

CATHERINE D. ROBINSON
MAYOR

JOHN ROGERS
VICE-MAYOR

DR. ALVIN B. JACKSON, JR.
CITY MANAGER



Crossroads of Flagler County

COMMISSIONERS:

VACANT

TINA-MARIE SCHULTZ

TONYA GORDON

BUNNELL CITY COMMISSION MEETING

Monday, December 12, 2022

7:00 PM

1769 East Moody Boulevard (GSB),
Chambers Room
Bunnell, FL 32110

A. Call Meeting to Order and Pledge Allegiance to the Flag

Roll Call

Invocation for our Military Troops and National Leaders

B. Introductions, Commendations, Proclamations, and Presentations:

B.1. Presentation: Officer of the 3rd Quarter

C. Consent Agenda:

C.1. Approval of Warrant

a. December 12, 2022 Warrant

C.2. Approval of Minutes

a. November 28, 2022 City Commission Meeting Minutes

C.3. Request to Approve the Interlocal Agreement with the Flagler County Supervisor of Elections Office for the 2023 Municipal and Special Elections.

D. Public Comments:

Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

E. Ordinances: (Legislative): None

F. Resolutions: (Legislative): None

G. Old Business: None

H. New Business:

H.1. Accept Police & Kids Foundation Donation to Bunnell Police Department

- H.2. Request to pay Flagler Humane Society for the Cost of Care for Dogs Confiscated in the cases regarding 508 S. Railroad Street and 1205 N. State Street.
- H.3. Request by Property Owner Heirs Representative to reduce the Code Enforcement Fines for Code Case #09-006 for property located at 601 Deen Road
- H.4. Accept DOJ - COPS Hiring Grant 15JCOPS-22-GG-03442-UHPX (City #2022-15) in the amount of \$250,000

I. **Reports:**

- **City Clerk**
- **Police Chief**
- **City Attorney**
- **City Manager**
- **Mayor and City Commissioners**

J. **Call for Adjournment.**

This agenda is subject to change without notice. Please see posted copy at City Hall, and our website www.BunnellCity.us.

NOTICE: If any person decides to appeal any decision made by the City Commission or any of its boards, with respect to any matter considered at any meeting of such boards or commission, he or she will need a record of the proceedings, and for this purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, 286.0105 Florida Statutes.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at (386) 437-7500 at least 48 hours prior to the meeting date.

THE CITY OF BUNNELL IS AN EQUAL OPPORTUNITY SERVICE PROVIDER.

Posted by City Clerk's office on December 5, 2022



City of Bunnell, Florida

ATTACHMENTS:

Description

December 12, 2022 Warrant

Type

Warrant



City of Bunnell, FL

Expense Approval Register

Packet: APPKT07844 - 12.12.22 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
Vendor: Advanced Environmental Laboratories, Inc.					
	12/01/2022	Advanced Environmental Labo...	Water Testing November 2022	404-0535-535.3400	767.45
			Vendor Advanced Environmental Laboratories, Inc. Total:		767.45
Vendor: AG-PRO, LLC					
	10/07/2022	AG-PRO, LLC	Repair Damaged Throttle Link	401-0533-533.4640	20.21
			Vendor AG-PRO, LLC Total:		20.21
Vendor: Alliant Engineering Inc					
	11/14/2022	Alliant Engineering Inc	Professional Services through ...	001-0538-538.6300	2,666.25
			Vendor Alliant Engineering Inc Total:		2,666.25
Vendor: American Family Life Assurance Company of Columbus					
	11/14/2022	American Family Life Assuranc...	AFLAC November 2022	001-2185000	917.72
			Vendor American Family Life Assurance Company of Columbus Total:		917.72
Vendor: Atlantic Pipe Services LLC					
	11/18/2022	Atlantic Pipe Services LLC	Emergency Sewer back up cle...	404-0535-535.4600	1,410.00
			Vendor Atlantic Pipe Services LLC Total:		1,410.00
Vendor: Automation Logix, Inc					
	10/17/2022	Automation Logix, Inc	Hitachi 75 HP, 480V VFD	404-0535-535.6400	5,095.00
	10/17/2022	Automation Logix, Inc	Installation of VFD	404-0535-535.6400	4,310.00
			Vendor Automation Logix, Inc Total:		9,405.00
Vendor: Blue Cross Blue Shield of Florida					
	11/28/2022	Blue Cross Blue Shield of Flori...	V	001-2184000	1,462.81
	11/28/2022	Blue Cross Blue Shield of Flori...	V	001-2184500	81.17
			Vendor Blue Cross Blue Shield of Florida Total:		1,543.98
Vendor: Buckstaff Public Safety, Inc					
	11/09/2022	Buckstaff Public Safety, Inc	26" ASP Sentry Batons	001-0521-521.5200	1,321.92
			Vendor Buckstaff Public Safety, Inc Total:		1,321.92
Vendor: Bunnell Auto Supply, Inc.					
	11/16/2022	Bunnell Auto Supply, Inc.	Key Fob Battery	001-0521-521.4620	8.05
	11/16/2022	Bunnell Auto Supply, Inc.	Strobe lights for gator canopy	001-0541-541.4640	260.00
	11/22/2022	Bunnell Auto Supply, Inc.	Environmental charge/ Core c...	401-0533-533.4640	314.04
	11/22/2022	Bunnell Auto Supply, Inc.	Core Deposits	401-0533-533.4640	27.00
	11/22/2022	Bunnell Auto Supply, Inc.	Steel welding wire	001-0549-549.5200	39.99
	11/28/2022	Bunnell Auto Supply, Inc.	AD-SP Cartridge Governor Tru...	402-0534-534.4620	127.99
	11/29/2022	Bunnell Auto Supply, Inc.	Repair Kit	402-0534-534.4620	40.00
			Vendor Bunnell Auto Supply, Inc. Total:		817.07
Vendor: C&H Precision Weapons LLC					
	11/10/2022	C&H Precision Weapons LLC	GL-RSH glock MOS V4 Mil/Leo ...	001-0521-521.5264	211.20
			Vendor C&H Precision Weapons LLC Total:		211.20
Vendor: Charter Communications Holdings LLC					
	11/21/2022	Charter Communications Hold...	200 Tollman St 11.26.22-12.25...	404-0535-535.4100	109.26
			Vendor Charter Communications Holdings LLC Total:		109.26
Vendor: City of Bunnell - WS O&M					
	11/30/2022	City of Bunnell - WS O&M	01-0040-01 NOV 2022	001-0572-572.4300	628.64
	11/30/2022	City of Bunnell - WS O&M	01-5270-01 NOV 2022	401-0533-533.4300	169.45
	11/30/2022	City of Bunnell - WS O&M	02-2060-09 NOV 2022	001-0519-519.4300	256.37
	11/30/2022	City of Bunnell - WS O&M	02-2070-07 NOV 2022	401-0533-533.4300	121.52
	11/30/2022	City of Bunnell - WS O&M	02-2070-07 NOV 2022	404-0535-535.4300	121.52
	11/30/2022	City of Bunnell - WS O&M	02-2080-08 NOV 2022	001-0519-519.4300	248.22
	11/30/2022	City of Bunnell - WS O&M	02-2503-00 NOV 2022	404-0535-535.4300	85.14
	11/30/2022	City of Bunnell - WS O&M	02-3191-00 NOV 2022	001-0541-541.4300	84.76
	11/30/2022	City of Bunnell - WS O&M	03-0161-00 NOV 2022	404-0535-535.4300	85.14

Expense Approval Register

Packet: APPKT07844 - 12.12.22 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
	11/30/2022	City of Bunnell - WS O&M	03-0320-01 NOV 2022	001-0572-572.4300	358.14
	11/30/2022	City of Bunnell - WS O&M	03-0370-01 NOV 2022	001-0572-572.4300	769.32
	11/30/2022	City of Bunnell - WS O&M	03-0545-00 NOV 2022	404-0535-535.4300	85.99
	11/30/2022	City of Bunnell - WS O&M	03-1541-00 NOV 2022	404-0535-535.4300	84.76
	11/30/2022	City of Bunnell - WS O&M	03-4991-00 NOV 2022	001-0541-541.4300	84.76
	11/30/2022	City of Bunnell - WS O&M	03-5151-00 NOV 2022	001-0541-541.4300	84.76
	11/30/2022	City of Bunnell - WS O&M	03-5191-00 NOV 2022	001-0572-572.4300	84.76
	11/30/2022	City of Bunnell - WS O&M	03-5240-01 NOV 2022	404-0535-535.4300	575.33
	11/30/2022	City of Bunnell - WS O&M	03-5260-01 NOV 2022	001-0541-541.4300	595.33
	11/30/2022	City of Bunnell - WS O&M	04-0170-02 NOV 2022	404-0535-535.4300	84.76
	11/30/2022	City of Bunnell - WS O&M	04-1140-01 NOV 2022	001-0572-572.4300	295.65
	11/30/2022	City of Bunnell - WS O&M	04-2181-00 NOV 2022	404-0535-535.4300	87.02
	11/30/2022	City of Bunnell - WS O&M	04-3031-00 NOV 2022	001-0541-541.4300	84.76
	11/30/2022	City of Bunnell - WS O&M	04-3032-00 NOV 2022	404-0535-535.4300	84.85
	11/30/2022	City of Bunnell - WS O&M	04-3360-01 NOV 2022	001-0541-541.4300	84.76
	11/30/2022	City of Bunnell - WS O&M	06-0327-01 NOV 2022	404-0535-535.4300	84.76
			Vendor City of Bunnell - WS O&M Total:		5,330.47
Vendor: Colonial Life & Accident Insurance Company					
	11/11/2022	Colonial Life & Accident Insura...	Colonial Life - November 2022	001-2185000	887.88
			Vendor Colonial Life & Accident Insurance Company Total:		887.88
Vendor: DG Hardware, Inc.					
	11/18/2022	DG Hardware, Inc.	2 shovels for back of trucks	402-0534-534.5265	40.78
	11/18/2022	DG Hardware, Inc.	Pressure sensing gauge	401-0533-533.5265	52.30
	11/23/2022	DG Hardware, Inc.	WTP misc supplies	401-0533-533.5205	24.83
	11/28/2022	DG Hardware, Inc.	Box Fasteners	001-0541-541.5200	24.22
	12/01/2022	DG Hardware, Inc.	Insect Killer	001-0572-572.5100	12.23
	12/01/2022	DG Hardware, Inc.	8 Keys	001-0541-541.5200	22.97
			Vendor DG Hardware, Inc. Total:		177.33
Vendor: DMS - Bureau of Financial Management Services					
	10/17/2022	DMS - Bureau of Financial Ma...	Local Service - Sep 2022 FY22-...	001-0513-513.4100	52.09
	10/17/2022	DMS - Bureau of Financial Ma...	Local Service - Sep 2022 FY22-...	001-0521-521.4100	24.17
	10/17/2022	DMS - Bureau of Financial Ma...	Local Service - Sep 2022 FY22-...	001-0541-541.4100	24.17
	10/17/2022	DMS - Bureau of Financial Ma...	Local Service - Sep 2022 FY22-...	401-0533-533.4100	48.34
	10/17/2022	DMS - Bureau of Financial Ma...	Local Service - Sep 2022 FY22-...	404-0535-535.4100	48.34
	10/17/2022	DMS - Bureau of Financial Ma...	Long Distance - Sep 2022 FY22...	401-0533-533.4100	0.11
	11/14/2022	DMS - Bureau of Financial Ma...	Local Service - Oct 2022	001-0513-513.4100	51.73
	11/14/2022	DMS - Bureau of Financial Ma...	Local Service - Oct 2022	001-0521-521.4100	23.99
	11/14/2022	DMS - Bureau of Financial Ma...	Local Service - Oct 2022	001-0541-541.4100	23.99
	11/14/2022	DMS - Bureau of Financial Ma...	Local Service - Oct 2022	401-0533-533.4100	47.98
	11/14/2022	DMS - Bureau of Financial Ma...	Local Service - Oct 2022	404-0535-535.4100	47.98
			Vendor DMS - Bureau of Financial Management Services Total:		392.89
Vendor: Environmental Land Services of Flagler County, Inc					
	11/25/2022	Environmental Land Services of..	Garbage Dump11/18-11/23	402-0534-534.3400	4,489.40
	12/02/2022	Environmental Land Services of..	Garbage Dump Services 11/25...	402-0534-534.3400	4,930.47
			Vendor Environmental Land Services of Flagler County, Inc Total:		9,419.87
Vendor: Environmental Products Group Inc					
	11/18/2022	Environmental Products Group...	Vac Truck	401-0533-533.6400	227,039.50
	11/18/2022	Environmental Products Group...	Vac Truck	404-0535-535.6400	227,039.50
			Vendor Environmental Products Group Inc Total:		454,079.00
Vendor: Ferguson US Holdings, Inc					
	11/30/2022	Ferguson US Holdings, Inc	4 DI WDG REST ONELOK W/A	401-0533-533.5205	645.12
	11/30/2022	Ferguson US Holdings, Inc	8 PVC WDG REST ONELOK W/A	401-0533-533.5205	591.42
	11/30/2022	Ferguson US Holdings, Inc	8 MJ C153 BLT GSKT PK //GLA...	401-0533-533.5205	150.48
	11/30/2022	Ferguson US Holdings, Inc	2 X 100 CTS DR9 HDPE BLUE	401-0533-533.5205	225.71
	11/30/2022	Ferguson US Holdings, Inc	1 X 100 CTS DR9 HDPE BLUE	401-0533-533.5205	125.00
	11/30/2022	Ferguson US Holdings, Inc	12 PVC WDG REST ONELOK W...	401-0533-533.5205	668.96
	11/30/2022	Ferguson US Holdings, Inc	6 MJ TRANS BLT GSKT PK //GL...	401-0533-533.5205	199.20
	11/30/2022	Ferguson US Holdings, Inc	8 DI WDG REST ONELOK W/A	401-0533-533.5205	256.20

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
	11/30/2022	Ferguson US Holdings, Inc	12 DI WDG REST ONELOK W/A	401-0533-533.5205	606.80
	11/30/2022	Ferguson US Holdings, Inc	6 PVC WDG REST ONELOK W/A	401-0533-533.5205	582.08
	11/30/2022	Ferguson US Holdings, Inc	10 C900 DR18 PVC GJ BLUE PI...	401-0533-533.5205	835.00
	11/30/2022	Ferguson US Holdings, Inc	1-1/2X20 PVC S40 BE PIPE	401-0533-533.5205	786.94
	11/30/2022	Ferguson US Holdings, Inc	8X12 MJ C153 LONG SLV L/A	401-0533-533.5205	368.00
	11/30/2022	Ferguson US Holdings, Inc	4 PVC WDG REST ONELOK W/A	401-0533-533.5205	726.72
	11/30/2022	Ferguson US Holdings, Inc	1X20 PVC S40 BE PIPE	401-0533-533.5205	1,055.36
	11/30/2022	Ferguson US Holdings, Inc	3/4X20 FT PVC S40 BE PIPE	401-0533-533.5205	619.31
	11/30/2022	Ferguson US Holdings, Inc	8 DI MJ RW OL GATE VLV L/A	401-0533-533.5205	1,404.90
	11/30/2022	Ferguson US Holdings, Inc	6.5OZ FMG387 AFX HYD GRSE ...	401-0533-533.5205	2,016.00
	11/30/2022	Ferguson US Holdings, Inc	12X12 MJ C153 LONG SLV L/A	401-0533-533.5205	632.86
	11/30/2022	Ferguson US Holdings, Inc	10 PVC WDG REST ONELOK W...	401-0533-533.5205	637.12
	11/30/2022	Ferguson US Holdings, Inc	8MJ TRANS BLT GSKT PK //GL...	401-0533-533.5205	303.84
	11/30/2022	Ferguson US Holdings, Inc	12 C900 DR18 PVC GJ BLUE PI...	401-0533-533.5205	1,175.80
	11/30/2022	Ferguson US Holdings, Inc	1/2X20 FT PVC S40 BE PIPE	401-0533-533.5205	144.70
	11/30/2022	Ferguson US Holdings, Inc	LF 3/4X2-1/2 MIP STRT MTR C...	401-0533-533.5205	1,597.80
	11/30/2022	Ferguson US Holdings, Inc	12 DI MJ RW OL GATE VLV L/A	401-0533-533.5205	5,543.10
	11/30/2022	Ferguson US Holdings, Inc	3/4 X 100 CTS DR9 HDPE BLUE	401-0533-533.5205	40.37
	11/30/2022	Ferguson US Holdings, Inc	10 DI WDG REST ONELOK W/A	401-0533-533.5205	456.72
	11/30/2022	Ferguson US Holdings, Inc	6 C900 DR18 PVC GJ BLUE PIPE	401-0533-533.5205	649.20
	11/30/2022	Ferguson US Holdings, Inc	6X12 MJ C153 LONG SLV L/A	401-0533-533.5205	229.98
	11/30/2022	Ferguson US Holdings, Inc	8 C900 DR18 PVC GJ BLUE PIPE	401-0533-533.5205	556.40
	11/30/2022	Ferguson US Holdings, Inc	4X20 PVC S40 BE PIPE	401-0533-533.5205	1,486.54
	11/30/2022	Ferguson US Holdings, Inc	6 DI MJ RW OL GATE VLV L/A	401-0533-533.5205	1,765.80
	11/30/2022	Ferguson US Holdings, Inc	1-1/4X20 PVC S40 BE PIPE	401-0533-533.5205	675.20
	11/30/2022	Ferguson US Holdings, Inc	4 C900 DR18 PVC GJ BLUE PIPE	401-0533-533.5205	318.00
	11/30/2022	Ferguson US Holdings, Inc	2X20 PVC S40 BE PIPE	401-0533-533.5205	433.47
	11/30/2022	Ferguson US Holdings, Inc	4X14 SDR35 PVC GJ SWE PIPE	401-0533-533.5205	137.34
	11/30/2022	Ferguson US Holdings, Inc	6 DI WDG REST ONELOK W/A	401-0533-533.5205	506.00
	11/30/2022	Ferguson US Holdings, Inc	4 DI MJ RW OL GATE VLV L/A	401-0533-533.5205	1,383.30
	11/30/2022	Ferguson US Holdings, Inc	10 DI MJ RW OL GATE VLV L/A	401-0533-533.5205	4,380.30
	11/07/2022	Ferguson US Holdings, Inc	Fire Hydrants 5-1/4 VO B848 4'	401-0533-533.5264	3,067.28
			Vendor Ferguson US Holdings, Inc Total:		37,984.32
Vendor: Flagler County Supervisor of Elections					
	11/29/2022	Flagler County Supervisor of El...	2023 Municipal Election Depos...	001-0512-512.4901	2,500.00
			Vendor Flagler County Supervisor of Elections	Total:	2,500.00
Vendor: Florida Health Care Plans, Inc.					
	11/28/2022	Florida Health Care Plans, Inc.	FHCP-T66 December 2022	001-2184000	34,003.43
	11/28/2022	Florida Health Care Plans, Inc.	FHCP-Retiree December 2022	001-2184500	1,985.93
	11/28/2022	Florida Health Care Plans, Inc.	FHCP-T23 December 2022	001-2184000	3,323.72
			Vendor Florida Health Care Plans, Inc.	Total:	39,313.08
Vendor: Florida League of Mayors					
	10/25/2022	Florida League of Mayors	FLM Membership 10/22-09/23	001-0511-511.5100	350.00
			Vendor Florida League of Mayors	Total:	350.00
Vendor: Florida Water & Pollution Control Operators Association					
	12/01/2022	Florida Water & Pollution Cont...	Membership FY 22/23	401-0533-533.5400	150.00
	12/01/2022	Florida Water & Pollution Cont...	Membership FY 22/23	404-0535-535.5400	150.00
			Vendor Florida Water & Pollution Control Operators Association Total:		300.00
Vendor: Grant Professionals, Inc.					
	10/31/2022	Grant Professionals, Inc.	Services for 10.1.22-10.31.22	001-0521-521.3400	1,500.00
			Vendor Grant Professionals, Inc. Total:		1,500.00
Vendor: Hawkins Inc					
	11/18/2022	Hawkins Inc	WWTP Chemicals	404-0535-535.5200	480.00
	11/23/2022	Hawkins Inc	WWTP Chemicals - Ultra-Chlor	404-0535-535.5200	360.00
	12/01/2022	Hawkins Inc	Chemicals WWTP	404-0535-535.5200	576.00
	12/01/2022	Hawkins Inc	Chemicals WTP	401-0533-533.5205	1,785.00
			Vendor Hawkins Inc Total:		3,201.00

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(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
Vendor: Ixom Watercare Inc					
	11/18/2022	Ixom Watercare Inc	MIEX DOC Resin for WTP	401-0533-533.5205	20,635.00
	11/19/2022	Ixom Watercare Inc	Pneumatic AirliftPump Repair	401-0533-533.4640	557.07
	12/01/2022	Ixom Watercare Inc	Resin Regeneration pH Probe	401-0533-533.5264	2,866.27
			Vendor Ixom Watercare Inc Total:		24,058.34
Vendor: James London					
	12/01/2022	James London	Hall Rental Deposit Refund	001-0572-572.4400	125.00
	12/01/2022	James London	Hall Rental Deposit Refund	001-0572-572.4400	125.00
			Vendor James London Total:		250.00
Vendor: Jason Palmer					
	11/13/2022	Jason Palmer	Safety Footware Reimburse...	401-0533-533.5220	125.00
			Vendor Jason Palmer Total:		125.00
Vendor: Kehle Plumbing, Inc.					
	12/02/2022	Kehle Plumbing, Inc.	Install Elkay Water Fountain	001-0572-572.4610	880.00
			Vendor Kehle Plumbing, Inc. Total:		880.00
Vendor: Kerri A Uebel					
	11/18/2022	Kerri A Uebel	8 Cap & Spring Kit ECH X47200...	001-0541-541.4640	71.84
			Vendor Kerri A Uebel Total:		71.84
Vendor: Language Line Services Inc					
	10/31/2022	Language Line Services Inc	Translation Services Oct. 2022	001-0512-512.4100	4.48
	11/30/2022	Language Line Services Inc	November 2022 Translation	001-0512-512.4100	30.66
			Vendor Language Line Services Inc Total:		35.14
Vendor: Liberty National Life Insurance					
	11/28/2022	Liberty National Life Insurance	December 2022	001-2185000	808.55
			Vendor Liberty National Life Insurance Total:		808.55
Vendor: Lowe's Companies, Inc					
	11/17/2022	Lowe's Companies, Inc	Outdoor Carpet Christmas in B...	001-0511-511.4900	567.60
	11/30/2022	Lowe's Companies, Inc	Extension cords & accessories ...	001-0511-511.4900	452.77
	11/30/2022	Lowe's Companies, Inc	Extension Cords & Accessories ..	001-0511-511.4900	442.44
			Vendor Lowe's Companies, Inc Total:		1,462.81
Vendor: Lynch Oil Company					
	11/22/2022	Lynch Oil Company	Tank 2-Off Road Diesel	001-0541-541.5215	600.27
			Vendor Lynch Oil Company Total:		600.27
Vendor: Maudlin International Trucks					
	11/28/2022	Maudlin International Trucks	Unit 941 PTO Shaft & Unit Rep...	402-0534-534.4620	2,141.76
			Vendor Maudlin International Trucks Total:		2,141.76
Vendor: McGrath RentCorp and Subsidiaries					
	11/22/2022	McGrath RentCorp and Subsid...	24 Mth Lease 11.22.22-12.21....	001-0519-519.4400	1,885.70
			Vendor McGrath RentCorp and Subsidiaries Total:		1,885.70
Vendor: Michael Leo Dove					
	11/30/2022	Michael Leo Dove	Building Inspections 11.8.22-11..	001-0524-524.3401	2,000.00
			Vendor Michael Leo Dove Total:		2,000.00
Vendor: MLG Municipal Services LLC					
	11/30/2022	MLG Municipal Services LLC	Building Official Pay - Jan 2023	001-0524-524.3401	2,400.00
			Vendor MLG Municipal Services LLC Total:		2,400.00
Vendor: Monro, Inc					
	11/30/2022	Monro, Inc	3 GDY Endurance 11R/22.5 tir...	402-0534-534.4620	677.97
			Vendor Monro, Inc Total:		677.97
Vendor: MUVz, Inc					
	11/22/2022	MUVz, Inc	28" Collapsible Cone Kit (5 con...	001-0521-521.5200	2,481.54
			Vendor MUVz, Inc Total:		2,481.54
Vendor: Nicholson A/C & Heating, Inc.					
	12/01/2022	Nicholson A/C & Heating, Inc.	Ice Machine December 2022	001-0541-541.4400	130.00
			Vendor Nicholson A/C & Heating, Inc. Total:		130.00

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(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
Vendor: ODYSSEY MANUFACTURING COMPANY					
	11/15/2022	ODYSSEY MANUFACTURING C...	SALT	401-0533-533.5205	4,465.50
			Vendor ODYSSEY MANUFACTURING COMPANY	Total:	4,465.50
Vendor: OTTO Environmental Systems NA, Inc.					
	11/22/2022	OTTO Environmental Systems ...	SW Cart Repair Parts	402-0534-534.4640	2,350.00
	11/23/2022	OTTO Environmental Systems ...	SW Cart Repair Parts	402-0534-534.4640	4,500.00
			Vendor OTTO Environmental Systems NA, Inc. Total:		6,850.00
Vendor: Pace Analytical Services, LLC					
	11/30/2022	Pace Analytical Services, LLC	Water Testing 11.15 - 11.19	401-0533-533.3401	372.88
			Vendor Pace Analytical Services, LLC Total:		372.88
Vendor: Praetorian Group Inc					
	11/01/2022	Praetorian Group Inc	PoliceOne Academy Annual Ra...	001-0521-521.5500	869.20
			Vendor Praetorian Group Inc Total:		869.20
Vendor: Progressive Power Products, Inc.					
	11/22/2022	Progressive Power Products, I...	Reinstall the drive shaft	402-0534-534.4600	150.00
			Vendor Progressive Power Products, Inc. Total:		150.00
Vendor: Rayco Funding & Development, Inc					
	10/12/2022	Rayco Funding & Development...	Dewatering Box Picked up 20y...	404-0535-535.3400	1,575.00
	11/22/2022	Rayco Funding & Development...	Dewatering Box Process	404-0535-535.3400	1,575.00
			Vendor Rayco Funding & Development, Inc Total:		3,150.00
Vendor: Ring Power Corporation					
	11/21/2022	Ring Power Corporation	Blade Kit	001-0541-541.4640	358.20
			Vendor Ring Power Corporation	Total:	358.20
Vendor: Robert C Little					
	11/29/2022	Robert C Little	Replace GFCI @ Lake Lucille	001-0511-511.4900	182.35
			Vendor Robert C Little Total:		182.35
Vendor: Robert Stehan Bisesi					
	11/20/2022	Robert Stehan Bisesi	Diagnose PW Yard Gate	001-0541-541.4610	90.00
	11/20/2022	Robert Stehan Bisesi	Replace Gate Mother Board	001-0541-541.4610	670.00
			Vendor Robert Stehan Bisesi Total:		760.00
Vendor: Sirchie Acquisition Company, LLC					
	11/28/2022	Sirchie Acquisition Company, L...	Hinge Lifter white/black Evide...	001-0521-521.5200	169.07
			Vendor Sirchie Acquisition Company, LLC Total:		169.07
Vendor: Staples, Inc					
	11/22/2022	Staples, Inc	Battery Backup	001-0549-549.5200	87.79
	11/28/2022	Staples, Inc	10pk Storage Boxes	001-0524-524.5100	68.37
	11/28/2022	Staples, Inc	FPO 521-2023-07	001-0512-512.5100	58.99
	11/28/2022	Staples, Inc	FPO 521-2023-07	001-0513-513.5100	58.99
	12/02/2022	Staples, Inc	Card Stock / Shipping labels	001-0512-512.5100	55.97
			Vendor Staples, Inc Total:		330.11
Vendor: Sun Country Termite & Pest Control					
	11/15/2022	Sun Country Termite & Pest C...	300 Tolman St.	001-0541-541.3400	917.23
			Vendor Sun Country Termite & Pest Control Total:		917.23
Vendor: Terry Taylor Ford Company					
	11/17/2022	Terry Taylor Ford Company	Rear End Repairs Veh 1701	001-0521-521.4620	528.55
	11/30/2022	Terry Taylor Ford Company	Oil Change Vehicle 2006	001-0521-521.4620	64.99
	11/30/2022	Terry Taylor Ford Company	Oil Change Vehicle 1903	001-0521-521.4620	64.99
			Vendor Terry Taylor Ford Company Total:		658.53
Vendor: The Gaboton Group, LLC					
	11/30/2022	The Gaboton Group, LLC	Retainer - December 2022	001-0511-511.3100	2,000.00
			Vendor The Gaboton Group, LLC Total:		2,000.00
Vendor: Tom Nehl Jacksonville, Inc					
	12/02/2022	Tom Nehl Jacksonville, Inc	Air Compressor Truck 941	402-0534-534.4620	89.00
	12/02/2022	Tom Nehl Jacksonville, Inc	Air Compressor Truck 941	402-0534-534.4620	1,479.00
			Vendor Tom Nehl Jacksonville, Inc Total:		1,568.00

Expense Approval Register

Packet: APPKT07844 - 12.12.22 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
Vendor: UniFirst Corporation					
	10/19/2022	UniFirst Corporation	3X5V Company	001-0521-521.3400	8.00
	10/05/2022	UniFirst Corporation	3X5V Company	001-0521-521.3400	8.48
	11/23/2022	UniFirst Corporation	Uniform Rental	001-0541-541.5220	23.47
	11/23/2022	UniFirst Corporation	Uniform Rental	001-0549-549.5220	19.51
	11/23/2022	UniFirst Corporation	Uniform Rental	001-0572-572.5220	21.09
	11/23/2022	UniFirst Corporation	Uniform Rental	001-0572-572.5220	55.54
	11/23/2022	UniFirst Corporation	Uniform Rental	401-0533-533.5220	28.45
	11/23/2022	UniFirst Corporation	Uniform Rental	402-0534-534.5220	18.15
	11/23/2022	UniFirst Corporation	Uniform Rental	404-0535-535.5220	17.30
	11/30/2022	UniFirst Corporation	Uniform Rental	001-0541-541.5220	166.27
	11/30/2022	UniFirst Corporation	Uniform Rental	001-0549-549.5220	12.01
	11/30/2022	UniFirst Corporation	Uniform Rental	001-0572-572.5220	21.09
	11/30/2022	UniFirst Corporation	Uniform Rental	001-0572-572.5220	21.09
	11/30/2022	UniFirst Corporation	Uniform Rental	401-0533-533.5220	28.45
	11/30/2022	UniFirst Corporation	Uniform Rental	402-0534-534.5220	18.15
	11/30/2022	UniFirst Corporation	Uniform Rental	404-0535-535.5220	17.30
			Vendor UniFirst Corporation Total:		484.35
Vendor: USAbLe Life					
	11/22/2022	USAbLe Life	USAbLe Life December 2022	001-2184000	264.24
			Vendor USAbLe Life Total:		264.24
Vendor: Vision Service Plan					
	11/18/2022	Vision Service Plan	VSP- December 2022	001-2184000	913.50
			Vendor Vision Service Plan Total:		913.50
Vendor: Vose Law Firm, LLP					
	11/30/2022	Vose Law Firm, LLP	November 2022 Legal Feels	001-0514-514.3102	7,000.00
	11/30/2022	Vose Law Firm, LLP	November 2022 Legal Feels	001-0524-524.3102	500.00
			Vendor Vose Law Firm, LLP Total:		7,500.00
Vendor: WB Mason					
	10/07/2022	WB Mason	65 Cases Bottled Water	401-0533-533.5205	145.92
	10/07/2022	WB Mason	65 Cases Bottled Water	404-0535-535.5200	145.93
	11/16/2022	WB Mason	Trash bins & calendar	001-0541-541.5100	3.80
	11/16/2022	WB Mason	Trash bins & calendar	401-0533-533.5102	10.50
	11/16/2022	WB Mason	Trash bins & calendar	404-0535-535.5100	10.50
			Vendor WB Mason Total:		316.65
			Grand Total:		646,914.63

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	83,728.49
401 - WATER	297,019.64
402 - SOLID WASTE	21,052.67
404 - SEWER	245,113.83
Grand Total:	646,914.63

Account Summary

Account Number	Account Name	Expense Amount
001-0511-511.3100	Professional Services Exp...	2,000.00
001-0511-511.4900	Other Current Chgs & Obl...	1,645.16
001-0511-511.5100	Office Supplies Expenses	350.00
001-0512-512.4100	Communications Expense	35.14
001-0512-512.4901	Election Expenses	2,500.00
001-0512-512.5100	Office Supplies Expenses	114.96
001-0513-513.4100	Communications Expense	103.82
001-0513-513.5100	Office Supplies Expense	58.99
001-0514-514.3102	Legal Services	7,000.00
001-0519-519.4300	Utilities	504.59
001-0519-519.4400	Rental/Lease	1,885.70
001-0521-521.3400	Other Contract Services	1,516.48
001-0521-521.4100	Communications Expense	48.16
001-0521-521.4620	Repair / Maint - Vehicles	666.58
001-0521-521.5200	Operating Supplies	3,972.53
001-0521-521.5264	Small Equipment Purchase	211.20
001-0521-521.5500	Training	869.20
001-0524-524.3102	Legal Services	500.00
001-0524-524.3401	Bldg / Fire Inspection Exp -..	4,400.00
001-0524-524.5100	Office Supplies Expenses	68.37
001-0538-538.6300	Improvements - Other Th...	2,666.25
001-0541-541.3400	Other Contract Services	917.23
001-0541-541.4100	Communications Expense	48.16
001-0541-541.4300	Utility - Public Services	1,019.13
001-0541-541.4400	Rental / Lease Expense	130.00
001-0541-541.4610	Repair / Maint - Bldgs	760.00
001-0541-541.4640	Equipment Repair & Maint..	690.04
001-0541-541.5100	Office Supplies Expenses	3.80
001-0541-541.5200	Operating Supplies	47.19
001-0541-541.5215	Fuel - Off Road Diesel	600.27
001-0541-541.5220	Uniforms Exp	189.74
001-0549-549.5200	Operating Supplies	127.78
001-0549-549.5220	Uniforms	31.52
001-0572-572.4300	Utility - Public Services	2,136.51
001-0572-572.4400	Rental / Lease Expense	250.00
001-0572-572.4610	Repair / Maint - Bldgs	880.00
001-0572-572.5100	Office Supplies Expenses	12.23
001-0572-572.5220	Uniforms Exp	118.81
001-2184000	Med/Health Employee Lia...	39,967.70
001-2184500	Retiree Medical	2,067.10
001-2185000	125 Plans Employee Paybl ..	2,614.15
401-0533-533.3401	Other Contract Services	372.88
401-0533-533.4100	Communications Expense	96.43
401-0533-533.4300	Utility - Public Services	290.97
401-0533-533.4640	Repair / Maint - Equipme...	918.32
401-0533-533.5102	Office Supplies - Water	10.50
401-0533-533.5205	Operating Supplies Exp - ...	61,973.29
401-0533-533.5220	Uniforms Exp	181.90
401-0533-533.5264	Small Equipment Purchase	5,933.55
401-0533-533.5265	Tools	52.30
401-0533-533.5400	Memberships, Publication...	150.00

Account Summary

Account Number	Account Name	Expense Amount
401-0533-533.6400	Machinery/Equipment Ex...	227,039.50
402-0534-534.3400	Other Contract Services - ...	9,419.87
402-0534-534.4600	Repair / Maint - Service	150.00
402-0534-534.4620	Repair/Maint Vehicles - So..	4,555.72
402-0534-534.4640	Repair & Maint - Equipme...	6,850.00
402-0534-534.5220	Uniforms - Solid Waste	36.30
402-0534-534.5265	Tools	40.78
404-0535-535.3400	Other Contractual Services	3,917.45
404-0535-535.4100	Communications	205.58
404-0535-535.4300	Utilities	1,379.27
404-0535-535.4600	Repair / Maint. - Service	1,410.00
404-0535-535.5100	Office Supplies	10.50
404-0535-535.5200	Operating Supplies	1,561.93
404-0535-535.5220	Uniforms	34.60
404-0535-535.5400	Memberships, Dues & Su...	150.00
404-0535-535.6400	Equipment > \$5,000	236,444.50
	Grand Total:	646,914.63

Project Account Summary

Project Account Key	Expense Amount
None	644,248.38
CDBG-Hymon COB	2,666.25
	Grand Total:
	646,914.63



City of Bunnell, Florida

ATTACHMENTS:

Description

Proposed Minutes

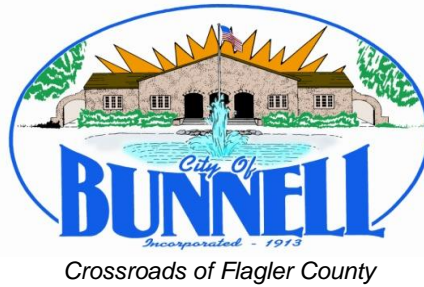
Type

Minutes

CATHERINE D. ROBINSON
MAYOR

JOHN ROGERS
VICE-MAYOR

DR. ALVIN B. JACKSON, JR.
CITY MANAGER



COMMISSIONERS:

TONYA GORDON

TINA-MARIE SCHULTZ

VACANT

BUNNELL CITY COMMISSION MINUTES

Monday, November 28, 2022

7:00 PM

1769 East Moody Boulevard (GSB)

Chambers Room

Bunnell, FL 32110

A. Call Meeting to Order and Pledge Allegiance to the Flag

Mayor Robinson called the meeting to order at 7:00 PM and led the Pledge to the Flag.

Roll Call (Present): Mayor Catherine D. Robinson; Vice Mayor John Rogers; Commissioner Tina-Marie Schultz; Commissioner Tonya Gordon; City Attorney Wade Vose; City Manager Alvin B. Jackson, Jr.; City Clerk Kristen Bates; Deputy City Clerk Bridgitte Gunnells

Invocation for our Military Troops and National Leaders

Daisy Henry led the invocation.

B. Introductions, Commendations, Proclamations, and Presentations: None

C. Consent Agenda:

C.1. Approval of Warrant

a. November 28, 2022 Warrant

C.2. Approval of Minutes

a. November 14, 2022 City Commission Meeting

C.3. Confirmation of the hiring of Kristi Moss as Finance Director

Motion: Approve the Consent Agenda

Motion by: Commissioner Schultz

Second by: Commissioner Gordon

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously

D. Public Comments:

Comments regarding items not on the agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

Vince Fiscaletti (Grand Reserve) - stated the meeting for the Deer Runn CDD (Grand Reserve) would be this Wednesday and he wanted to know if the City and CDD have met to discuss the City taking over the ownership and maintenance of all the roads in the subdivision. The residents in Grand Reserve want the streets to be maintained by the City, not the CDD.

E. Ordinances: (Legislative): None

F. Resolutions: (Legislative): None

G. Old Business: None

H. New Business:

H.1. Request Approval for Business Incentive Application for Project Sizemore Welding, Inc.

City Manager Jackson presented and explained the item. He provided details about the proposed project and explained this would be for the expansion of an existing business which is very good for the City.

Motion: Approve the business incentive Application for Project Sizemore Welding Inc.

Motion by: Vice Mayor Rogers

Seconded by: Commissioner Gordon

Board Discussion: None

Public Discussion: None

Vote: Motion carried unanimously

H.2. Approval of the Interlocal Agreement with Flagler County Board of County Commissioners for Flagler Central Commerce Parkway

City Manager Jackson introduced and explained the item. He explained Commerce Parkway is one of the legacy projects for the City which has been in planning for over 20 years now. He explained the City's contribution for construction was coming from impact fees and not from the General Fund.

Motion: Approve the Interlocal Agreement with Flagler County Board of County Commissioners for Flagler Central Commerce Parkway

Motion by: Vice Mayor Rogers

Seconded by: Commissioner Schultz

Board Discussion: Vice Mayor Rogers asked how far from the plaza would the access on South State Street be. Staff did not have the exact measurement.

Public Discussion: Daisy Henry (E. Drain St.) stated this project started a long time ago and is long overdue. It is a good project for the City that will create jobs in the City.

Vote: Motion carried unanimously

I. Reports:

- **City Clerk** – reported on the Christmas in Bunnell event to be held December 16th from 5 to 8 PM; with the social media advertising being done, it is likely to be one of the larger events the City has hosted.
- **Police Chief** – reported the department prepared and distributed 10 Thanksgiving meals to families in Bunnell which were greatly appreciated. He also reported on December 2nd the Police Department would participate in “Shop with a Cop”.
- **City Attorney** – None
- **City Manager** – Stated the monthly City Manager's report was ready and encouraged everyone to read the report. He emphasized checking out the information published in the report that provides updates on the City projects underway and planned. The City will be managing several projects over the next 24 to 36 months while still keeping up with the day to day operations too; this will mean a lot of dual roles and increased workload for the Directors involved in these projects. The City Manager then addressed the outgoing finance director, Shanea Stankiewicz. He stated he can't say enough about her professionalism. She came in at a crucial time when the City needed a professional that had experience; she put the Bunnell Finance department back on solid ground. He is extremely grateful for all the contributions Shanea has provided the City. Mayor Robinson stated this was a sad moment for the City; Shanea has done so much for the City to correct things. Shanea's creativity and knowledge was a

wonderful addition to the city. She stated it has been a delight to know Shanea and to be part of her world; Shanea will be missed.

• **Mayor and City Commissioners**

- **Commissioner Schultz** – commended the Police Chief and Police Department on their community outreach; every time she opens Facebook, she sees positive comments about the department and how involved they are with the community. She thanked Shanea for all has done for the City and state she was impressed by her work ethic and how she took care of Bunnell from the start. Commissioner Schultz hopes the Sherriff treats her right, and if not, she has a home with Bunnell.
- **Vice Mayor Rogers** – stated Shanea came in when the Finance Department decided to leave and held the City together. The Commission could not thank her enough for all she has done while with the City. He wishes her the best of luck. Vice Mayor also agreed with Commissioner Schultz about Chief Brannon and the Police Department. He stated he will speak Thursday in Orlando on the “Slow Down Move Over” Law.
- **Commissioner Gordon** – Stated Shanea will be missed; she hates to see Shanea go and thanked Shanea for all her hard work. Commissioner Gordon said she also has had numerous calls and see the Facebook messages of positive comments about Chief Brannon and the Police Department.
- **Mayor Robinson** – stated it was always her desire to have a community police department and Chief Brannon is making that happen by building trust and respect, especially with young children. She thanked Parks for getting the restrooms at JB King back up and open as quickly as possible following the last round of damage.

J. Call for Adjournment.

Motion: Adjourn

Motion by: Vice Mayor Rogers

Seconded by: Commissioner Gordon

Vote: Motion carried unanimously

Meeting adjourned: 7:33 PM

Catherine D. Robinson, Mayor

Kristen Bates, CMC, City Clerk

Date

Date

****The City adopts summary minutes. Audio files in official City records are retained according to the Florida Department of State GS1-SL records retention schedule****



City of Bunnell, Florida

Agenda Item No. C.3.

Document Date: 11/22/2022
Department: City Clerk
Subject: Request to Approve the Interlocal Agreement with the Flagler County Supervisor of Elections Office for the 2023 Municipal and Special Elections.
Agenda Section: Consent Agenda:

Amount: \$2,500.00 deposit with additional costs to be invoiced
Account #: 001-0512-512.3700

ATTACHMENTS:

Description	Type
Proposed Agreement	Contract

Summary/Highlights:

This is a request to approve the Interlocal Agreement with the Supervisor of Elections Office for the upcoming 2023 Municipal Elections.

Background:

The City Clerk is the Qualifying and Municipal Elections Officer for City elections.

The Supervisor of Elections Office provides the City with support and resources for City elections.

In 2023, there will be two races on the ballot- the Regular Election for 2 Commissioner seats and the Special Election to fill the vacancy created with the resignation of Commissioner Barnes.

The proposed agreement explains the duties and responsibilities for both the City and Supervisor of Elections Office. The duties and responsibilities for each office are similar to those in past years.

The City did budget election expenses based on the expenses incurred in 2022. The deposit to the Supervisor of Elections is due before the end of the calendar year.

Staff Recommendation:

Approval of the Interlocal Agreement with the Flagler County Supervisor of Elections Office for the 2023 Municipal and Special Elections.

City Attorney Review:

Finance Department Review/Recommendation:

Approve

City Manager Review/Recommendation:

INTERLOCAL AGREEMENT FOR ELECTION SERVICES

THIS INTERLOCAL AGREEMENT (hereinafter, the “Agreement”) is made and entered into this ____ day of December, 2022 by and between the **FLAGLER COUNTY SUPERVISOR OF ELECTIONS** (hereinafter, the “Supervisor”), an elected constitutional officer, whose address is 1769 E. Moody Blvd., Building 2, Suite 101, Post Office Box 901, Bunnell, Florida, 32110 and the **CITY OF BUNNELL**, a Florida municipality, (hereinafter, the “City”), whose address is 604 E. Moody Blvd, Unit 6, PO Box 756, Bunnell, FL 32110.

WITNESSETH

WHEREAS, it is the intent of the Legislature, pursuant to Chapter 163, Florida Statutes, to encourage public agencies to join together in agreements which will best serve the public interest and promote the most efficient expenditures of public funds through avoiding costly duplication of services; and

WHEREAS, pursuant to State law, the Supervisor is the legal custodian of the Flagler County voting equipment and is charged with responsibility for the custody and maintenance of the equipment; and

WHEREAS, the City desires the Supervisor to provide only such election services as are stated herein, subject to the terms and conditions set forth in this Agreement, for the City’s **March 7, 2023** Municipal Election and Special Election (hereinafter, the “Election”); and

WHEREAS, the parties to this Agreement recognize Chapters 97 through 106, Florida Statutes shall govern the conduct of a municipality’s Election in the absence of an applicable special act, charter or ordinance provision. No charter or ordinance provision shall be adopted which conflicts with or exempts a municipality from any provision in the Florida Election Code that expressly applies to municipalities, pursuant to Section 100.3605, Florida Statutes; and

WHEREAS, the parties intend that any and all referendum ballot items shall be coordinated between the City and Supervisor in a timely manner to ensure proper placement on the ballot; and

WHEREAS, the parties desire mapping, scheduling, and other responsibilities related to the conduct of the Election to be completed cooperatively and efficiently as described herein.

IT IS THEREFORE AGREED as follows:

Section One. Recitals Incorporated. The above recitals are true and correct and form a material part of this Agreement upon which the parties have relied.

Section Two. Supervisor's Responsibilities. The Supervisor shall:

1. Schedule necessary advertising with the News-Journal, excluding the Notice of Election and the 3rd and 5th week referendum advertisements, which shall be the responsibility of the City as provided below.
2. Upon receipt of ballot approved information provided by the City in Microsoft Word format via email, the Supervisor will layout the ballot, prepare the proof and order the ballots.
3. Arrange for Election night personnel support, program the tabulators, test the system, and provide Election results.
4. Provide supplies for the conduct of the Election including sufficient voting equipment and supplies for the polling places. Should a change of polling location become necessary, the Supervisor is responsible for mailing "Polling Place Change Notices" to affected voters, the cost of which shall be reimbursable to the Supervisor.
5. Provide precinct registers with alphabetical listing of those electors eligible to vote in the Election.
6. Provide alphabetized street index to the precinct clerk.
7. Select, train and pay poll workers.
8. Have complete responsibility for printing, handling, distribution and tabulation of ballots.
9. Provide to the City a final tally of Election results in printed format.
10. File with the Division of Elections the parameters used in the advertised Logic and Accuracy Test.

11. Notify the City of the time, date and place for the Logic and Accuracy Test of the voting tabulation equipment as well as the time, date and place for all public Canvassing Board Meetings. The Canvassing Board Meetings shall be conducted at the Supervisor of Elections Office located at 1769 E. Moody Blvd., Bldg. #2, Suite 101, Bunnell, FL 32110 as outlined below:

The time(s), date(s) for the Canvassing Board Meetings shall be:

Logic and Accuracy Test of the Voting System:

Friday February 24, 2023 at 10:00 a.m.

Canvass Absentee Ballots:

Wednesday March 1, 2023 at 10:00 a.m.

Unofficial Results on Election Night (may include Official Results & Certification if no Provisional Ballots):

Tuesday March 7, 2023 at 12:00, 6:00 and 7:00 p.m.

Canvass of Provisional Ballots, Official Results (only if needed):

Friday March 10, 2023 at 11:00 a.m.

Manual (Post) Audit:

Friday March 17, 2023 at 10:00 a.m.

12. Certify the name(s) of the poll watcher(s) designated and approved for the voting area to the City Clerk on or before Noon on February 22, 2022 as required under Florida Statutes.
13. Record this Agreement in the Official Records of Flagler County, Florida.

Section Three. City's Responsibilities. The City shall:

1. Fully execute and return the Interlocal Agreement to the Supervisor on or before December 29, 2022.
2. Upon execution of the Interlocal Agreement:
 - A. Pay an initial deposit of two thousand five hundred dollars (\$2,500.00) towards the costs of the Election and issue said funds to the Supervisor of Elections on or before December 29, 2022.

- B. Pay the balance of all actual costs or obligations of Election services to the Supervisor of Elections in accordance with the prompt payment statute upon receiving an itemized invoice from the Supervisor of Elections.
3. Designate the City Clerk and Deputy City Clerk as the City employees to coordinate with the Supervisor of Elections. City Employees will not provide personnel support or act as “runners” for the polls during the Election.
4. Furnish to the Supervisor on or prior to December 29, 2022 an updated City map, in electronic Shape File format, including all annexations or contractions so as to properly identify all eligible voters. Once the map has been received and the data entered, the Supervisor will generate a municipal boundary map for approval by the City. The City must provide written approval of their municipal boundaries generated by the Supervisor’s GIS system. If the map cannot be provided in electronic format, the City must provide written approval of their municipal boundaries generated by the Supervisor’s GIS system. The City Clerk shall approve or reject the municipal boundaries by way of facsimile or e-mail to the Supervisor’s office no later than 7 days following delivery of such municipal boundaries by the Supervisor.
5. Provide candidate handbooks and necessary materials to candidates prior to qualifying; qualify any and all candidates and receive candidate and/or committee finance reports. The City will furnish to the Supervisor the list of certified candidates, along with copies of the Candidate’s Loyalty Oath’s **within 24 hours** of the close of the qualifying period.
6. Provide to the Supervisor on or before Noon on the last day of candidate qualifying all referendum ballot items to ensure proper placement on the ballot. Ballot items may not be added or amended later than the last day of qualifying. The approved ballot data provided to the Supervisor of Elections office shall be in Microsoft Word format for the preparation of the ballot proof. The City Clerk shall approve or reject the ballot proof by way

of facsimile or e-mail to the Supervisor's office no later than 24 hours following notification by the Supervisor.

7. Pay the costs incurred by the Supervisor for the scheduling, training and preparing payroll of all poll workers, including supplies and instructional materials and manuals.
8. Pay ballot printing invoice(s) directly to the printer. Shipping charges may not be included with the invoice from the printer. In that event, the shipping charges will be billed separately and will appear on the itemized Statement of Account provided to the City by the Supervisor.
9. Coordinate with the Supervisor the placement of all required legal advertisements. The City shall publish the Notice of Election and 3rd and 5th week referendum advertisements, if required.
10. Select Canvassing Board Members, confirm members availability to attend in writing, and notify the Supervisor of Elections office no later than **4:30 p.m. Friday, December 29, 2022** of the names of the Canvassing Board Members.
11. Provide written notification during candidate qualifying or by certified mail to each political party chair and all candidates on or before February 11, 2023 of the Canvassing Board schedule which shall include the Logic and Accuracy Testing.
12. Pay costs involved to repair any equipment damaged during the City Election, including shipping, to the extent not covered and paid by any insurance.
13. Turn over all requests for Vote-By-Mail ballots to the Supervisor on a daily basis by 4:30 pm. The deadline to accept Vote-By-Mail ballot requests is February 25, 2023.
14. Assist in locating and securing an emergency alternative polling location, should the G.W. Carver Center (201 E. Drain Street) become unavailable and reimburse the Supervisor the cost of printing and posting such notice of relocation.

15. Submit the name(s) of proposed poll watcher(s) to the Supervisor on or before February 21, 2023 at Noon for the Supervisor of Elections to certify and include a list with the precinct supplies as required under Florida Statutes.
16. Should the City request any additional and/or deletions of provisions of this Agreement, and should such requests require the Supervisor to seek the consultation and/or advice of legal counsel, the City shall assume the responsibility for all legal fees.
17. The City shall be responsible for confirming the accuracy of all dates and times and any information contained herein to ensure compliance with the City Charter and the Florida Statutes.
18. Accept release of City Election records no later than 10 days after the Certification of Election.

Section Four. Miscellaneous Provisions.

1. The parties understand and agree that the Election shall not have an early voting period.
2. Each party, to extent permitted by Section 768.28, Florida Statutes, agrees to indemnify and hold harmless the other party, its officers, agents and employees, from and against any and all claims, damages, injuries, losses and expenses, including reasonable attorney's fees, arising out of or relating to that party's actions or omissions arising out of this Agreement and the actions or omissions of the party's officers, agents and employees; provided, however, that neither party waives sovereign immunity hereby as to third parties.
3. The terms of this Agreement cannot be altered without the prior written consent of both parties.
4. The Agreement shall become effective upon recordation in the Official Records of Flagler County and shall be in effect only for the 2023 City of Bunnell Municipal Election to be held on March 7, 2023 and to be canvassed and certified as provided by law. This Agreement shall be made a part of the City Commission minutes.

IN WITNESS WHEREOF, the parties hereto affix their hand and seal this _____ day of December, 2022.

FLAGLER COUNTY SUPERVISOR OF ELECTIONS

Witness (*signature*)

Print Name

Witness (*signature*)

Print Name

The Honorable Kaiti Lenhart
Supervisor of Elections

CITY OF BUNNELL

ATTEST:

Kristen Bates, CMC, City Clerk

Catherine D. Robinson
Mayor

Date: _____



City of Bunnell, Florida

Agenda Item No. H.2.

Document Date: 11/16/2022 Amount: \$6,673.82
Department: City Clerk Account #: 001-0562-562.3402
Subject: Request to pay Flagler Humane Society for the Cost of Care for Dogs
Confiscated in the cases regarding 508 S. Railroad Street and 1205 N. State
Street.
Agenda Section: New Business:

ATTACHMENTS:

Description	Type
508 S. Railroad St. Costs	Exhibit
1205 N State St. Costs	Exhibit

Summary/Highlights:

In accordance with Contract 2021-02 signed in January 2021, the Flagler Humane Society is requesting the City assist or pay for the housing and veterinary costs for dogs which were confiscated for their health and well-being within the Bunnell City limits in two different cases.

From Contract 2021-02 (signed January 25, 2021):

5. Extraordinary Circumstances such as Rabies Impoundment, Confiscated Animals, Animal Cruelty Cases and other Similar Unforeseen Circumstances:

FHS will provide space for the confinement, observation, and care of any animal meeting the extraordinary circumstances identified in this section. When the animal's imminent welfare, safety and life are at risk, cost of care shall not affect the action to be taken by FHS. FHS will immediately notify the City of the need to be on the next available City Commission agenda to obtain approval of a negotiated amount for extraordinary animal care costs that may exceed the flat monthly fee for needed animal control and shelter services. Unless alternative rates are agreed to during the City Commission meeting, costs for these extraordinary circumstances will be charged at a

rate of \$90 for the first five (5) days and \$30 per day thereafter per animal. The City reserves the right to seek alternative options for care to reduce costs. The City agrees to provide legal services and representation in animal cruelty and neglect cases. FHS shall not bill any additional costs to the City for assistance with investigation and preparation and litigation of these cases.

Background:

This is a request from the Flagler Humane Society for payment of the costs incurred as a result of two different animal confiscation cases- 508 South Railroad Street and 1205 North State Street.

Costs per case:

- 508 S. Railroad St = \$3,833.82
- 1205 N. State St = \$2,840.00

Total costs incurred by the Flagler Humane Society to date for both cases are \$6,673.82. These are not budgeted costs and would need to come from City reserves.

Staff Recommendation:

Pay Flagler Humane Society the agreed upon costs of care for the dogs confiscated in the cases regarding 508 S. Railroad Street and 1205 N. State Street.

City Attorney Review:

Reviewed and approved as to form. The City Attorney's Office anticipates receiving a court order to recover the costs associated with 508 S. Railroad St.

Finance Department Review/Recommendation:

Per Commission direction, we only budget the monthly contract amount. Anytime dogs are confiscated and additional costs are incurred, reserves will need to be used.

City Manager Review/Recommendation:

Approved to place on the agenda



Flagler Animal Services
1 Shelter Drive, Palm Coast, FL 32137
386-246-8612

***COSTS INCURRED FOR CONFISCATED DOGS
508 S. RAILROAD ST., BUNNELL***

TOTAL FEES FOR ALL CONFISCATED DOGS \$3,833.82

BREAK DOWN OF FEES PER DOG

*****TOTAL FEES ARE AS OF 11/9/22. BOARDING AND MEDICAL FEES WILL CONTINUE DAILY UNTIL THE SIGNED JUDGES ORDERS ARE RECEIVED.**

FHS ID #51330232 - DIESEL (INTACT MALE PITBULL MIX)

INCOMING PROCESSING FEE (10/14/22)	\$50.00
BOARDING FEES -\$15 A DAY (10/15/22 - 11/9/22 : 26 DAYS)	\$390.00
VETERINARY DOCTOR AND TECHNICIAN EXAMS ARE DONE COURTESY OF FHS	\$0
BATH / EAR CLEANING / NAIL TRIM	\$20.00
RABIES VACCINATION	\$12.99
BORDATELLA VACCINATION	\$15.99
DISTEMPTEP (DHPP) VACCINATION	\$15.99
HEARTWORM TEST (NEGATIVE)	\$30.00
HEARTWORM PREVENTION (ADVANTAGE MULTI)	\$19.50
FECAL FLOAT (POSITIVE FOR HOOKWORM)	\$30.00
STRONGID WORMING	\$15.00
VIRBANTEL (FOR HOOKWORM TREATMENT) X 4 TABLETS	\$20.00

TOTAL FEES INCURRED BY FLAGLER HUMANE SOCIETY FOR DIESEL \$619.47

FHS ID #48761344 - MAX (NEUTERED MALE PITBULL MIX)

INCOMING PROCESSING FEE (10/14/22)	\$50.00
BOARDING FEES -\$15 A DAY (10/15/22 - 11/9/22 : 26 DAYS)	\$390.00
VETERINARY DOCTOR AND TECHNICIAN EXAMS ARE DONE COURTESY OF FHS	\$0
BATH / EAR CLEANING / NAIL TRIM	\$20.00
RABIES VACCINATION	\$12.99
BORDATELLA VACCINATION	\$15.99
DISTEMPTER (DHPP) VACCINATION	\$15.99
HEARTWORM TEST (NEGATIVE - FHS DID PRIOR TREATMENT)	\$30.00
HEARTWORM PREVENTION (ADVANTAGE MULTI)	\$19.50
FECAL FLOAT (POSITIVE FOR HOOKWORM)	\$30.00
STRONGID WORMING	\$15.00
VIRBANTEL (FOR HOOKWORM TREATMENT) X 4 TABLETS	\$20.00
WOUND CLEANING X 2 (\$12 EACH CLEANING)	\$24.00
CEPHALEXIN 500MG X 56 TABLETS	\$42.00
BNP OINTMENT (FOR EYE)	\$15.00
TOTAL FEES INCURRED BY FLAGLER HUMANE SOCIETY FOR MAX	\$700.47

FHS ID #51330247 - GELATO (INTACT FEMALE PITBULL MIX)

INCOMING PROCESSING FEE (10/14/22)	\$50.00
BOARDING FEES -\$15 A DAY (10/15/22 - 11/9/22 : 26 DAYS)	\$390.00
VETERINARY DOCTOR AND TECHNICIAN EXAMS ARE DONE COURTESY OF FHS	\$0
BATH / EAR CLEANING / NAIL TRIM	\$20.00
RABIES VACCINATION	\$12.99
BORDATELLA VACCINATION	\$15.99
DISTEMPTER (DHPP) VACCINATION	\$15.99
HEARTWORM TEST (NEGATIVE)	\$30.00
HEARTWORM PREVENTION (ADVANTAGE MULTI)	\$19.50
FECAL FLOAT (POSITIVE FOR HOOKWORM)	\$30.00
STRONGID WORMING	\$15.00
VIRBANTEL (FOR HOOKWORM TREATMENT) X 4 TABLETS	\$20.00
TOTAL FEES INCURRED BY FLAGLER HUMANE SOCIETY FOR GELATO	\$619.47

FHS ID #51330253 - NOVA (INTACT FEMALE PITBULL MIX)

INCOMING PROCESSING FEE (10/14/22)	\$50.00
BOARDING FEES -\$15 A DAY (10/15/22 – 11/9/22 : 26 DAYS)	\$390.00
VETERINARY DOCTOR AND TECHNICIAN EXAMS ARE DONE COURTESY OF FHS	\$0
BATH / EAR CLEANING / NAIL TRIM	\$20.00
RABIES VACCINATION	\$12.99
BORDATELLA VACCINATION	\$15.99
DISTEMPTER (DHPP) VACCINATION	\$15.99
HEARTWORM TEST (NEGATIVE)	\$30.00
HEARTWORM PREVENTION (ADVANTAGE MULTI)	\$19.50
FECAL FLOAT (POSITIVE FOR HOOKWORM)	\$30.00
STRONGID WORMING	\$15.00
VIRBANTEL (FOR HOOKWORM TREATMENT) X 4 TABLETS	\$20.00
OTIPACK (EAR TREATMENT)	\$15.00
CEPHALEXIN 500MG X 28 TABLETS	\$21.00
TOTAL FEES INCURRED BY FLAGLER HUMANE SOCIETY FOR NOVA	\$655.47

FHS ID #51330262 - PEPPER (INTACT FEMALE PITBULL MIX)

INCOMING PROCESSING FEE (10/14/22)	\$50.00
BOARDING FEES -\$15 A DAY (10/15/22 – 11/9/22 : 26 DAYS)	\$390.00
VETERINARY DOCTOR AND TECHNICIAN EXAMS ARE DONE COURTESY OF FHS	\$0
BATH / EAR CLEANING / NAIL TRIM	\$20.00
RABIES VACCINATION	\$12.99
BORDATELLA VACCINATION	\$15.99
DISTEMPTER (DHPP) VACCINATION	\$15.99
HEARTWORM TEST (NEGATIVE)	\$30.00
HEARTWORM PREVENTION (ADVANTAGE MULTI)	\$19.50
FECAL FLOAT (POSITIVE FOR HOOKWORM)	\$30.00
STRONGID WORMING	\$15.00
VIRBANTEL (FOR HOOKWORM TREATMENT) X 4 TABLETS	\$20.00
TOTAL FEES INCURRED BY FLAGLER HUMANE SOCIETY FOR PEPPER	\$619.47

FHS ID #51330241 - CANE (INTACT MALE PITBULL MIX)

INCOMING PROCESSING FEE (10/14/22)	\$50.00
BOARDING FEES -\$15 A DAY (10/15/22 – 11/9/22 : 26 DAYS)	\$390.00
VETERINARY DOCTOR AND TECHNICIAN EXAMS ARE DONE COURTESY OF FHS	\$0
BATH / EAR CLEANING / NAIL TRIM	\$20.00
RABIES VACCINATION	\$12.99
BORDATELLA VACCINATION	\$15.99
DISTEMPTER (DHPP) VACCINATION	\$15.99
HEARTWORM TEST (NEGATIVE)	\$30.00
HEARTWORM PREVENTION (ADVANTAGE MULTI)	\$19.50
FECAL FLOAT (POSITIVE FOR HOOKWORM)	\$30.00
STRONGID WORMING	\$15.00
VIRBANTEL (FOR HOOKWORM TREATMENT) X 4 TABLETS	\$20.00
TOTAL FEES INCURRED BY FLAGLER HUMANE SOCIETY FOR CANE	\$619.47



1 Shelter Dr
Palm Coast, FL 32137
386.445.1814
flaglerhumanesociety.org

Invoice

Costs incurred for the nineteen animals seized from 1205 N. State Street at law enforcement request:

Flagler Animal Services Officer Share spoke with owner Alfred Shavers who opted to relinquish ownership of the dogs over to Flagler Humane Society, thus eliminating the need for a lengthy and costly stay.

Five dogs distributed to extended family within days after being processed, including medical diagnostics, vaccines etc. - \$50 each (our normal first day charge)

5 @ \$50.00

\$250.00

Fourteen dogs remain at FHS, undergoing behavior assessments, physical exams, vaccines, diagnostics, sterilization surgery and some being treated for heartworm Bunnell charged for first ten days and then FHS assumes all financial responsibility. - \$185 per dog. (Standard ten-day charge)

14 @ \$185

\$2,590.00

Total

\$2,840.



City of Bunnell, Florida

Agenda Item No. H.3.

Document Date: 11/8/2022 Amount: \$221,250.00
Department: Code Enforcement Account #:
Subject: Request by Property Owner Heirs Representative to reduce the Code Enforcement Fines for Code Case #09-006 for property located at 601 Deen Road
Agenda Section: New Business:
Goal/Priority: Quality of Life

ATTACHMENTS:

Description	Type
Exhibit A-Recordation of Fine or Lien (Rec'd 04.16.2009)	Cover Memo
Exhibit B-Order Imposing Fine (Rec'd 04.16.2009)	Cover Memo
Exhibit C-Letter Stating Appointed Lien Request Representative	Cover Memo
Exhibit D-Letter Requesting Lien Reduction	Cover Memo
Exhibit E-City Expense Worksheet	Cover Memo
Exhibit-F Affidavit of Continued Non-Compliance (Before Compliance Pictures)	Cover Memo

Summary/Highlights:

This is a request by the Heirs of the deceased Property Owner, Lynor Cecillia Camp to reduce Code Enforcement fines from Code Enforcement Case #s 09-006.

Background:

- On January 22, 2009, Code Violation Case was opened;
- On March 11, 2009, Code Enforcement Board imposed a \$50/day on the property;
- September 26, 2012, A new Code Enforcement Violation Case was opened;
- May 29, 2013, A Nuisance Abatement clean-up of the property was conducted by the City. The City incurred \$3405.04;
- July 10, 2013, Code Enforcement Board imposed a fine of \$5056.22 on the property, which was released June 10, 2019.

On Fine(s)/Lien(s) were recorded in response to violations to the Code of Ordinances which are as follows:

- Sec. 34-111. R-1 (Single-Family Residential District);
- Sec. 26-56. Storing, Parking or Leaving Dismantled or Other Such Motor Vehicle or Boat

Prohibited and Declared Nuisance; exceptions;

- Sec. 70-1. Removal of Certain Plants, Weeds, Trash, Litter etc.; Duty of Owner; Service of Notice.

The violation(s) were resolved by the property owner of record on April 22, 2021, when the property was found compliant after the property was cleared and a new home was built.

On June 09, 2021 the subject site was found compliant.

On November 07, 2022, a formal request was received from representative Doug Colpoys acting on behalf of heirs by requesting forgiveness of all fines on the property.

Staff Recommendation:

Staff recommends the reduction from the \$221,250.00 Code Enforcement lien to \$22,125.00 for the property located at 601 Deen Road.

The property representative, Douglas Colpoys, is requesting the reduction from \$221,250.00 to \$5,000.00.

City Attorney Review:

Reviewed and approved as to form.

Finance Department Review/Recommendation:

City Manager Review/Recommendation:



CODE ENFORCEMENT BOARD
CITY OF BUNNELL, FLORIDA

Case# 09-006

CITY OF BUNNELL, a political
Subdivision of the State of Florida
Petitioner
Vs.
CAMP LYNOR C
Respondent(s)

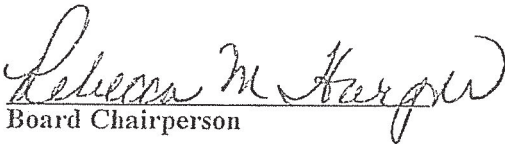
RECORDATION OF FINE/LIEN

THIS CAUSE came on for public hearing before the City of Bunnell Code Enforcement Board on March 11th, 2009, after due notice to Respondent and presentation of evidence. The Board issued its finding of Fact and Conclusion of Law and thereupon found Respondent in Non-Compliance.

THAT BASED ON THE FOREGOING PREMISES, AND BY THE AUTHORITY OF Section 162.09, Florida Statutes and City of Bunnell Land Development Code, Bunnell Code of Ordinances

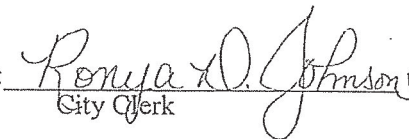
IT WAS HEREBY ORDERED on March 11th, 2009 that the Respondent/Owner CAMP LYNOR C Pay to the City of Bunnell, a fine in the amount of Fifty (\$50.00) per day and said fine is hereby imposed on the 11th day of April, 2009 said fine shall continue thereafter for each and every day the violation continues to exist. As part of said fine, the Respondent shall pay all costs incurred by the City of Bunnell in this case. The Respondent must notify the City Code Enforcement Officer, if he/she complies with the Board's Order. This Order shall be recorded in the Official Records of the Office of the Clerk of the Circuit Court in Flagler County, Florida, said property to include, but not necessarily limited to that described as follows, to-wit:

Property Address: 601 Deen Road
Legal Description TUCKER ESTATES SUB BLOCK 1 LOTS 3-4 OR BOOK 34 PAGE 201 OR 96 PG 586
Parcel ID # 15-12-30-5800-00010-0030

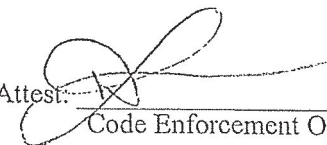

Board Chairperson

4/8/09
Date

I HEREBY CERTIFY that a true and correct copy of the Original Board Order

By:  this 15th day of April, 2009.
City Clerk

I HEREBY ATTEST that a copy of this above and foregoing document has been furnished by Certified Mail/personal service to the Respondent.

Attest: 
Code Enforcement Official

DONE AND ORDERED this, at City of Bunnell, County of Flagler, Florida.

CITY OF BUNNELL CODE ENFORCEMENT BOARD

By: Rebecca M. Harper
Chairman

Attest: [Signature]
Code Enforcement Officer

This instrument prepared by Daniel Feagle, City of Bunnell Code Enforcement Officer, PO Box 756, Bunnell, FL 32110 Phone 386 437 7516, fax 386 437 8253

Certificate of Service

I HEREBY CERTIFY that a true and accurate copy of the foregoing has been furnished to Respondent, by mail delivery this 15 day of APRIL, 2009.

[Signature]
Daniel Feagle
Code Enforcement Officer

City of Bunnell CODE ENFORCEMENT BOARD
Bunnell, Florida

Inst No: 2009011147 04/16/2009
03:58PM Book: 1712 Page: 284 Total Pgs: 3

City of Bunnell, a political
subdivision of the State of Florida,
Petitioner

GAIL WADSWORTH, FLAGLER Co.

Vs.

CASE NO. 09-006

CAMP LYNOR C
Respondent

ORDER IMPOSING FINE/LIEN

THIS CAUSE came on for public hearing before the City of Bunnell Code Enforcement Board on the 11th day of March 2009 after due notice to Respondent(s), at which time the Board made Findings of Fact and Conclusions of Law and thereupon issued its Order of Non-Compliance which was reduced to writing and thereafter furnished to the Respondent.

THAT BASED ON THE FOREGOING PREMISES, AND BY THE AUTHORITY OF Section 162.09, Florida Statutes and Section 2-131 of the City of Bunnell, Code of Ordinances, IT IS HEREBY ORDERED that the Respondent(s)/Owners, pay to the City of Bunnell, a fine in the amount of \$50.00, per day and said fine is hereby imposed on the 11th day of March 2009. Said fine shall continue thereafter for each and every day the violation continues to exist. As a part of said fine, the Respondent shall pay all costs incurred by the City of Bunnell in this case. The Respondent should notify, if he or she complies with the Board's Order. This Order shall be recorded in the Official Records of the Office of the Clerk of the Circuit Court in Flagler County, Florida, and such recordation shall constitute a lien against the Respondent's real property in Flagler County, Florida, said property to include, but not necessarily limited to that described as follows, to wit:

, Public Records of Flagler County, Florida;

Exhibit "I"

Michael D. Chiumento
Michael D. Chiumento III
William J. Bosch
Vincent L. Sullivan
Diane A. Vidal
Cynthia Lane
Kareen Movsesyan
Eric R. Sloan, *of-counsel*
Andrew C. Grant, *of-counsel*

DIANE A. VIDAL, ESQ.
Attorney at Law
Licensed in NY, NJ and FL
DVidal@legalteamforlife.com



145 City Place, Suite 301
Palm Coast, FL 32164
Tel. (386) 445-8900
Fax: (386) 445-6702

5048 N. Ocean Shore Blvd.
Palm Coast, FL 32137

By Appointment Only:
57 W. Granada Blvd.
Ormond Beach, FL 32174

November 7, 2022

City of Bunnell
Code Enforcement
1769 E. Moody Blvd.
Building 2, Suite 103
Bunnell, FL 32110

**Re: Estate of Lynor Cecilia Camp
Flagler County Probate Division Docket No: 2022 CP 538**

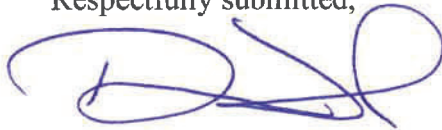
Dear Sir/Madam:

This office has the pleasure of representing Jon Camp in his capacity as petitioner for Summary Administration and Determination of Homestead for the Estate of Estate of Lynor Cecilia Camp.

Pursuant to the Court's Homestead Order, Jon Camp and Cathy Marie Camp are owners of the property commonly known as 601 Deed Road, Bunnell, Florida. It has come to our attention that the City of Bunnell will hold a meeting to discuss reducing the current lien on the subject property. Jon Camp and Cathy Marie Camp reside out of state and are unable to attend the meeting in person. They have assigned Douglas "Doug" Colpoys, broker associate with Re/Max Select Professionals the task of negotiating the lien on their behalf during the scheduled meeting.

Should you have any questions, please feel free to contact this office.

Respectfully submitted,



Diane A. Vidal
Attorney at Law
Encl.

cc: Jon Camp
Cathy Marie Camp
Doug Colpoys

10-31-22

To: Department of Community Development; City of Bunnell

From: Doug Colpoys & Mavy Quintana-Colpoys; Camp Family

RE/MAX Select Professionals, Palm Coast, FL

Re: 601 Deen Rd, Bunnell, FL 32110; Request for Reduction of Liens to \$5,000

Thank you for the opportunity you have given us and the Camp Family in requesting to please lower the liens for 601 Deen Road to \$5,000. We have been trying diligently for the past few months, after Ms. Camp's unfortunate passing to help the family sell this property back into the community. There have been many obstacles and hurdles along the way; trying to correct a death certificate for the third time to be able to finish probate, setting up donations for the items inside the home, keeping up weekly and monthly with the maintenance of the property to avoid any further fines, but most importantly the liens issue.

The home prior to today was an unfortunate disaster of an overload and accumulation of trash. Ms. Camp severely suffered from a hoarding disease which has been also speculated might have led to her demise and passing. The family lives far away in the State of California and they have very low monetary means to even try to come to Florida to help. We are all very glad and blessed that Rebuild Florida stepped in and fixed this home so beautifully for the neighborhood and the community.

We look forward to placing a new family in this home. This home is ready to be a shining star in Bunnell, and we hope this property never going back to becoming in disrepair or sightly, thank you for any consideration on this manner.

Sincerely

Doug Colpoys

Broker Associate RE/MAX Select Professionals

Before



After



CODE ENFORCEMENT

BOARD



Board Members

JOYALLEN

JULIE AGULAR

DELORIES HALL

KENNETH GORDON

CITY OF BUNNELL

Code Enforcement Division
201 W. Moody Blvd., Bunnell, Florida 32110
(386)263-8807 – telephone / (386)437-8253 –fax
www.bunnell

City Expense Worksheet

Lynor C. Camp
601 Deen Road
Bunnell, Fl. 32110

Case 09-006

Property Address: 15-12-30-5800-00010-0030
TUCKER ESTATES SUB BLOCK 1 LOTS 3-4 OR BOOK 34 PAGE 201 OR 96 PG 586

City Expenses for 601 Deen Road, Bunnell, Fl

1. Certified Mailings	15 X \$7.33 EA	\$109.95
2. Filing Fee's	8 X \$10.00	\$80.00
3. Prorated Attorney Fee's	23 X \$62.50	\$1437.50
4. City Code Enforcement Time	250 X \$24.00	\$6000.00
5. City Staff Cleaning Property/ Administrative Case Management	350 x \$50.00	<u>\$17,500.00</u>

Total Actual City Expense \$25,127.45



Historical pictures of the property are included in Exhibit A.

This property continues to be overgrown and have an accumulation of recyclables, waste, yard trash, rubble and debris on the front lawn visible from the right-of-way.


The total amount due for all recorded fines/liens on this property is \$148,355.04 as of February 16, 2017.

\$144,950.00 for Code Enforcement Fines

\$3,405.04 for Nuisance Abatement Costs

The City has not included any of the administrative costs incurred by the City in the above amounts.

I attest that the language contained in this Affidavit is true and correct to the best of my knowledge.



Kristen Bates
Acting Community Development Director

Date: 2/16/17

**CODE
ENFORCEMENT
BOARD**



Board Members
**JOY ALLEN
KATHRYN DAVIS
KENNETH GORDON
DELORIES HALL
VICKIE TURNER**

**AFFIDAVIT OF CONTINUED NON- COMPLIANCE
Case Number 09-006 and Case Number 12-082**

Parcel # 15-12-30-5800-00010-0030

Address: 601 Deen Road, Bunnell, Florida 32110

Legal Description: TUCKER ESTATES SUB BLOCK 1 LOTS 3-4 OR BOOK 34 PAGE 201 OR 96 PG 586

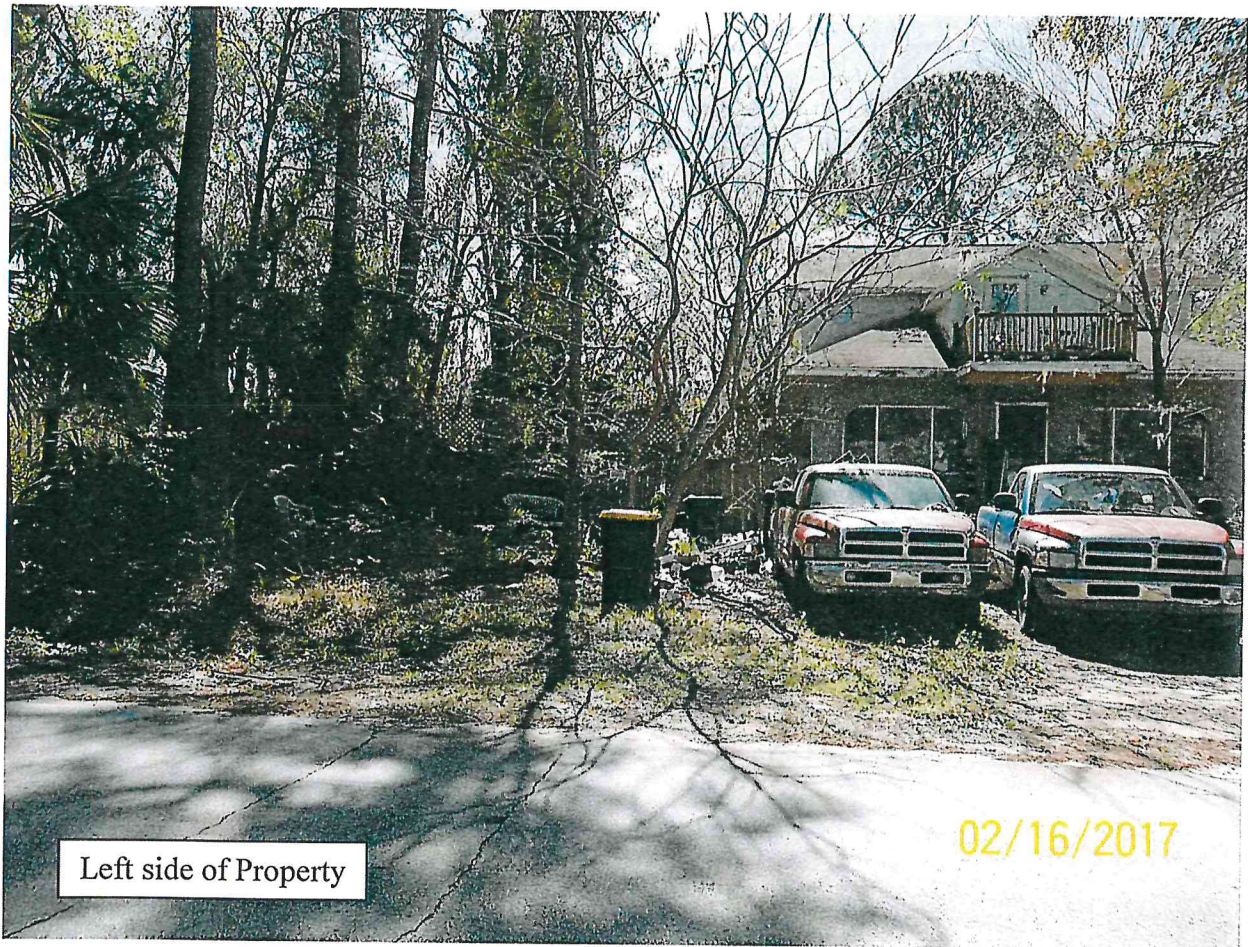
As of February 16, 2017 none of the violations or repeat violations regarding these cases on the above identified property have been brought into compliance.

- *Code of Ordinance Section 70-2 Failure to comply with section 70-1; abatement by city; costs; lien; enforcement.*
- *Code of Ordinance Section 26-56. - Storing, parking or leaving dismantled or other such motor vehicle or boat prohibited and declared nuisance; exceptions.*

Most Current Pictures:



Front of Property



Left side of Property

02/16/2017



Left side of Property- Zoom

02/16/2017



Middle of Property- Zoom



Right of Property- through trees & overgrowth



City of Bunnell, Florida

Agenda Item No. H.4.

Document Date: 11/16/2022 Amount: \$250,000.00
Department: Police Account #: 001-0521-521-1200
Subject: Accept DOJ - COPS Hiring Grant 15JCOPS-22-GG-03442-UHPX (City #2022-15) in the amount of \$250,000
Agenda Section: New Business:
Goal/Priority: Financial Stability/Sustainability, Quality of Life, Organizational Excellence

ATTACHMENTS:

Description	Type
DOJ COPS Grant Documents	Exhibit
DOJ COPS Grant Documents	Exhibit

Summary/Highlights:

The Department of Justice - Community Oriented Policing Hiring Grant provides \$250,000 in funding to be used to hire two additional Sworn Officer positions over the next three years.

This will allow the Police Department to cost-effectively expand their personal connection with the community in the unending mission to improve the quality of life in Bunnell by reducing crime and the fear of crime.

The \$250,000 award has required City matching component of \$163,011.74 over the life of the grant.

Background:

The Bunnell Police Department requested two (2) additional full-time officers in effort to bridge gaps in the community as they relate to acceptance of the police department, the department's interaction with members of the community, and the service methods and the level of service the department provides in terms of community policing.

Staff Recommendation:

Approve/Accept the grant

City Attorney Review:

Reviewed and approved.

Finance Department Review/Recommendation:

The grant cost shares in obtaining 2 additional Police Officers. Below is the local match requirements that will have to be budgeted if the grant is accepted.

	Year 1	Year 2	Year 3	Total
Local Match	\$25,810	\$53,629	\$83,573	\$163,012
Federal Share	\$106,640	\$83,975	\$59,385	\$250,000
Total	\$132,450.28	\$137,603.84	\$142,957.62	\$413,012

City Manager Review/Recommendation:

Approved for Agenda

Standard Applicant Information

Project Information

Project Title Bunnell COPS 2022	Proposed Project Start Date 10/1/22	Proposed Project End Date 9/30/25
Federal Estimated Funding (Federal Share) 250000.00	Applicant Estimated Funding (Non-Federal Share) 163011.74	Program Income Estimated Funding 0.00
Total Estimated Funding 413011.74		

Areas Affected by Project (Cities, Counties, States, etc.)

No items

Type Of Applicant

Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

—

Type of Applicant 3: Select Applicant Type:

—

Other (specify):

—

Application Submitter Contact Information

Application POC Prefix Name

—

Application POC First Name

Rommel

Application POC Middle Name

—

Application POC Last Name

Scalf

Application POC Suffix Name

—

Organizational Affiliation

Employee

Title

Public Safety Officer

Email ID

rscalf@bunnellpd.us

Phone Number

Fax Number

PHONE NUMBER

3864377508

FAX NUMBER

ORINumber

Executive Order and Delinquent Debt Information

Is Application Subject to Review by State Under Executive Order 12372? *

b. Program is subject to E.O. 12372 but has not been selected by the State for review

Is the Applicant Delinquent on Federal Debt?

No

SF424 Attachments (4)



Name
manifest.txt

Date Added
5/20/22



Name
Form SF424_4_0-V4.0.pdf

Date Added
5/20/22



Name
Form SFLLL_2_0-V2.0.pdf

Date Added
5/20/22



Name
GrantApplication.xml

Date Added
5/20/22

Authorized Representative

Law Enforcement Executive Information

Title

Public Safety Officer

Prefix Name

First Name Middle Name Last Name

Rommel _____ Scalf

Suffix Name

Government Executive Information

Title

Public Safety Officer

Prefix Name

First Name Middle Name Last Name

Rommel _____ Scalf

Suffix Name

Verify Legal Name, Doing Business As, and Legal Address

Legal Name BUNNELL, CITY OF	Doing Business As
DUNS 039896360	UEI RWCAH2BTN4E6

Legal Address

Certification

The legal name + Doing Business As (DBA) and legal address define a unique entity in the system as represented in its entity profile. The profile legal name and address is applicable to ALL applications and awards associated to this fiscal agent.

1. If this information is correct confirm/acknowledge to continue with completion of this application.

I confirm this is the correct entity.

Signer Name

Rommel Scalf

Certification Date / Time

06/16/2022 04:28 PM

2. If the information displayed does not accurately represent the legal entity applying for federal assistance:

- Contact your Entity Administrator.
- Contact the System for Award Management (SAM.gov) to update the entity legal name/address.

3. If the above information is not the entity for which this application is being submitted, Withdraw/Delete this application. Please initiate a new application in Grants.gov with using the correct UEI/SAM profile.

Proposal Abstract

Data Requested with Application

∨ **CHP Solicitation FY2022**

CHP SOLICITATION FY2022

Please click on continue to proceed to the survey questions.

AGENCY ELIGIBILITY INFORMATION

1. Type of Agency (select one)

Law Enforcement

2. From the list below, please select the type of agency which best describes the applicant.

Municipal Police

(Please specify)

3. Please indicate if your jurisdiction is primarily considered rural, urban or suburban.

Rural

Instructions: We will ask you several questions about your law enforcement agency operations and authority to determine your eligibility to apply for a COPS Hiring Program (CHP) award. Please note that CHP applicants must have a law enforcement agency that is operational by the close of this solicitation, or receive services through an existing contract for law enforcement services or a new contract for law enforcement services that is in place by the close of this solicitation. Applicants must also maintain primary law enforcement authority for the population to be served. In addition, if funds under this program are to be used as part of a written contracting arrangement for law enforcement services (e.g., a town which contracts with a neighboring sheriff's office to receive services), the government agency wishing to receive law enforcement services must be the legal applicant in this application. A law enforcement agency is established and operational if the jurisdiction has passed authorizing legislation and it has a current operating budget.

4. Is your agency established and currently operational?

Yes

4a. Which of the following best describes your law enforcement agency (check one)?

4b. Will your law enforcement agency be operational as of the closing date of this solicitation?

4c. Has your jurisdiction passed legislation which authorizes the creation of a new law enforcement agency?

5. If awarded, does your agency plan to use funds awarded under this award to establish or supplement a written contract for law enforcement services (e.g., a town contracting for services with a nearby sheriff's department)?

No

Instructions: A jurisdiction may apply for funds under this program to be used as part of a written contracting arrangement for law enforcement services (e.g., a town which contracts with a neighboring sheriff's office to receive services). However, the jurisdiction wishing to receive law enforcement services must be the legal applicant in this application. Important Note: Two entities involved in a contracting relationship may not separately apply for funding to support the same officer position(s).

5a. Is the legal applicant listed in this COPS Hiring Program (CHP) application and on the SF-424 the entity that will be receiving law enforcement services?

5b. What is the legal name of the law enforcement agency that will be providing law enforcement services to your jurisdiction?

Instructions: An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within its jurisdiction. Agencies are not considered to have primary law enforcement authority if they only: respond to or investigate specific type(s) of crime(s), respond to or investigate crimes within a correctional institution, serve warrants, provide courthouse security, transport prisoners, have cases referred to them for investigation or investigational support or only some combination of these.

6. Based on the definition above, does your agency have primary law enforcement authority? [Or, if contracting to receive services, does the agency that will be providing law enforcement services have primary law enforcement authority for the population to be served?]

Yes

GENERAL AGENCY INFORMATION

7. Please select your U.S. Attorney's District Office from the below drop-down options.

Florida, Middle

Instructions: Enter the Fiscal Year Budgeted Sworn Force Strength for the current fiscal year below. The budgeted number of sworn officer positions is the number of sworn positions funded in your agency's budget, including funded but frozen positions, as well as state, Bureau of Indian Affairs, or locally funded vacancies. Do not include unfunded vacancies or unpaid/reserve officers. For agencies with previous COPS-funded active awards, do not include in your budgeted force strength any COPS-funded officers whose salaries are currently being covered by COPS funding.

8a. Full-Time

13

8b. Part-Time

0

Enter the number of civilian positions funded in agency's current fiscal year budget. Number of civilian positions funded in agency's current fiscal year budget:

9a. Full-Time

9b. Part-Time

EXECUTIVE/CONTACT INFORMATION

Instructions for Law Enforcement Agencies: The Law Enforcement Executive is the highest ranking official in the jurisdiction (Chief of Police, Sheriff, or equivalent) and must be assigned the role: "Authorized Representative 1" in JustGrants.

10a. Title:

Chief of Police

10b. First Name:

David

10c. Last Name:

Brannon

10d. Phone:

386-437-7508

10e. Email Address:

dbrannon@bunnellpd.us

Instructions for Government Agencies: This is the highest ranking government official within your jurisdiction (e.g., Superintendent, Mayor, City Administrator, or equivalent) and must be assigned the role: "Authorized Representative 2" in JustGrants.

11a. Title:

Mayor

11b. First Name:

Catherine

11c. Last Name:

Robinson

11d. Phone:

386-437-7500

11e. Email Address:

robinson@bunnellcity.us

Instructions for Application Contact: Enter the application contact's name and contact information.

12a. Title:

Public Safety Officer

12b. First Name:

Rommel

12c. Last Name:

Scalf

12d. Phone:

386-437-7508

12e. Email Address:

rscalf@bunnellpd.us

COPS HIRING PROGRAM OFFICER REQUEST

Instructions: Please enter the number of actual sworn officers employed by your agency as of the date of this application. Do not include funded but currently vacant positions or unpaid positions.

13a. Full-Time:

13

13b. Part-Time:

1

Instructions: Number of budgeted sworn officers employed by your agency as of the date of this application.

14a. Full-Time:

13

14b. Part-Time:

1

Instructions: Number of contract sworn officers employed by your agency as of the date of this application.

15a. Full-Time:

1

15b. Part-Time:

0

Instructions: Number of budgeted civilian positions employed by your agency as of the date of this application.

16a. Full-Time:

2

16b. Part-Time:

0

The crime data you will enter below will be based on crimes occurring among this population served. Population served counts must not be adjusted upward to account for daytime business/shopping visitors, highway traffic passing through a jurisdiction, nor should it include annual visitor totals. Parks and transit agencies should report average daily visitors/riders rather than annual totals. This may or may not be the same as your census population. For example, a service population may be the census population minus incorporated towns and cities that have their own law enforcement agency within your geographic boundaries. An agency with primary law enforcement authority is defined as having first responder responsibility to calls for service for all types of criminal incidents within its jurisdiction.

17. What is the actual population your department serves as the primary law enforcement entity?

2852

18. Enter the total population of the government entity applying for this award using the latest census estimate available in the American Fact Finder at <http://FactFinder2.census.gov>.

2852

18a. Check here if the population of the entity applying for this award is not represented by U.S. Census figures (e.g., colleges, special agencies, school police departments, etc.).

false

18b. If the population of the entity applying for this award is not represented by U.S. Census figures, please indicate the size of the population as of the latest available estimate.

18c. Please indicate the source of this population estimate (e.g., website address).

18d. If applicable, please explain why the service population differs from the census population.

N/A

Instructions: Agencies should apply for the number of officer positions necessary to support their proposed community policing strategy. FY 2022 CHP awards cover up to 75 percent of the entry-level salary and fringe benefits for each approved position for a three-year funding period, based on the applicant's current entry level salary levels for full-time officers. There is a minimum 25 percent local cash match (cost share) requirement unless a waiver is approved. The maximum federal share per officer position is \$125,000 over the three-year period, (not \$125,00 per year) unless a local match waiver is approved. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the recipient agency. Please keep in mind that there is a 12-month retention requirement for each officer position funded. The number of officers you request cannot exceed 20% of your agency's current actual sworn force, with a maximum of 50 officers for any agency. Agencies with fewer than 5 officers may request one officer. The COPS Office will fund as many positions as possible for successful applicants; however, the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations.

19. How many entry-level, full-time officer positions is your agency requesting in this application?

2

Instructions: IMPORTANT: Next, your agency must allocate the number of positions requested under each of the three hiring categories described below based on your agency's current needs at the time of this application. Be mindful of your agency's ability to fill and retain the officer positions awarded, while following your agency's established hiring policies and procedures. CHP awards will be made for officer positions requested in each of the three hiring categories, and recipients are required to use awarded funds for the specific categories awarded. It is imperative that your agency understand that the COPS Office statutory nonsupplanting requirement mandates that award funds may only be used to supplement (increase) a recipient's law enforcement budget for sworn officer positions and may not supplant (replace) state, local, or tribal funds that a recipient otherwise would have spent on officer positions if it had not received an award. This means that if your agency plans to: (a) Hire new officer positions (including filling existing vacancies that are no longer funded in your agency's budget): Your agency must hire these new additional positions on or after the official award start date, above its current budgeted (funded) level of sworn officer positions, and otherwise comply with the nonsupplanting requirement as described in detail in the award owner's manual. (b) Rehire officers who have been laid off by any jurisdiction as a result of state, local, or tribal budget reductions: Your agency must rehire the officers on or after the official award start date, maintain documentation showing the date(s) that the positions were laid off and rehired, and otherwise comply with the nonsupplanting requirement as described in detail in the award owner's manual. (c) Rehire officers who are (at the time of application) currently scheduled to be laid off (by your jurisdiction) on a specific future date as a result of state, local, or tribal budget reductions: Your agency must continue to fund the officers with its own funds from the award start date until the date of the scheduled lay-off (for example, if the CHP award start date is September 1 and the lay-offs are scheduled for November 1, then the CHP funds may not be used to fund the officers until November 1, the date of the scheduled lay-off); identify the number and date(s) of the scheduled lay-off(s) in this application (see below); maintain documentation showing the date(s) and reason(s) for the lay-off; and otherwise comply with the nonsupplanting requirement as described in detail in the award owner's manual. [Please note that as long as your agency can document the date that the lay-off(s) would occur if CHP funds were not available, it may transfer the officers to the CHP funding on or immediately after the date of the lay-off without formally completing the administrative steps associated with a lay-off for each individual officer.] Documentation that may be used to prove that the scheduled lay-offs are occurring for local economic reasons that are unrelated to the availability of CHP award funds may include (but are not limited to) council or departmental meeting minutes, memoranda, notices, or orders discussing the lay-offs;

notices provided to the individual officer(s) regarding the date(s) of the lay-offs; or budget documents ordering departmental or jurisdiction-wide budget reductions. These records must be maintained with your agency's CHP award records during the award period and for a minimum of three years following the date of the submission of the final expenditure report in the event of an audit, monitoring, or other evaluation of your award compliance. If your agency's request is funded, your agency will have the opportunity after the award announcement to request an award modification to move awarded funding into the category or categories that meet your agency's law enforcement needs at that time

Category A: New, additional officer positions (including filling existing vacancies no longer funded in your agency's budget).

20a. Category A Request:

2

Category B: Rehire officers laid off (from any jurisdiction) as a result of state or local budget reductions.

20b. Category B Request:

0

Category C: Rehire officers scheduled to be laid off (at the time of the application) on a specific future date as a result of state or local budget reductions.

20c. Category C Request:

0

Instructions: We also need some information about when the layoff of officers in this category is scheduled to occur. In the space below, please indicate when the officer(s) specified in this category are scheduled to be laid off.

21a. Number of Officers:

21b. Date these officers are scheduled to be laid off:

21c. Number of Officers:

21d. Date these officers are scheduled to be laid off:

21e. Number of Officers:

21f. Date these officers are scheduled to be laid off:

21g. Number of Officers:

21h. Date these officers are scheduled to be laid off:

Since your agency plans to use CHP funds to rehire officers who are currently scheduled to be laid off on a future date (under Category C above), please certify (by checking the appropriate boxes) to the following Certification:

My agency has and will maintain documentation showing the date(s) of the scheduled lay-off(s) and demonstrating that the scheduled lay-off(s) is/are occurring for fiscal reasons that are unrelated to the availability or receipt of CHP award funds.

My agency will use its own funds to continue funding these officers until the scheduled date(s) of the lay-off(s) and will use CHP funds

to rehire these officers only on or after the scheduled date of the lay-off(s).

My agency recognizes that the CHP program provides funding based on our entry-level salary and benefits package and that any additional costs for rehired officers beyond entry-level are our responsibility to pay with other sources of funding.

Instructions: Although hiring military veterans as new hires is not an award requirement, applicants who commit to hiring or rehiring at least one military veteran will receive additional consideration for CHP funding. If your agency checks "yes" to the question below, your agency will be required to maintain documentation that it made every effort possible (consistent with your internal procedures and policies) to hire at least one military veteran. Under this solicitation, a military veteran is defined as a person who served in the active military, naval, or air service, and who was discharged or released there from under conditions other than dishonorable.

23. Does your agency commit to hire and/or rehire at least one military veteran as defined above for the officer position(s) you have requested?

Yes

23a. If Yes, how many position(s)?

2

24. Is your agency requesting that all or some of the officer positions requested be deployed as school resource officers (SROs)?

No

SRO Instructions: If your agency requests officers to be deployed as school resource officers (SRO), please do not request more officer positions than your agency can expect to deploy in this capacity. A "school resource officer" is a career law enforcement officer, with sworn authority, who is engaged in community policing activities and is assigned by the employing agency to work in collaboration with schools. There must be an increase in the level of community policing activities performed in and around primary or secondary schools in the agency's jurisdiction as a result of the award. The time commitment of the funded officers must be above and beyond the amount of time that the agency devoted to the schools before receiving the award. Recipients using CHP funding to hire or deploy SROs into schools must submit to the COPS Office a signed memorandum of understanding (MOU) between the law enforcement agency and the school partner(s) before obligating or drawing down funds under this award. An MOU is not required at the time of application; however, if the law enforcement agency already has an MOU in place that is applicable to the partnership, the MOU can be uploaded as an attachment in the section of the application titled "MOUs and other Supporting Documents". The MOU must contain the following: the purpose of the MOU; clearly defined roles and responsibilities of the school district and the law enforcement agency focusing officers' roles on safety, information sharing, supervision responsibility; chain of command for the SRO; and signatures. If awarded, a recipient must submit an MOU to the COPS Office within 90 days from the date shown on the award congratulatory letter. Implementation of the CHP award without submission and acceptance of the required MOU may result in expenditures not being reimbursed by the COPS Office and/or award de-obligation.

24a. If Yes, how many of your requested positions in this application will be deployed as school resource officers (SROs)?

24b. If Yes, has your agency reviewed principles presented in the SRO Guiding Principles document?

Instructions: The following questions will help Congress and the U.S. Department of Justice identify potential gaps in training. On average how many hours of IN-SERVICE (non-recruit) training (e.g. FTO, continuing professional education, roll call, standard) are required annually for each of your agency's officers/deputies in the following categories (if none, please indicate 0 hours)?

25. Use of force (hours):

4

26. De-escalation of conflict (hours):

1

27. Evidence-based cultural sensitivity training (hours):

0

28. Racial and ethnic bias that includes elements of implicit/unconscious bias (hours):

1

29. Gender bias in response to domestic violence and sexual assault (hours):

.

30. Bias towards lesbian, gay, bisexual, and transgender (LGBT) individuals (hours):

1

31. Community engagement (e.g., community policing and problem solving) (hours):

1

32. Does your agency administer a police training academy?

No

Instructions: How many total hours of basic/recruit ACADEMY training are required for each of your agency's officer/deputy recruits in the following categories (if none, please indicate 0 hours)?

33. Use of force (hours):

0

34. De-escalation of conflict (hours):

0

35. Evidence-based cultural sensitivity training (hours):

0

36. Racial and ethnic bias that includes elements of implicit/unconscious bias (hours):

0

37. Gender bias in response to domestic violence and sexual assault (hours):

0

38. Bias towards lesbian, gay, bisexual, and transgender (LGBT) individuals (hours):

0

39. Community engagement (e.g., community policing and problem solving) (hours):

0

ADDITIONAL BUDGET INFORMATION

40. Referencing the web-based budget in this solicitation, please indicate if there was an increase in sworn officer base salary in years 2 and 3. If so, indicate why (check all that apply).

COLA

Step Raises

Yes

Change in Benefit Costs

Yes

Not Applicable

Instructions for Community Policing Strategy: COPS Office funding must be used to reorient the mission and activities of law enforcement agencies through initiating community policing or enhancing their involvement in community policing with the officers hired under this award program or an equal number of experienced officers who have been redeployed to implement this plan after hiring the entry-level COPS Office-funded officers. If awarded funds, your narrative responses in the text boxes below will constitute your agency's community policing strategy under this award. Your organization may be audited or monitored to ensure that it is initiating or enhancing community policing in accordance with this strategy. The COPS Office may also use this information to understand the needs of the field, and potentially provide for training, technical assistance, problem solving, and community policing implementation tools. Please note that the COPS Office recognizes that your COPS Office-funded officer(s) (or an equal number of veteran officers who are redeployed after hiring the entry-level COPS Office funded officers) will engage in a variety of community policing activities and strategies, including participating in some or all aspects of your identified community policing strategy. Your community-policing strategy may be influenced and impacted by others within and outside of your organization, as this is considered beneficial to your community policing efforts. At any time during your award period, you should be prepared to demonstrate (1) the community policing activities engaged in prior to the award that are detailed in this application and (2) how the award funds and award-funded officers (or an equal number of redeployed veteran officers) were specifically used to enhance (increase) or initiate community policing activities according to your community policing strategy contained in this application. Community policing needs may change during the life of your award. Minor changes to this strategy may be made without prior approval of the COPS Office; however, the recipient will be required to report on progress or changes to the community policing strategy (if any) through the required performance reports. If your agency's community policing strategy changes significantly, you must submit those changes to the COPS Office for approval. Changes are significant if they deviate from the specific crime problems originally identified and approved in the community policing strategy submitted with the application. In some cases, in reviewing performance reports, the COPS Office may identify significant changes in community policing strategies that require explanation and request for approval. Applicants that choose problem areas that receive additional priority consideration will not be able to change from these problem/focus areas if awarded CHP funding. The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving. Please refer to the COPS Office web site (<https://cops.usdoj.gov>) for further information regarding this definition. Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem solving techniques to proactively address the immediate conditions that give rise to public safety issues, such as violent crime, non-violent crime, and fear of crime. The COPS Office has developed the following list of primary sub-elements of community policing. Please refer to the COPS Office Community Policing Defined publication for further information regarding these sub-elements. Community Partnerships: Collaborative partnerships between the law enforcement agency and the individuals and organizations they serve to both develop solutions to problems and increase trust in police. Other Government Agencies Community Members/Groups Non-Profits/Service Providers Private Businesses Media Organizational Transformation: The alignment of organizational management, structure, personnel, and information systems to support community partnerships and proactive problem-solving efforts. Agency Management Climate and culture Leadership Labor relations Decision-making Strategic planning Policies Organizational evaluations Transparency Organizational Structure Geographic assignment of officers Despecialization Resources and finances Personnel Recruitment, hiring and selection Personnel supervision/evaluations Training Information Systems (Technology) Communication/access to data Quality and accuracy of data Problem Solving: The process of engaging in the proactive and systematic examination of identified problems to develop effective responses that are rigorously evaluated. Scanning: Identifying and prioritizing problems Analysis: Analyzing problems Response: Responding to problems Assessment: Assessing problem-solving initiatives Using the Crime Triangle to focus on immediate conditions (Victim/Offender/Location)

Instructions for Current Organizational Commitment to Community Policing: For each of the following statements, please answer in terms of existing agency policies and practices as they relate to collaborative partnerships and problem-solving activities. (Check all that apply.)

41. The agency mission statement, vision, or goals includes references to:

Community Partnerships

Yes

Problem Solving

Yes

42. The agency strategic plan includes specific goals or objectives relating to:

Community Partnerships

Yes

Problem Solving

Yes

43. The agency recruitment, selection and hiring processes include elements relating to:

Community Partnerships

Yes

Problem Solving

Yes

44. Performance evaluations of line officers assess performance in:

Community Partnerships

Yes

Problem Solving

Yes

45. Line officers receive regular (at least once every two years) training in:

Community Partnerships

Yes

Problem Solving

Yes

46. Which of the following internal management practices does your agency currently employ? (check all that apply)

Assignment of officers to specific neighborhoods or areas for longer periods of time to enhance customer service and facilitate more contact between police and citizens.

Yes

Assignment of officers to geographic hot spots that are defined statistically by creating incident maps to identify geographic clustering of crime and disorder.

Yes

Early Intervention Systems that help identify officers who may be showing signs of stress, personal problem, and questionable work conduct.

Yes

None of the above.

47. Which of the following do you count/measure to annually assess your agency's overall performance? (check all that apply)

Response times

Yes

Problem solving outcomes

Yes

Department employee satisfaction

Yes

Reduction of crime in identified hot spots

Yes

Social disorder/nuisance problems (e.g., graffiti, panhandling, loitering)

Yes

Satisfaction with police services

Yes

Fear of crime

Yes

Victimization (i.e. non-reported crime)

Yes

Community meetings held/attended

Yes

Use of force incidents

Yes

Meeting the priorities as identified in your agency strategic plan

Yes

My agency does not conduct annual assessments of overall performance

—

48. Through which of the following does your agency routinely share information with community members? (check all that apply)

Neighborhood, beat, and/or school meetings

—

Local media outlets

Yes

Agency newsletter

—

Neighborhood newsletters

—

Agency website

Yes

Social networking (Blogs, Twitter feeds, Facebook pages, etc.)

Yes

Citizen alert system (telephone, email, text, etc.)

—

Citizen alert system that is geographically targeted, based on updated hot spots

—

Public access television/radio

—

Community organization board membership

—

Public forums with chief/sheriff/command staff

Yes

Posters, billboards, flyers

—

None of the above

49. Through which of the following ways does your agency formally involve community members in influencing agency practices and operations? (check all that apply)

Citizen police academies

Volunteer activities

Yes

Auxiliary police programs

Civilian review boards (i.e. disciplinary review boards)

Citizen advisory groups (i.e. informal advisory function)

Involvement in hiring decisions (interview panels, selection boards, etc.)

Involvement in contributing to annual line officer performance reviews

Representation on promotional boards

Participation in accountability and performance reporting and tracking meetings

Participation in complaint resolution process (formal mediation, disciplinary boards, etc.)

None of the above

Instructions for Proposed Community Policing Strategy: Problem Solving and Partnerships COPS Office awards must be used to initiate or enhance community policing activities with either the newly hired officers funded by this award program or an equivalent number of veteran officers who are redeployed to implement this community policing strategy after hiring the additional entry-level officers with COPS Office award funds. In this section, you will be asked to identify the crime and disorder problem or a focus area and the partners to be engaged through your requested COPS Office funding. Identifying the specific problem/focus area and partnerships that your agency plans to focus on is important to ensure that you satisfy the requirements for COPS Office funding under this program and to ensure that ultimately the additional award-funded officers (or equivalent number of redeployed veteran officers) will initiate or enhance your agency's capacity to implement community policing strategies and approaches. Using the following list, select a problem/focus area that will be addressed by the officer(s) requested in this application. Please choose the option that best fits your problem area. You may only select one problem/focus area to address through this award funding. When identifying a problem, it is important to think about the nature of similar incidents that taken together comprise the problem and accordingly describe it in precise, specific terms (e.g. "robbery of retail establishments", rather than just "robbery"). In doing this, it can be helpful to consider all aspects of the problem, including the likely offenders, the suitable targets/victims, and how these come together in time and space. Additional consideration will be given to applicants who propose a community-based approach to one of the four following problem/ focus areas. Applicants who choose one of the community policing problems or priority focus areas listed here must devote 100% of their funded positions to that focus area and will not be allowed to change their choice once the award has been issued. Building Legitimacy and Trust – Applicant will deploy officers to partner and engage community stakeholders including residents, businesses, and faith-based organizations to prioritize and collectively strengthen a community's response to crime and criminal activity, and focus on enhancing and maintaining community trust and legitimacy between law enforcement and the communities they serve – to include building trust in immigrant communities. Efforts could include deploying or redeploying officers to support officer recruitment and retention efforts, with an emphasis on promoting diversity. Violent Crime/Gun Violence – Applicant will employ community policing strategies to address a range of violent crime problems. Community-based approaches to combatting gun violence that build trust in underserved communities suffering from high incidents of gun crime will receive additional consideration. Applicants requesting additional consideration for gun violence issues will be asked to describe their holistic, community-based approach. Applicants may wish to review the COPS Office web page on Community

Violence Interventions for ideas on strategies. Combating Hate and Domestic Extremism – Applicant will focus on community-based strategies that combat bias-motivated acts of violence that divide our communities, intimidate our most vulnerable citizens, and erode trust in the rule of law. Police-based Response to Persons in Crisis – Applicant will focus on deploying officers in crisis intervention teams, participating in crisis intervention teams, improving response and interaction with persons in crisis – to include efforts focused on the education, prevention, addiction and interventions related to the abuse of opioids and other substances in communities

50. Problem/Focus Area

LE_CPSpSPSPLegitTrust

50a. Describe the problem/focus area you have selected in question 50 (i.e. location, severity, type of crime [if applicable], impact of issue on community). [Please limit your response to a maximum of 125 words.]

Need this info

50b. Please include the number of aggravated assaults with a firearm that occurred in your jurisdiction during the last calendar year (2021).

Please include the number of reported shootings that occurred in your jurisdiction during the last two years (2020 and 2021).

50c. Number of Reported Shootings (2020):

50d. Number of Reported Shootings (2021):

50e. Please also describe how you will address this issue using a holistic, community-based approach that builds trust in underserved communities suffering from high incidents of gun crime. Applicants may review the COPS Office web page on Community Violence Interventions for ideas on strategies. [Please limit your response to a maximum of 250 words.]

COMMUNITY POLICING - PROBLEM AREA NARRATIVE

51. Describe how your agency will use award funds to address the problem/focus area selected in question 50. Describe your approach, including a long-term strategy and detailed implementation plan that reflects consultation with community groups and appropriate private and public agencies. Explain how the grant will be utilized to reorient your law enforcement agency's mission toward community-oriented policing or enhance its involvement in or commitment to community-oriented policing. [Please limit your response to a maximum of 500 words.]

The City of Bunnell's Community Policing program's outcome is heavily reliant on the ability of the police department to bridge gaps in the community as they relate to acceptance of the police department, the department's interaction with members of the community, and the service methods and the level of service the department provides in terms of community policing. In recent years, with increasing tension between communities of color and law enforcement, police-community relations deteriorated in Bunnell by several accounts. The department's reputation has been brought into question by some in the community. In February 2022, a new police chief with a track record of reducing crime and actively engaging in community policing has already brought about positive changes. To bridge the gap and to re-instill the community's confidence in the police department, community involvement has taken a new direction and significance as the police department works to return confidence in those who question the officers' service levels and methods of service. With a change in direction, and to address this new dynamic, the department is being tested to rethink its community initiatives, training, officer support system, and methods of officer involvement. Key to this outcome is problem solving and partnering with affected community members. The use of partnerships allows members from the affected area to work with the police to build mutually beneficial solutions to not only address an issue, but to also assess the planned response for effectiveness. The department markets the value of partnering with distinct neighborhoods, civic organizations, community groups, religious organization, business owners and social groups. Such interaction is vital to establishing levels of trust between the officers and the community and vice-versa.

The new Chief of Police encourages his officers to actively engage with the community, especially youth, and several examples occurred. Officers blocked off a street with their patrol cars and played basketball in front of a home with several children which resulted in several more children and adults coming forward to watch or engage with the officers. In other instances, officers attended birthday parties at a home on one occasion, and at a public park at another. From their own pocket and volition, the officers bought the children birthday cards, a restaurant gift card, and a toy. Photos and videos of these events were taken and shared on the police department's social media. In addition, two crime suppression operations have been conducted to deter criminal activity and address current problems. These operations were conducted as the result of two separate, but related homicides of 16 year-old juveniles in the city's South Side by rival gang members. The first fatal shooting occurred on January 12, 2022, and the second on May 2, 2022. In both cases, neither victim was the intended target of the other group. One June 14, 2022, an extensive investigation led by the Flagler County Sheriff's Office, with whom we contract for major crimes investigation, arrested three people for their involvement in these homicide cases, and a fourth suspect remains at-large.

PERSISTENT POVERTY

Please refer to the U.S. Census Bureau's, Historical County Level Poverty Estimates Tool. This Excel-based tool accesses county-level poverty rates from the 1960-2000 Decennial Census as well as estimates from 2010 based on 5-year data from the ACS. Please enter your county's poverty rate for 1990, 2000, and 2010. If your agency does not service counties, please enter the state average. All figures must be rounded to the nearest whole percent.

52. Does your law enforcement agency service a county that has had 20 percent or more of its population living in poverty over the past 30 years?

No

Please enter your county's poverty rate for 1990, 2000, and 2010. If your agency does not service counties, please enter the state average. All figures must be rounded to the nearest whole percent.

52a. Poverty Rate (1990):

52b. Poverty Rate (2000):

52c. Poverty Rate (2010):

POLICE AND YOUTH SUICIDE DATA

53. Does your agency collect data on the number of officer suicides in your agency?

Yes

53a. In the past 12 months, how many officer suicides have you recorded in your agency?

0

54. Does your agency have a suicide prevention training program?

No

55. Does your agency track officers that have been exposed to 'critical incidents' such as murder, suicide, and domestic violence?

No

56. Does your community experience high rates of youth suicide (For the purposes of this question, high is defined as 10 suicides per 100,000 residents aged 10-19)?

No

COMMUNITY-BASED OFFICER HIRE AND RELOCATION

57. Does your law enforcement agency have a written policy that requires new officers/deputies to reside within the jurisdiction they serve?

No

58. Does your law enforcement agency have a written policy that encourages new or existing officers to relocate to areas characterized by fragmented relationships between police and residents of the community, or where there are high incidents of crime?

No

58a. Check all that apply:

Reimbursed for moving expenses

Sign-on bonus

Consideration for choice of shift or district

Other – Please specify

Other

59. Which of the following information sources did you use to prioritize this problem/focus area as a problem/focus area to address through this award program (check all that apply):

Police department data (e.g. police reports, calls for service, crime data, citizen complaints)

Yes

Agency personnel (e.g. officer feedback, command staff priorities)

Yes

Other local non-law enforcement government agency data

Yes

Community based organizations (e.g. faith based, non-profits, social service providers)

Yes

Local businesses

Individual community members/community meetings

Yes

Community survey

Local government officials

Yes

None of the above

60. If awarded funds, my agency will improve our understanding of this problem/focus area by examining (check all that apply):

Routinely collected law enforcement data/information related to the problem (e.g. arrest, incident reports, calls for service)

Yes

The location and/or time aspects of the problem/focus area (e.g. mapping)

Yes

The conditions and environmental factors related to the problem/focus area

Yes

The strengths and limitations of current responses to the problem/focus area

Yes

Non-law enforcement data/information related to the problem/focus area (e.g. insurance crash data, other government agency data, census data, survey data)

Existing research and best practices related to the problem/focus area

Yes

Data/information from the community related to the problem/focus area (e.g. resident associations, business groups, non-profit community service organizations)

Yes

Information about offenders contributing to the problem/focus area (e.g. offender interview, arrest records)

Yes

Information about victims affected by the problem/focus area (e.g. crime reports, victim interviews)

Yes

Strengths and weaknesses of previous responses to the problem/focus area

Yes

None of the above

—

61. If awarded funds, my agency will use the following information sources to assess our response to this problem/focus area to determine whether the response was implemented and achieved the desired outcomes (check all that apply):

Routinely collected law enforcement data/information related to the problem/focus area (e.g. arrests, incident reports, calls for service)

Yes

Data/information regarding whether the response was implemented as planned

Yes

Police data collected for this specific problem/focus area (e.g. problem-specific surveys, field interview contact cards)

Yes

Non-police data/information related to the problem/focus area (e.g. insurance crash data, other government agency data, census data, survey data)

—

Data/information from the community related to the problem/focus area (e.g. resident associations, business groups, non-profit community service organizations)

Yes

Information about offenders contributing to the problem/focus area (e.g. offender interview, arrest records, probation/parole data)

Yes

Information about victims and/or stake holders affected by the problem/focus area (e.g. crime reports, victim interviews)

Yes

None of the above

—

62. To the best of your ability at this time, please select from the below list what your primary goals are in responding to your selected problem/focus area (select up to 3):

Reducing the number of incidents

Yes

Increasing public trust in your agency

Yes

Reducing the seriousness of the incidents or the amount of harm

Yes

Reducing the number of victims and repeat victims

Yes

Reducing the number of offenders and repeat offenders

Yes

Getting other agencies and stake holders to assume responsibility for the problem/focus area

Yes

Improving the response to the problem/focus area (i.e. more comprehensive and coordinated way of dealing with the problem/focus area, providing better services to victims, or greater efficiency in dealing with the problem/focus area)

Yes

Improving citizen perceptions of the problem/focus area

Yes

None of the above

63. An important part of a comprehensive community policing strategy is the formation of partnerships, such as working with other public agencies, private organizations, or participation in regional law enforcement partnerships. If awarded funds, will your agency and the award funded officers (or an equivalent number of redeployed veteran officers) initiate or enhance a partnership with an external group/organization to develop responses to this problem/focus area?

Yes

63a. If yes, how many external groups/organizations will your agency initiate or enhance a partnership with to develop responses to this problem/focus area?

3

Name the most important external groups/organizations that your agency will initiate or enhance a partnership with to develop responses to this problem/focus area (maximum of three partners). Note: you may attach optional letters of this support from any or all of these prospective partners in the section titled Memoranda of Understanding (MOU) and Other Supportive Documents. You will be limited to listing no more than three partners per public safety problem/focus area.

64. Partner Name1:

Flagler County NAACP

64a. For this partner, please indicate the statement that best characterizes this partner:

Community based organization (e.g., faith based, community redevelopment groups, social service providers, resident associations)

65. Partner Name2:

Association of Retarded Citizens

65a. For this partner, please indicate the statement that best characterizes this partner:

Community based organizations (e.g., faith based, community redevelopment groups, social service providers, resident associations)

66. Partner Name3:

Carver Community Center

66a. For this partner, please indicate the statement that best characterizes this partner:

Community based organizations (e.g., faith based, community redevelopment groups, social service providers, resident associations)

Instructions for Proposed Community Policing Strategy: Organizational Transformation COPS Office awards must be used to initiate or enhance community policing activities. In this section, you will be asked to identify the organizational change(s) that your agency plans to focus on through your requested COPS Office funding. Identifying the specific organizational change(s) that your agency plans to focus on is important to ensure that you satisfy the requirements for COPS Office funding under this program, and to ensure that ultimately the use of these funds will initiate or enhance your agency's capacity to implement community policing approaches. If awarded funds, will your agency initiate or enhance any of the following internal changes to personnel management? (Select no more than 2 internal changes to personnel management that will be addressed with these award funds.)

management that will be addressed with these award funds.)

67. Flexibility in officer shift assignments to facilitate addressing specific problems.

true

67a. Please explain.

Review reports to determine times of higher incidents so officers can be deployed during those times.

68. Assignment of officers to specific neighborhoods or areas for longer periods of time to enhance customer service and facilitate more contact between police and citizens.

true

68a. Please explain.

The additional officer will be dedicated to a demographic region within the community to establish relationships and trust.

69. Recruitment and hiring practices that reflect an orientation towards problem solving and community engagement.

false

69a. Please explain.

70. In-service training for officers on basic and advanced community policing principles.

false

70a. Please explain.

71. Field training officer (FTO) programs that teach and test problem solving, community engagement, and critical thinking skills.

false

71a. Please explain.

72. Measure and include non-enforcement proactive community engagement efforts as part of officer performance evaluations.

false

72a. Please explain.

73. Provide de-escalation training to sworn personnel and promote de-escalation as an important strategy to diffuse potentially volatile situations.

false

73a. Please explain.

74. Early intervention systems that help identify officers who may be showing early signs of stress, personal problems, and questionable work conduct.

false

74a. Please explain.

75. Career development and/or promotional processes (i.e. sergeant exams) that reinforce problem solving and community engagement.

false

75a. Please explain.

76. Implement specific programs to improve the safety and wellness of personnel throughout your organization.

false

76a. Please explain.

77. None of the above.

false

If awarded funds, will your agency initiate or enhance any of the following internal changes to agency management? (Select up to 2 internal changes to agency management that will be addressed with these award funds.)

78. Agency strategic plan that outlines the goals and objectives around community policing and other departmental priorities.

false

78a. Please explain.

78b. If awarded funds, in addition to the internal changes proposed above, will your agency initiate or enhance screening and counseling programs to identify and prevent the radicalization of applicants and personnel who endorse violent and hateful extremist movements?

No

78c. If Yes, please explain.

79. Organizational performance measurement systems that include community policing metrics, and conduct annual assessments of agency performance.

false

79a. Please explain.

80. Technology systems that provide officers, analysts, and the community better and more timely access to data and information.

false

80a. Please explain.

81. Mediation strategies to resolve citizen complaints.

false

81a. Please explain.

82. Collection, analysis, and use of crime data and information in support of problem-solving goals.

false

82a. Please explain.

83. Formal accreditation process.

false

83a. Please explain.

84. System to capture and track problem solving and partnership efforts and activities.

false

84a. Please explain.

85. An organizational assessment of community policing

85. An organizational assessment of community policing.

false

85a. Please explain.

86. None of the above.

false

87. Did your agency consult with any of the following groups/organizations on the development of this community policing strategy? (check all that apply)

Local government agencies (non-law enforcement, e.g. probation/parole, parks and recreation, code enforcement)

Yes

Community based organizations (e.g. faith based, community redevelopment groups, social service providers, resident associations)

Yes

Businesses operating in the community

Tribal law enforcement agencies (outside your jurisdiction)

Other Federal, state, or local law enforcement agencies

Multi-jurisdictional or regional task forces/partnerships

Local educational institutions (schools/colleges/universities)

Local government officials

Yes

Individual stakeholders residing, working or with an interest in the community and/or problem

None of the above

88. To what extent are there related governmental and/or community initiatives that complement your agency's proposed community policing strategy?

There are no related initiatives

89. To what extent is there community support in your jurisdiction for implementing the proposed community policing strategy?

High level of support

90. If awarded funds, to what extent will the community policing strategy impact the other components of the criminal justice system in your jurisdiction?

Potentially decreased impact

NEED FOR FEDERAL ASSISTANCE

91. All applicants are required to explain their inability to address the need for this award without federal assistance. Please do so in the space below. [Please limit your response to a maximum of 500 words.]

The City of Bunnell has a very small annual operating budget and is currently unable to fund these additional positions.

DUPLICATION OF FUNDING

Instructions: Applicants are required to disclose whether they have pending applications for federally funded assistance or active federal awards that support the same or similar activities or services for which funding is being requested under this application. Be advised that as a general rule, COPS Office funding may not be used for the same item or service funded through another funding source. However, leveraging multiple funding sources in a complementary manner to implement comprehensive programs or projects is encouraged and is not seen as inappropriate. To aid the COPS Office in the prevention of awarding potentially duplicative funding, please indicate whether your agency has a pending application or an active award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state sub-awarded federal funds) which supports the same or similar activities or services as being proposed in this COPS Office application.

92. Do you have any current, active non-COPS Office award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that supports the same or similar activities or services as being proposed in this COPS Office application?

No

92a. If Yes, for each potentially duplicative non-COPS Office award, provide the following detailed information: name of federal awarding agency, or state agency for subawarded federal funding; award number; program name; award start and end dates; award amount; and description of how this project differs from the application for COPS office funding.

92b. Do you have any pending non-COPS Office grant applications with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that support the same or similar activities or services as being proposed in this COPS Office application?

No

92c. If Yes, for each potentially duplicative non-COPS Office grant application, provide the following detailed information: application number (if known); program name; project length; total requested amount; items requested; and describe how this project differs from the application for COPS Office funding.

FISCAL HEALTH AND UCR DATA

Instructions: Enter your law enforcement agency's total operating budget for the current AND the previous fiscal year. The operating budget generally includes salaries as well as operations. Please note: All figures must be rounded to the nearest whole dollar.

93a. CURRENT FISCAL YEAR (2021):

1349047

93b. PREVIOUS FISCAL YEAR (2020):

1373599

Instructions: The U.S. Census Bureau American Community Survey (ACS) provides multi-year poverty rate estimates for communities. Please go to the U.S. Census Bureau (<https://data.census.gov/cedsci/>) to determine the percentage of individuals in poverty in your jurisdiction. For jurisdictions not included in the census (e.g., schools, universities, transit, parks), please check the box for "Not Applicable." Please note: All figures must be rounded to the nearest whole percent.

94. Percentage of Individuals in Poverty

26

94a. Not Applicable

false

Instructions: The Bureau of Labor Statistics' Local Area Unemployment Statistics (LAUS) program provides monthly estimates of unemployment for communities. Please go to the Bureau of Labor Statistics' LAUS website (<http://www.bls.gov/lau/data.htm>) to find detailed instructions for looking up your local area's unemployment rate. It may be necessary to select the nearest best match to your jurisdiction (for example, a city of fewer than 25,000 people may report their county level rate). For jurisdictions not included in the census (e.g., schools, universities, transit, parks), please check the box for "Not Applicable". Please note: All figures must be rounded to the nearest whole percent.

95. Percentage (%) unemployed for for October 2021:

44

95a. Not Applicable.

false

96. Since January 1, 2022, has your agency taken on additional law enforcement duties and responsibilities resulting from an agency merger or the disbanding of a neighboring law enforcement agency (which did not result in a new or supplemented funded contract to provide these law enforcement services)?

No

Instructions: In addition to the data collected elsewhere in this application, the COPS Office would like to capture information from jurisdictions that may have faced an unanticipated catastrophic event that had a significant impact on the delivery of law enforcement services or have experienced an unusually large increase in the number of homicides in the past year. Examples of unanticipated catastrophic events includes mass shootings, terrorist attacks, natural disasters, or other events leading to mass casualties that would not necessarily be reflected in the UCR crime statistics previously reported. Please note that if your jurisdiction is faced with an unanticipated catastrophic event (e.g., mass shooting, terrorist attack, other mass casualty event) after submission of this application, but before the application closing date, you should contact the COPS Office immediately at 800-421-6770 to update your application to include this information.

97. If your agency experienced a major disaster or catastrophic event in the time period from January 1, 2021 to present, check this box.

false

Description of event (including number of casualties) Type of event (major disaster, mass shooting, bombing, etc.) Impact of the event on delivery of law enforcement services Duration of the event (how long will law enforcement services be impacted by the event until recovery) Law enforcement response and recovery efforts

97a. Please specify: (Please limit your response to a maximum of 125 words)

Instructions: Using UCR crime definitions, enter the actual number of incidents reported to your agency in the previous two calendar years (2021 and 2020) for the following crime types. Note that only those incidents for which your agency had primary response authority should be provided. Please enter 0 (zero) to indicate no incidents in a particular year/type. Do not enter N/A if no incidents were reported -- enter 0 (zero). Do not enter N/A if data is not available -- enter an estimate based on historical data.

98. Criminal Homicide (2021):

0

99. Criminal Homicide (2020):

0

100. Forcible Rape (2021):

1

101. Forcible Rape (2020):

3

102. Robbery (2021):

2

103. Robbery (2020):

3

104. Burglary (2021):

12

105. Burglary (2020):

10

106. Aggravated Assault (2021):

107. Aggravated Assault (2020):

24

108. Motor Vehicle Theft (2021):

9

109. Motor Vehicle Theft (2020):

12

110. Larceny (except motor vehicle theft) (2021):

63

111. Larceny (except motor vehicle theft) (2020):

63

112. If awarded funds, will your agency commit to regularly collecting, analyzing, and reporting incidents of hate crimes to the FBI as part of their annual Uniform Crime Reporting?

Yes

Instructions: Agency Profile Questions (these questions are for informational purposes only and will not be scored).

113. Does your agency have a wellness policy or program for officers?

Yes

113a. If yes, which groups does it cover: (check all that apply)

Sworn Officers/Deputies

Yes

Civilian Staff

Retired Officers/Deputies

Retired Staff

Correctional Officers/Staff

Family Members/Significant Others

Other

114. Does your agency report crime data to the National Incident-Based Reporting System (NIBRS)?

No

115. Does your agency utilize the National Integrated Ballistic Information Network (NIBIN)?

No

116. Does your agency have a dedicated or specific investigator to investigate reported hate crimes, or a unit dedicated to investigating bias-motivated incidents/hate crimes?

No

CONTINUATION OF PROJECT AFTER FEDERAL FUNDING ENDS

Instructions for the Continuation of Project after Federal Funding Ends: Applicants must plan to retain all sworn officer positions awarded under your COPS Office hiring award for a minimum of 12 months at the conclusion of 36 months of federal funding for each position. The retained COPS Office-funded positions should be added to your agency's law enforcement budget with state and/or local funds at the end of award funding, over and above the number of locally-funded sworn officer positions that would have existed in the absence of the award. These additional position(s) must be retained using state, local, or other nonfederal funding only. The retention period may begin during the five-year period of performance of the award and may extend beyond the end date of the award. You may not use funds awarded by other federal awards to cover the costs of retention. At the time of award application, applicants must affirm that they plan to retain the positions and identify the planned source(s) of retention funding. We understand that your agency's source(s) of retention funding may change during the life of the award. Your agency should maintain proper documentation of any changes in the event of an audit, monitoring or other evaluation of your award compliance. Please refer to the frequently asked questions on retention which can be found here <https://cops.usdoj.gov/chp>. Note: Agencies that do not plan to retain all the positions awarded under this award are ineligible to receive CHP funding.

117. Will your agency plan to retain any additional positions awarded under this award for a minimum of 12 months at the conclusion of federal funding for each position?

Yes

117a. Please identify the source(s) of funding that your agency plans to utilize to cover the costs of retention: (check all that apply)

General funds

Yes

Raise bond/tax issue

Private sources/donations

Nonfederal asset forfeiture funds (subject to approval from the state or local oversight agency)

Fundraising efforts

State, local, or other nonfederal award funding

Other

117b. If other, please provide a brief description of the source(s) of funding. (Please limit your response to a maximum of 125 words)

118. If your agency received CHP funding prior to October 1, 2018, please certify that your agency has or is retaining any CHP-funded officers for the required 12 month retention period.

Not Applicable

OFFICIAL PARTNER(S) CONTACT INFORMATION

Instructions: An official "partner" under the award may be a governmental, private, school district, or other applicable entity that has established a legal, contractual, or other agreement with the applicant for the purpose of supporting and working together for mutual benefits of the award.

Partner 1 119a. Title:

119b. First Name:

119c. Last Name:

119d. Name of Partner Agency (e.g., Smithville Community Center):

119e. Type of Partner Agency (e.g., School District):

119f. Street1:

119g. Street2:

119h. City:

119i. State:

119j. Zip/Postal Code:

119k. Phone:

119l. Email Address:

Partner 2 120a. Title:

120b. First Name:

120c. Last Name:

120d. Name of Partner Agency (e.g., Smithville Community Center):

120e. Type of Partner Agency (e.g., School District):

120f. Street1:

120g. Street2:

120h. City:

120i. State:

120j. Zip/Postal Code:

120k. Phone:

120l. Email Address:

Partner 3 121a. Title:

121b. First Name:

121c. Last Name:

121d. Name of Partner Agency (e.g., Smithville Community Center):

121e. Type of Partner Agency (e.g., School District):

121f. Street1:

121g. Street2:

121h. City:

121i. State:

121j. Zip/Postal Code:

121k. Phone:

121l. Email Address:

28 CFR PART 23 (CRIMINAL INTELLIGENCE)

REVIEWS AND CERTIFICATIONS Certification of Review of 28 C.F.R. Part 23/Criminal Intelligence Systems: Please review the Application Resource Guide for additional information.

122. Please check one of the following, as applicable to your agency's intended use of this award:

No, my agency will not use these COPS Office funds (if awarded) to operate an interjurisdictional criminal intelligence system.

CERTIFICATION OF REVIEW AND REPRESENTATION

123. By checking the box, the applicant indicates he or she understands that the signatures of the Law Enforcement Executive / Agency Executive, Government Executive / Financial Official, and the Person Submitting this Application on the Reviews and Certifications represent

to the COPS Office that: 1. the applicant will comply with all legal, administrative, and programmatic requirements that govern the applicant for acceptance and use of federal funds as outlined in the applicable COPS Office Grant Application Guide, the COPS Office award owner's manual, the DOJ Financial Guide, Assurances, Certifications and all other applicable program regulations, laws, orders, and circulars; 2. the applicant understands that as a general rule COPS Office funding may not be used for the same item or service funded through another funding source; and 3. the applicant and any required or identified official partner(s) listed in this application mutually agreed to this partnership prior to submission.

true

ACKNOWLEDGEMENT OF ELECTRONIC SIGNATURE

124. By checking the box, the applicant indicates that he or she understands that the use of typed names in this application and the required forms, including the Assurances, Certifications, and Disclosure of Lobbying Activities form, constitute electronic signatures and that the electronic signatures are the legal equivalent of handwritten signatures. I understand.

true

Proposal Narrative

Budget and Associated Documentation

Budget Summary

Budget Category	Total Cost	
Sworn Officer Positions	\$413,011.74	
Civilian or Non-Sworn Personnel	\$0.00	
Travel	\$0.00	
Equipment	\$0.00	
Supplies	\$0.00	
SubAwards	\$0.00	
Procurement Contracts	\$0.00	
Other Costs	\$0.00	
Indirect Costs	\$0.00	
Total Project Costs	\$413,011.74	
Federal Funds:	\$250,000.00	60.53%
Match Amount:	\$163,011.74	39.47%
Program Income:	\$0.00	0.00%

Local Match Details

Local Match Progression Table

As part of the local match requirement for the COPS Hiring Program, grantees must assume a progressively larger share of the cost of the grant with local funds over the three-year grant period. This means that your local match must increase each year, while the federal share must decrease.

Please project in the chart below how your agency plans to assume a progressively larger share of the grant cost during each year of the program. The chart is only a projection of your plans. While your agency may deviate from these specific projects during the grant period, it must still ensure that the federal share decreases and the local share increases.

	Year 1	Year 2	Year 3	Total
Local Match	\$25,810	\$53,629	\$83,573	\$163,012
Federal Share	\$106,640	\$83,975	\$59,385	\$250,000
Total	\$132,450.28	\$137,603.84	\$142,957.62	\$413,012

Waiver of Local Match

The COPS Office may waive some or all of a grantee's local match requirement based on severe fiscal distress. During the application review process, your agency's waiver request will be evaluated based on the availability of funding, a demonstration of severe fiscal distress as reflected through the fiscal health data provided in the application, and a comparison of your fiscal health data with that of the overall applicant pool.

Budget / Financial Attachments

Additional Attachments

No documents have been uploaded for Additional Attachments

Budget and Associated Documentation

DOES THIS BUDGET CONTAIN CONFERENCE COSTS WHICH IS DEFINED BROADLY TO INCLUDE MEETINGS, RETREATS, SEMINARS, SYMPOSIA, AND TRAINING ACTIVITIES? _____

Base Salary and Fringe Benefits for Sworn Officer

Sworn Officer

Position

Position Title

Sworn Officer

Position Description

Salary per Officer

Salary

Year 1

\$41,256.63

Year 2

\$42,923.40

Year 3

\$44,657.51

Fringe Benefits per Officer

Year 1

Year 2

Year 3

Social Security

6.2%

\$2,557.91

\$2,661.25

\$2,768.77

6.20%

Medicare

1.45%

\$598.22

\$622.39

\$647.53

1.45%

Health Insurance

Fixed Rate	\$9,596.29	\$9,885.26	\$10,181.91
	23.26%	23.03%	22.80%

Life Insurance

Exempt	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------

Vacation

Included in Salary? Hours	\$0.00	\$0.00	\$0.00
No	—	—	—

Sick Leave

Included in Salary? Hours	\$0.00	\$0.00	\$0.00
No	—	—	—

Retirement

Fixed Rate	\$10,772.11	\$11,207.30	\$11,660.08
	26.11%	26.11%	26.11%

Workers Compensation

Fixed Rate	\$1,443.98	\$1,502.32	\$1,563.01
	3.50%	3.50%	3.50%

Unemployment Insurance

Exempt	\$0.00	\$0.00	\$0.00
--------	--------	--------	--------

Other Benefit

	\$0.00	\$0.00	\$0.00
--	--------	--------	--------

None

Other Benefit

	\$0.00	\$0.00	\$0.00
--	--------	--------	--------

None

Other Benefit

	\$0.00	\$0.00	\$0.00
--	--------	--------	--------

None

∨ **Summary Totals**

	Year 1	Year 2	Year 3
Benefits per Officer	\$24,968.51	\$25,878.52	\$26,821.30
Salary per Officer	\$41,256.63	\$42,923.40	\$44,657.51
Total per Officer	\$66,225.14	\$68,801.92	\$71,478.81

Number of Positions

2

Total Salary and Benefits

\$413,011.74

Total Salary and Benefits

—

Personnel**Instructions**

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project.

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. In the

narrative section, please provide a specific description of the responsibilities and duties for each position, and explain how the responsibilities and duties support the project goals and objectives outlined in your application.

Year 1

Year 1						
Personnel Detail						
Name	Position	Salary	Rate	Time Worked	Percentage of Time (%)	Total Cost
No items						
Personnel Total Cost						
\$0.00						
Additional Narrative						

Fringe Benefits

Instructions

Fringe benefits should be based on the actual known costs or an approved negotiated rate by a Federal Agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in Personnel budget category listed and only for the percentage of time devoted to the project. In the narrative section, please provide a specific description for each item

Year 1

Fringe Benefit Detail			
Name	Base	Rate (%)	Total Cost
No items			
Fringe Benefits Total Cost			
\$0.00			
Additional Narrative			

Travel

Instructions

Itemize travel expenses of staff personnel (e.g. staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate whether applicant's formal written travel policy or the Federal Travel Regulations are followed. Note: Travel expenses for consultants should be included in the "Consultant Travel" data fields under the "Subawards (Subgrants)/Procurement Contracts" category. For each Purpose Area applied for, the budget should include the estimated cost for travel and accommodations for two staff to attend two three-day long meetings, with one in Washington D.C. and one in their region, with the exception of Purpose Area 1, which should budget for one meeting in Washington D.C. and Purpose Areas 6 and 7, which should budget for 3 meetings within a 3 year period, with 2 in Washington D.C. and 1 within their region. All requested information must be included in the budget detail worksheet and budget narrative.

with 2 in Washington D.C., and 1 within their region. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1										
Travel Detail										
Purpose of Travel	Location	Type of Expense	Basis	Cost	Quantity	# Of Staff	# Of Trips	Total Cost	Non-Federal Contribution	Federal Request
No items										
Travel Total Cost										
\$0.00										

Equipment

Instructions

List non-expendable items that are to be purchased (Note: Organization's own capitalization policy for classification of equipment should be used). Expendable items should be included in the "Supplies" category. Applications should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the "Contracts" data fields under the "Sub awards" (Sub grants)/Procurement Contracts" category. In the budget narrative, explain how the equipment is necessary for the success. In the budget narrative, explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1					
Equipment Detail					
Equipment Item	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
No items					
Equipment Total Cost					
\$0.00					

Supply Items

Instructions

List items by type (office supplies, postage, training materials, copy paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Supply Item Detail					
Purpose of Supply Items	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request
No items					
Supplies Total Cost					
\$0.00					

Construction

Instructions

As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Consult with the DOJ grant-making component before budgeting funds in this category. In the narrative section, please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application.

Year 1						
Construction Detail						
Purpose of Construction	Description of Work	# of Items	Cost	Total Cost	Non-Federal Contribution	Federal Request
No items						
Construction Total Cost						
\$0.00						

Subawards

Instructions

Subawards (see "Subaward" definition at 2 CFR 200.92) : Provide a description of the Federal Award activities proposed to be carried out by any subrecipient and an estimate of the cost (include the cost per subrecipient, to the extent known prior to the application submission). For each subrecipient, enter the subrecipient entity name, if known. Please indicate any subaward information included under budget category Subawards (Subgrants) Contracts by including the label "(subaward)" with each subaward category.

Year 1

Subaward (Subgrant) Detail								
Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
No items								

Subawards Total Cost
\$0.00

Add Consultant Travel

Procurement contracts (see "Contract" definition at 2 CFR 200.22): Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant's formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for sole source procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000) for prior approval. Please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application. **Consultant Fees:** For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Unless otherwise approved by the COPS Office, approved consultant rates will be based on the salary a consultant receives from his or her primary employer. Consultant fees in excess of \$650 per day require additional written justification, and must be pre-approved in writing by the COPS Office if the consultant is hired via a noncompetitive bidding process. Please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application. Please visit <https://cops.usdoj.gov/grants> for a list of allowable and unallowable costs for this program.

Instructions

Procurement contracts (see "Contract" definition at 2 CFR 200.1): Provide a description of the product or service to be procured by contract and an estimate of the cost. Indicate whether the applicant's formal, written Procurement Policy or the Federal Acquisition Regulation is followed. Applicants are encouraged to promote free and open competition in awarding procurement contracts. A separate justification must be provided for noncompetitive procurements in excess of the Simplified Acquisition Threshold set in accordance with 41 U.S.C. 1908 (currently set at \$250,000).

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Written prior approval and additional justification is required for consultant fees in excess of the DOJ grant-making component's threshold for an 8-hour day.

In the narrative section, please provide a specific description for each item, and explain how the item supports the project goals and objectives outlined in your application.

Year 1

Procurement Contract Detail								
Description	Purpose	Consultant	Country	State/U.S. Territory	City	Total Cost	Non-Federal Contribution	Federal Request
No items								
Do you need Consultant Travel?								
Yes								
Procurement Cost								
\$0.00								
Consultant Travel Detail								
Purpose of Travel	Location	Type of Expense	Cost	Duration or Distance	# of Staff	Total Cost	Non-Federal Contribution	Federal Request
No items								

Consultant Travel Total Cost

0.00

Procurement Total Cost

\$0.00

Other Direct Costs

Instructions

List items (e.g., rent, reproduction, telephone, janitorial or security services, and investigative or confidential funds) by type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, or provide a monthly rental cost and how many months to rent. All requested information must be included in the budget detail worksheet and budget narrative.

Year 1

Other Cost Detail							
Description	Quantity	Basis	Costs	Length of Time	Total Costs	Non-Federal Contribution	Federal Request
No items							
Other Costs Total Cost						\$0.00	

Indirect Costs

Instructions

Indirect costs are allowed only if: a) the applicant has a current, federally approved indirect cost rate; or b) the applicant is eligible to use and elects to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f). (See paragraph D.1.b. in Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals for a description of entities that may not elect to use the "de minimis" rate.) An applicant with a current, federally approved indirect cost rate must attach a copy of the rate approval, (a fully-executed, negotiated agreement). If the applicant does not have an approved rate, one can be requested by contacting the applicant's cognizant Federal agency, which will review all documentation and approve a rate for the applicant organization, or if the applicant's accounting system permits, costs may be allocated in the direct costs categories. (Applicant Indian tribal governments, in particular, should review Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals regarding submission and documentation of indirect cost proposals.) All requested information must be included in the budget detail worksheet and budget narrative. In order to use the "de minimis" indirect rate an applicant would need to attach written documentation to the application that advises DOJ of both the applicant's eligibility (to use the "de minimis" rate) and its election. If the applicant elects the de minimis method, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. In addition, if this method is chosen then it must be used consistently for all federal awards until such time as the applicant entity chooses to negotiate a federally approved indirect cost rate.

Year 1

Indirect Cost Detail					
Description	Base	Indirect Cost Rate	Total Cost	Non-Federal Contribution	Federal Request

No items

Indirect Costs Total Cost

\$0.00

Additional Narrative

Memoranda of Understanding (MOUs) and Other Supportive Documents

No documents have been uploaded for Memoranda of Understanding (MOUs) and Other Supportive Documents

Additional Application Components

Letters of Support

No documents have been uploaded for Letters of Support

Additional Attachments

No documents have been uploaded for Additional Attachments

Disclosures and Assurances

Disclosure of Lobbying Activities



Name
Form SFLLL_2_0-
V2.0.pdf

Category
LobbyingActivitiesDisclosur
e

Created by
—

**Application
Number**
—

**Date
Added**
05/20/2022

OMB APPROVAL NUMBER 1121-0140

EXPIRES 05/31/2019

U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

- (1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.
- (2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- (3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--
- the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
 - the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
 - the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
- (4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--
- the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
 - the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;
 - the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
 - on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204.
- (5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).
- (6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).
- (7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.
- (8) If this application is for an award from the National Institute of Justice or the Bureau of Justice Statistics pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to an institution of higher education (as defined at 34 U.S.C. § 10251(a)(17)), I assure that, if any award funds actually are made available to such an institution, the Applicant will require that, throughout the period of performance--
- each such institution comply with any requirements that are imposed on it by the First Amendment to the Constitution of the United States; and
 - subject to par. a, each such institution comply with its own representations, if any, concerning academic freedom, freedom of inquiry and debate, research independence, and research integrity, at the institution, that are included in promotional materials, in official statements, in formal policies, in applications for grants (including this award application), for accreditation, or for licensing, or in submissions relating to such grants, accreditation, or licensing, or that otherwise are made or disseminated to students, to faculty, or to the general public.
- (9) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--
- it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.
- (10) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law--including, but not limited to, the Indian Self-Determination and Education Assistance Act--seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).
- (11) If the Applicant applies for and receives a DOJ award under the STOP School Violence Act program, I assure as required by 34 U.S.C. § 10552(a)(3), that it will maintain and report such data, records, and information (programmatic and financial) as DOJ may reasonably require.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Signed

SignerID

rscalf@bunnellpd.us

Signing Date / Time

6/15/22 10:00 AM

U.S. DEPARTMENT OF JUSTICE

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; DRUG-FREE WORKPLACE REQUIREMENTS; LAW ENFORCEMENT AND COMMUNITY POLICING

Applicants should refer to the regulations and other requirements cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations or other cited requirements before completing this form. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the U.S. Department of Justice ("Department") determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by 31 U.S.C. § 1352, as implemented by 28 C.F.R. Part 69, the Applicant certifies and assures (to the extent applicable) the following:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If the Applicant's request for Federal funds is in excess of \$100,000, and any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the Applicant shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its (and any DOJ awarding agency's) instructions; and
- (c) The Applicant shall require that the language of this certification be included in the award documents for all subgrants and procurement contracts (and their subcontracts) funded with Federal award funds and shall ensure that any certifications or lobbying disclosures required of recipients of such subgrants and procurement contracts (or their subcontractors) are made and filed in accordance with 31 U.S.C. § 1352.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

A. Pursuant to Department regulations on nonprocurement debarment and suspension implemented at 2 C.F.R. Part 2867, and to other related requirements, the Applicant certifies, with respect to prospective participants in a primary tier "covered transaction," as defined at 2 C.F.R. § 2867.20(a), that neither it nor any of its principals--

- (a) is presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) has within a three-year period preceding this application been convicted of a felony criminal violation under any Federal law, or been convicted or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, tribal, or local) transaction or private agreement or transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property, making false claims, or obstruction of justice, or commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its (or its principals') present responsibility;

(c) is presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, tribal, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and/or

(d) has within a three-year period preceding this application had one or more public transactions (Federal, State, tribal, or local) terminated for cause or default.

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application. Where the Applicant or any of its principals was convicted, within a three-year period preceding this application, of a felony criminal violation under any Federal law, the Applicant also must disclose such felony criminal conviction in writing to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov), unless such disclosure has already been made.

3. FEDERAL TAXES

A. If the Applicant is a corporation, it certifies either that (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to the Department (for OJP Applicants, to OJP at Ojpcompliancereporting@usdoj.gov; for OVW Applicants, to OVW at OVW.GFMD@usdoj.gov; or for COPS Applicants, to COPS at AskCOPSRC@usdoj.gov).

B. Where the Applicant is unable to certify to any of the statements in this certification, it shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, as implemented at 28 C.F.R. Part 83, Subpart F, for grantees, as defined at 28 C.F.R. §§ 83.620 and 83.650:

A. The Applicant certifies and assures that it will, or will continue to, provide a drug-free workplace by--

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the award be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the award, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of the employee's conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the Department, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title of any such convicted employee to the Department, as follows:

For COPS award recipients - COPS Office, 145 N Street, NE, Washington, DC, 20530;

For OJP and OVW award recipients - U.S. Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531.

Notice shall include the identification number(s) of each affected award;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

SAFETY ENFORCEMENT AWARD CERTIFICATION REQUIRED UNDER DEPARTMENT OF JUSTICE DISCRETIONARY GRANT PROGRAMS ("SAFE POLICING CERTIFICATION")

If this application is for a discretionary award pursuant to which award funds may be made available (whether by the award directly or by any subaward at any tier) to a State, local, college, or university law enforcement agency, the Applicant certifies that any such law enforcement agency to which funds will be made available has been certified by an approved independent credentialing body or has started the certification process. To become certified, a law enforcement agency must meet two mandatory conditions:

- (a) the agency's use of force policies adhere to all applicable federal, State, and local laws; and
- (b) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law.

For detailed information on this certification requirement, see <https://cops.usdoj.gov/SafePolicingEO>.

The Applicant acknowledges that compliance with this safe policing certification requirement does not ensure compliance with federal, state, or local law, and that such certification shall not constitute a defense in any federal lawsuit. Nothing in the safe policing certification process or safe policing requirement is intended to be (or may be) used by third parties to create liability by or against the United States or any of its officials, officers, agents or employees under any federal law. Neither the safe policing certification process nor the safe policing certification requirement is intended to (or does) confer any right on any third-person or entity seeking relief against the United States or any officer or employee thereof. No person or entity is intended to be (or is) a third-party beneficiary of the safe policing certification process, or, with respect to the safe policing certification requirement, such a beneficiary for purposes of any civil, criminal, or administrative action.

6. COORDINATION REQUIRED UNDER PUBLIC SAFETY AND COMMUNITY POLICING PROGRAMS

As required by the Public Safety Partnership and Community Policing Act of 1994, at 34 U.S.C. § 10382(c)(5), if this application is for a COPS award, the Applicant certifies that there has been appropriate coordination with all agencies that may be affected by its award. Affected agencies may include, among others, Offices of the United States Attorneys; State, local, or tribal prosecutors; or correctional agencies.

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Certified

SignerID

rscalf@bunnellpd.us

Signing Date / Time

6/15/22 10:00 AM

Other Disclosures and Assurances

No documents have been uploaded for Other Disclosures and Assurances

Declaration and Certification to the U.S. Department of Justice as to this Application Submission

By [taking this action], I --

1. Declare the following to the U.S. Department of Justice (DOJ), under penalty of perjury: (1) I have authority to make this declaration and

certification on behalf of the applicant; (2) I have conducted or there was conducted (including by the applicant's legal counsel as appropriate, and made available to me) a diligent review of all requirements pertinent to and all matters encompassed by this declaration and certification.

2. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this application submission: (1) I have reviewed this application and all supporting materials submitted in connection therewith (including anything submitted in support of this application by any person on behalf of the applicant before or at the time of the application submission and any materials that accompany this declaration and certification); (2) The information in this application and in all supporting materials is accurate, true, and complete information as of the date of this request; and (3) I have the authority to submit this application on behalf of the applicant.

3. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Signed

SignerID

rscalf@bunnellpd.us

Signing Date / Time

6/15/22 10:02 AM

Other

No documents have been uploaded for Other

Certified

✓ Award Letter

October 13, 2022

Dear Rommel Scalf,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Community Oriented Policing Services (the COPS Office) has approved the application submitted by BUNNELL, CITY OF for an award under the funding opportunity entitled 2022 FY 2022 COPS Hiring Program. The approved award amount is \$250,000.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by the COPS Office, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

ROBERT CHAPMAN
Acting Director

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance to give assurances that they will comply with those laws. Taken together, these civil rights laws prohibit recipients of federal financial assistance from DOJ from discriminating in services and employment because of race, color, national origin, religion, disability, sex, and, for grants authorized under the Violence Against Women Act, sexual orientation and gender identity. Recipients are also prohibited from discriminating in services because of age. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>.

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a nondiscriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEO requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5).

The OCR is available to help you and your organization meet the civil rights requirements that are associated with DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to contact the OCR at askOCR@ojp.usdoj.gov.

- > **Award Information**
- > **Project Information**
- > **Financial Information**
- > **Other Award Documents**
- > **Award Conditions**

- > Award Letter
- ✓ Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Recipient Information

Recipient Name

BUNNELL, CITY OF

UEI

RWCAH2BTN4E6

ORI Number

Street 1

201 W MOODY BLVD

Street 2

City

BUNNELL

State/U.S. Territory

Florida

Zip/Postal Code

32110

Country

United States

County/Parish

Province

Award Details

Federal Award Date

10/13/22

Award Type

Initial

Award Number

15JCOPS-22-GG-03442-UHPX

Supplement Number

00

Federal Award Amount
\$250,000.00

Funding Instrument Type
Grant

Assistance Listing Number Assistance Listings Program Title

16.710

Public Safety Partnership and Community Policing Grants

Statutory Authority

The Public Safety Partnership and Community Policing Act of 1994, 34 U.S.C. § 10381 et seq

I have read and understand the information presented in this section of the Federal Award Instrument.

- > **Project Information**
- > **Financial Information**
- > **Other Award Documents**
- > **Award Conditions**
- > **Award Acceptance**

- > **Award Letter**
- > **Award Information**
- ✓ **Project Information**

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Solicitation Title

2022 FY 2022 COPS Hiring Program

Awarding Agency

COPS

Application Number

GRANT13621324

Grant Manager Name Phone Number

VERLENA BRAXTON 800-421-6770

E-mail Address

VERLENA.BRAXTON@USDOJ.GOV

Project Title

FY22 COPS Hiring Program (CHP)

Performance Period Start Date

10/01/2022

Performance Period End Date

09/30/2027

Budget Period Start Date

10/01/2022

Budget Period End Date

09/30/2027

Project Description

The purpose of the COPS Hiring Program (CHP) program is to advance the practice of community policing through the hire or rehire of additional career law enforcement officers. Funding under this award program will be utilized by local law enforcement agencies to hire and rehire career law enforcement officers necessary to increase the jurisdiction's community policing capacity to prevent and disrupt crime and violence.

I have read and understand the information presented in this section of the Federal Award Instrument.

- > **Financial Information**
- > **Other Award Documents**
- > **Award Conditions**
- > **Award Acceptance**

- > **Award Letter**
- > **Award Information**
- > **Project Information**
- ✓ **Financial Information**

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

A financial analysis of budgeted costs has been completed. All costs listed in the approved budget below were programmatically approved based on the final proposed detailed budget and budget narratives submitted by your agency to the COPS Office. Any adjustments or edits to the proposed budget are explained below.

Budget Clearance Date: 9/12/22 8:35 PM

Comments

No items

Budget Category	Proposed Budget	Change	Approved Budget	Percentages
Sworn Officer Positions	\$413,011.74	\$0.00	\$413,011.74	
Civilian or Non-Sworn Personnel	\$0.00	\$0.00	\$0.00	
Travel	\$0.00	\$0.00	\$0.00	
Equipment	\$0.00	\$0.00	\$0.00	
Supplies	\$0.00	\$0.00	\$0.00	
SubAwards	\$0.00	\$0.00	\$0.00	
Procurement Contracts	\$0.00	\$0.00	\$0.00	
Other Costs	\$0.00	\$0.00	\$0.00	

Indirect Costs	\$0.00	\$0.00	\$0.00	
Total Project Costs	\$413,011.74	\$0.00	\$413,011.74	
Federal Funds:			\$250,000.00	60.53%
Match Amount:			\$163,011.74	39.47%
Program Income:			\$0.00	0.00%

Budget Detail Summary View

Budget Category

Sworn Officer

Civilian Personnel

Travel

Equipment

Supplies

SubAwards

Procurement Contracts

Other Costs

Indirect Costs

I have read and understand the information presented in this section of the Federal Award Instrument.

> **Other Award Documents**

> **Award Conditions**

> **Award Acceptance**

- > **Award Letter**
- > **Award Information**
- > **Project Information**
- > **Financial Information**
- > **Other Award Documents**
- ✓ **Award Conditions**

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.



Restrictions on Internal Confidentiality Agreements: No recipient or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts the lawful reporting of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information. Consolidated Appropriations Act, 2022, Public Law 117-103, Division E, Title VII, Section 742.



Duplicative Funding: The recipient understands and agrees to notify the COPS Office if it receives, from any other source, funding for the same item or service also funded under this award.



Contract Provision: All contracts made by the award recipients under the federal award must contain the provisions required under 2 C.F.R. Part 200, Appendix II to Part 200—Contract Provisions for Non-Federal Entity Contracts Under Federal Awards. Please see appendices in the Award Owner's Manual for a full text of the contract provisions.



Award Monitoring Activities: Federal law requires that recipients receiving federal funding from the COPS Office must be monitored to ensure compliance with their award conditions and other applicable statutes and regulations. The COPS Office is also interested in tracking the progress of our programs and the advancement of community policing. Both aspects of award implementation—compliance and programmatic benefits—are part of the monitoring process coordinated by the U.S. Department of Justice. Award monitoring activities conducted by the COPS Office include site visits, enhanced office-based grant reviews, alleged noncompliance reviews, financial and programmatic reporting, and audit resolution. As a COPS Office award recipient, you agree to cooperate with and respond to any requests for information pertaining to your award. This includes all financial records, such as general accounting ledgers and all supporting documents. All information pertinent to the implementation of the award is

subject to agency review throughout the life of the award, during the close-out process and for three-years after the submission of the final expenditure report. 34 U.S.C. § 10385(a) and 2 C.F.R. §§ 200.334 and 200.337.



Authorized Representative Responsibility: The recipient understands that, in accepting this award, the Authorized Representatives declare and certify, among other things, that they possess the requisite legal authority to accept the award on behalf of the recipient entity and, in so doing, accept (or adopt) all material requirements throughout the period of performance under this award. The recipient further understands, and agrees, that it will not assign anyone to the role of Authorized Representative during the period of performance under the award without first ensuring that the individual has the requisite legal authority.



Termination: Recipient understands and agrees that the COPS Office may terminate funding, in whole or in part, for the following reasons:

- (1) When the recipient fails to comply with the terms and conditions of a Federal award.
 - (2) When an award no longer effectuates the program goals or agency priorities, to the extent such termination is authorized by law.
 - (3) When the recipient agrees to the termination and termination conditions.
 - (4) When the recipient provides the COPS Office written notification requesting termination including the reasons, effective date, and the portion of the award to be terminated. The COPS Office may terminate the entire award if the remaining portion will not accomplish the purposes of the award.
 - (5) Pursuant to any other termination provisions included in the award.
2. C.F.R. § 200.340.



Award Owner's Manual: The recipient agrees to comply with the terms and conditions in the applicable 2022 COPS Office Program Award Owner's Manual; DOJ Grants Financial Guide; COPS Office statute (34 U.S.C. § 10381, et seq.) as applicable; Students, Teachers, and Officers Preventing (STOP) School Violence Act of 2018 (34 U.S.C. § 10551, et seq.) as applicable; the requirements of 2 C.F.R. Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards) as adopted by the U.S. Department of Justice in 2 C.F.R. § 2800.101; 48 C.F.R. Part 31 (FAR Part 31) as applicable (Contract Cost Principles and Procedures); the Cooperative Agreement as applicable; representations made in the application; and all other applicable program requirements, laws, orders, regulations, or circulars.



Assurances and Certifications: The recipient acknowledges its agreement to comply with the Assurances and Certifications forms that were signed as part of its application.



Federal Civil Rights: The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition—

- a. the Applicant understands that the applicable statutes pertaining to civil rights will include section

601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);

b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;

c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and

d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§ 42.105 and 42.204. The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

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Mandatory Disclosure: Recipients and subrecipients must timely disclose in writing to the Federal awarding agency or pass-through entity, as applicable, all federal criminal law violations involving fraud, bribery, or gratuity that may potentially affect the awarded federal funding. Recipients that receive an award over \$500,000 must also report certain civil, criminal, or administrative proceedings in SAM and are required to comply with the Term and Condition for Recipient Integrity and Performance Matters as set out in 2 C.F.R. Part 200, Appendix XII to Part 200. Failure to make required disclosures can result in any of the remedies, including suspension and debarment, described in 2 C.F.R. § 200.339. 2 C.F.R. § 200.113.

11

Enhancement of Contractor Protection from Reprisal for Disclosure of Certain Information: Recipients and subrecipients agree not to discharge, demote, or otherwise discriminate against an employee as reprisal for the employee disclosing information that he or she reasonably believes is evidence of gross mismanagement of a federal contract or award, a gross waste of federal funds, an abuse of authority relating to a federal contract or award, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or award. Recipients and subrecipients also agree to provide to their employees in writing (in the predominant native language of the workforce) of the rights and remedies provided in 41 U.S.C. § 4712. Please see appendices in the Award Owner's Manual for a full text of the statute.

12

False Statements: False statements or claims made in connection with COPS Office awards may result in fines, imprisonment, debarment from participating in federal awards or contracts, and/or any other remedy available by law. 31 U.S.C. § 3729-3733.

13

System for Award Management (SAM) and Universal Identifier Requirements: The recipient agrees to comply with the following requirements of 2 C.F.R. Part 25, Appendix A to Part 25 – Award Term:

I. System for Award Management and Universal Identifier Requirements

A. Requirement for System for Award Management

Unless you are exempted from this requirement under 2 CFR 25.110, you as the recipient must maintain current information in the SAM. This includes information on your immediate and highest level owner and subsidiaries, as well as on all of your predecessors that have been awarded a Federal contract or Federal financial assistance within the last three years, if applicable, until you submit the final financial report required under this Federal award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another Federal award term.

B. Requirement for Unique Entity Identifier

If you are authorized to make subawards under this Federal award, you:

1. Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from you until the entity has provided its Unique Entity Identifier to you.
2. May not make a subaward to an entity unless the entity has provided its Unique Entity Identifier to you. Subrecipients are not required to obtain an active SAM registration, but must obtain a Unique Entity Identifier.

C. Definitions

For purposes of this term:

1. System for Award Management (SAM) means the Federal repository into which a recipient must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM internet site (currently at <https://www.sam.gov>).
2. Unique Entity Identifier means the identifier assigned by SAM to uniquely identify business entities.
3. Entity includes non-Federal entities as defined at 2 CFR 200.1 and also includes all of the following, for purposes of this part:
 - a. A foreign organization;
 - b. A foreign public entity;
 - c. A domestic for-profit organization; and
 - d. A Federal agency.
4. Subaward has the meaning given in 2 CFR 200.1.
5. Subrecipient has the meaning given in 2 CFR 200.1.

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Reporting Subawards and Executive Compensation

The recipient agrees to comply with the following requirements of 2 C.F.R. Part 170, Appendix A to Part 170 – Award Term:

I. Reporting Subawards and Executive Compensation

a. Reporting of first-tier subawards.

Applicability. Unless you are exempt as provided in paragraph d. of this award term, you must report each action that equals or exceeds \$30,000 in Federal funds for a subaward to a non-Federal entity or Federal agency (see definitions in paragraph e. of this award term).

2. Where and when to report.

i. The non-Federal entity or Federal agency must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.

ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

3. What to report. You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

b. Reporting total compensation of recipient executives for non-Federal entities.

1. Applicability and what to report. You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—

i. The total Federal funding authorized to date under this Federal award equals or exceeds \$30,000 as defined in 2 CFR 170.320;

ii. in the preceding fiscal year, you received—

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards), and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and,

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. Where and when to report. You must report executive total compensation described in paragraph b.1. of this award term:

i. As part of your registration profile at <https://www.sam.gov>.

ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. Reporting of Total Compensation of Subrecipient Executives.

1. Applicability and what to report. Unless you are exempt as provided in paragraph d. of this award term, for each first-tier non-Federal entity subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if—

i. in the subrecipient's preceding fiscal year, the subrecipient received—

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards) and,

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. Where and when to report. You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

i. To the recipient.

ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (i.e., between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. Exemptions.

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

i. Subawards, and

ii. The total compensation of the five most highly compensated executives of any subrecipient.

e. Definitions. For purposes of this award term:

1. Federal Agency means a Federal agency as defined at 5 U.S.C. 551(1) and further clarified by 5 U.S.C. 552(f).

2. Non-Federal entity means all of the following, as defined in 2 CFR part 25:

i. A Governmental organization, which is a State, local government, or Indian tribe;

- ii. A foreign public entity;
 - iii. A domestic or foreign nonprofit organization; and,
 - iv. A domestic or foreign for-profit organization
3. Executive means officers, managing partners, or any other employees in management positions.
4. Subaward:
- i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.331).
 - iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.
5. Subrecipient means a non-Federal entity or Federal agency that:
- i. Receives a subaward from you (the recipient) under this award; and
 - ii. Is accountable to you for the use of the Federal funds provided by the subaward.
6. Total compensation means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)).

15

Equal Employment Opportunity Plan (EEOP): All recipients of funding from the COPS Office must comply with the federal regulations pertaining to the development and implementation of an Equal Employment Opportunity Plan. 28 C.F.R. Part 42 subpart E.

16

Reports/Performance Goals: To assist the COPS Office in monitoring and tracking the performance of your award, your agency will be responsible for submitting semi-annual programmatic performance reports that describe project activities during the reporting period and quarterly Federal Financial Reports using Standard Form 425 (SF-425). 2 C.F.R. §§ 200.328 - 200.329. The performance report is used to track your agency's progress toward implementing community policing strategies and to collect data to gauge the effectiveness of increasing your agency's community policing capacity through COPS Office funding. The Federal Financial Report is used to track the expenditures of the recipient's award funds on a cumulative basis throughout the life of the award.

17

Recipient Integrity and Performance Matters: For awards over \$500,000, the recipient agrees to comply with the following requirements of 2 C.F.R. Part 200, Appendix XII to Part 200 – Award Term and Condition for Recipient Integrity and Performance Matters:

A. Reporting of Matters Related to Recipient Integrity and Performance

1. General Reporting Requirement

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

2. Proceedings About Which You Must Report

Submit the information required about each proceeding that:

a. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;

b. Reached its final disposition during the most recent five-year period; and

c. Is one of the following:

(1) A criminal proceeding that resulted in a conviction, as defined in paragraph 5 of this award term and condition;

(2) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;

(3) An administrative proceeding, as defined in paragraph 5. of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or

(4) Any other criminal, civil, or administrative proceeding if:

(i) It could have led to an outcome described in paragraph 2.c.(1), (2), or (3) of this award term and condition;

(ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and

(iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

3. Reporting Procedures

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph 2 of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

4. Reporting Frequency

During any period of time when you are subject to the requirement in paragraph 1 of this award term and condition, you must report proceedings information through SAM for the most recent five year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

5. Definitions

For purposes of this award term and condition:

- a. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.
- b. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.
- c. Total value of currently active grants, cooperative agreements, and procurement contracts includes—
 - (1) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and
 - (2) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

18

Debarment and Suspension: The recipient agrees not to award federal funds under this program to any party which is debarred or suspended from participation in federal assistance programs. 2 C.F.R. Part 180 (Government-wide Nonprocurement Debarment and Suspension) and 2 C.F.R. Part 2867 (DOJ Nonprocurement Debarment and Suspension).

19

Employment Eligibility: The recipient agrees to complete and keep on file, as appropriate, the Department of Homeland Security, U.S. Citizenship and Immigration Services (USCIS) Employment Eligibility Verification Form (I-9). This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States. Immigration Reform and Control Act of 1986 (IRCA), Public Law 99-603.

20

Conflict of Interest: Recipients and subrecipients must disclose in writing to the COPS Office or pass-through entity, as applicable, any potential conflict of interest affecting the awarded federal funding in 2 C.F.R. § 200.112.

21

Additional High-Risk Recipient Requirements: The recipient agrees to comply with any additional requirements that may be imposed during the award performance period if the awarding agency determines that the recipient is a high-risk recipient. 2 C.F.R. § 200.208.

22

Career Law Enforcement Officer: Officer hiring funds may only be used to pay entry-level salaries and fringe benefits for full-time “career law enforcement officers” for 36 months. The COPS Office’s statute defines a “career law enforcement officer” as “a person hired on a permanent basis who is authorized by law or by a State or local public agency to engage in or supervise the prevention, detection, or investigation of violations of criminal laws.” 34 U.S.C. §10389(1). A recipient agency may use officer hiring funds to pay the salary and benefits of recruits while in academy training to become “career law enforcement officers” if it is the standard practice of the agency to do so with locally-funded recruits. The State of Alaska, and any Indian tribe or tribal organization in that State, may also use officer hiring funds for a “village public safety officer” defined as “an individual employed as a village public safety officer under the program established by the State pursuant to Alaska Statute 18.65.670.” Tribal Law and Order Act of 2010, Pub. L. 111-211, title II, § 247 (a)(2).

23

Extensions: Your agency may request an extension of the 60-month award performance period to receive additional time to implement your award program. Such extensions do not provide additional funding. Any request for an extension will be evaluated on a case-by-case basis. Only those recipients that can provide a reasonable justification for delays will be granted no-cost extensions. Reasonable justifications may include difficulties in filling COPS Office-funded positions, officer turnover, or other circumstances that interrupt the 36-month funding period. An extension allows your agency to compensate for such delays by providing additional time to complete the full 36 months of funding for each position awarded. Extension requests must be received prior to the end date of the award.

24

Supplementing, not Supplanting: State, local, and tribal government recipients must use award funds to supplement, and not supplant, state, local, or Bureau of Indian Affairs (BIA) funds that are already committed or otherwise would have been committed for award purposes (hiring, training, purchases, and/or activities) during the award period. In other words, state, local, and tribal government recipients may not use COPS Office funds to supplant (replace) state, local, or BIA funds that would have been dedicated to the COPS Office-funded item(s) in the absence of the COPS Office award. 34 U.S.C. § 10384(a).

25

Evaluations: The COPS Office may conduct monitoring or sponsor national evaluations of its award programs. The recipient agrees to cooperate with the monitors and evaluators. 34 U.S.C. § 10385(b).

26

Local Match: COPS Hiring Program award recipients are required to contribute a local match of at least 25 percent towards the total cost of the approved award project, unless waived in writing by the COPS Office. The local match must be a cash match from funds not previously budgeted for law enforcement

purposes and must be paid during the award period. The local match contribution must be made on an increasing basis during each year of the three-year award period, with the federal share decreasing accordingly. 34 U.S.C. § 10381(g).

27

Retention: At the time of award application, your agency committed to retaining all sworn officer positions awarded under the CHP award with state and/or local funds for a minimum of 12 months following the conclusion of 36 months of federal funding for each position, over and above the number of locally-funded sworn officer positions that would have existed in the absence of the award. Your agency cannot satisfy the retention requirement by using CHP-funded positions to fill locally-funded vacancies resulting from attrition. 34 U.S.C. § 10382 (c)(8).

28

Allowable Costs Condition: The funding under this project is for the payment of three years (36 months) of approved full-time entry-level salaries and fringe benefits during the five-year (60 months) period of performance. The maximum federal share is \$125,000 per officer position (unless a local match waiver is approved) for career law enforcement officer positions hired and/or rehired on or after the official award start date. Any salary and fringe benefit costs higher than entry-level that your agency pays a CHP-funded officer must be paid with local funds. Your agency is required to use CHP award funds for the specific hiring categories awarded. Funding under this program may be used for the following categories:

- Hiring new officers, which includes filling existing officer vacancies that are no longer funded in your agency's budget;
- Rehiring officers laid off by any jurisdiction as a result of state, local, or Bureau of Indian Affairs (BIA) budget reductions; and/or
- Rehiring officers who were, at the time of award application, scheduled to be laid off (by your jurisdiction) on a specific future date as a result of state, local, or BIA budget reductions.

If your agency's local fiscal conditions have changed and your agency needs to change one or more of the funded hiring categories, your agency should request an award modification and receive prior approval before spending CHP funding under the new category. The approved budget in the award package specifies the amount of CHP funds awarded to your agency. Please note that the salary and fringe benefit costs requested in your CHP application may have been adjusted or removed. Your agency may only be reimbursed for the approved cost categories up to the amounts specified in the approved budget. Only actual allowable costs incurred during the award period will be eligible for reimbursement and drawdown. If your agency experiences any cost savings over the course of the award (for example, your award application overestimated the total entry-level officer salary and fringe benefits package), your agency may not use that excess funding to continue salary payments to the officers beyond 36 months. Any funds remaining after your agency has drawn down for the costs of approved salaries and fringe benefits incurred for each awarded position during the 36-month funding period will be deobligated during the closeout process and should not be spent by your agency.

29

Memorandum of Understanding Requirement (for School Resource Officers only)

Recipients using award funding to hire and/or deploy School Resource Officers into schools understand and agree to the following:

- Your agency must submit a signed Memorandum of Understanding (MOU) between the law enforcement agency and the school partner(s) to the COPS Office before obligating or drawing down funds under this award. The MOU must be submitted to the COPS Office within 90 days of the date shown on the award letter.

- Your agency's MOU must contain the following information;
 - o The purpose of the MOU
 - o Clearly defined roles and responsibilities of the school district and the law enforcement agency, focusing officers' roles on safety
 - o Information sharing
 - o Supervision responsibility and chain of command for the SRO
 - o Signatures

Note: Please refer to the MOU Fact Sheet for a detailed explanation of the requirements under each of the bullets

Your agency's implementation of the CHP award without submission and acceptance of the required MOU may result in expenditures not being reimbursed by the COPS Office and/or award de-obligation.

30

Contracts and/or MOUs with other Jurisdictions: Sworn law enforcement officer positions awarded must be used for law enforcement activities or services that benefit your agency and the population that it serves. The items funded under the CHP award cannot be utilized by other agencies unless the items benefit the population that your agency serves. Your agency may use items funded under the CHP award to assist other law enforcement agencies under a resource sharing, mutual aid, or other agreement to address multi-jurisdictional issues as described in the agreement.

31

Advancing Department of Justice Priority Problem Focus Areas: This condition applies to agencies that selected one of the following priority crime problem/focus areas to address in their 2021 COPS Hiring Program (CHP) application:

- Building Legitimacy and Trust
- Violent Crime/Gun Violence
- Combatting Hate and Domestic Extremism
- Police-based Response to Persons in Crisis

Your agency understands and agrees to the following: Your agency will implement the one specific community policing plan identified in your CHP award application;

Your agency will address its specific priority crime problem throughout the entire CHP award period;

Your agency will implement any organizational changes identified in its CHP award application;

Your agency will cooperate with any award monitoring by the COPS Office to ensure that it is initiating or enhancing its community policing efforts to address its priority crime problem, which may include your agency having to respond to additional or modified reporting requirements.

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 *I have read and understand the information presented in this section of the Federal Award Instrument.*

› **Award Acceptance**

- > Award Letter
- > Award Information
- > Project Information
- > Financial Information
- > Other Award Documents
- > Award Conditions
- ✓ Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

- A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

- B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant’s legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.

- C. Accept this award on behalf of the applicant.

- D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval		
Title of Approving Official	Name of Approving Official	Signed Date And Time
Acting Director	ROBERT CHAPMAN	9/19/22 7:33 PM

Authorized Representative

Declaration and Certification (Law Enforcement Executive/Program Official)

Declaration and Certification (Government Executive/Financial Official)