30 EAST, FLAGLER COUNTY, FLORIDA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

FROM A POINT OF COMMENCEMENT BEING THE SOUTHEAST CORNER OF SAID SECTION 19, BEAR N25°34'00"W A DISTANCE OF 633.58 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE N25°34'00W A DISTANCE OF 275.59 FEET; THENCE S89°19'16"W A DISTANCE OF 1854.82 FEET TO THE NORTHEAST CORNER OF LANDS DESCRIBED IN O.R. BOOK 2492, PAGE 1443; THENCE S01°33'19"E ALONG THE EAST LINE OF SAID LANDS DESCRIBED IN O.R. BOOK 2492, PAGE 1443 A DISTANCE OF 250.03 FEET; THENCE DEPARTING SAID EAST LINE N89°19'16"E A DISTANCE OF 1966.98 FEET TO THE POINT OF BEGINNING OF THIS DESCRIPTION.

PARCEL CONTAINS 10.97 ACRES MORE OR LESS.

Exhibit "B"
Contraction Map



To: Bernadette Fisher
Director of Community Development

From: Mark P, Karet, AICP
Director of Planning and Landscape Architecture

Date: May 2, 2023

Subject: Feasibility Study Proposed Municipal Contraction
Parcel IDs: 19-13-30-1650-01060-0020 & 19-13-30-1650-01060-0050
Clinton and Kathryn Palmer Parcels

Background:

The subject property is identified as Parcel ID numbers: 19-13-30-1650-01060-0020 & 19-13-30-1650-01060-0050. Parcel 19-13-30-1650-01060-0020 is owned by Clinton & Kathryn Palmer. Parcel 19-13-30-1650-01060-0050 is owned by Clinton Palmer. Parcel 19-13-30-1650-01060-0020 is 31.6± acres in size. It is addressed as 8775 State Highway 11. It contains a recently constructed single-family residence, horse barn, and equipment storage building. Three people reside on the property. Parcel 19-13-30-1650-01060-0050 is 10.98± acres in size and is an adjacent parcel of land that has not been assigned a street address. There are no physical improvements on Parcel 19-13-30-1650-01060-0050.

The lands surrounding the subject property is a rural area. It is a sparsely developed area with a very low population density below 100 people per square mile. North and west of the subject property is Middle Haw Creek. Middle Haw Creek is a large blackwater stream that is surrounded by a dense natural floodplain forest. South and west of the subject property are lands used for agricultural purposes and rural residential development. See the attached aerial location map which shows the subject property and its surrounding rural area.

Clinton and Kathryn Palmer have filed a petition to de-annex the Subject Property from the City of Bunnell and have commissioned this analysis at your request.

This report analyzes the feasibility of contracting the subject property from the municipal boundaries of the City of Bunnell consistent with *Chapter 171.052, F.S. Criteria for contraction of municipal boundaries*. Chapter 171.052, F.S. states that (1) “Only those areas which do not meet the criteria for annexation in s. 171.043 may be proposed for exclusion by municipal governing bodies...”. Under Chapter 171.043, F.S., areas may be annexed only if lands are: (1) contiguous to the municipality’s boundaries per Chapter 171.043 (1), F.S., and (2) meets the requirements of either Chapter 171.043(2) or Chapter 171.043 (3).

Analysis:

Criteria: Chapter 171.043(1) requires that the total area to be annexed must be contiguous to the municipality's boundaries at the time the annexation proceeding is begun and reasonably compact. No part of the area to be annexed shall be included within the boundary of another incorporated municipality.

Findings: The Subject Property meets this criterion for areas to be annexed. It is contiguous to other lands that are incorporated into the City of Bunnell so that a substantial portion of the subject property's boundary is coterminous with the boundary of the City.

Criteria: Chapter 171.043(2) requires that the area to be annexed must be developed for urban purposes which is defined as a developed area that meets any of the following:

- (a) A total resident population equal to at least two persons for each acre of land; or*
- (b) A total resident population that equals at least one person for each acre of land and is subdivided into lots and tracts so that at least 60 percent of total number of lots and tracts are 1 acre or less in size; or*
- (c) Is developed with at least 60 percent of total number of lots and tracts in area at the time of annexation that are used for urban purposes and is subdivided into lots and tracts so that at least 60 percent of the total acreage, not counting the acreage used at the time of annexation for nonresidential urban purposes, consists of lots and tracts 5 acres or less in size.*

Findings: The proposed contraction area fails to meet the three criteria in Chapter 171.043(2) since the Subject Property has a population density of less than 1 person per acre, is not divided into parcels of less than 1 acres in size and each parcel is substantially larger than 5 acres. No part of the subject property is used for urban purposes.

Criteria: Chapter 171.043(3) states that in addition to being developed for urban purpose, an area may be included in the land to be annexed any additional area which does not meet the requirements of subsection (2), if the area either:

- (a) lies between the municipal boundary and an area developed for urban purposes, so that the area developed for urban purposes is either not adjacent to the municipal boundary or cannot be served by the municipality without extending services or water or sewer lines through such sparsely developed area; or*
- (b) is adjacent, on at least 60 percent of its external boundary, to any combination of the municipal boundary and the boundary of an area or areas developed for urban purposes as defined in subsection (2).*

Findings: The proposed contraction area fails to meet Criteria 171.043(3) since the Subject Property does not lie between Bunnell's municipal boundary and an area developed for urban purposes nor is any

part of the subject property adjacent to lands used for urban purposes as defined in Chapter 171.043(2), F.S.

Criteria: Chapter 171.052 states that if area proposed to be excluded does not meet the criteria of s. 171.043, but such exclusion would result in a portion of the municipality becoming noncontiguous with the rest of the municipality, then such exclusion shall not be allowed.

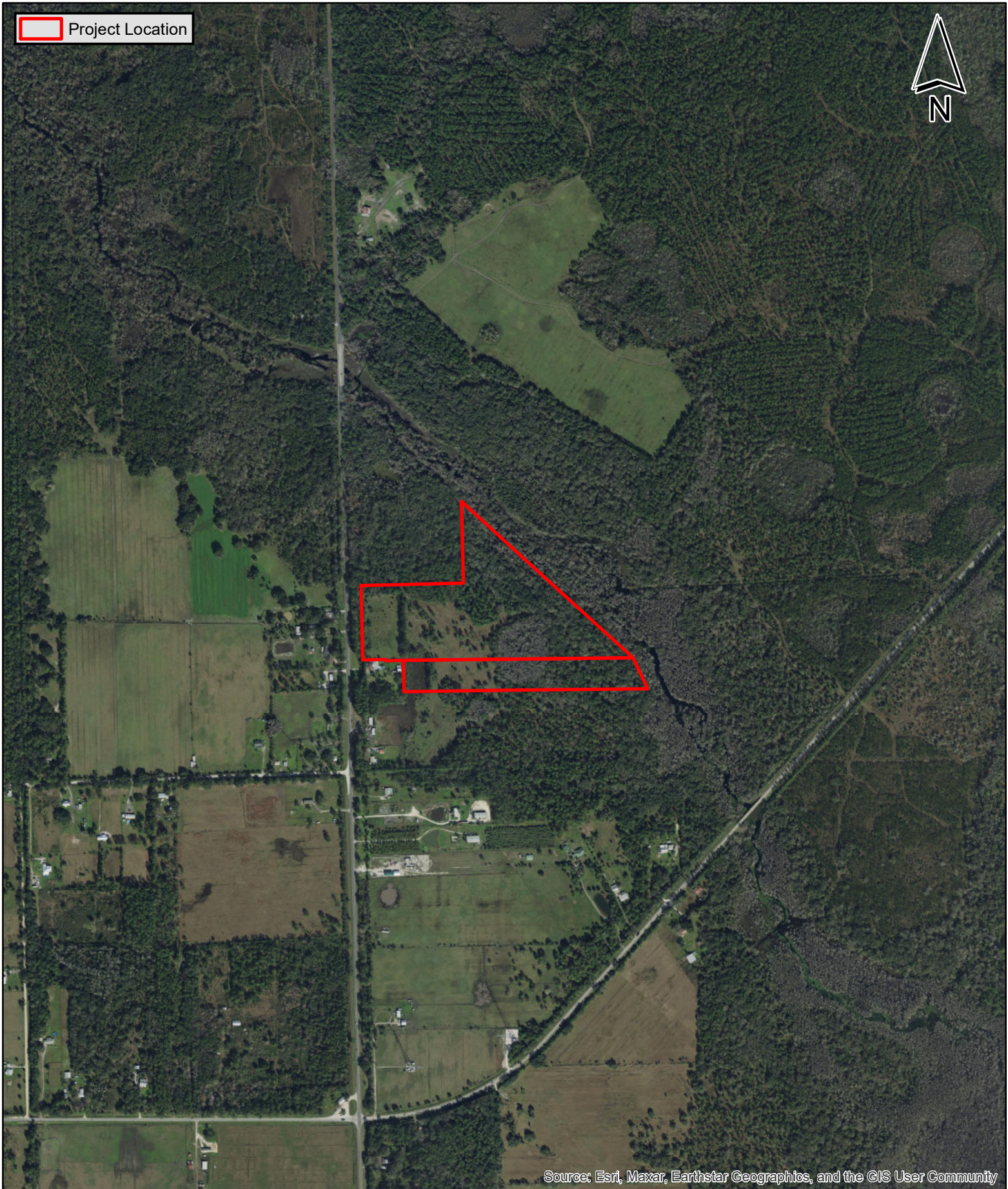
Findings: Contraction of the Subject Property would not separate the City of Bunnell from any of its remaining corporate limits. See the attached map which depicts the location of the property in relation to Bunnell's municipal boundary. The proposed contraction does not create any noncontiguous areas within the city.

Conclusion:

The proposed contraction of the Subject Property meets the criteria established by Chapter 171.052 F.S. for contraction of municipal boundaries since the subject property fails to meet the criteria for annexation in s. 171.043. The Subject Property fails to meet criteria outlined in Chapter 171.043(2) or Chapter 171.043 (3). Finally, contraction of the Subject Property would not result in the creation of noncontiguous areas within the boundaries of the City.

Excluding the subject property from the corporate limits of the City of Bunnell is feasible based on the findings above. The proposed contraction will have no impact on the City's provision of services to or connection with any urban area as defined by Florida Statutes.

 Project Location



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community


Info:

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
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
Location Map Palmer Parcels City of Bunnell, Florida

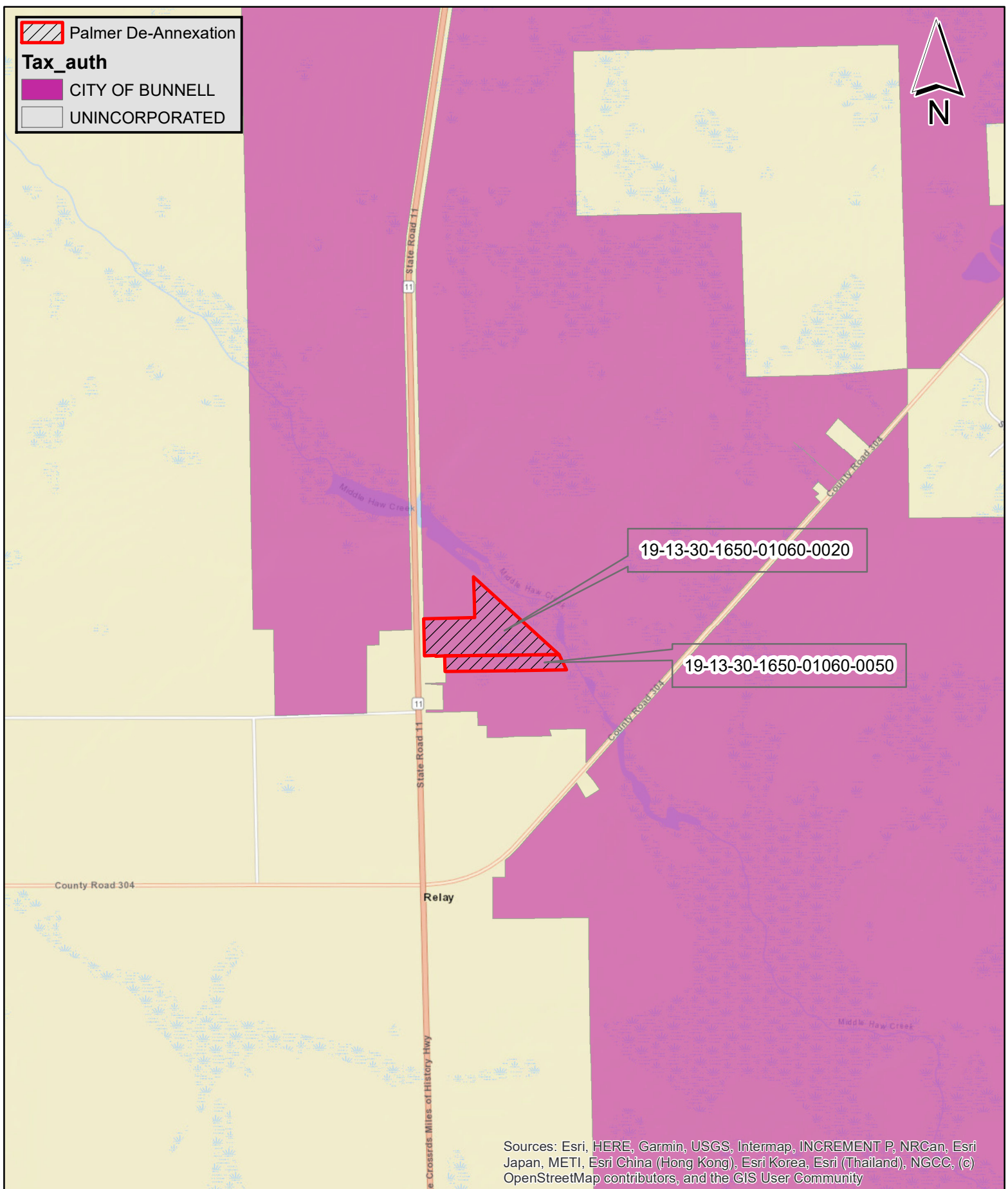
 **ZEV COHEN**
& ASSOCIATES INC
300 Interchange Blvd
Ormond Beach, FL 32174
ph 386-677-2482

 Palmer De-Annexation

Tax_auth

 CITY OF BUNNELL

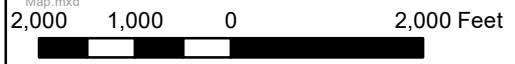
 UNINCORPORATED



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

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De-Annexation Palmer Parcels City of Bunnell, Florida


 300 Interchange Blvd
 Ormond Beach, FL 32174
 ph 386-677-2482



City of Bunnell, Florida

Agenda Item No. H.1.

Document Date: 6/7/2023
Department: City Clerk
Subject: Designation of the City Delegate for the 2023 Florida League of Cities Annual Conference.
Agenda Section: New Business:

Amount: Registration \$575.00 plus hotel costs and parking costs
Account #: 001-0511.511-4000 and 001-0511.511-5500

ATTACHMENTS:

Description	Type
2023 Delegate Memo	Exhibit
2023 Conference Announcement	Exhibit

Summary/Highlights:

The Florida League of Cities Annual Conference is scheduled to be held in Orlando from August 10, 2023 to August 12, 2023.

There are some meetings and events that occur on August 9, 2023 and the Gala occurs the evening of August 12, 2023.

Background:

The City can send a voting delegate to the Annual Florida League of Cities Conference. Conference details are in the attached announcement.

The cost of registration, if done by July 28, 2023, would be \$575.00 per person.

The hotel cost is \$199.99 per day if the Signia by Hilton Orlando Bonnet Creek does not book up. There is also a per day parking rate (\$17.50 per day for self-parking and \$36.00 per day if valet parking is used) that will be added to the hotel costs.

To attend all events of the conference, the City representative would arrive on Wednesday, August 9 and check out on Sunday, August 13 as the Gala Celebration is a night time event on August 12. This would require a 4 night stay at the hotel to attend all events.

Reservation cutoff is July 18, 2023. Hotel reservations cannot be made until the designated

Commissioner is registered and the registration fee paid.

The estimated cost for one Commissioner to attend this event would be \$1,518.96 (hotel, registration and parking). This does not include any food or other possible travel expenses such as gas that may qualify for reimbursement that could be submitted by the attending Commissioner.

The City did budget for one Commissioner to attend this conference.

Staff Recommendation:

None. The Commission should determine which Commissioner will attend as the voting delegate for the City. This can be done by consensus.

If additional Commissioners wish to attend, additional funds would need to be located within the City budget. The estimated amount would not be lower for additional Commissioners; multiply \$1,518.96 by the number of Commissioners who wish to attend to get a total amount.

Staff will complete the conference and hotel registration for the designated Commissioner(s) once a decision is made.

City Attorney Review:

Finance Department Review/Recommendation:

Recommend Approval

City Manager Review/Recommendation:



To: Key Official

From: Eryn Russell, Florida League of Cities

Date: June 6, 2023

Subject: 97th Annual Conference Voting Delegate Information

The Florida League of Cities Annual Conference will be held at the Hilton Orlando Bonnet Creek in Orlando, Florida, from August 10-12, 2023. This conference will provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively.

We ask that each member municipality sending delegates to the Annual Conference designate one of their officials to cast their votes at the Annual Business Session, which will be held on **Saturday, August 12**. Election of League leadership and adoption of resolutions are undertaken during the business meeting. One official from each municipality will vote on matters affecting the League.

In accordance with the League's by-laws, each municipality's vote is determined by population, and the League will use the Estimates of Population from the University of Florida.

Conference registration materials were sent to each municipality via the League's e-newsletter and are available online at flcities.com.

If you have any questions about voting delegates, please email erussell@flcities.com. **Voting delegate forms must be received by the League no later than July 31, 2023.**

Attachments: Form Designating Voting Delegate

**97th Annual Conference
Florida League of Cities, Inc.
August 10-12, 2023
Orlando, Florida**

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities designate one of their officials to cast their votes at the Annual Business Session. League By-Laws require each municipality to select one person to serve as the municipality's voting delegate. *Municipalities do not need to adopt a resolution to designate a voting delegate.*

Please fill out this form and return it to the League office so that your voting delegate may be properly identified. **Voting delegate forms must be received by the League no later than July 31, 2023.**

Designation of Voting Delegate

Name of Voting Delegate: _____

Title: _____

Delegate Email: _____

Municipality of: _____

AUTHORIZED BY:

Name

Title

Return this form to:
Eryn Russell
Florida League of Cities, Inc.
Post Office Box 1757
Tallahassee, FL 32302-1757
Email: erussell@flcities.com

#FLCities2023



2023 FLC ANNUAL CONFERENCE

AUGUST 10-12, 2023 · SIGNIA BY HILTON ORLANDO BONNET CREEK

**Hotel Registration
Deadline: July 18, 2023**

**Conference Registration
Deadline: July 28, 2023**

REGISTRATION INFORMATION

Paid registration is required to receive housing information, so sign up early! See page 6 for details.

General Information

The Florida League of Cities (FLC) 2023 Annual Conference will be held August 10-12, 2023, at the Signia by Hilton Orlando Bonnet Creek.

The conference is an opportunity for municipal officials and senior staff to enhance leadership skills, learn from municipal experts, share ideas with peers, discuss strategies for Florida's future and discover the latest products and services for municipal governments.

This year's conference will include breakout sessions, committee meetings, keynote presentations, awards and more. Don't miss this opportunity to learn, network and share.

Location/Dates

Signia by Hilton Orlando Bonnet Creek
Thursday, August 10 - Saturday, August 12, 2023

Registration Hours

Wednesday, August 9:	12:00 p.m. - 4:30 p.m.
Thursday, August 10:	7:00 a.m. - 7:00 p.m.
Friday, August 11:	7:30 a.m. - 5:00 p.m.
Saturday, August 12:	7:30 a.m. - 4:00 p.m.

REGISTRATION FEES

City/County/Government (\$575), **Corporate** (\$675) and **Guest** (\$175): These fees cover your name badge, admission to all conference sessions and the exhibit hall, refreshment breaks, Friday's membership networking event, Saturday's Past Presidents' Luncheon and Installation and the Inaugural Celebration on Saturday night.

NOTE: Registrants are defined as any elected government official or any employee of governments, organizations or corporations. **Guests** are defined as spouses, partners or other nonprofessional relations of conference delegates. Guest registration **may not** be used for other elected government officials, staff or company representatives.

Teen Guest 13-18 years (\$20) and **Child Guest 3-12 years** (\$15): These fees cover your name badge, admission to the exhibit hall, Friday's membership networking event and refreshment breaks. **Teen and child guest registration does not include Saturday's Past Presidents' Luncheon and Installation nor the Inaugural Celebration.**

REGISTRATION PROCEDURES

Online Registration – Credit Cards Only

Visit flcities.com/annualconference to access online registration and pay with your Visa, Mastercard or American Express. You will receive your conference confirmation immediately via email. Conference confirmations include your registration information, totals and housing instructions. Please check your confirmation carefully to verify that all information is correct and inform the League immediately of any errors.

Mail Registration – Checks Only

To pay via check, fill out the registration form on page 7, attach your check for the appropriate fee and mail it to the League office by **Friday, July 28, 2023**. Name badges and other information can be picked up at the conference registration desk.



General Information

DEADLINES

Registration – Conference registrations must be received no later than **Friday, July 28, 2023**. If you are unable to meet this deadline, please register on-site. **NOTE: Registration fees will increase to \$605 for government and \$705 for corporate registrants for all registrations done on-site**, so we encourage you to register in advance.

Hotel Reservations – The cutoff date for reservations at Signia is **July 18, 2023**. Reservations must be made via an FLC-provided security code only; no one will receive housing information until **after** their **paid** registration is received. Please see page 6 for more details.

Cancellation Policy

Conference registration cancellation requests must be sent in writing via email to mhowe@flcities.com. All cancellations received in the FLC office by 5:00 p.m. **Friday, July 28, 2023**, will receive refunds, minus a **\$50.00** cancellation fee. Refunds will be issued after the conference. **No refunds can be made after July 28 or for early departure from the conference.**

Hotel reservations must be cancelled no later than **72 hours** prior to the scheduled arrival date to avoid a penalty of one night's room and tax.

Special Needs

If you are physically challenged and require special services, or if you have special dietary needs (i.e. allergies or Kosher or vegetarian meals), please attach a written description to your registration form. Contact the hotel directly if you will need any special accommodations in your room.

Certification Credit

This conference qualifies for 10 points in our **Certified Elected Municipal Official** program. Visit our [website](#) or contact [Christen Barton](#) for more details.

Live Feeds via Social Media

The League will be posting real-time updates and photos via Twitter, Facebook, Instagram and YouTube during the conference. Follow @FLCities on all major platforms. Connect with the conversation or pose questions by using the hashtag **#FLCities2023** in all your conference-related posts.

Thursday is City Shirt Day!

We encourage all of you to show your city spirit by wearing your city shirt on **Thursday, August 10**.

Contact Information

For additional information, please contact Melanie Howe at mhowe@flcities.com or 850.222.9684.



Tentative Schedule

Following is a tentative schedule of conference events. Be sure to check our website for updates!

WEDNESDAY, AUGUST 9, 2023

12:00 p.m. - 4:30 p.m.

Registration Desk Open

1:00 p.m. - 2:00 p.m.

Florida League of Mayors Nominating Committee Meeting

2:30 p.m. - 4:30 p.m.

Florida League of Mayors Forum

Additional registration required through the Florida League of Mayors; contact [Rachel Embleton](#) for more details.

4:45 p.m. - 5:45 p.m.

Florida League of Mayors Business Meeting

For more information, contact [Rachel Embleton](#).

6:00 p.m. - 7:00 p.m.

Florida League of Mayors Reception

Additional registration required through the Florida League of Mayors; contact [Rachel Embleton](#) for more details.

THURSDAY, AUGUST 10, 2023

7:00 a.m. - 7:00 p.m.

Registration Desk Open

8:00 a.m. - 10:00 a.m.

Florida League of Mayors Board of Directors Meeting

8:00 a.m. - 12:00 p.m.

Continuing Education in Ethics: Have You Completed Your Hours?

Florida's municipal elected officers are required to take four hours of specific continuing education in ethics per year. If you haven't completed your hours yet, this is your opportunity! The four-hour session includes two hours on the Florida Ethics Law (Chapter 112, Florida Statutes), one hour of

public meetings (Chapter 286, Florida Statutes) and one hour of public records (Chapter 119, Florida Statutes). If your hours are completed, this class is a good refresher.

NOTE: Registration is limited to the first 175 people and will be on a first-come, first-served basis.

10:00 a.m. - 7:30 p.m.

Exhibit Hall Open

1:00 p.m. - 2:00 p.m.

Legislative Policy Committee Meetings

- ▶ Finance, Taxation and Personnel
- ▶ Land Use and Economic Development
- ▶ Municipal Administration
- ▶ Transportation and Intergovernmental Relations
- ▶ Utilities, Natural Resources and Public Works

1:00 p.m. - 3:00 p.m.

"Cities 101" Workshop

If you are newly elected or newly appointed, this "crash course" is designed for you. Details about Florida municipalities, the services they provide and governing challenges will be discussed. This course is a prequel to the popular Institute for Elected Municipal Officials (IEMO) but is not a substitute for the three-day IEMO class.

3:15 p.m. - 4:30 p.m.

Workshops

4:45 p.m. - 5:45 p.m.

Resolutions Committee Meeting *(if needed)*

5:15 p.m. - 6:00 p.m.

Speed Networking

Whether you've just arrived or spent the day in pre-conference workshops and committees: this event will be an energetic ending to the day! Come join your colleagues to meet new friends in a fast-paced, fun environment just before the President's Reception. League staff will also be available to



Tentative Schedule

answer your conference questions. Please wear your badge and come ready to smile, meet, greet and kick off the League's biggest gathering of the year!

6:00 p.m. - 7:30 p.m.

President's Welcome Reception in the Exhibit Hall

FRIDAY, AUGUST 11, 2022

7:00 a.m. - 8:30 a.m.

Florida Black Caucus of Local Elected Officials Breakfast

Additional registration required through the [Florida Black Caucus of Local Elected Officials](#); contact [Caressa Andrews-Moye](#) for more details.

7:30 a.m. - 9:00 a.m.

Continental Breakfast in the Exhibit Hall

7:30 a.m. - 1:15 p.m.

Exhibit Hall Open

7:30 a.m. - 5:00 p.m.

Registration Desk Open

8:15 a.m. - 9:15 a.m.

Federal Action Strike Team Meeting

9:15 a.m. - 10:30 a.m.

Workshops

10:45 a.m. - 12:15 p.m.

Opening General Session

*Featuring the presentation of the E. Harris Drew Award and a keynote presentation by **John Avlon** and **Margaret Hoover**.*

John Avlon is a senior political analyst and anchor at CNN. He is an award-winning columnist and the author of *Independent Nation*, *Wingnuts*, *Washington's Farewell*, and *Lincoln and the Fight for Peace*. **Margaret Hoover** is the host of PBS'



JOHN AVLON



MARGARET HOOVER

"Firing Line with Margaret Hoover," a public affairs, multi-platform program that engages in long-form interviews and a rigorous exchange of ideas with the guiding principle that civil discourse is a civic responsibility. A CNN contributor, she has served in the White House under President George W. Bush, in the Department of Homeland Security, on Capitol Hill and on two presidential campaigns. John and Margaret live in New York City with their two children.

They will discuss topics that include John's latest book, *Lincoln and*

the Fight for Peace, Margaret's work as host of "Firing Line" and **Disagreeing Agreeably: Tackling Today's Issues While Finding Common Ground**. At a time when Americans feel more divided than ever before about politics, they will offer a much-needed example of how we can disagree agreeably.

12:15 p.m. - 1:15 p.m.

Sidewalk Café in Exhibit Hall (Cash Sales)

1:30 p.m. - 2:30 p.m.

Workshops

2:45 p.m. - 4:00 p.m.

Workshops



Tentative Schedule

4:15 p.m. - 5:30 p.m.

Workshops

6:00 p.m. - 7:00 p.m.

Membership Networking Event

Evening Open

SATURDAY, AUGUST 12, 2023

7:30 a.m. - 8:30 a.m.

Various Local/Regional League Breakfast Meetings

Contact your local League for more information.

Note that an RSVP is required by August 1 in order to guarantee a seat at a breakfast.

7:30 a.m. - 4:00 p.m.

Registration Desk Open

8:30 a.m. - 4:00 p.m.

Youth Council Program

See page 8 for details and registration information.

9:00 a.m. - 10:00 a.m.

Annual Business Meeting

10:15 a.m. - 12:15 p.m.

Second General Session

Featuring recognition of the Years of Service awards and an address by National League of Cities President Victoria Woodards.

Mayor Victoria Woodards of Tacoma, WA, serves as the President of the National League of Cities (NLC). She was elected Mayor in 2018.

Woodards has called the "City of Destiny" her home for almost her entire life. She is a proud graduate of Tacoma's Lincoln High School and has served as a soldier in the United States Army. Before becoming Mayor, she served for seven years as an at-large member of the City Council. During that



VICTORIA WOODARDS

time, she launched the city's Equity and Empowerment initiative, which led to the establishment of its Office of Equity and Human Rights. She also brought partner organizations together for then-President Barack Obama's My Brother's Keeper initiative and spearheaded the city's

Project PEACE initiative, which bridged community members with the Tacoma Police Department.

As Mayor, she continues to be a champion of these important issues while expanding her involvement in regional and national conversations on affordable housing, transportation, strengthening youth and families, public safety, growing local business and the creation of family wage jobs. She has also worked to more fully engage the city's youth in community decisions that impact them every day by expanding Student Government Day and establishing the city's first Youth Commission.

12:30 p.m. - 2:15 p.m.

Past Presidents' Luncheon and Installation of New President

2:30 p.m. - 4:30 p.m.

Workshop

6:15 p.m. - 11:00 p.m.

Inaugural Celebration

Pack your best cocktail attire and join us for a night **On Broadway!** During dinner, you'll be treated to a sampling of hits from some of the Great White Way's biggest shows, including "Hamilton," "The Lion King" and "Wicked." After the show, enjoy drinks and dancing late into the night.



Conference Housing Information

The **Signia by Hilton Orlando Bonnet Creek** will serve as the conference hotel. It is located at 14100 Bonnet Creek Resort Lane in Orlando. The hotel's phone is 407.597.3600. (**NOTE:** Reservations may be made via an FLC-provided code only. Please **do not** call the hotel to make reservations until you receive this code.) FLC has secured the reduced rate of **\$17.50** per day for self-parking and **\$36.00** per day for valet parking.

Visit the hotel's [website](#) for complete details about the facility.

ROOM RESERVATIONS – IMPORTANT – PLEASE READ

In order to protect our room blocks for conference registrants, it is our policy that no one will receive housing information **until we have received your PAID registration**. Once your registration is paid, you will be sent housing information via email.

Please note that the reservation cutoff date at Signia is **July 18, 2023**, and the rate is **\$199/night**. It is important that you register for the conference early so you have plenty of time to make your reservations. **Availability is on a first-come, first-served basis.**

Remember that we are unable to guarantee reservations for anyone or the exact date on which the hotel block will sell out, **so please register early.**





2023 FLC ANNUAL CONFERENCE

2023 FLC Annual Conference Registration Form

AUGUST 10-12, 2023 • SIGNIA BY HILTON ORLANDO BONNET CREEK

Florida League of Cities | P.O. Box 1757 | Tallahassee, FL 32302 | 850.222.9684 | Fax 850.222.3806 | mhowe@flcities.com

Return completed form with check payment to Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757, or visit the League website, flcities.com/annualconference, to access online registration. **NOTE: Credit card payments may be made online only.**

DELEGATE INFORMATION

Name: _____ | _____ | _____
First M.I. Last

First Name or Nickname: _____
As You Wish to Appear on Badge

Title: _____ Affiliation: _____
City, County, Government or Company

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Fax Number: _____

Email Address (for confirmations): _____
Please provide the address of the person who should receive the confirmation.

First-Time Attendee? Yes No

GUEST INFORMATION (PLEASE COMPLETE ONLY IF REGISTERING A GUEST FOR THE CONFERENCE.)

Guest's Name: _____ First Name: _____
As You Wish to Appear on Badge

Child's Name: _____ Age: _____ First Name: _____
As You Wish to Appear on Badge

Child's Name: _____ Age: _____ First Name: _____
As You Wish to Appear on Badge

REGISTRATION FEES

	NO.	FEE	TOTAL FEE
City/County/Government	___@	\$575.00*	\$ _____
Corporate	___@	\$675.00*	\$ _____
Guest	___@	\$175.00	\$ _____
Guest (13-18 years)	___@	\$20.00	\$ _____
Guest (3-12 years)	___@	\$15.00	\$ _____

OPTIONAL ACTIVITIES

	NO.	FEE	TOTAL FEE
Saturday, August 12			
Extra Luncheon Ticket	___@	\$50.00	\$ _____
Extra Inaugural Celebration Ticket	___@	\$60.00	\$ _____
		Total	\$ _____

*NOTE: Registration fees will increase to \$605 for government and \$705 for corporate for all registrations done on-site.

SPECIAL NEEDS

If you require special services or have special dietary needs, please attach a written description to your registration form.

REGISTRATION

Registration form must be accompanied by payment made payable to **Florida League of Cities**. Mail this form to: Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757.

Registration forms must be postmarked by **July 28, 2023**.

Remember: You will not receive housing information until we have received your **PAID** registration.

CANCELLATION POLICY

All cancellations received in writing via email to mhowe@flcities.com and received by 5:00 p.m. **July 28, 2023**, will receive refunds, minus a **\$50.00** cancellation fee. Refunds will be issued after the conference. **No refunds can be made after July 29 or for early departure from the conference.**





2023 FLC ANNUAL CONFERENCE

2023 Florida League of Cities Youth Council Program

SATURDAY, AUGUST 12, 2023 · 8:30 A.M. - 4:00 P.M.

We are pleased to invite youth councils from throughout the state to participate in the annual conference. Attendees will learn about issues facing municipalities across the country and have the opportunity to network with other Florida youth councils. Youth council coordinators will have a separate training session.

The registration fee for this program is **\$75** per person and includes lunch.

NOTE: Students **must** be members of an established municipal youth council in order to participate in this program.

Please complete one form per youth council. The form may be duplicated if you are registering more than six people.

Youth Council Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____ Contact Cell Phone: _____

Name: _____ Student Chaperone

Name: _____ Student Chaperone

Name: _____ Student Chaperone

Name: _____ Student Chaperone

Name: _____ Student Chaperone

Name: _____ Student Chaperone

Registration Fee: \$75.00 per person if received by Friday, July 28, 2023. This is the final deadline to register.

Total Amount Enclosed: \$ _____

Return completed form with check payment to Florida League of Cities, P.O. Box 1757, Tallahassee, FL 32302-1757.

NOTE: If you wish to pay with a Visa, Mastercard or American Express, please complete this form and email it to erussell@flcities.com. You will be contacted directly for your card information.

Youth council registration cancellation must be sent via email to erussell@flcities.com. All cancellations received in the FLC office by 5:00 p.m. **Friday, July 28, 2023**, will receive refunds. Refunds will be issued after the conference.

For more information, please contact Eryn Russell at 850.222.9684.





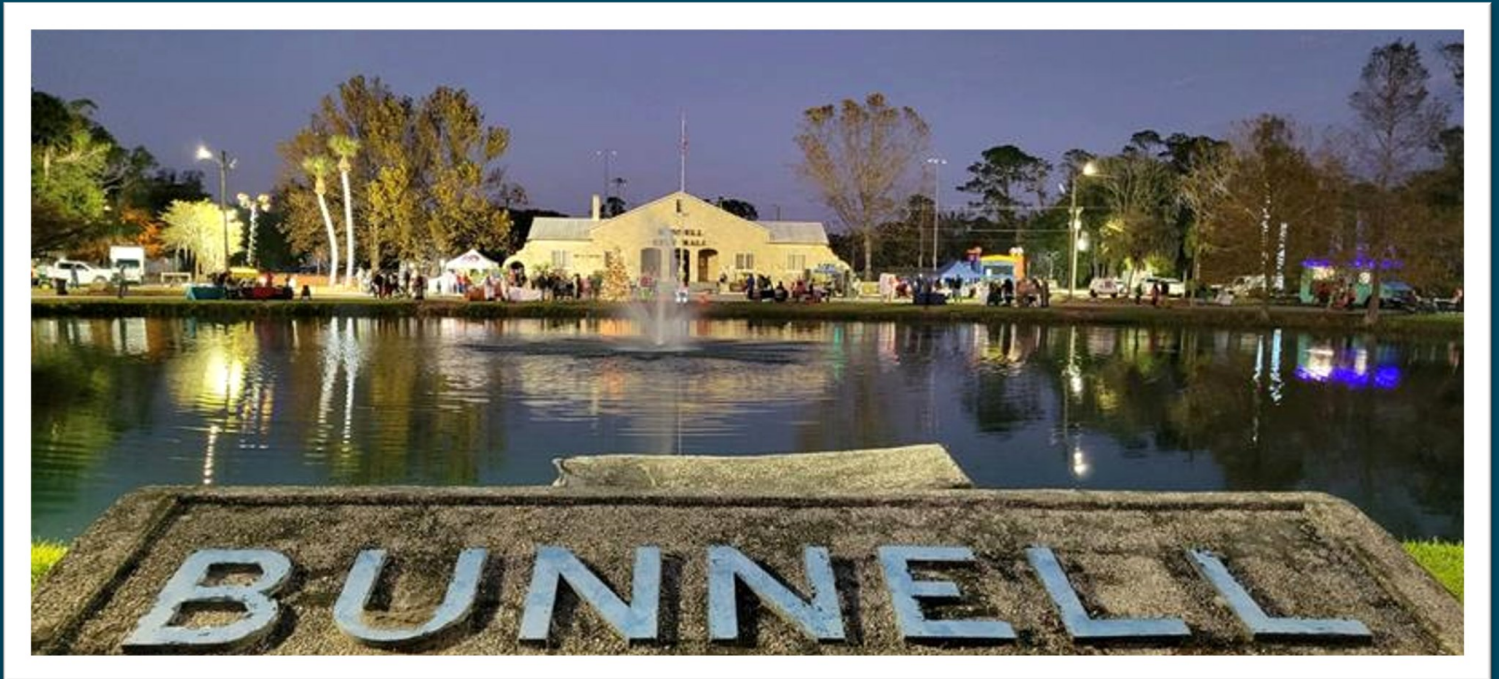
City of Bunnell, Florida

ATTACHMENTS:

Description
City Manager Report

Type
Exhibit

City Manager's Monthly Report



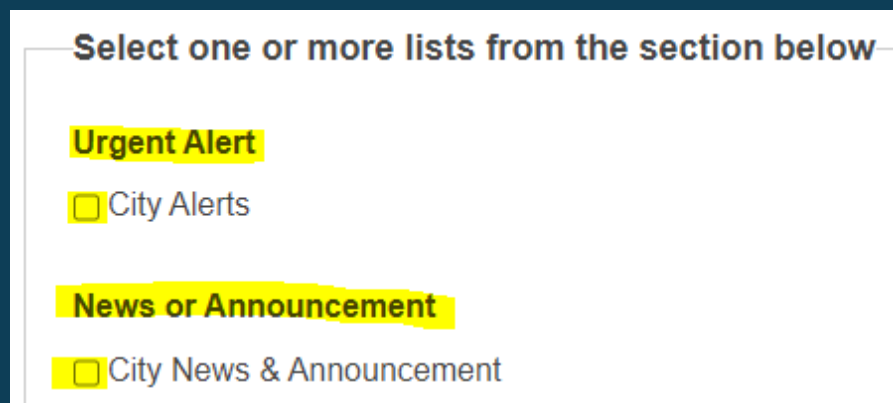
Dr. Alvin B. Jackson, Jr.
City Manager
For May 2023

Published: June 2023

City News, Announcement and Alerts

The City uses it's website to send out important notifications. This could be storm related information and alerts, emergency operations information, boil water notices, City event details and any other information the City may need to share with citizens quickly.

If you are not currently subscribed to get notifications from the City, please register now. You register from www.bunnellcity.us , click the subscribe button in the middle of the page and then complete the fields on the next page. To get the alerts the City sends out, make sure that the buttons next to City Alerts and City News & Announcements are checked.



Select one or more lists from the section below

- Urgent Alert
- City Alerts
- News or Announcement
- City News & Announcement

Did you know?

The City Manager Report is published with the second Commission Meeting agenda of each month; however, it is also published to the City's website. You can see back issues of the report and see what is going on within the City by reviewing this report every month.

City Commission Mission Statement

The City Commission of the City of Bunnell is dedicated to providing its citizens, businesses and visitors with quality services that ensure Life, Liberty and the Pursuit of Happiness!

Core Values

The following are the core values for the City of Bunnell:

- Loyalty to the team, the objectives, and the mission.
- Teamwork. Cultivate a “we environment.”- Be passionate team player.
- Communication. Share information freely, maintain an on-going dialog.
- Respect individual strengths; Embrace diversity.
- Empathy. Care about people.
- Always determine what is important to team members.
- Honor everyone. Demonstrate respect for all persons.
- Say “thank you.” Show appreciation in every way possible.
- Self-Control. Stay open, ask questions & maintain clam demeanor in the face of every challenge.
- Have a forgiving spirit.
- Professionalism always. Maintain a positive attitude & a pleasing personality.
- Cultivate creativity.
- Seek great personal satisfactions in helping others succeed.
- Be an active listener– quick to hear, slow to speak.
- Be a person of fairness & justice to all.
- Have an action plan, including results oriented goals with measurable outcomes.
- Create a culture of warmth & belonging, where everyone is welcome.
- Have fun; create an environment where employees can think big & excel.
- Integrity: to be honest, open, ethical & fair.
- Fiscal accountability: to be good stewards of agency funds.



Mission Statement

The City of Bunnell will provide its residents, businesses, visitors, partners and staff with value centric leadership to create a safe, sustainable, attractive, strong and vibrant community while building on our rich heritage as the foundation to improve the City's economic future and to achieve the highest possible quality of life for the overall community through the exemplary services we provide.

Vision Statement

The City of Bunnell commits to building on its heritage, while enhancing a high quality of life for all its citizens. We pledge to work in collaboration with our residents and business community to foster pride in the City, develop a vibrant and diverse economy and a thoughtful plan for the future.

Park Updates, Facility Rentals and Garage Sale Permits

All City parks are open. Parks operate during daylight hours (ie. dawn to dusk).

The City is accepting applications for the rental of parks and other available facilities. Applicants are required to turn in a completed application with sufficient time to process the rental request. Applications can be obtained at the Bunnell Customer Service Office located at 604 E. Moody Blvd. Unit 6 or on the City website www.bunnellcity.us under FORMS.



FACILITY ALERTS

- Coquina City Hall located at 200 S. Church Street is not currently available to rent.
 - The remediation of the hall was completed in August/September. The City is working with the design consultant for the construction plans to design the restoration of the building.
 - Design is complete and approved by both the State and Federal governments. Because of the historic designation on this building, any design plans need to be approved by the State and Division of Historical Resources.
 - The RFP for construction was released in March and the City is working on a contract with a construction company.
- Municipal Park is at its new location: 1307 E. Howe Street (former Clegg Property)

Garage Sale Permits:

The City is accepting requests for Garage Sale Permits. Residents need to make their request to the Utility Billing Department. Per the City Code of Ordinance, there is a limit on the total number of garage sale permits that can be issued to a property/address point in a calendar year. Speak with the staff in Utility Billing for any questions regarding Garage Sale Permits 386-437-7500 x 3.

Information Technology

A storm rolled through, shortly after getting the camera system at the Public Works complex back up and running, and took down a wireless bridge. Need to order a replacement radio.

The County is testing an upgrade to the Computer Aided Dispatch (CAD) system. They requested installing the new software on a desktop, and a couple of the laptops for testing purposes, and to attempt to identify problems. Installed it on the training computer, and 3 of the MDTs.

Community Development added a Planner to staff. Ordered equipment, ran some additional network cabling, and assisted in remodeling their offices to allow room for the new planner.

Upgraded a database utilized by Fleet, migrated them to the cloud offering by the same publisher. This allows them to open the database from a tablet within the bays.

The PD hired 3 new Officers. Ordered new phones, WiFi, and setup accounts and equipment for the new officers.

The lease agreement for most of our fleet of copiers comes to term in the next fiscal year. Met with the copier company to discuss refreshing our hardware, and if we need to include funding in the upcoming budget.

Assisted the Clerk's Office with a number of meetings, minutes, etc.

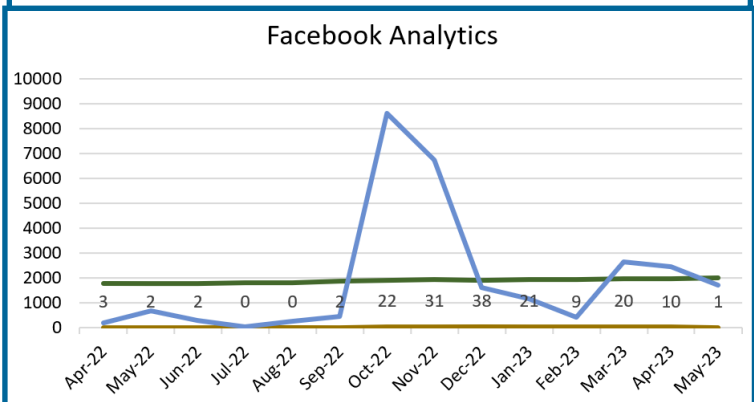
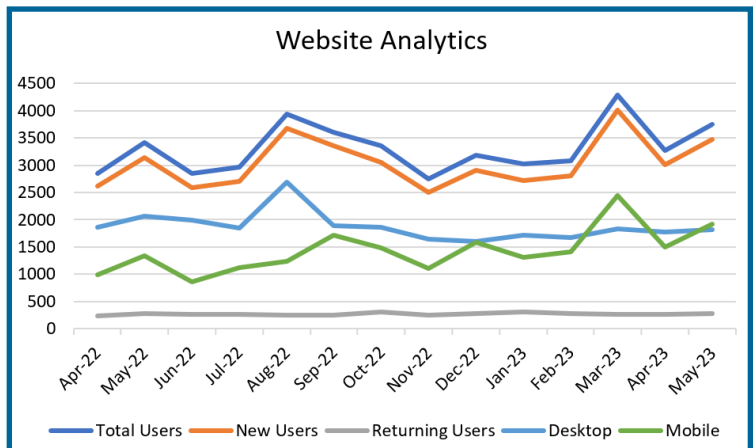
Provided the Annual Budget Input Training. We haven't done this in person for a couple years. Updated the slide deck, and provided it in person and via Teams.

Received notification from the Florida Department of Management Services of a Cybersecurity Grant award. The state is to provide licensing for Cybersecurity capabilities.

Assisted the SO Real Time Crimes Center with access to, and exporting video from the Avigilon Camera System.

Top 10 web pages:

- | | |
|---------------------|---------------------------|
| 1. Home Page | 6. Community |
| 2. Open Positions | 7. Contact Directory |
| 3. Building Permits | 8. Volunteer Board |
| 4. Police | 9. Human Resources |
| 5. Agendas | 10. Community Development |



City Clerk Office

The City Clerk Office published and noticed all agendas for the City's Public meetings held in May. Public Meetings are City Commission meetings, workshops and Executive Strategy Sessions, and any volunteer Board meetings such as the Planning, Zoning and Appeals Board and Code Enforcement Board.

The Clerk's Office also worked on the following issues throughout the month:

- Working with contractor for the design for reconstruction of Coquina City Hall and on-going contact with Department of State for the Historical Resources Grant for the restoration of Coquina City Hall (agreements executed in October); design plans are 100% complete. Because this is a National Historic Building, both the State and Federal Historic Preservation offices have to approve any changes to the building. The plans are approved.
- The RFP for Coquina Reconstruction Phase 1 was released on March 27, 2023 and Bid Opening occurred on May 9, 2023. The Selection Committee met and the City is working to negotiate a contract with a construction firm at this time.
- On-going Hurricane Ian and Nicole Recovery efforts and FEMA reporting
- Drafting RFP for Solid Waste Dumping fees as current contract expires September 30, 2023

Business Tax Receipts (BTRs)

The City is preparing for the FY 23/24 renewal notices to be sent out. All notices for FY 23/24 will be mailed out to the address of record for each registered business before July 1, 2023. If you have changed your mailing address, you need to update it now.

Businesses should pay their BTR Renewal fees by September 30, 2023 to avoid paying penalties and/or code enforcement action. Florida Statute and the City's Code of Ordinance require penalties be added to a BTR if not paid by **September 30th**. The required penalties are as follows: 10% October 1st; 15% November 1st; 20% December 1st; and 25% January 1st.

In the month of May, 21 businesses either renewed their BTR or received their initial BTR. The City collected \$1,551.53 in BTR and Fire Inspection fees for May 2023.

Businesses with questions about their BTR should call the City Clerk Office at 386-437-7500 x 5 or email the Deputy Clerk at bgunnells@bunnellcity.us

ANNIVERSARIES:

The City acknowledges and celebrates the following for their continued commitment to the City and her citizens and business owners:

Bradley Reed– 5/23/2022

Marcus DePasquale– 5/10/2022

Garry Harris– 5/26/2020

Robert Chandler– 5/18/2020

Greg Gilyard– 5/2/2016

Morris Long– 5/28/2013

Kristen Bates– 5/24/2011



NEW EMPLOYEES:

The City wants to give a warm welcome to our newest employees:

Joseph Parsons– Planner

Fabian Rosado– Wastewater Treatment Operator

Brandon Beane– Police Officer

Dawn Harris– Police Sergeant

Lyle Tripp– Police Sergeant

WE ARE HIRING. OPEN POSITIONS:

Police Officer

Police Officer Sponsorship

Fleet Mechanic

Utility Clerk/Cashier

Assistant Project Manager

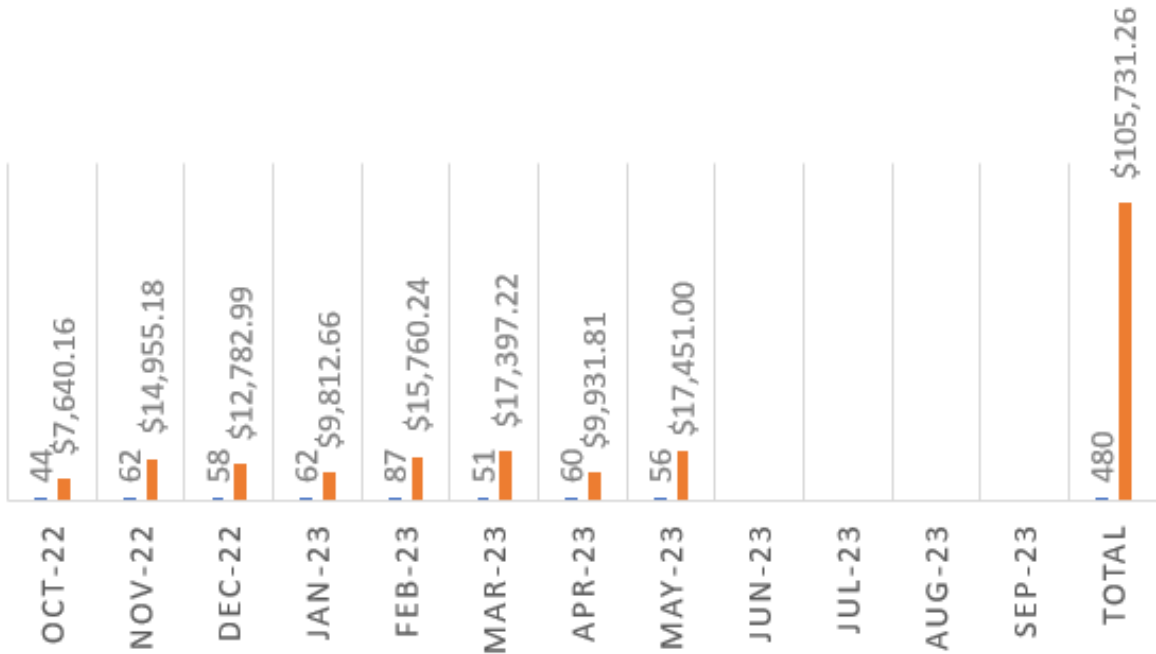
Parks and Rec. Maintenance Technician



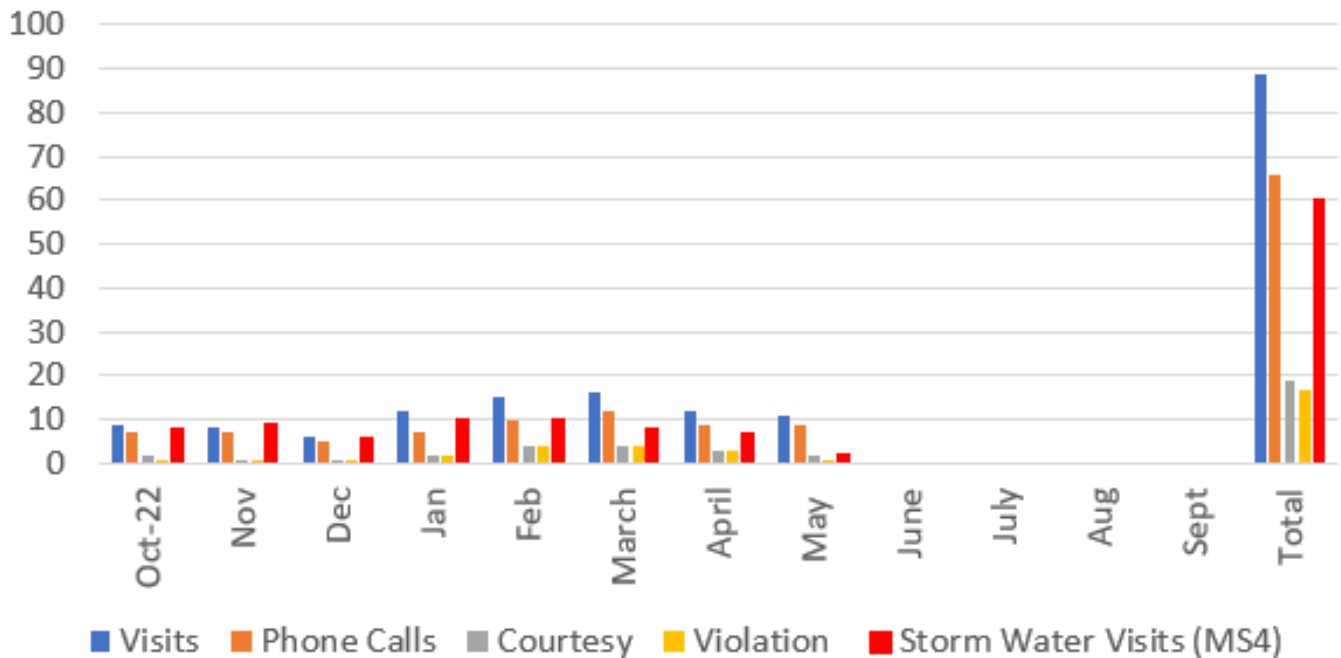
Community Development

PERMITS

■ # of Permits ■ Permit Amount

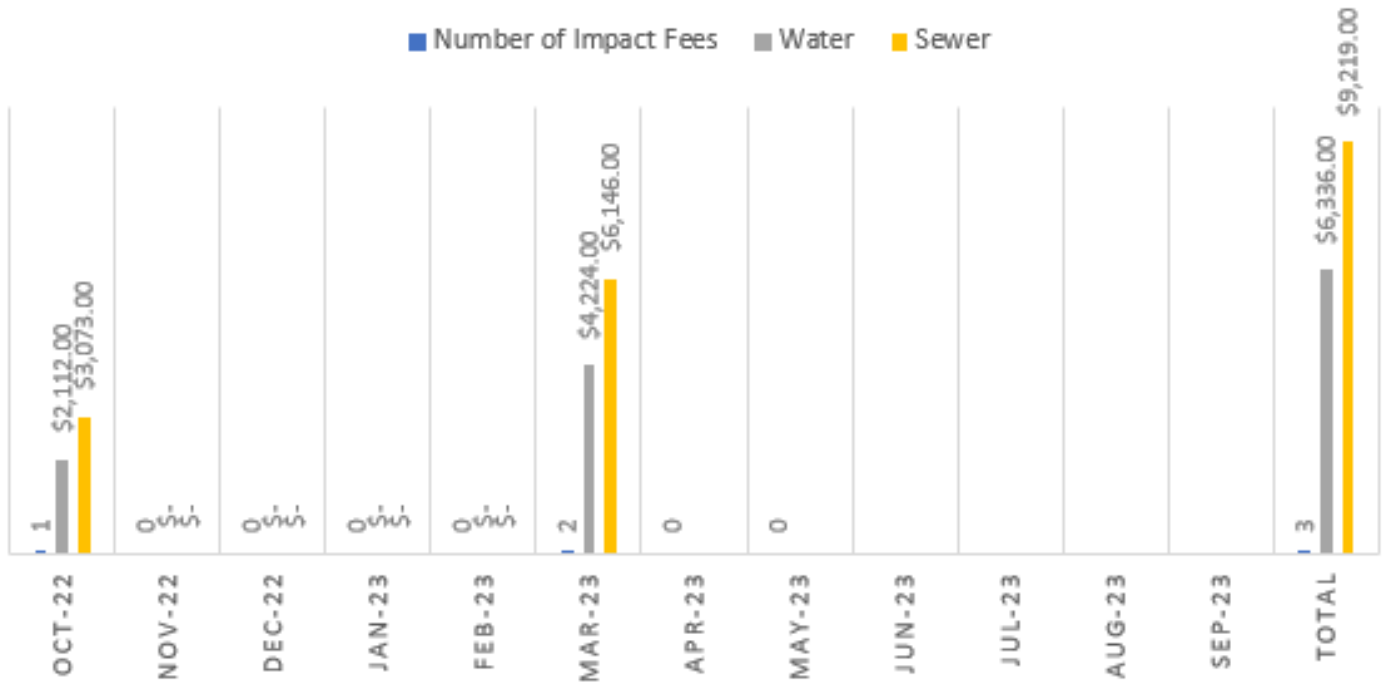


Code Enforcement

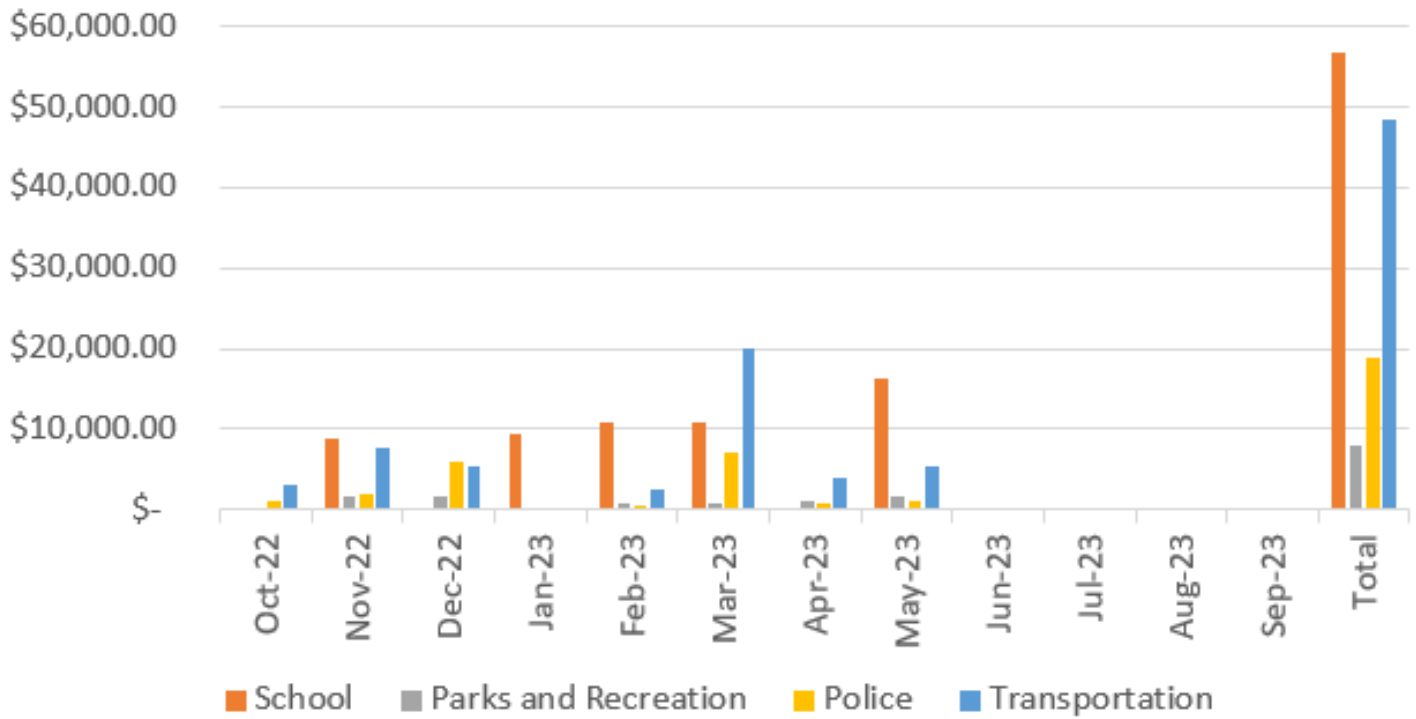


Community Development

IMPACT FEES WATER/SEWER



Impact Fees General Fund



Projects

Grant Projects:

Expense

Grant Amt

Community Development Block Grant (CDBG) - Hymon:

\$ 15,250

\$ 700,000

This project would install underground storm conveyance pipes and catch basins along both sides of Hymon Circle allowing rainwater to properly drain instead of consistently flooding the residents' front yards. Also, included in this project would be the clearing and widening of the main drainage canal running from E. Short St. and Hymon Circle south along US1 to our MS4 outfall. This will increase drainage capacity for the entire southeastern quadrant of the city. Finally, a dirt service road would be constructed to access the canal for future maintenance by the city.

Design 90% complete, currently in the permitting process with FDEP and SJRWMD.

Master Plan Projects:

Funding Amt

Wastewater Treatment Plant Rehab/Expansion Construction:

\$ 33,820,022

The project entails design, permitting, funding assistance, and construction administration services to rehabilitate the existing plant and expand the treatment capacity to 1.20 MGD. PC Construction was awarded CMAR Preconstruction Phase Services at the May 22 Commission Meeting. Contract fully executed.

Capacities WTP/WWTP

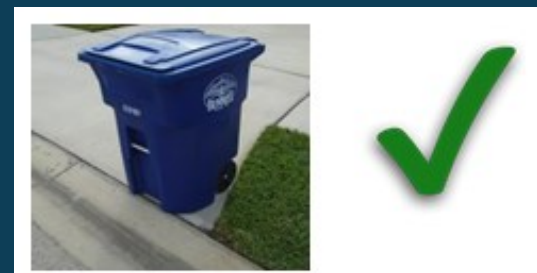
- Capacity for the WWTP in May 2023 was 60% with a total of 2.13" of rainfall. Total influent flow for the month was 11.191MG, with a Daily Average flow of 0.361MGD
- Total Reclaim Flows May 2023 9.029MG with Daily Average flow of 0.291MGD.
- The WTP produced 11.200MG of drinking water, with a daily production average of 0.361MGD in May 2023.
- Total Billed Meters May- 2200

Solid Waste

SERVICE	AMOUNT COLLECTED	TRUCK LOADS
Residential Garbage	136.68 Tons	10.51
Residential Recycle	35.55 Tons	2.73
Yard Waste	112 Yards	5.6
Commercial Garbage	243.76 Tons	18.75
Commercial Cardboard	20.22 Tons	1.55
Scrap Metal	3.06 Tons	.87
Construction & Demolition and Bulk debris	31.97 Tons	9.13
Waste Tires	3.43 Tons	2

Cart Placement Regulations and Guidelines

- ⇒ Face lid opening of cart toward the street (handles & wheels facing house)
- ⇒ Place front of cart within 3 feet of street edge
- ⇒ Allow 2 to 3 feet of clearance on each side of all carts and ANY obstruction
- ⇒ Do NOT fill carts with construction debris, dirt or yard waste
- ⇒ It is recommended to place carts out the night before. The driver is not able to turn around if your cart is not out when the truck has passed your location
- ⇒ Do not place carts near parked cars, fences, mailboxes, trees, other carts, or any other obstruction that could interfere with the truck picking up your cart.



Failing to follow the guidelines may result in service interruption (i.e. the City won't be able to collect your solid waste that day)

Solid Waste Fiscal Year Comparisons

	FY 19/20	FY 20/21	FY 21/22	FY 22/23 (as of 5/31/23)
Commercial Solid Waste	1960.54 Tons	1995.58 Tons	2374.65 Tons	1747.07 Tons
Residential Solid Waste	1380.89 Tons	1546.61 Tons	1446.87 Tons	1032.99 Tons
Cardboard & Recycle	585.98 Tons	623.3 Tons	582.61 Tons	364.82 Tons
Yard Waste	1593.00 Yards	1153 Yards	1203 Yards	3040.0 Yards
Construction & Debris (C&D)	315.51 Tons	574.58 Tons	319 Tons	240.72 Tons
Scrap/Misc.	12.789 Tons	4.27 Tons	16.44 Tons	22.47 Tons
Yearly Total	5848.71	5897.34	5942.57	6448.07

The City is 7 months into this Fiscal Year. With 4 more months remaining, the City has already exceeded the prior fiscal year total collections by 505.5 Tons (8.37% increase over last year).