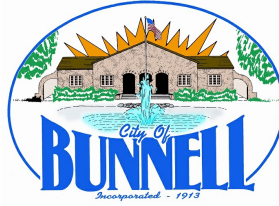


CATHERINE D. ROBINSON
MAYOR

JOHN ROGERS
VICE-MAYOR

DR. ALVIN B. JACKSON, JR.
CITY MANAGER



Crossroads of Flagler County

COMMISSIONERS:

ROBERT BARNES

TINA-MARIE SCHULTZ

TONYA GORDON

BUNNELL CITY COMMISSION MEETING

Monday, December 13, 2021

Join Zoom Meeting <http://bunnellcity.us/meeting>

7:00 PM

201 West Moody Boulevard,
City Commission Chambers - Building 3
Bunnell, FL 32110

A. Call Meeting to Order and Pledge Allegiance to the Flag

A.1. To Join the Zoom Meeting

Roll Call

Invocation for our Military Troops and National Leaders

B. Introductions, Commendations, Proclamations, and Presentations:

B.1. Presentation: To the Bunnell Police Department from Pioneer Guns & Ammo

C. Consent Agenda:

C.1. Approval of Warrant

a. December 13, 2021 Warrant

C.2. Approval of Minutes

a. November 22, 2021 City Commission Meeting Minutes

C.3. First Amendment To Option Contract For Sale and Purchase of Lot 4 Flagler Central Commerce Parkway

D. Public Comments:

Comments regarding items not on the Agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

E. Ordinances: (Legislative):

E.1. Ordinance 2021-39 Requesting Voluntary Annexation of a 11.9± acre parcel of land located on the east side of Old Haw Creek Road approximately 1.1 miles south of West Moody Boulevard- First Reading

- E.2. Ordinance 2021-40 Requesting to change the Future Land Use Map in the Comprehensive Plan for 11.9± acres of land, owned by Christopher Barney, Bearing the Parcel ID: 22-12-30-0650-000D0-0061 from Flagler County “Agriculture & Timberlands” to City of Bunnell “Agriculture” - First Reading
- E.3. Ordinance 2021-41 Requesting to change the official zoning map for 11.9± acres of land, owned by Christopher Barney, Bearing the Parcel ID: 22-12-30-0650-000D0-0061 from Flagler County, “AC- Agriculture” to City of Bunnell, “AG- Agricultural District”. - First Reading
- E.4. Ordinance 2021-42 Requesting to change the Future Land Use Map in the Comprehensive Plan for 1.10± acres of land, owned by Ryan Liebert, Bearing the Parcel ID: 21-13-31-0650-000A0-0920 from Flagler County, Residential Low Density/Rural Estate to City of Bunnell, Agriculture - First Reading
- E.5. Ordinance 2021-43 Requesting to change the official zoning map for 1.10± acres of land, owned by Ryan Liebert, Bearing the Parcel ID: 21 13-31-0650-000A0-0920 from the Flagler County “MH-1, Rural Mobile Home” district to the City of Bunnell “AG, Agricultural District” - First Reading
- E.6. Ordinance 2021-44 Proposing an Amendment to the Bunnell City Charter Providing for Residency Districts for the Election of City Commissioners. - First Reading

F. Resolutions: (Legislative): NONE

G. Old Business: NONE

H. New Business:

- H.1. Request to Approve the Interlocal Agreement with the Supervisor of Elections for the 2022 Municipal Elections and to appoint the Canvassing Board Members.

I. Reports:

- **City Clerk**
- **City Attorney**
- **City Manager**
- **Mayor and City Commissioners**

J. Call for Adjournment.

This agenda is subject to change without notice. Please see posted copy at City Hall, and our website www.BunnellCity.us.

NOTICE: If any person decides to appeal any decision made by the City Commission or any of its boards, with respect to any matter considered at any meeting of such boards or commission, he or she will need a record of the proceedings, and for this purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based, 286.0105 Florida Statutes.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at (386) 437-7500 at least 48 hours prior to the meeting date.

THE CITY OF BUNNELL IS AN EQUAL OPPORTUNITY SERVICE PROVIDER.

Posted by City Clerk's office on December 6, 2021



City of Bunnell, Florida

Agenda Item No. A.1.

Document Date: 10/20/2021 Amount:
Department: City Clerk Account #:
Subject: To Join the Zoom Meeting
Agenda Section: Call Meeting to Order and Pledge Allegiance to the Flag

Summary/Highlights:

The City is committed to providing opportunities for all citizens to participate in their local government. Therefore, the City is continuing to offer Zoom as a means to participate in City public meetings.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at (386) 437-7500 x 5 at least 2 business days prior to the meeting date.

Background:

Join Zoom Meeting <http://bunnellcity.us/meeting>
Meeting ID: 944 464 2817

Or from the Zoom Mobile App
<https://us02web.zoom.us/j/9444642817>

Or dial by phone for AUDIO ONLY:
+1 253 215 8782 US
+1 301 715 8592 US
Meeting ID: 944 464 2817

Prior to the start of the meeting please make sure you have silenced/muted **all** cell phones or noise-making devices, such as tvs, radios other media devices, faucets, etc., as they can be heard through the meeting audio.

Those in the audience/public have the opportunity to speak during "D. Public Comments," for items not on the agenda, or when the Mayor opens each agenda item to Public Comments.

To participate during Public Comments, those participating virtually, shall:

1. Click the "Raise Hand" button on the bottom of the Zoom Meeting Screen and wait to be recognized by the Mayor.

2. If participating by telephone (AUDIO) only, unmute your line by pressing *6, request to speak by saying "Madame Mayor" then wait to be recognized by the Mayor to continue.

Each person recognized to speak by the Mayor shall speak clearly and state their name and their address into the record before proceeding with their comments.

Public Comments are limited to 4 minutes. When 4 minutes is over "TIME" will be announced.

Written comments regarding items that appear on the agenda can be submitted to the City Clerk's office either by dropping written comments into the payment box located at the Administration Complex, by mail at PO Box 756, Bunnell, FL 32110, by fax at 386-437-8253 or by e-mail at info@bunnellcity.us by **12:00 PM (noon) Friday, December 10, 2021**. Comments will be read into the record or provided to all Commissioners prior to the start of the meeting.

Draft Minutes of this meeting will be available subsequent to the meeting.

The public is advised to check the City website for up-to-date information on any changes to the manner in which the meeting will be held and the location.

Staff Recommendation:

City Attorney Review:

Finance Department Review/Recommendation:

City Manager Review/Recommendation:



City of Bunnell, Florida

ATTACHMENTS:

Description
Warrant 12/13/2021

Type
Warrant



City of Bunnell, FL

Expense Approval Register

Packet: APPKT07430 - 12.13.2021 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
Vendor: 4C's Trucking & Excavation, Inc.					
	11/24/2021	4C's Trucking & Excavation, I	Shell for Road Repairs	001-0541-541.5300	892.58
Vendor 4C's Trucking & Excavation, Inc. Total:					892.58
Vendor: ACF Standby Systems, LLC					
	10/05/2021	ACF Standby Systems, LLC	HMGP Mobile Lift Station Ge	404-0535-535.6400	122,411.25
	10/05/2021	ACF Standby Systems, LLC	HMGP Mobile Lift Station Ge	404-0535-535.6400	40,803.75
Vendor ACF Standby Systems, LLC Total:					163,215.00
Vendor: Advance Stores Company, Incorporated					
	11/29/2021	Advance Stores Company, In	Air Filter	402-0534-534.4620	61.24
Vendor Advance Stores Company, Incorporated Total:					61.24
Vendor: Air Pros Of Central Florida LLC					
	09/23/2021	Air Pros Of Central Florida LL	HVAC Emergency Call	001-0541-541.4610	190.00
Vendor Air Pros Of Central Florida LLC Total:					190.00
Vendor: Alliant Engineering Inc					
	11/18/2021	Alliant Engineering Inc	Grand Reserve Plot Review O	001-2021000	450.00
	11/18/2021	Alliant Engineering Inc	Engineering Plan Reviews Oc	001-0524-524.3100	617.50
	11/18/2021	Alliant Engineering Inc	Misc Engineering Services -	001-0519-519.3100	877.50
	11/18/2021	Alliant Engineering Inc	Misc Engineering Services -	001-0538-538.3100	67.50
	11/18/2021	Alliant Engineering Inc	CIPP Lining - Const Admin Oc	404-0535-535.6300	135.00
	12/18/2021	Alliant Engineering Inc	Admin Building October 202	001-0519-519.3100	4,069.30
Vendor Alliant Engineering Inc Total:					6,216.80
Vendor: Alpha General Services					
	10/26/2021	Alpha General Services	(5) 1/2 HP Pumps	404-0535-535.5264	1,596.00
Vendor Alpha General Services Total:					1,596.00
Vendor: American Family Life Assurance Company of Columbus					
	11/14/2021	American Family Life Assuran	AFLAC - November 2021	001-2185000	791.06
Vendor American Family Life Assurance Company of Columbus Total:					791.06
Vendor: ArchiveSocial Inc					
	12/01/2021	ArchiveSocial Inc	Annual Substcription 12-1-20	001-0516-516.5230	2,241.00
Vendor ArchiveSocial Inc Total:					2,241.00
Vendor: Betty Steward					
	12/02/2021	Betty Steward	VLMCC Security Deposit Ref	001-2201000	125.00
Vendor Betty Steward Total:					125.00
Vendor: Blue Cross Blue Shield of Florida					
	11/18/2021	Blue Cross Blue Shield of Flor	FCL Dental - December 2021	001-2184000	1,511.25
	11/18/2021	Blue Cross Blue Shield of Flor	FCL Dental - December 2021	001-2184500	81.17
Vendor Blue Cross Blue Shield of Florida Total:					1,592.42
Vendor: Boulevard Tire Center					
	12/01/2021	Boulevard Tire Center	(2) Tires/State Fee	402-0534-534.4620	1,080.28
Vendor Boulevard Tire Center Total:					1,080.28
Vendor: Bunnell Auto Supply, Inc.					
	11/10/2021	Bunnell Auto Supply, Inc.	Absorbent/Hyd Hose & Fittin	402-0534-534.4620	262.19
	11/10/2021	Bunnell Auto Supply, Inc.	Sae Nuts/Cap Screw/F Wash	402-0534-534.4620	1.14
	11/10/2021	Bunnell Auto Supply, Inc.	4MXTXReel/Hyd Hose Fitting	402-0534-534.4620	29.96
	11/15/2021	Bunnell Auto Supply, Inc.	Halogen Sealed Beams	402-0534-534.4620	10.66
	11/18/2021	Bunnell Auto Supply, Inc.	LED Lights	402-0534-534.4620	42.00
	11/09/2021	Bunnell Auto Supply, Inc.	Kit-Clevis LW	402-0534-534.4620	17.99
	11/09/2021	Bunnell Auto Supply, Inc.	Hyd Hose Fittings/Adapters/	402-0534-534.4620	53.15
Vendor Bunnell Auto Supply, Inc. Total:					417.09

Expense Approval Register

Packet: APPKT07430 - 12.13.2021 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
Vendor: Central Florida Controls, LLC					
	11/19/2021	Central Florida Controls, LLC	Service Call Evaluate Reuse	404-0535-535.4640	359.95
					Vendor Central Florida Controls, LLC Total:
					359.95
Vendor: Central Hydraulics, Inc.					
	11/16/2021	Central Hydraulics, Inc.	Hyd Hose/Street Elbow/Flare	402-0534-534.4620	98.09
					Vendor Central Hydraulics, Inc. Total:
					98.09
Vendor: Charter Communications Holdings LLC					
	11/11/2021	Charter Communications Hol	604 E Moody Blvd Ste 6 Nov	001-0519-519.4100	79.98
	12/02/2021	Charter Communications Hol	200 Tolman St 11/26/21-12/	404-0535-535.4100	109.26
					Vendor Charter Communications Holdings LLC Total:
					189.24
Vendor: Christina Keith					
	09/30/2021	Christina Keith	EJ Park Security Deposit Refu	001-2200000	50.00
					Vendor Christina Keith Total:
					50.00
Vendor: Christopher Hughes					
	11/24/2021	Christopher Hughes	Fire Inspections 10/5/21-11/	001-0512-512.3401	1,566.00
	11/24/2021	Christopher Hughes	Fire Inspections 10/5/21-11/	001-0524-524.3401	190.00
					Vendor Christopher Hughes Total:
					1,756.00
Vendor: City of Bunnell - WS O&M					
	11/30/2021	City of Bunnell - WS O&M	01-0040-01 NOV 2021	001-0572-572.4300	389.12
	11/30/2021	City of Bunnell - WS O&M	01-5270-01 NOV 2021	401-0533-533.4300	169.45
	11/30/2021	City of Bunnell - WS O&M	02-2060-09 NOV 2021	001-0519-519.4300	237.40
	11/30/2021	City of Bunnell - WS O&M	02-2080-09 NOV 2021	001-0519-519.4300	231.19
	11/30/2021	City of Bunnell - WS O&M	02-2503-00 NOV 2021	404-0535-535.4300	83.76
	11/30/2021	City of Bunnell - WS O&M	02-3191-00 NOV 2021	001-0541-541.4300	82.29
	11/30/2021	City of Bunnell - WS O&M	03-0161-00 NOV 2021	404-0535-535.4300	84.67
	11/30/2021	City of Bunnell - WS O&M	03-0320-01 NOV 2021	001-0572-572.4300	351.25
	11/30/2021	City of Bunnell - WS O&M	03-0370-01 NOV 2021	001-0572-572.4300	593.59
	11/30/2021	City of Bunnell - WS O&M	03-0545-00 NOV 2021	404-0535-535.4300	84.67
	11/30/2021	City of Bunnell - WS O&M	03-1541-00 NOV 2021	404-0535-535.4300	82.38
	11/30/2021	City of Bunnell - WS O&M	03-4991-00 NOV 2021	001-0541-541.4300	82.29
	11/30/2021	City of Bunnell - WS O&M	03-5151-00 NOV 2021	001-0541-541.4300	82.29
	11/30/2021	City of Bunnell - WS O&M	03-5191-00 NOV 2021	001-0572-572.4300	82.29
	11/30/2021	City of Bunnell - WS O&M	03-5240-01 NOV 2021	404-0535-535.4300	527.19
	11/30/2021	City of Bunnell - WS O&M	03-5260-01 NOV 2021	001-0541-541.4300	938.79
	11/30/2021	City of Bunnell - WS O&M	04-0170-02 NOV 2021	404-0535-535.4300	82.75
	11/30/2021	City of Bunnell - WS O&M	04-1140-01 NOV 2021	001-0572-572.4300	274.06
	11/30/2021	City of Bunnell - WS O&M	04-2181-00 NOV 2021	404-0535-535.4300	83.85
	11/30/2021	City of Bunnell - WS O&M	04-2460-03 NOV 2021	001-0519-519.4300	686.44
	11/30/2021	City of Bunnell - WS O&M	04-3031-00 NOV 2021	001-0541-541.4300	82.29
	11/30/2021	City of Bunnell - WS O&M	04-3032-00 NOV 2021	404-0535-535.4300	83.48
	11/30/2021	City of Bunnell - WS O&M	04-3360-01 NOV 2021	001-0541-541.4300	82.29
	11/30/2021	City of Bunnell - WS O&M	06-0237-01 NOV 2021	404-0535-535.4300	83.11
					Vendor City of Bunnell - WS O&M Total:
					5,560.89
Vendor: CivicPlus LLC					
	12/19/2021	CivicPlus LLC	CivicCMS Standard Annual F	001-0516-516.5230	3,675.00
					Vendor CivicPlus LLC Total:
					3,675.00
Vendor: Colonial Life & Accident Insurance Company					
	11/11/2021	Colonial Life & Accident Insu	Colonial Life - November 202	001-2185000	724.40
					Vendor Colonial Life & Accident Insurance Company Total:
					724.40
Vendor: DG Hardware, Inc.					
	10/27/2021	DG Hardware, Inc.	Paint Supplies/Paint & Prime	404-0535-535.4610	364.61
	11/17/2021	DG Hardware, Inc.	Tape/Screws/Nails	001-0511-511.5200	107.01
	11/18/2021	DG Hardware, Inc.	Fasteners	001-0541-541.4640	5.94
	12/01/2021	DG Hardware, Inc.	Replacement Locks/Keys	001-0541-541.5200	158.75
	12/01/2021	DG Hardware, Inc.	6' Garden Hose	402-0534-534.5200	10.19
					Vendor DG Hardware, Inc. Total:
					646.50

Expense Approval Register

Packet: APPKT07430 - 12.13.2021 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
Vendor: DMS - Bureau of Financial Management Services					
	11/15/2021	DMS - Bureau of Financial M	Local October 2021	001-0513-513.4100	50.35
	11/15/2021	DMS - Bureau of Financial M	Local October 2021	001-0521-521.4100	23.30
	11/15/2021	DMS - Bureau of Financial M	Local October 2021	001-0541-541.4100	23.30
	11/15/2021	DMS - Bureau of Financial M	Local October 2021	401-0533-533.4100	66.67
	11/15/2021	DMS - Bureau of Financial M	Local October 2021	402-0534-534.4100	81.79
	11/15/2021	DMS - Bureau of Financial M	Local October 2021	404-0535-535.4100	58.25
	11/15/2021	DMS - Bureau of Financial M	Long Distance October 2021	001-0521-521.4100	0.05
	11/15/2021	DMS - Bureau of Financial M	Long Distance October 2021	401-0533-533.4100	0.41
		Vendor DMS - Bureau of Financial Management Services Total:			304.12
Vendor: Environmental Land Services of Flagler County, Inc					
	11/19/2021	Environmental Land Services	Solid Waste Dumping 11/12/	402-0534-534.3400	3,985.71
	11/26/2021	Environmental Land Services	Solid Waste Dumping 11/19/	402-0534-534.3400	3,658.86
	12/03/2021	Environmental Land Services	Solid Waste Dumping 11/26/	402-0534-534.3400	3,865.10
		Vendor Environmental Land Services of Flagler County, Inc Total:			11,509.67
Vendor: FEC ROW LLC					
	11/01/2021	FEC ROW LLC	Ground Lease Fee Mile Post	001-0541-541.4400	7,167.59
		Vendor FEC ROW LLC Total:			7,167.59
Vendor: Ferguson US Holdings, Inc					
	11/15/2021	Ferguson US Holdings, Inc	Lf 2 Ctx X Pvc Comp Coup	401-0533-533.5205	108.80
	11/15/2021	Ferguson US Holdings, Inc	Repair Clamps for Main Brea	401-0533-533.5205	1,663.41
	11/17/2021	Ferguson US Holdings, Inc	Inventory Parts & Fittings	401-0533-533.5205	753.55
	11/17/2021	Ferguson US Holdings, Inc	Inventory Parts & Fittings	404-0535-535.5200	753.55
		Vendor Ferguson US Holdings, Inc Total:			3,279.31
Vendor: First Baptist Christian Academy					
	12/02/2021	First Baptist Christian Acade	EJ Park Security Deposit Refu	001-2200000	125.00
		Vendor First Baptist Christian Academy Total:			125.00
Vendor: Florida Health Care Plans, Inc.					
	12/01/2021	Florida Health Care Plans, In	FHCP December 2021 - T-66	001-2184000	33,717.20
	12/01/2021	Florida Health Care Plans, In	FHCP December 2021 - Retir	001-2184500	1,985.53
	12/01/2021	Florida Health Care Plans, In	FHCP December 2021 - T-23	001-2184000	3,323.72
		Vendor Florida Health Care Plans, Inc.	Total:		39,026.45
Vendor: Florida Polygraph Company					
	11/06/2021	Florida Polygraph Company	Polygraph Exam - Keith Wah	001-0521-521.3400	100.00
		Vendor Florida Polygraph Company Total:			100.00
Vendor: Futch's Tractor Depot					
	10/27/2021	Futch's Tractor Depot	Cutter Blades	001-0541-541.4640	115.88
		Vendor Futch's Tractor Depot Total:			115.88
Vendor: Graybar Electric Co Inc					
	11/11/2021	Graybar Electric Co Inc	Plugs for Mobile Generator	404-0535-535.6400	2,269.80
		Vendor Graybar Electric Co Inc Total:			2,269.80
Vendor: Gregory Gilyard					
	12/02/2021	Gregory Gilyard	VLMCC Security Deposit Ref	001-2201000	112.50
		Vendor Gregory Gilyard Total:			112.50
Vendor: Hawkins Inc					
	11/11/2021	Hawkins Inc	WWTP Chemicals	404-0535-535.5200	1,627.50
	11/11/2021	Hawkins Inc	WTP Chemicals	401-0533-533.5205	1,433.00
	11/20/2021	Hawkins Inc	WWTP Chemicals	404-0535-535.5200	660.00
	11/24/2021	Hawkins Inc	WWTP Chemicals	404-0535-535.5200	420.00
		Vendor Hawkins Inc Total:			4,140.50
Vendor: HD Supply Facilities Maintenance Ltd					
	11/15/2021	HD Supply Facilities Mainten	Poise Midback Black	401-0533-533.5205	272.30
	11/17/2021	HD Supply Facilities Mainten	40" Metal Case	401-0533-533.5205	173.35
	11/17/2021	HD Supply Facilities Mainten	Wash Down Nozzle 3/4" bras	401-0533-533.5205	26.95
	11/18/2021	HD Supply Facilities Mainten	AMCO Clear Turbidity Std 0.1	404-0535-535.5200	110.45
	11/18/2021	HD Supply Facilities Mainten	pH 10.00 Buffer Blue, 20 L	404-0535-535.5200	111.15
	11/18/2021	HD Supply Facilities Mainten	AMCO Clear Turbidity Std 0.0	404-0535-535.5200	61.15

Expense Approval Register

Packet: APPKT07430 - 12.13.2021 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
	11/18/2021	HD Supply Facilities Mainten	934-AH Glass Fiber Filter 90	404-0535-535.5200	269.85
	11/18/2021	HD Supply Facilities Mainten	pH 7.00 Buffer Blue, 20 L	404-0535-535.5200	111.15
	11/18/2021	HD Supply Facilities Mainten	(OR) 30-Day CLX Free Chlorin	404-0535-535.5200	611.04
	11/18/2021	HD Supply Facilities Mainten	Graduated Griffin Beaker Ki	404-0535-535.5200	69.80
	11/18/2021	HD Supply Facilities Mainten	Honeywell 24001660 CHart	404-0535-535.5200	678.68
	11/18/2021	HD Supply Facilities Mainten	Freight	404-0535-535.5200	79.47
	11/18/2021	HD Supply Facilities Mainten	DPD Chlorine Secondary Sta	404-0535-535.5200	106.94
	11/18/2021	HD Supply Facilities Mainten	AMCO Clear Turbidity Std 10.	404-0535-535.5200	121.00
	11/18/2021	HD Supply Facilities Mainten	Klein CL800 True RMS AC/DC	404-0535-535.5200	135.75
	11/18/2021	HD Supply Facilities Mainten	Klein 7-piece screwdriver set	404-0535-535.5200	58.15
	11/18/2021	HD Supply Facilities Mainten	Fast Release Pipette Pump III	404-0535-535.5200	28.95
	11/18/2021	HD Supply Facilities Mainten	30" Straight Floor Squeegee	404-0535-535.5200	44.90
	11/18/2021	HD Supply Facilities Mainten	Freight	404-0535-535.5200	79.47
			Vendor HD Supply Facilities Maintenance Ltd Total:		3,150.50
Vendor: Heritage Landscape Supply Group, Inc.					
	11/08/2021	Heritage Landscape Supply G	Herbicide	001-0541-541.5200	160.90
	11/09/2021	Heritage Landscape Supply G	Diquat Herbicide	001-0541-541.5200	160.90
	11/09/2021	Heritage Landscape Supply G	Pitcher for Accurate Herbicid	001-0541-541.5200	7.78
			Vendor Heritage Landscape Supply Group, Inc. Total:		329.58
Vendor: Insight Direct USA, Inc					
	11/10/2021	Insight Direct USA, Inc	Carbon Black Endpoint Secur	001-0516-516.5230	1,684.90
			Vendor Insight Direct USA, Inc Total:		1,684.90
Vendor: iWorQ Systems					
	10/01/2021	iWorQ Systems	Internet Software Manage &	001-0538-538.3400	291.67
	10/01/2021	iWorQ Systems	Internet Software Manage &	001-0541-541.3400	416.67
	10/01/2021	iWorQ Systems	Internet Software Manage &	401-0533-533.3401	291.67
	10/01/2021	iWorQ Systems	Internet Software Manage &	404-0535-535.3400	291.67
			Vendor iWorQ Systems Total:		1,291.68
Vendor: Jason Relttinger					
	11/02/2021	Jason Relttinger	Shade for Windows	001-0519-519.4610	212.00
			Vendor Jason Relttinger Total:		212.00
Vendor: Liberty National Life Insurance					
	11/16/2021	Liberty National Life Insuranc	Liberty - December 2021	001-2185000	775.09
			Vendor Liberty National Life Insurance	Total:	775.09
Vendor: Lowe's Companies, Inc					
	10/20/2021	Lowe's Companies, Inc	Chucks/Drill Bit Set/Expandi	001-0541-541.5200	92.95
	11/18/2021	Lowe's Companies, Inc	QPR Asphalts for Road Repai	001-0541-541.5300	485.76
	11/09/2021	Lowe's Companies, Inc	Mailbox Post/Quikrete	402-0534-534.5200	41.99
			Vendor Lowe's Companies, Inc Total:		620.70
Vendor: Lynch Oil Company					
	11/23/2021	Lynch Oil Company	Tank 2	001-0541-541.5215	106.36
			Vendor Lynch Oil Company Total:		106.36
Vendor: Michael Leo Dove					
	11/23/2021	Michael Leo Dove	Building Inspections 10/26/2	001-0524-524.3401	1,565.00
			Vendor Michael Leo Dove Total:		1,565.00
Vendor: MLG Municipal Services LLC					
	11/18/2021	MLG Municipal Services LLC	Building Official Monthly Pay	001-0524-524.3401	2,400.00
	11/29/2021	MLG Municipal Services LLC	Building Official Monthly Pay	001-0524-524.3401	2,400.00
			Vendor MLG Municipal Services LLC Total:		4,800.00
Vendor: NextEra Energy Inc					
	11/30/2021	NextEra Energy Inc	02735-15254 November 202	001-0519-519.4300	41.20
	11/30/2021	NextEra Energy Inc	06115-08987 November 202	404-0535-535.4300	28.26
	11/30/2021	NextEra Energy Inc	08456-32520 November 202	001-0519-519.4300	24.03
	11/30/2021	NextEra Energy Inc	16455-03937 November 202	001-0541-541.4300	275.58
	11/30/2021	NextEra Energy Inc	16525-04919 November 202	404-0535-535.4300	5,375.68
	11/30/2021	NextEra Energy Inc	16885-09957 November 202	404-0535-535.4300	39.92
	11/30/2021	NextEra Energy Inc	27076-01973 November 202	404-0535-535.4300	25.89

Expense Approval Register

Packet: APPKT07430 - 12.13.2021 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
	11/30/2021	NextEra Energy Inc	27516-03917 November 202	404-0535-535.4300	74.82
	11/30/2021	NextEra Energy Inc	47802-16398 November 202	001-0519-519.4300	589.89
	11/30/2021	NextEra Energy Inc	50935-93118 November 202	001-0519-519.4300	36.83
	11/30/2021	NextEra Energy Inc	51926-14112 November 202	001-0519-519.4300	25.48
	11/30/2021	NextEra Energy Inc	56661-53118 November 202	001-0519-519.4300	109.69
		Vendor NextEra Energy Inc		Total:	6,647.27
Vendor: Nextran					
	11/08/2021	Nextran	Seal Voyager/Tensioner Alter	402-0534-534.4620	317.70
	11/09/2021	Nextran	Lock Assy Cable	402-0534-534.4620	475.49
	07/29/2021	Nextran	Motor Condensor/Fan	402-0534-534.4620	111.20
	07/30/2021	Nextran	4718QP Core	402-0534-534.4620	-149.60
		Vendor Nextran Total:			754.79
Vendor: Nicholson A/C & Heating, Inc.					
	12/01/2021	Nicholson A/C & Heating, Inc	Ice Machine Lease Decembe	001-0541-541.4400	130.00
		Vendor Nicholson A/C & Heating, Inc. Total:			130.00
Vendor: Oliver Dahlman Equipment CO Inc.					
	11/16/2021	Oliver Dahlman Equipment C	16" Disc/Hiller Hub Assy	001-0541-541.4640	198.00
		Vendor Oliver Dahlman Equipment CO Inc. Total:			198.00
Vendor: O'Reilly Automotive Inc					
	11/16/2021	O'Reilly Automotive Inc	Training Course	001-0549-549.5500	39.99
	11/16/2021	O'Reilly Automotive Inc	Training Course	001-0549-549.5500	39.99
		Vendor O'Reilly Automotive Inc Total:			79.98
Vendor: Palatka Truck Center LLC					
	11/02/2021	Palatka Truck Center LLC	Steering Box	402-0534-534.4620	1,200.00
		Vendor Palatka Truck Center LLC Total:			1,200.00
Vendor: Patrick's Uniforms of Florida Inc					
	12/02/2021	Patrick's Uniforms of Florida	4 Trousers	001-0521-521.5220	244.81
		Vendor Patrick's Uniforms of Florida Inc Total:			244.81
Vendor: Power & Pumps Inc					
	11/17/2021	Power & Pumps Inc	Shinmaywa Explosion Proof	404-0535-535.5264	9,784.00
		Vendor Power & Pumps Inc Total:			9,784.00
Vendor: Preferred Governmental Insurance Trust					
	11/23/2021	Preferred Governmental Insu	PK FL1 0182002 21-19	001-0519-519.4500	418.76
	11/23/2021	Preferred Governmental Insu	PK FL1 0182002 21-19	001-0572-572.4500	1,139.14
		Vendor Preferred Governmental Insurance Trust Total:			1,557.90
Vendor: Public Risk Insurance Advisors					
	10/26/2021	Public Risk Insurance Advisor	Policy #CPS3941814 Hallowe	001-0511-511.4500	450.00
	11/18/2021	Public Risk Insurance Advisor	December 2021 Installment	001-1551000	66,846.00
		Vendor Public Risk Insurance Advisors Total:			67,296.00
Vendor: Rayco Funding & Development, Inc					
	10/25/2021	Rayco Funding & Developme	Dewatering Box Maintenanc	404-0535-535.3400	1,500.00
	11/10/2021	Rayco Funding & Developme	4 Hrs. Vac Truck Service	404-0535-535.4640	1,800.00
	11/10/2021	Rayco Funding & Developme	Dewatering Box Maintenanc	404-0535-535.3400	1,500.00
	11/29/2021	Rayco Funding & Developme	Dewatering Box Maintenanc	404-0535-535.3400	1,500.00
		Vendor Rayco Funding & Development, Inc		Total:	6,300.00
Vendor: Rogers Towing & Recovery Service Inc					
	10/09/2021	Rogers Towing & Recovery S	Tow Patrol Car #2003	001-0521-521.4620	65.00
		Vendor Rogers Towing & Recovery Service Inc Total:			65.00
Vendor: Servpro of Flagler County					
	10/28/2021	Servpro of Flagler County	PW Yard July Storm Reconstr	001-0541-541.4610	6,080.32
		Vendor Servpro of Flagler County Total:			6,080.32
Vendor: SHI International Corp					
	11/22/2021	SHI International Corp	Dell 2 TB SAS-NL Hard Drive	001-0516-516.4600	269.62
		Vendor SHI International Corp		Total:	269.62

Expense Approval Register

Packet: APPKT07430 - 12.13.2021 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
Vendor: Sizemore Welding, Inc.					
	11/30/2021	Sizemore Welding, Inc.	Spray Pump Skid Steer Repai	001-0541-541.4640	425.00
					Vendor Sizemore Welding, Inc. Total:
					425.00
Vendor: Staples Inc					
	11/12/2021	Staples Inc	DX42108-01	001-0512-512.3400	35.90
	11/12/2021	Staples Inc	DX42108-01	001-0513-513.3400	33.94
	11/12/2021	Staples Inc	DX42108-01	001-0521-521.3400	57.91
	11/12/2021	Staples Inc	DX42108-01	001-0524-524.3400	71.00
	11/13/2021	Staples Inc	PC3076-PC-01 Base Rage Chr	001-0513-513.3400	61.36
	11/13/2021	Staples Inc	PC3076-PC-01 Overage Chrg	001-0513-513.3400	0.03
	11/05/2021	Staples Inc	DX54548-01 Base Rate 11/5/	001-0541-541.3400	14.17
	11/05/2021	Staples Inc	DX54548-01 Overage Chrg 8/	001-0541-541.3400	16.16
	11/05/2021	Staples Inc	DX54548-01 Overage Chrg 8/	401-0533-533.3401	16.16
	11/05/2021	Staples Inc	DX54548-01 Base Rate 11/5/	401-0533-533.3401	14.17
	11/05/2021	Staples Inc	DX54548-01 Base Rate 11/5/	404-0535-535.3400	14.16
	11/05/2021	Staples Inc	DX54548-01 Overage Chrg 8/	404-0535-535.3400	16.15
					Vendor Staples Inc Total:
					351.11
Vendor: Staples, Inc					
	10/13/2021	Staples, Inc	Hanging File Storage Boxes	001-0512-512.5100	159.96
	11/10/2021	Staples, Inc	10 Pk Storage Boxes	001-0513-513.5100	40.18
	11/19/2021	Staples, Inc	Thermal Calc Rolls/Tape Corr	001-0513-513.5100	79.17
	11/09/2021	Staples, Inc	Plastic Storage Box/Scotch Ta	001-0512-512.5100	48.36
					Vendor Staples, Inc Total:
					327.67
Vendor: STORMWIND LLC					
	11/24/2021	STORMWIND LLC	24 Month Ultimate Access P	001-0516-516.5500	990.00
					Vendor STORMWIND LLC Total:
					990.00
Vendor: Sun Country Termite & Pest Control					
	11/23/2021	Sun Country Termite & Pest	604 E Moody Ste 6 11/23/21	001-0519-519.3401	25.00
	11/23/2021	Sun Country Termite & Pest	604 E Moody Ste 4 11/23/21	001-0519-519.3401	25.00
	11/23/2021	Sun Country Termite & Pest	100 Utility Dr 11/23/21	401-0533-533.3401	30.00
	11/23/2021	Sun Country Termite & Pest	200 Tolman St 11/23/21	404-0535-535.3400	30.00
	11/23/2021	Sun Country Termite & Pest	300 Tolman St 11/23/21	001-0541-541.3400	40.00
	11/04/2021	Sun Country Termite & Pest	201 W Moody 11/4/21	001-0519-519.3401	150.00
					Vendor Sun Country Termite & Pest Control Total:
					300.00
Vendor: Sunshine State One Call of Florida, Inc					
	11/30/2021	Sunshine State One Call of Fl	Monthly Assessment Billing	401-0533-533.3401	42.27
	11/30/2021	Sunshine State One Call of Fl	Monthly Assessment Billing	404-0535-535.3400	42.27
					Vendor Sunshine State One Call of Florida, Inc Total:
					84.54
Vendor: The Gaboton Group, LLC					
	11/30/2021	The Gaboton Group, LLC	Retainer - December 2021	001-0511-511.3100	2,000.00
					Vendor The Gaboton Group, LLC Total:
					2,000.00
Vendor: U.S. TELEPACIFIC CORPORATION					
	11/16/2021	U.S. TELEPACIFIC CORPORATI	Phone System 11/16/21-12/	001-0511-511.4100	46.27
	11/16/2021	U.S. TELEPACIFIC CORPORATI	Phone System 11/16/21-12/	001-0512-512.4100	141.10
	11/16/2021	U.S. TELEPACIFIC CORPORATI	Phone System 11/16/21-12/	001-0513-513.4100	168.94
	11/16/2021	U.S. TELEPACIFIC CORPORATI	Phone System 11/16/21-12/	001-0513-513.5264	241.30
	11/16/2021	U.S. TELEPACIFIC CORPORATI	Phone System 11/16/21-12/	001-0513-513.5264	482.60
	11/16/2021	U.S. TELEPACIFIC CORPORATI	Phone System 11/16/21-12/	001-0516-516.4100	20.26
	11/16/2021	U.S. TELEPACIFIC CORPORATI	Phone System 11/16/21-12/	001-0521-521.4100	167.78
	11/16/2021	U.S. TELEPACIFIC CORPORATI	Phone System 11/16/21-12/	001-0521-521.5264	965.20
	11/16/2021	U.S. TELEPACIFIC CORPORATI	Phone System 11/16/21-12/	001-0524-524.4100	101.27
	11/16/2021	U.S. TELEPACIFIC CORPORATI	Phone System 11/16/21-12/	001-0524-524.5264	723.90
	11/16/2021	U.S. TELEPACIFIC CORPORATI	Phone System 11/16/21-12/	001-0541-541.4100	20.25
	11/16/2021	U.S. TELEPACIFIC CORPORATI	Phone System 11/16/21-12/	401-0533-533.4100	20.25
	11/16/2021	U.S. TELEPACIFIC CORPORATI	Phone System 11/16/21-12/	404-0535-535.4100	20.25
					Vendor U.S. TELEPACIFIC CORPORATION Total:
					3,119.37
Vendor: UniFirst Corporation					
	10/27/2021	UniFirst Corporation	Cutter Blades	404-0535-535.5220	16.99

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
	11/17/2021	UniFirst Corporation	Uniform Rental	404-0535-535.5220	16.99
	11/17/2021	UniFirst Corporation	Uniform Rentals/Mops & Ma	001-0541-541.5220	27.63
	11/17/2021	UniFirst Corporation	Uniform Rentals/Mops & Ma	001-0549-549.5220	11.15
	11/17/2021	UniFirst Corporation	Uniform Rentals/Mops & Ma	001-0572-572.5200	16.08
	11/17/2021	UniFirst Corporation	Uniform Rentals/Mops & Ma	001-0572-572.5220	22.25
	11/17/2021	UniFirst Corporation	Uniform Rentals/Mops & Ma	401-0533-533.5220	23.04
	11/17/2021	UniFirst Corporation	Uniform Rentals/Mops & Ma	402-0534-534.5220	17.11
	11/17/2021	UniFirst Corporation	Uniform Rentals/Mops & Ma	404-0535-535.5220	10.54
	11/24/2021	UniFirst Corporation	Uniform Rental	404-0535-535.5220	16.99
	11/24/2021	UniFirst Corporation	Uniform Rental/Mops & Mat	001-0541-541.5220	27.63
	11/24/2021	UniFirst Corporation	Uniform Rental/Mops & Mat	001-0549-549.5220	11.15
	11/24/2021	UniFirst Corporation	Uniform Rental/Mops & Mat	001-0572-572.5200	16.08
	11/24/2021	UniFirst Corporation	Uniform Rental/Mops & Mat	001-0572-572.5220	22.25
	11/24/2021	UniFirst Corporation	Uniform Rental/Mops & Mat	401-0533-533.5220	23.04
	11/24/2021	UniFirst Corporation	Uniform Rental/Mops & Mat	402-0534-534.5220	17.11
	11/24/2021	UniFirst Corporation	Uniform Rental/Mops & Mat	404-0535-535.5220	10.54
			Vendor UniFirst Corporation Total:		306.57
Vendor: USAbLe Life					
	11/23/2021	USAbLe Life	USAbLe Life - December 2021	001-2184000	289.35
			Vendor USAbLe Life Total:		289.35
Vendor: Verizon Wireless					
	11/13/2021	Verizon Wireless	Cell Phone & Data Serv/Phon	001-0512-512.4100	23.29
	11/13/2021	Verizon Wireless	Cell Phone & Data Serv/Phon	001-0512-512.4100	80.78
	11/13/2021	Verizon Wireless	Cell Phone & Data Serv/Phon	001-0513-513.4100	36.07
	11/13/2021	Verizon Wireless	Cell Phone & Data Serv/Phon	001-0516-516.4100	40.39
	11/13/2021	Verizon Wireless	Cell Phone & Data Serv/Phon	001-0521-521.4100	952.92
	11/13/2021	Verizon Wireless	Cell Phone & Data Serv/Phon	001-0524-524.4100	81.19
	11/13/2021	Verizon Wireless	Cell Phone & Data Serv/Phon	001-0541-541.4100	77.87
	11/13/2021	Verizon Wireless	Cell Phone & Data Serv/Phon	001-0549-549.4100	142.92
	11/13/2021	Verizon Wireless	Cell Phone & Data Serv/Phon	001-0572-572.4100	117.61
	11/13/2021	Verizon Wireless	Cell Phone & Data Serv/Phon	401-0533-533.4100	277.45
	11/13/2021	Verizon Wireless	Cell Phone & Data Serv/Phon	402-0534-534.4100	193.31
	11/13/2021	Verizon Wireless	Cell Phone & Data Serv/Phon	402-0534-534.4100	44.98
	11/13/2021	Verizon Wireless	Cell Phone & Data Serv/Phon	404-0535-535.4100	288.45
			Vendor Verizon Wireless Total:		2,357.23
Vendor: Vision Service Plan					
	11/18/2021	Vision Service Plan	VSP - December 2021	001-2184000	876.38
			Vendor Vision Service Plan Total:		876.38
Vendor: Vose Law Firm, LLP					
	12/01/2021	Vose Law Firm, LLP	November 2021 Legal Fees	001-0514-514.3102	7,150.00
	12/01/2021	Vose Law Firm, LLP	November 2021 Legal Fees	001-0524-524.3102	500.00
			Vendor Vose Law Firm, LLP Total:		7,650.00
Vendor: W.W. Grainger, Inc.					
	11/12/2015	W.W. Grainger, Inc.	Asphalt Rake	001-0541-541.5200	-83.00
	11/12/2021	W.W. Grainger, Inc.	Eaton Rocker Switches	402-0534-534.4620	33.10
	09/20/2018	W.W. Grainger, Inc.	CORRECT CREDIT 11/12/15	001-0541-541.5200	83.00
			Vendor W.W. Grainger, Inc. Total:		33.10
Vendor: WB Mason					
	10/12/2021	WB Mason	Dry Easer & Markers/Pens/L	001-0541-541.5100	81.66
			Vendor WB Mason Total:		81.66
Vendor: Wells Fargo Financial Leasing, Inc					
	10/27/2021	Wells Fargo Financial Leasing	450-0047920-000 November	001-0541-541.4400	37.65
	10/27/2021	Wells Fargo Financial Leasing	450-0047920-000 November	401-0533-533.4400	37.66
	10/27/2021	Wells Fargo Financial Leasing	450-0047920-000 November	404-0535-535.4400	37.66
	11/16/2021	Wells Fargo Financial Leasing	450-7740208-004 November	001-0512-512.4400	110.99
	11/16/2021	Wells Fargo Financial Leasing	450-7740208-004 November	001-0513-513.4400	110.99
	11/16/2021	Wells Fargo Financial Leasing	450-7740208-004 November	001-0521-521.4400	110.99

Expense Approval Register

Packet: APPKT07430 - 12.13.2021 Warrant

(None)	Post Date	Vendor Name	Description (Item)	Account Number	Amount
	11/16/2021	Wells Fargo Financial Leasing	450-7740208-004 November	001-0524-524.4400	111.00
		Vendor Wells Fargo Financial Leasing, Inc Total:			556.94
Vendor: WEX Bank					
	11/30/2021	WEX Bank	WEX Fuel Charges November	001-0521-521.5210	3,308.06
	11/30/2021	WEX Bank	WEX Fuel Charges November	001-0541-541.5210	570.55
	11/30/2021	WEX Bank	WEX Fuel Charges November	001-0572-572.5210	310.44
	11/30/2021	WEX Bank	WEX Fuel Charges November	401-0533-533.5210	779.20
	11/30/2021	WEX Bank	WEX Fuel Charges November	402-0534-534.5210	3,372.03
	11/30/2021	WEX Bank	WEX Fuel Charges November	404-0535-535.5210	356.77
		Vendor WEX Bank Total:			8,697.05
		Grand Total:			403,218.83

Fund Summary

Fund	Expense Amount
001 - GENERAL FUND	179,822.58
401 - WATER	6,222.80
402 - SOLID WASTE	18,932.77
404 - SEWER	198,240.68
Grand Total:	403,218.83

Account Summary

Account Number	Account Name	Expense Amount
001-0511-511.3100	Professional Services Ex	2,000.00
001-0511-511.4100	Communications Expens	46.27
001-0511-511.4500	Insurance Expense	450.00
001-0511-511.5200	Operating Supplies	107.01
001-0512-512.3400	Other Contracted Servic	35.90
001-0512-512.3401	Fire Inspection Exp.	1,566.00
001-0512-512.4100	Communications Expens	245.17
001-0512-512.4400	Rentals/Leases	110.99
001-0512-512.5100	Office Supplies Expenses	208.32
001-0513-513.3400	Other Contract Services	95.33
001-0513-513.4100	Communications Expens	255.36
001-0513-513.4400	Rental / Lease Expense	110.99
001-0513-513.5100	Office Supplies Expense	119.35
001-0513-513.5264	Small Equipment Purcha	723.90
001-0514-514.3102	Legal Services	7,150.00
001-0516-516.4100	Communications Expens	60.65
001-0516-516.4600	Repair/Maint Serv	269.62
001-0516-516.5230	Software	7,600.90
001-0516-516.5500	Training	990.00
001-0519-519.3100	Professional Services	4,946.80
001-0519-519.3401	Other Contractual Servic	200.00
001-0519-519.4100	Communications Expens	79.98
001-0519-519.4300	Utilities	1,982.15
001-0519-519.4500	Insurance	418.76
001-0519-519.4610	Repairs & Maint. - Buildi	212.00
001-0521-521.3400	Other Contract Services	157.91
001-0521-521.4100	Communications Expens	1,144.05
001-0521-521.4400	Rental / Lease Expense	110.99
001-0521-521.4620	Repair / Maint - Vehicles	65.00
001-0521-521.5210	Fuel	3,308.06
001-0521-521.5220	Uniforms Exp	244.81
001-0521-521.5264	Small Equipment Purcha	965.20
001-0524-524.3100	Professional Services Ex	617.50
001-0524-524.3102	Legal Services	500.00
001-0524-524.3400	Other Contract Services	71.00
001-0524-524.3401	Bldg / Fire Inspection Ex	6,555.00
001-0524-524.4100	Communications Expens	182.46
001-0524-524.4400	Rental / Lease Expense	111.00
001-0524-524.5264	Small Equipment Purcha	723.90
001-0538-538.3100	Professional Services	67.50
001-0538-538.3400	Other Contract Services	291.67
001-0541-541.3400	Other Contract Services	487.00
001-0541-541.4100	Communications Expens	121.42
001-0541-541.4300	Utility - Public Services	1,625.82
001-0541-541.4400	Rental / Lease Expense	7,335.24
001-0541-541.4610	Repair / Maint - Bldgs	6,270.32
001-0541-541.4640	Equipment Repair & Mai	744.82
001-0541-541.5100	Office Supplies Expenses	81.66
001-0541-541.5200	Operating Supplies	581.28
001-0541-541.5210	Fuel	570.55
001-0541-541.5215	Fuel - Off Road Diesel	106.36

Account Summary

Account Number	Account Name	Expense Amount
001-0541-541.5220	Uniforms Exp	55.26
001-0541-541.5300	Road Repair Local Optio	1,378.34
001-0549-549.4100	Communications	142.92
001-0549-549.5220	Uniforms	22.30
001-0549-549.5500	Training	79.98
001-0572-572.4100	Communications Expens	117.61
001-0572-572.4300	Utility - Public Services	1,690.31
001-0572-572.4500	Insurance Expense	1,139.14
001-0572-572.5200	Operating Supplies	32.16
001-0572-572.5210	Fuel	310.44
001-0572-572.5220	Uniforms Exp	44.50
001-1551000	Prepaid Expenses - Gen	66,846.00
001-2021000	Accts Paybl - Gen	450.00
001-2184000	Med/Health Employee Li	39,717.90
001-2184500	Retiree Medical	2,066.70
001-2185000	125 Plans Employee Pay	2,290.55
001-2200000	Deposits Paybl - Park Re	175.00
001-2201000	Deposits Paybl - CtyHall/	237.50
401-0533-533.3401	Other Contract Services	394.27
401-0533-533.4100	Communications Expens	364.78
401-0533-533.4300	Utility - Public Services	169.45
401-0533-533.4400	Rental / Lease Expense	37.66
401-0533-533.5205	Operating Supplies Exp -	4,431.36
401-0533-533.5210	Fuel	779.20
401-0533-533.5220	Uniforms Exp	46.08
402-0534-534.3400	Other Contract Services	11,509.67
402-0534-534.4100	Communications - Solid	320.08
402-0534-534.4620	Repair/Maint Vehicles -	3,644.59
402-0534-534.5200	Operating Supplies	52.18
402-0534-534.5210	Fuel	3,372.03
402-0534-534.5220	Uniforms - Solid Waste	34.22
404-0535-535.3400	Other Contractual Servic	4,894.25
404-0535-535.4100	Communications	476.21
404-0535-535.4300	Utilities	6,740.43
404-0535-535.4400	Rentals/Leases	37.66
404-0535-535.4610	Repairs & Maint. - Buildi	364.61
404-0535-535.4640	Repairs & Maint. - Equip	2,159.95
404-0535-535.5200	Operating Supplies	6,138.95
404-0535-535.5210	Fuel	356.77
404-0535-535.5220	Uniforms	72.05
404-0535-535.5264	Small Equipment	11,380.00
404-0535-535.6300	Improvements Other Th	135.00
404-0535-535.6400	Equipment > \$5,000	165,484.80
	Grand Total:	403,218.83

Project Account Summary

Project Account Key	Expense Amount	
None	237,599.03	
2022 REDI COB	135.00	
HMGP - COB	43,073.55	
HMGP - Grant	122,411.25	
	Grand Total:	403,218.83



City of Bunnell, Florida

ATTACHMENTS:

Description
Proposed Minutes

Type
Minutes

CATHERINE D. ROBINSON
MAYOR

JOHN ROGERS
VICE-MAYOR

DR. ALVIN B. JACKSON, JR
CITY MANAGER



COMMISSIONERS:

TONYA GORDON

BOB BARNES

TINA-MARIE SCHULTZ

BUNNELL CITY COMMISSION MINUTES
Monday, November 22, 2021
Join Zoom Meeting <http://bunnellcity.us/meeting>

7:00 PM

201 West Moody Boulevard,
City Commission Chambers - Building 3
Bunnell, FL 32110

A. Call Meeting to Order and Pledge Allegiance to the Flag

Mayor Robinson called the meeting to order at 7:00 PM and led the Pledge to the Flag.

It was determined there was a quorum physically present at the meeting.

Roll Call (Present): Mayor Catherine D. Robinson; Vice Mayor John Rogers;
Commissioner Bob Barnes; Commissioner Tina-Marie Schultz; City Attorney Garret
Olsen; City Manager Alvin Jackson; Infrastructure Director Dustin Vost; IT Director
Donnie Wines; Deputy Clerk Bridgitte Gunnells

Via Zoom: Commissioner Tonya Gordon

Excused: N/A

Mayor Robinson stated Commissioner Gordon had requested to participate telephonically due to extraordinary circumstances.

Motion: Allow Commissioner Gordon to participate telephonically due to extraordinary circumstances.

Motion by: Vice Mayor Rogers

Second by: Commissioner Barnes

Roll Call Vote:

Commissioner Barnes – Yea

Commissioner Schultz - Yea

Vice Mayor Rogers – Yea

Mayor Robinson - Yea

Vote: Motion carried unanimously

Invocation for our Military Troops and National Leaders

Mayor Robinson led the Invocation.

B. Introductions, Commendations, Proclamations, and Presentations:

B.1. Presentation: Available Services at SMA Healthcare Inc. by Alicia Vincent

Ms. Vincent stated she was Vice President of Flagler Services for SMA Health Care. She reported on the variety of programs and services SMA provides to the community. In the last year, 307 citizens in Bunnell received services from SMA.

C. Consent Agenda:

C.1. Approval of Warrant

a. **November 22, 2021 Warrant**

C.2. Approval of Minutes

a. **November 08, 2021 City Commission Meeting Minutes**

C.3. Request to Approve a Maintenance Agreement for the Public Works Building newly repaired roof located at 300 Tolman Street.

Motion: Approve the Consent Agenda.

Motion by: Commissioner Barnes

Second by: Commissioner Schultz

Board Discussion: None

Public Discussion: None

Roll Call Vote:

Commissioner Barnes – Yea

Commissioner Schultz - Yea

Commissioner Gordon – Yea

Vice Mayor Rogers - Yea

Mayor Robinson – Yea

Vote: Motion carried unanimously

D. Public Comments:

Comments regarding items not on the agenda. Citizens are encouraged to speak; however, comments are limited to four (4) minutes.

None

E. Ordinances: (Legislative):

E.1. Ordinance 2021-30 Request to change the official zoning map for 10± acres of land, owned by Gator-Parks LLC, Bearing the Parcel ID's:21-13-31-0650-000B0- 0110 from Flagler County, R-1, Rural Residential to City of Bunnell, AG- Agricultural. - Second Reading

City Attorney Olsen read the short title into the record.

Motion: Adopt Ordinance 2021-29 Request to change the Future Land Use Map in the Comprehensive Plan for 10± acres of land, owned by Gator-Parks LLC, Bearing the Parcel ID:21-13-31-0650-000B0-0110 from Flagler County, Residential Low Density/Rural Estate to City of Bunnell, Agriculture. - Second Reading

Motion by: Vice Mayor Rogers

Second by: Commissioner Barnes

Board Discussion: None

Public Discussion: None

Roll Call Vote:

Commissioner Barnes – Yea

Commissioner Schultz - Yea

Commissioner Gordon – Yea

Vice Mayor Rogers - Yea

Mayor Robinson – Yea

Vote: Motion carried unanimously

E.2. Ordinance 2021-35 Requesting to change the Future Land Use Map for a 7.17± acre property owned by the Flagler County Board of County Commissioners from "Commercial-Medium Intensity" to "Public". - Second Reading

City Attorney Olsen read the short title into the record.

Motion: Adopt Ordinance 2021-35 Requesting to change the Future Land Use Map for a 7.17± acre property owned by the Flagler County Board of County Commissioners from "Commercial-Medium Intensity" to "Public". - Second Reading

Motion by: Commissioner Barnes

Second by: Commissioner Schultz

Board Discussion: None

Public Discussion: None

Roll Call Vote:

Commissioner Barnes – Yea

Commissioner Schultz - Yea

Commissioner Gordon – Yea

Vice Mayor Rogers - Yea

Mayor Robinson – Yea

Vote: Motion carried unanimously

E.3. Ordinance 2021-36 Requesting to change the official zoning map for a 7.17± acre property owned by the Flagler County Board of County Commissioners from the “B-1, Business” district to the “P, Public” district. - Second Reading

City Attorney Olsen read the short title into the record.

Motion: Adopt Ordinance 2021-36 Requesting to change the official zoning map for a 7.17± acre property owned by the Flagler County Board of County Commissioners from the “B-1, Business” district to the “P, Public” district. – Second Reading

Motion by: Commissioner Barnes

Second by: Vice Mayor Rogers

Board Discussion: None

Public Discussion: None

Roll Call Vote:

Commissioner Barnes – Yea

Commissioner Schultz - Yea

Commissioner Gordon – Yea

Vice Mayor Rogers - Yea

Mayor Robinson – Yea

Vote: Motion carried unanimously

E.4. Ordinance 2021-37 Requesting to change the Future Land Use Map in the Comprehensive Plan for 2.8± acres of land owned by Kimberly & Conrad Leggett, bearing the Parcel ID: 21-13-31-0650-000A0-0930 from Flagler County, Residential- Low Density/Rural Estate to City of Bunnell Agriculture. – Second Reading

City Attorney Olsen read the short title into the record.

Motion: Adopt Ordinance 2021-37 Requesting to change the Future Land Use Map in the Comprehensive Plan for 2.8± acres of land owned by Kimberly & Conrad Leggett, bearing the Parcel ID: 21-13-31-0650-000A0-0930 from Flagler County, Residential- Low Density/Rural Estate to City of Bunnell Agriculture. – Second Reading

Motion by: Commissioner Schultz

Second by: Vice Mayor Rogers

Board Discussion: None

Public Discussion: None

Roll Call Vote:

Commissioner Barnes – Yea

Commissioner Schultz - Yea

Commissioner Gordon – Yea

Vice Mayor Rogers - Yea

Mayor Robinson – Yea

Vote: Motion carried unanimously

E.5. Ordinance 2021-38 Requesting to change the official zoning map for 2.8± acres of land owned by Kimberly & Conrad Leggett, bearing Parcel ID: 21-13-31-0650- 000a0-0930, from the Flagler County “MH-1, Rural Mobile Home” district to the City of Bunnell “AG, Agricultural District.” - Second Reading

City Attorney Olsen read the short title into the record.

Motion: Adopt Ordinance 2021-38 Requesting to change the official zoning map for 2.8± acres of land owned by Kimberly & Conrad Leggett, bearing Parcel ID: 21-13-31-0650-000a0-0930, from the Flagler County “MH-1, Rural Mobile Home” district to the City of Bunnell “AG, Agricultural District.” - Second Reading

Motion by: Commissioner Barnes

Second by: Commissioner Schultz

Board Discussion: None

Public Discussion: None

Roll Call Vote:

Commissioner Barnes – Yea

Commissioner Schultz - Yea

Commissioner Gordon – Yea

Vice Mayor Rogers - Yea

Mayor Robinson – Yea

Vote: Motion carried unanimously

F. Resolutions: (Legislative):

Resolution 2021-18 Authorizing Submittal of the State Revolving Fund Loan Application for the Construction of the Wastewater Treatment Plant Rehab Project

City Attorney Olsen read the short title into the record. Infrastructure Director Vost presented the item to the Board.

Motion: Adopt Resolution 2021-18 Authorizing Submittal of the State Revolving Fund Loan Application for the Construction of the Wastewater Treatment Plant Rehab Project.

Motion by: Vice Mayor Rogers

Second by: Commissioner Barnes

Board Discussion: Mayor Robinson asked if the City receives any grant money could it be applied toward this loan. Infrastructure Vost stated it could be possible depending on the stipulations in the grants. Vice Mayor Rogers thanked the staff for all the hard work put into this project. Mayor Robinson asked how soon the project would begin. Staff responded with no hitches it could begin as early as April.

Public Discussion: None

Roll Call Vote:

Commissioner Barnes – Yea

Commissioner Schultz - Yea

Commissioner Gordon – Yea

Vice Mayor Rogers - Yea

Mayor Robinson – Yea

Vote: Motion carried unanimously

G. Old Business: None

H. New Business: None

I. Reports:

- **City Clerk** – The Clerk’s Office continues to work on the plans for Christmas in Bunnell to be held December 10th.
- **City Attorney** – None

- **City Manager** – Commended Chief Foster for his compassionate leadership with his officers and the family of Dominic Guida. He commended the Mayor, Vice Mayor and Commissioners for coming together as a small community and adopting a Master Plan which is bringing much needed projects to reality. He also reported on the bid to purchase the 201 W. Moody Complex. The City is working with DEO regarding what needs to be done with Municipal Park which was built through a grant. City Manager Jackson reported an emergency purchase in the amount of \$9,700.00 had to be made for a power pump to complete a repair at a lift station. Christmas in Bunnell will be held December 10th; there will be games, entertainment, crafts, food trucks, Florida snow and Santa Claus. The City is closed Thursday and Friday for Thanksgiving. The 2nd Commission Meeting in December will be December 22nd at 8:00 AM. Reported the City attended a meeting with Emergency Management; Flagler County has COVID funds that Bunnell may be eligible to receive. The consensus of the Board is to allow the City to move forward applying for these funds. The City Manager's report is online, and everyone is encouraged to read the report.

Mayor Robinson credited the City Manager for his knowledge, experience honesty and loyalty he has given Bunnell.

- **Mayor and City Commissioners**
 - **Commissioner Barnes** – reported he attended an event at Grand Reserve and a collection was being taken up for the Police Department
 - **Commissioner Schultz** – wished everyone a Happy Thanksgiving
 - **Commissioner Gordon** – thanked Chief and the officers for all they did for Sergeant Guida and his family. Asked everyone to keep the Guida family in their prayers. Wished everyone a Happy Thanksgiving.
 - **Vice Mayor Rogers** - asked the Board to send a letter of support to the School Board to impose impact fees. Dr. Jackson reported the schools are at capacity and will need to expand.

Motion: Add an item to the agenda to consider sending a letter to the School Board.

Motion by: Vice Mayor Rogers

Second by: Commissioner Barnes

Board Discussion: None

Public Discussion: None

Roll Call Vote:

Commissioner Barnes – Yea

Commissioner Schultz - Yea

Commissioner Gordon – Yea

Vice Mayor Rogers - Yea

Mayor Robinson – Yea

Vote: Motion carried unanimously

Motion: Send a letter to of support to the School Board regarding impact fees.

Motion By: Vice Mayor Rogers

Second By: Commissioner Barnes

Board Discussion: None

Public Discussion: None

Roll Call Vote:

Commissioner Barnes – Yea

Commissioner Schultz - Yea

Commissioner Gordon – Yea

Vice Mayor Rogers - Yea

Mayor Robinson – Yea

Vote: Motion carried unanimously

Vice Mayor Rogers continued his comments and publicly thanked Chief Foster, the Sheriff's Department, Fire Department and the members of the community who came out in support of the Police Department during the loss of Sergeant Guida. He hopes the City never has to go through this again.

- o **Mayor Robinson** – thanked the Sherriff's Department and his staff, the Commission, the Police Department, and the community for all their support. She stated a challenge coin has been made in honor of Sergeant Guida and the proceeds go to the Guida family. She ended with asking everyone to have a safe Thanksgiving and an enjoyable weekend.

J. Call for Adjournment.

Motion: Adjourn

Motion by: Vice Mayor Rogers

Seconded by: Commissioner Barnes

Roll Call Vote:

Commissioner Barnes – Yea

Commissioner Schultz - Yea

Commissioner Gordon – Yea

Vice Mayor Rogers - Yea

Mayor Robinson – Yea

Vote: Motion carried unanimously

Meeting adjourned at 8:04 PM.

Catherine D. Robinson, Mayor

Kristen Bates, CMC, City Clerk

Date

Date

*****The City adopts summary minutes. Audio files in official City records are retained according to the Florida Department of State GS1-SL records retention schedule*****



City of Bunnell, Florida

Agenda Item No. C.3.

Document Date: 11/30/2021 Amount:
Department: City Manager Account #:
Subject: First Amendment To Option Contract For Sale and Purchase of Lot 4 Flagler
Central Commerce Parkway
Agenda Section: Consent Agenda:
Goal/Priority: Financial Stability/Sustainability, Infrastructure

ATTACHMENTS:

Description	Type
First Amendment to Option Contract For and Purchase	Contract

Summary/Highlights:

This is the First Amendment to Option Contract for Sale and Purchase lot 4 Flagler Central Commerce Parkway entered into that certain Option Contract for Sale and Purchase dated July 26, 2021(the “**Contract**”), for the sale and purchase of the Property described therein located in Flagler County.

Background:

In order to obtain approval for development of the Property by Buyer, the St. John's River Water Management District stormwater permit requires construction to be completed of Pond 1, located at 2520 and 2470 Commerce Parkway, Bunnell, FL 32110, known as Lot 2 and Lot 3, respectively.

The Buyer shall, at Buyer's expense, pay all costs associated with the construction of Pond 1 as contemplated in Section 2 above. Notwithstanding the foregoing, Seller shall, at Seller's expense, pay the actual costs associated with the construction of the drainage structure/piping located on Lot 3 as it relates to the construction of Pond 1 (“Structure Costs”). The Structure Costs shall be paid as a credit to Buyer at Closing. Buyer shall be responsible, at Buyer's sole cost and expense, to dispose of, or at Buyer's option, to use any excavated material.

Staff Recommendation:

Staff recommends approval of the First Amendment to Option Contract for Sale and Purchase lot 4 Flagler Central Commerce Parkway entered into that certain Option Contract for Sale and Purchase dated July 26, 2021(the “**Contract**”), for the sale and purchase of the Property

described therein located in Flagler County.

City Attorney Review:

Finance Department Review/Recommendation:

City Manager Review/Recommendation:

FIRST AMENDMENT TO OPTION CONTRACT FOR SALE AND PURCHASE

THIS FIRST AMENDMENT to Option Contract for Sale and Purchase (this “**First Amendment**”) is made as of December ___, 2021 (the “**Effective Date**”), by and between CITY OF BUNNEELL, a Florida municipality (“**Buyer**”) and OARE ASSOCIATES, LLC, a Florida limited liability company (“**Seller**”).

RECITALS

A. OARE and CITY entered into that certain Option Contract for Sale and Purchase dated July 26, 2021(the “**Contract**”), for the sale and purchase of the Property described therein located in Flagler County.

B. Capitalized terms used in this First Amendment without definition will have the meanings given in the Contract.

C. Buyer and Seller desire to amend the Contract in accordance with the terms and conditions set forth in this First Amendment.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Buyer and Seller agree as follows, notwithstanding anything to the contrary set forth in the Contract:

1. **Recitals.** The foregoing recitals are true and correct and are incorporated herein by this reference.

2. **Stormwater Permit.** In order to obtain approval for development of the Property by Buyer, the St. John’s River Water Management District stormwater permit requires construction to be completed of Pond 1, located at 2520 and 2470 Commerce Parkway, Bunnell, FL 32110, known as Lot 2 and Lot 3, respectively.

3. **Construction Costs.** Buyer shall, at Buyer’s expense, pay all costs associated with the construction of Pond 1 as contemplated in Section 2 above. Notwithstanding the foregoing, Seller shall, at Seller’s expense, pay the actual costs associated with the construction of the drainage structure/piping located on Lot 3 as it relates to the construction of Pond 1 (“**Structure Costs**”). The Structure Costs shall be paid as a credit to Buyer at Closing. Buyer shall be responsible, at Buyer’s sole cost and expense, to dispose of, or at Buyer’s option, to use any excavated material.

4. **No Further Modification; Survival.** The provisions of this First Amendment shall control over conflicting provisions of the Contract. Except as otherwise modified and amended by this First Amendment, the Contract shall remain in full force and effect in accordance with the terms and conditions set forth therein. The obligations of this amendment shall survive closing.

5. **Counterparts.** This First Amendment may be executed in any number of counterparts, all of which taken together shall constitute one and the same agreement, including email

copies, and any of the parties hereto may execute this Agreement by signing any such counterpart. Electronic signatures of this First Amendment shall be considered as original signatures for all purposes.

[REMAINDER OF PAGE INTENTIONALLY BLANK; SIGNATURES TO FOLLOW]

IN WITNESS WHEREOF, the parties have executed this First Amendment as of the day and year first written above.

SELLER:

OARE ASSOCIATES, LLC, a Florida limited liability company

By: _____

Name: _____

Its: _____

BUYER:

CITY OF BUNEELL, a Florida municipality

By: _____

Catherine Robinson, Mayor

Attest:

Kristen Bates, City Clerk



City of Bunnell, Florida

Agenda Item No. E.1.

Document Date: 11/24/2021 Amount:
Department: Community Development Account #:
Subject: Ordinance 2021-39 Requesting Voluntary Annexation of a 11.9± acre parcel of land located on the east side of Old Haw Creek Road approximately 1.1 miles south of West Moody Boulevard- First Reading
Agenda Section: Ordinances: (Legislative):
Goal/Priority: Increase Economic Base

ATTACHMENTS:

Description	Type
Barney Voluntary Annexation Ordinance 2021-39	Ordinance
Barney Annexation Location Map	Location Map(s)

Summary/Highlights:

This is a request by Christopher Barney for the voluntary annexation of an 11.9± acre parcel located on the east side of Old Haw Creek Road approximately 1.1 miles south of West Moody Boulevard. The property is identified as Parcel ID: 22-12-30-0650-000D0-0061 by the Flagler County Property Appraiser's Office.

Background:

The applicant, Christopher Barney owns an 11.9± acre parcel of land located in unincorporated Flagler County. Mr. Barney has petitioned for voluntary annexation into the City of Bunnell. The property is vacant and wooded. The property has a Flagler County Future Land Use Map designation of "AG-TIMBER, Agriculture & Timberlands" and a Flagler County zoning classification of "AC, Agriculture". The applicant plans to subdivide the property into 2-acre parcels.

The applicant has made companion requests for a small scale amendment to change the Future Land Use Map (FLUM) designation on the property to City of Bunnell, "Agricultural" and a rezoning to City of Bunnell, "AG- Agricultural".

Section 171.044 of the Florida Statutes contains specific requirements that govern the process of voluntary annexation. The City is required to provide notice to the County Administrator on behalf of the County Commission. The statute prohibits voluntary annexation if the annexation will result in

the creation of an enclave of unincorporated county land completely surrounded by a municipality.

Voluntary annexations must be contiguous and reasonably compact. Per Section 171.031, F.S.; contiguous means that a substantial part of a boundary of the property to be annexed is coterminous with a part of the boundary of the municipality. Compactness is defined as “the concentration of a piece of property in a single area precluding any action which creates enclaves, pockets, or finger areas in serpentine patterns’

The City Clerk has provided the required notification to Flagler County. The subject property is contiguous. The boundary of the property is coterminous with the City's corporate limits on its entire eastern boundary. The subject property is compact. It is nearly a perfect rectangular shaped parcel of land and the action of annexation will not create a county enclave.

Staff Recommendation:

Approve Ordinance 2021-39 approving the voluntary annexation of an 11.5 acre parcel of land located on the east side of Old Haw Creek Road approximately 1.1 miles south of West Moody Boulevard bearing parcel id: 22-12-30-0650-000D0-0061. - First Reading

City Attorney Review:

Approved as to form and legality.

Finance Department Review/Recommendation:

City Manager Review/Recommendation:

Approved.

ORDINANCE 2021-39

AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA, ANNEXING BY VOLUNTARY PETITION CERTAIN REAL PROPERTY TOTALING 11.50± ACRES OWNED BY CHRISTOPHER BARNEY LOCATED ON THE EAST SIDE OF OLD HAW CREEK ROAD APPROXIMATELY 1.1 MILES SOUTH OF WEST MOODY BOULEVARD BEARING PARCEL ID: 22-12-30-0650-000D0-0061 WHICH IS CONTIGUOUS TO THE CITY OF BUNNELL IN ACCORDANCE WITH THE VOLUNTARY ANNEXATION PROVISIONS OF SECTION 171.044, *FLORIDA STATUTES*, AND OTHER CONTROLLING LAW; REDEFINING THE BOUNDARIES OF THE CITY OF BUNNELL TO INCLUDE SAID PROPERTY; PROVIDING FOR FINDINGS; PROVIDING FOR CONDITIONS; DIRECTING THE CITY CLERK TO RECORD THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICE OF FLAGLER COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR LEGAL DESCRIPTION AND A MAP; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION AND THE TAKING OF ADMINISTRATIVE ACTIONS AND PROVIDING FOR AN EFFECTIVE DATE.

Whereas, Christopher Barney is hereby determined to be the owner of the real property described below; and

Whereas, Christopher Barney petitioned, pursuant to Section 171.044, *Florida Statutes*, for voluntary annexation of said property into the municipal limits of the City of Bunnell which property totals approximately 11.50 acres in size and is located on the east side of Old Haw Creek Road approximately 1.1 miles south of West Moody Boulevard; and

Whereas, Christopher Barney is the owner of the property being described by Tax Identification Parcel Number as follows:

Tax Identification Parcel Number	Owner
22-12-30-0650-000D0-0061	Christopher Barney

Whereas, City staff, on September 29, 2021, have reviewed and recommended approval of the annexation of said properties to the City Commission of the City of Bunnell and has accomplished all actions required under the *Code of Ordinances of the City of Bunnell* and State law; and

Whereas, the City Commission, upon the recommendation of City staff and the City Attorney, has determined that all of the property which is proposed to be annexed into the City of Bunnell is within an unincorporated area of Flagler County, is reasonably compact and contiguous to the corporate areas of the City of Bunnell, Florida and it is

further determined that the annexation of said property will not result in the creation of any enclave, and it is further determined that the property otherwise fully complies with the requirements of State law; and

Whereas, the City Commission of the City of Bunnell, Florida has taken all actions in accordance with the requirements and procedures mandated by State law; and

Whereas, the City Commission of the City of Bunnell, Florida hereby determines that it is to the advantage of the City of Bunnell and in the best interests of the citizens of the City of Bunnell to annex the afore described property; and

Whereas, the provisions of Section 166.031(3), *Florida Statutes*, provide that a municipality may, by ordinance and without referendum, redefine its boundaries to include only those lands previously annexed and shall file said redefinition with the Florida Department of State; and

Whereas, the provisions of Section 171.091, Florida Statutes, provide as follows:
Recording.—Any change in the municipal boundaries through annexation or contraction shall revise the charter boundary article and shall be filed as a revision of the charter with the Department of State within 30 days. A copy of such revision must be submitted to the Office of Economic and Demographic Research along with a statement specifying the population census effect and the affected land area; and

Whereas, the metes and bounds legal description and the map attached hereto Exhibits “A” and “B” shows, describes, and depicts the property which is hereby annexed into the City of Bunnell.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA, AS FOLLOWS:

Section 1. Legislative and Administrative Findings/Annexation of Properties.

- (a) The recitals set forth above in the “whereas clauses” are hereby adopted as legislative findings of the City Commission of the City of Bunnell.
- (b) The property that is the subject of this Ordinance consists of the following parcel of land assigned the Tax Identification Parcel Number set forth above and being specifically described in Exhibits “A” and “B”, said properties being situated in Flagler County, Florida, and said properties are hereby annexed into and are hereby made a part of the City of Bunnell, Florida pursuant to the voluntary annexation provisions of Section 171.044, *Florida Statutes*, and other controlling law.

Section 2. Effect of Annexation.

Upon this Ordinance becoming effective, the property owners of the said property shall be entitled to all the rights and privileges and immunities as are from time-to-time granted to property owners of the City of Bunnell, Florida as further provided in Chapter 171, *Florida Statutes*, and shall further be subject to the responsibilities of ownership as may from time-to-time be determined by the governing authority of the City of Bunnell,

Florida and the provisions of said Chapter 171, *Florida Statutes*.

Section 3. Administrative Actions.

(a) Within seven (7) days of the adoption of this Ordinance, the City Clerk shall file a copy of said Ordinance with the Clerk of the Court (Land Records/Recording), with the Chief Administrative Officer of Flagler County (the County Manager), with the Florida Department of State, and with such other agencies and entities as may be required by law or otherwise desirable.

(b) The City Manager, or designees within City management staff, shall ensure that the property annexed by this Ordinance is incorporated into the *City of Bunnell Comprehensive Plan*, the Official Zoning Map of the City of Bunnell in an expeditious manner and the map of the City Limits of the City of Bunnell.

(c) The City Manager, or designees, are hereby authorized and directed to legally describe and map the existing City Limits of the City of Bunnell and to take any and all appropriate actions or propose actions to the City Commission as may be authorized in accordance with controlling law.

Section 4. Conflicts.

All ordinances or part of ordinances in conflict with this Ordinance are hereby repealed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Ordinance not otherwise to be invalid, unlawful, or unconstitutional.

Section 6. Codification.

The provisions of this Ordinance shall not be codified, but the annexed property shall be incorporated and included in all appropriate maps of the City Limits of the City of Bunnell by the City Manager, or designee(s), and the City Manager, or designee(s), is/are hereby directed to take any and all appropriate actions relative to the land use planning documents of the City pertaining to the property annexed pursuant to this Ordinance.

Section 7. Effective Date.

This Ordinance shall take effect immediately upon passage and adoption.

First Reading: 13th day of December 2021.

Second and Final Reading: adopted on this XX day of XX month 2022.

CITY COMMISSION, City of Bunnell, Florida.

By: _____

Catherine D. Robinson, Mayor

Approved for form and content by:

Vose Law Firm, City Attorney

Seal:

Kristen Bates, CMC, City Clerk

EXHIBIT "A"

**METES AND BOUNDS
LEGAL DESCRIPTION**

DESCRIPTION:

METES AND BOUNDS DESCRIPTION CREATED BY SUREYOR

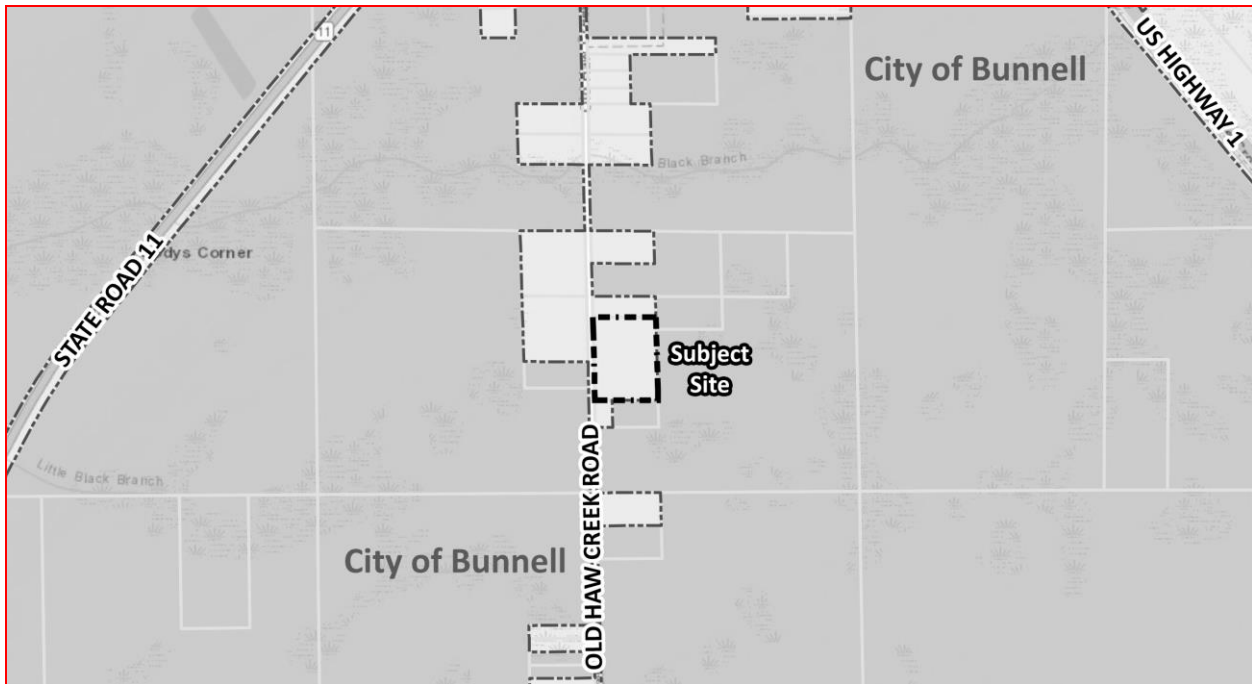
PART OF TRACT 6 AND 7, BLOCK "D", BUNNELL DEVELOPMENT COMPANY SUBDIVISION ACCORDING TO MAP RECORDED IN MAP BOOK 1, PAGE 1, PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA, LYING IN AND BEING A PORTION OF THE SOUTHEAST 1/4 OF SECTION 22, TOWNSHIP 12 SOUTH, RANGE 30 EAST, FLAGLER COUNTY, FLORIDA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;

COMMENCE AT A NAIL AND DISK #6422 MARKING THE SOUTHWEST CORNER OF THE SOUTHEAST 1/4 OF SAID SECTION 22; THENCE RUN N01°16'20"W, ALONG THE WEST LINE OF THE SOUTHEAST 1/4 OF SAID SECTION 22, A DISTANCE OF 908.91 FEET; THENCE RUN N88°44'13"E, A DISTANCE OF 25.22 FEET TO A 1/2"IRON BAR WITH NO IDENTIFICATION AND THE POINT OF BEGINNING; THENCE RUN N01°18'17"W, ALONG THE EAST RIGHT OF WAY LINE OF OLD HAW CREEK ROAD, A 50.00 FOOT RIGHT OF WAY, A DISTANCE OF 830.89 FEET TO A 5/8" IRON BAR AND CAP #2379; THENCE RUN N88°43'34"E, A DISTANCE OF 603.27 FEET TO A 5/8" IRON BAR AND CAP #2379; THENCE RUN S01°16'20"E, A DISTANCE OF 831.00 FEET TO A 5/8"IRON BAR AND CAP #7230; THENCE RUN S88°44'13"W, A DISTANCE OF 602.79 FEET TO THE POINT OF BEGINNING.

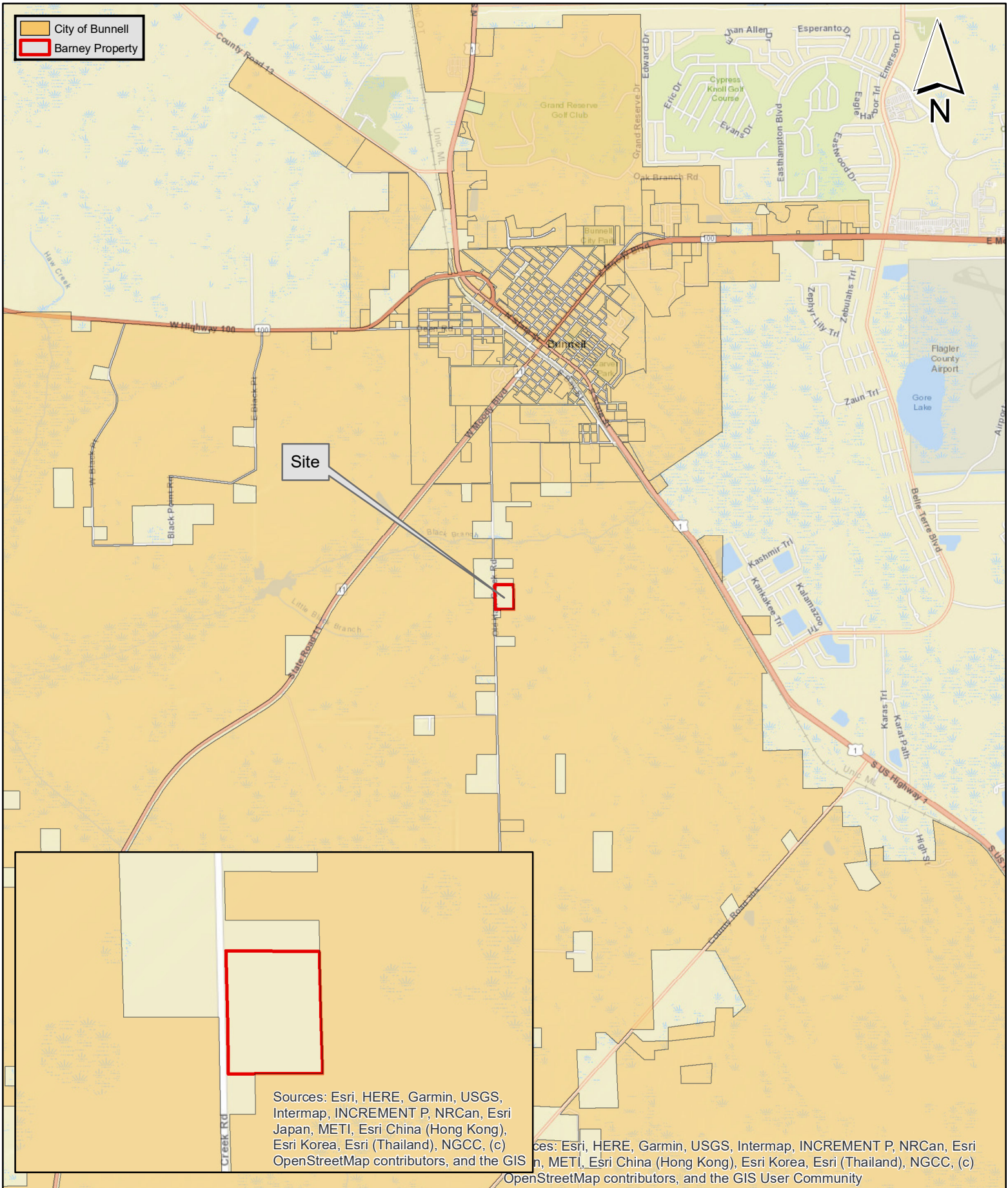
SAID PARCEL CONTAINS 11.50 ACRES.

EXHIBIT "B"

Location Map



- City of Bunnell
- Barney Property



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

Info:

Date Saved: 10/12/2021 created by: djurant
 Path: Z:\PROJECTS\2021\21132 City of Bunnell Planning Services\Barney Property\Barney Location Map.mxd

3,750 1,875 0 3,750 Feet

Location Map Barney Property Bunnell, Florida

ZEVCOHEN
 & ASSOCIATES INC
 300 Interchange Blvd
 Ormond Beach, FL 32174
 ph 386-677-2482



City of Bunnell, Florida

Agenda Item No. E.2.

Document Date: 11/23/2021 Amount:
Department: Community Development Account #:
Subject: Ordinance 2021-40 Requesting to change the Future Land Use Map in the Comprehensive Plan for 11.9± acres of land, owned by Christopher Barney, Bearing the Parcel ID: 22-12-30-0650-000D0-0061 from Flagler County "Agriculture & Timberlands" to City of Bunnell "Agriculture" - First Reading
Agenda Section: Ordinances: (Legislative):

ATTACHMENTS:

Description	Type
Barney Proposed FLUM Ordinance	Ordinance
Barney Location Map	Location Map(s)

Summary/Highlights:

The applicant is requesting a small scale amendment to the City of Bunnell Comprehensive Plan to change the Future Land Use Map (FLUM) designation on a 11.9 ± acre property from Flagler County, "Agriculture and Timberland" to City of Bunnell, "Agricultural".

This property is located in unincorporated Flagler County, The applicant has submitted a petition for voluntary annexation. The annexation will go before the City Commission at the same time as this FLUM amendment and a companion rezoning request to amend the official zoning map to change the zoning from Flagler County, "AC- Agriculture" to City of Bunnell, "AG- Agricultural".

The Planning, Zoning and Appeals Board heard this request at their November 2, 2021 Meeting. At this meeting, the PZA Board voted to recommend approval of the proposed ordinance.

Background:

The applicant, Christopher Barney, owns an 11.9± acre property identified as Parcel ID: 22-12-30-0650-000D0-0061 located on the east side of Old Haw Creek Road about 1.1 miles south of W. Moody BLVD. The property is in unincorporated Flagler County. The applicant is requesting this FLUM amendment to allow him to subdivide the property into 2-acre parcels.

The parcel's current FLUM designation is Flagler County, "Agriculture and Timberland". The Flagler County "Agriculture and Timberlands" land use designation was created to protect agricultural and related uses while also allowing low density residential density either at one (1) dwelling unit per five (5)

acres or one (1) dwelling unit per 20 acres depending on the location and the type of development. This property would be allowed to be developed at one (1) dwelling unit per five (5) acres.

The proposed FLUM designation is "Agricultural". The "Agricultural" land use designation was created to allow a range of agricultural and related uses, and while also allowing low density residential development at a maximum density of one (1) dwelling unit per acre. The applicant's intended use is consistent with the rural character of the area.

If developed at the maximum allowable density in the future, the proposed FLUM designation will result in a increase of 9 additional dwelling units on the property compared to the current FLUM designation. There is adequate capacity in the existing public facilities and services to accommodate this proposed amendment.

Staff Recommendation:

Approve Ordinance 2021-40 Requesting to change the Future Land Use Map in the Comprehensive Plan for 11.9± acres of land, owned by Christopher Barney, Bearing the Parcel ID: 22-12-30-0650-000D0-0061 from Flagler County "Agriculture & Timberlands" to City of Bunnell "Agriculture" - First Reading

City Attorney Review:

Finance Department Review/Recommendation:

City Manager Review/Recommendation:

Approved.

ORDINANCE 2021-40

AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA AMENDING THE CITY OF BUNNELL COMPREHENSIVE PLAN, AS PREVIOUSLY AMENDED; PROVIDING FOR AMENDMENT TO THE FUTURE LAND USE MAP IN THE FUTURE LAND USE ELEMENT OF THE CITY OF BUNNELL COMPREHENSIVE PLAN RELATIVE TO CERTAIN REAL PROPERTY CONTAINING 11.9± ACRES, OWNED BY CHRISTOPHER BARNEY, BEARING PARCEL ID: 22-12-30-0650-000D0-0061, LOCATED ON THE EAST SIDE OF OLD HAW CREEK ROAD APPROXIMATELY 1.1 MILES SOUTH OF WEST MOODY BOULEVARD WITHIN THE BUNNELL CITY LIMITS FROM FLAGLER COUNTY “AGRICULTURE & TIMBERLANDS” TO CITY OF BUNNELL “AGRICULTURAL”; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR ASSIGNMENT OF THE LAND USE DESIGNATION FOR THE PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR RATIFICATION OF PRIOR ACTS OF THE CITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION AND DIRECTIONS TO THE CODE CODIFIER AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the real property which is the subject of this Ordinance is described by Tax Identification Parcel Number 22-12-30-0650-000D0-0061, located in the City of Bunnell; and

WHEREAS, the owner of the property, Christopher Barney, has requested this change to the future land use; and

WHEREAS, the City of Bunnell has not had any small-scale land use amendments since November 22, 2021 and has not submitted any small-scale land use amendments to the Department of Economic Opportunity since December 7, 2018; and

WHEREAS, the City of Bunnell’s Planning, Zoning and Appeals Board, as the City’s local planning agency, held a public hearing on November 2, 2021 to consider amending the Future Land Use Map of the Future Land Use Element of the *City of Bunnell Comprehensive Plan* and recommended approval of the proposed Future Land Use Map amendment to the *Comprehensive Plan* for the subject property as requested by the property owner; and

WHEREAS, Section 163.3187, *Florida Statutes*, relates to the amendment of adopted local government comprehensive plans and sets forth certain requirements relating to small scale amendments and which are related to proposed small-scale development activities and provides, among other things, that such amendments may be approved without regard to statutory limits on the frequency of consideration of amendments to the *City of Bunnell Comprehensive Plan*; and

WHEREAS, the City of Bunnell has complied with all requirements and procedures of Florida law in processing this amendment to the *City of Bunnell Comprehensive Plan* including, but not limited to, Section 163.3187, *Florida Statutes*.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA:

Section 1. Legislative findings and intent.

(a) The City Commission of the City of Bunnell hereby adopts and incorporates into this Ordinance the City staff report and City Commission agenda memorandum relating to the application relating to the proposed amendment to the *City of Bunnell 2030 Comprehensive Plan* pertaining to the subject property.

(b) The City of Bunnell has complied with all requirements and procedures of Florida law in processing and advertising this Ordinance.

(c) This Ordinance is internally consistent with the goals, objectives and policies of the *City of Bunnell 2030 Comprehensive Plan*.

(d) The exhibits to this Ordinance are incorporated herein as if fully set forth herein verbatim.

Section 2. Amendment to Future Land Use Map.

(a) The Future Land Use Plan Element of the *City of Bunnell 2030 Comprehensive Plan* and the City's Future Land Use Map are hereby amended by assigning the "Agricultural" land use designation to the real property which is the subject of this Ordinance as set forth herein.

(b) The property which is the subject of this Comprehensive Plan amendment is described as follows:

LEGAL DESCRIPTION: 11.986 AC BUNNELL DEV CO SUB BLK D PART OF TRS 6 & 7 831' ON OLD HAW CREEK ROAD BY 628.27' DEEP OR 322 PG 617 OR 2526/799- DIRK CODY PR

ADDRESS: N/A

TAX PARCEL IDENTIFICATION NUMBER: 22-12-30-0650-000D0-0061

Section 3. Implementing Administrative Actions.

The City Manager, or designee, is hereby authorized to implement the provisions of this Ordinance as deemed appropriate and warranted.

Section 4. Ratification of Prior Actions.

The prior actions of the City Commission and its agencies in enacting and causing amendments to the *2030 Comprehensive Plan of the City of Bunnell*, as well as the

implementation thereof, are hereby ratified and affirmed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Ordinance proves to be invalid, unlawful or unconstitutional, it shall not be held to impair the validity of the ordinance or effect of any other action or part of this Ordinance.

Section 6. Conflicts.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 7. Codification/Instructions to Code Codifier.

It is the intention of the City Commission of the City of Bunnell, Florida, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the codified version of the City of Bunnell *2030 Comprehensive Plan* and/or the *Code of Ordinances of the City of Bunnell*, Florida in terms of amending the Future Land Use Map of the City.

Section 8. Effective Date.

The small-scale Comprehensive Plan amendment set forth herein shall not become effective, in accordance with Section 163.3187(5)(c), *Florida Statutes*, until 31 days after the enactment of this Ordinance. If challenged within 30 days after enactment, the small-scale amendment set forth in this Ordinance shall not become effective until the State land planning agency or the Administration Commission, respectively, issues a final order determining that the subject small-scale amendment is in compliance with controlling State law.

First Reading: approved on this 13th day of December 2021.

Second Reading: adopted on this _____ day of _____ 2022.

CITY COMMISSION, City of Bunnell, Florida.

By: _____
Catherine D. Robinson, Mayor

Approved for form and content by:

Vose Law Firm, City Attorney

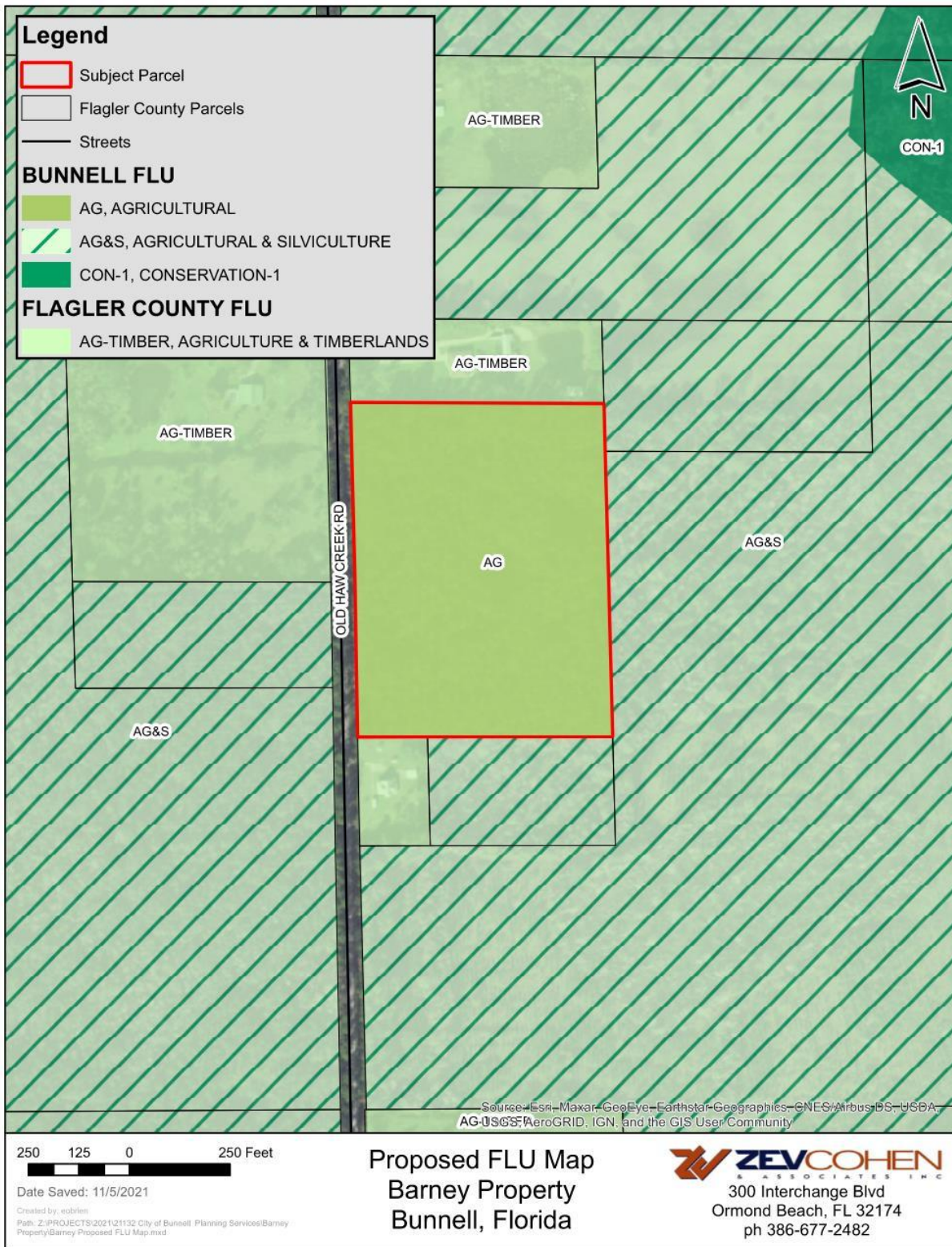
Attest:

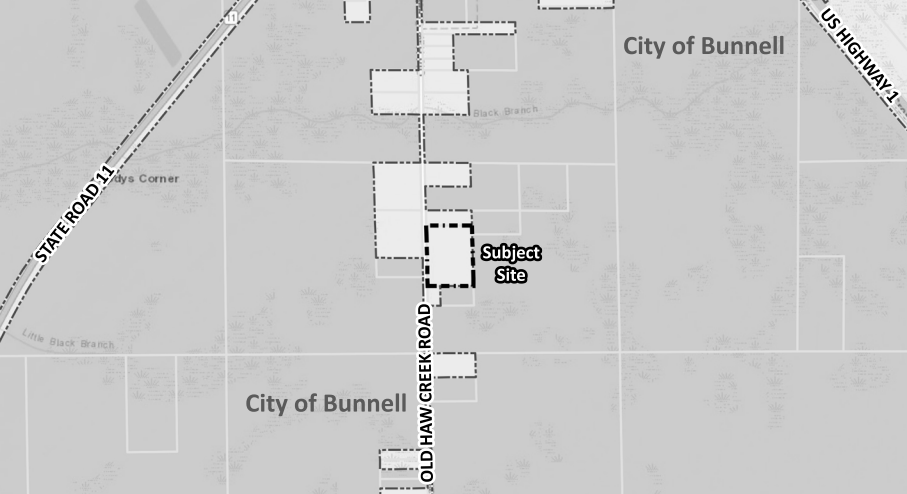
Kristen Bates, City Clerk, CMC

Seal:

EXHIBIT A

Proposed Future Land Use Amendment





STATE ROAD 11

US HIGHWAY 1

City of Bunnell

Lays Corner

Black Branch

Subject Site

OLD HAW CREEK ROAD

City of Bunnell

Little Black Branch



City of Bunnell, Florida

Agenda Item No. E.3.

Document Date: 11/23/2021 Amount:
Department: Community Development Account #:
Subject: Ordinance 2021-41 Requesting to change the official zoning map for 11.9± acres of land, owned by Christopher Barney, Bearing the Parcel ID: 22-12-30-0650-000D0-0061 from Flagler County, "AC- Agriculture" to City of Bunnell, "AG- Agricultural District". - First Reading
Agenda Section: Ordinances: (Legislative):

ATTACHMENTS:

Description	Type
Barney Proposed Rezoning Ordinance	Cover Memo
Barney Location	Location Map(s)

Summary/Highlights:

The applicant is requesting an amendment to the official zoning map to change the zoning on a 11.9± acre property from Flagler County, "AC- Agriculture" to City of Bunnell, "AG- Agriculture".

This property is located in unincorporated Flagler County, The applicant has submitted a petition for voluntary annexation. The annexation will go before the City Commission at the same time as this rezoning and a companion FLUM request to amend the future land use map to change the zoning from Flagler County, "Agriculture and Timberland" to City of Bunnell, "Agriculture".

The Planning, Zoning and Appeals Board heard this request at their November 2, 2021 Meeting. At this meeting, the PZA Board voted to recommend approval of the proposed ordinance.

Background:

The applicant, Christopher Barney, owns an 11.9± acre property identified as Parcel ID: 22-12-30-0650-000D0-0061 located on the east side of Old Haw Creek Road about 1.1 miles south of W. Moody BLVD. The property is in unincorporated Flagler County. The applicant is requesting this rezoning amendment to allow him to subdivide the property into 2-acre parcels.

The property is currently zoned Flagler County "AC-Agriculture". The Flagler County "AC Agriculture" has a minimum lot size of five (5) acres. The proposed zoning classification is City of Bunnell "Ag-Agriculture". The intent of the "Ag- Agricultural" district is to "preserve and enhance an agricultural lifestyle while facilitating orderly and sustainable development." The minimum lot size in

the "Ag-Agricultural" district is one (1) acre.

The proposed "Ag-Agriculture" zoning is consistent with the existing pattern of surrounding development.

Staff Recommendation:

Approve Ordinance 2021-41 Requesting to change the official zoning map for 11.9± acres of land, owned by Christopher Barney, Bearing the Parcel ID: 22-12-30-0650-000D0-0061 from Flagler County, "AC- Agriculture" to City of Bunnell, "AG- Agricultural District". - First Reading

City Attorney Review:

Finance Department Review/Recommendation:

City Manager Review/Recommendation:

Approved.

ORDINANCE 2021-41

AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA PROVIDING FOR THE REZONING OF REAL PROPERTY TOTALING 11.9± ACRES, OWNED BY CHRISTOPHER BARNEY, BEARING PARCEL ID: 22-12-30-0650-000D0-0061 LOCATED ON THE EAST SIDE OF OLD HAW CREEK ROAD APPROXIMATELY 1.1 MILES SOUTH OF WEST MOODY BOULEVARD WITHIN THE BUNNELL CITY LIMITS FROM FLAGLER COUNTY “AC - AGRICULTURE” DISTRICT TO THE CITY OF BUNNELL “AG, AGRICULTURAL” DISTRICT; PROVIDING FOR THE TAKING OF IMPLEMENTING ADMINISTRATIVE ACTIONS; PROVIDING FOR THE ADOPTION OF MAPS BY REFERENCE; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Christopher Barney, the owner of certain real property, which land totals 11.9± acres in size located at located on the east side of Old Haw Creek Road approximately 1.1 miles south of West Moody Boulevard and is assigned Tax Parcel Identification Number 22-12-30-0650-000D0-0061 by the Property Appraiser of Flagler County; and

WHEREAS, Flagler County Board of County Commissioners has applied to the City of Bunnell pursuant to the controlling provisions of State law and the *Code of Ordinances of the City of Bunnell*, to have the subject property rezoned to the City of Bunnell “AG, Agricultural” district zoning classification from the existing Flagler County “MH-1, Rural Mobile Home district zoning classification; and

WHEREAS, the City’s Community Department has conducted a thorough review and analysis of the demands upon public facilities and general planning and land development issues should the subject rezoning application be approved and has otherwise reviewed and evaluated the application to determine whether is comports with sound and generally accepted land use planning practices and principles as well as whether the application is consistent with the goals, objectives and policies set forth in the City’s *Comprehensive Plan*; and

WHEREAS, on November 2, 2021 the Planning, Zoning and Appeals Board of the City of Bunnell reviewed this request and recommended approval of the proposed ordinance to the City Commission; and

WHEREAS, professional City planning staff, the City’s Planning, Zoning and Appeals Board and the City Commission have determined that the proposed rezoning of the subject property as set forth in this Ordinance is consistent with the *Comprehensive Plan of the City of Bunnell*, the land development regulations of the City of Bunnell, and the controlling provisions of State law; and

WHEREAS, the City Commission of the City of Bunnell, Florida has taken, as implemented by City staff, all actions relating to the rezoning action set forth herein in accordance with the requirements and procedures mandated by State law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA:

Section 1. Legislative Findings and Intent.

- (a) The City Commission of the City of Bunnell hereby adopts and incorporates into this Ordinance the City staff report and City Commission agenda memorandum relating to the application relating to the proposed rezoning of the subject property as well as the recitals (whereas clauses) to this Ordinance.
- (b) The subject property, which is 11.9± acres in size, is located on the east side of Old Haw Creek Road approximately 1.1 miles south of West Moody Boulevard in the City of Bunnell.
- (c) The City of Bunnell has complied with all requirements and procedures of Florida law in processing and advertising this Ordinance.

Section 2. Rezoning of Real Property/Implementing Actions.

Upon enactment of this Ordinance the following described property, as depicted in the map attached to this Ordinance, and totaling 11.9± acres in size, shall be rezoned to the City of Bunnell “AG, Agricultural district zoning classification from the existing “Flagler County “AC - Agriculture” district zoning classification;

LEGAL DESCRIPTION: 11.986 AC BUNNELL DEV CO SUB BLK D PART OF TRS 6 & 7 831' ON OLD HAW CREEK ROAD BY 628.27' DEEP OR 322 PG 617 OR 2526/799- DIRK CODY PR

ADDRESS: N/A

TAX PARCEL IDENTIFICATION NUMBER: 22-12-30-0650-000D0-0061

- (b) The City Manager, or designee, is hereby authorized to execute any and all documents necessary to formalize approval of the rezoning action taken herein and to revise and amend the Official Zoning Map or Maps of the City of Bunnell as may be appropriate to accomplish the action taken in this Ordinance.
- (c) Conditions of development relating to the subject property may be incorporated into the subsequent pertinent development orders and such development orders may be subject to public hearing requirements in accordance with the provisions of controlling law.

Section 3. Incorporation of Maps.

The maps attached to this Ordinance are hereby ratified and affirmed and incorporated into this Ordinance as a substantive part of this Ordinance.

Section 4. Conflicts.

All ordinances or part of ordinances in conflict with this Ordinance are hereby repealed

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Ordinance not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Non-codification.

This Ordinance shall be not be codified in the *City Code of the City of Bunnell* or the *Land Development Code of the City of Bunnell*; provided, however, that the actions taken herein shall be depicted on the zoning maps of the City of Bunnell by the City Manager, or designee.

Section 7. Effective Date

This Ordinance shall take effect upon the effective date of Ordinance 2021-40.

First Reading: on this 13th day of December 2021.

Second/Final Reading: adopted on this _____ day of _____ 2022.

CITY COMMISSION, City of Bunnell, Florida.

By: _____
Catherine D. Robinson, Mayor

Approved for form and content by:

Vose Law Firm, City Attorney

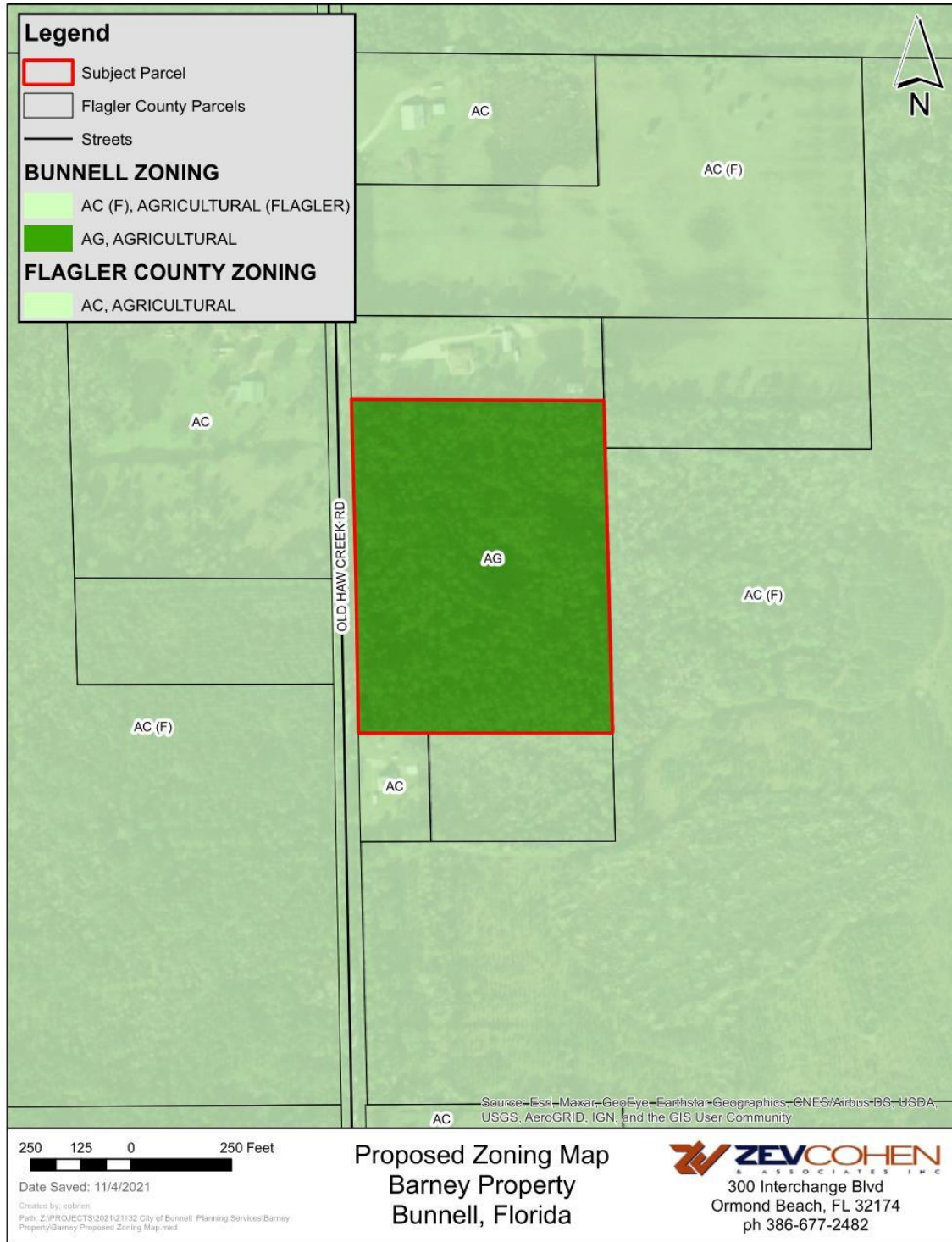
Attest:

Kristen Bates, CMC, City Clerk

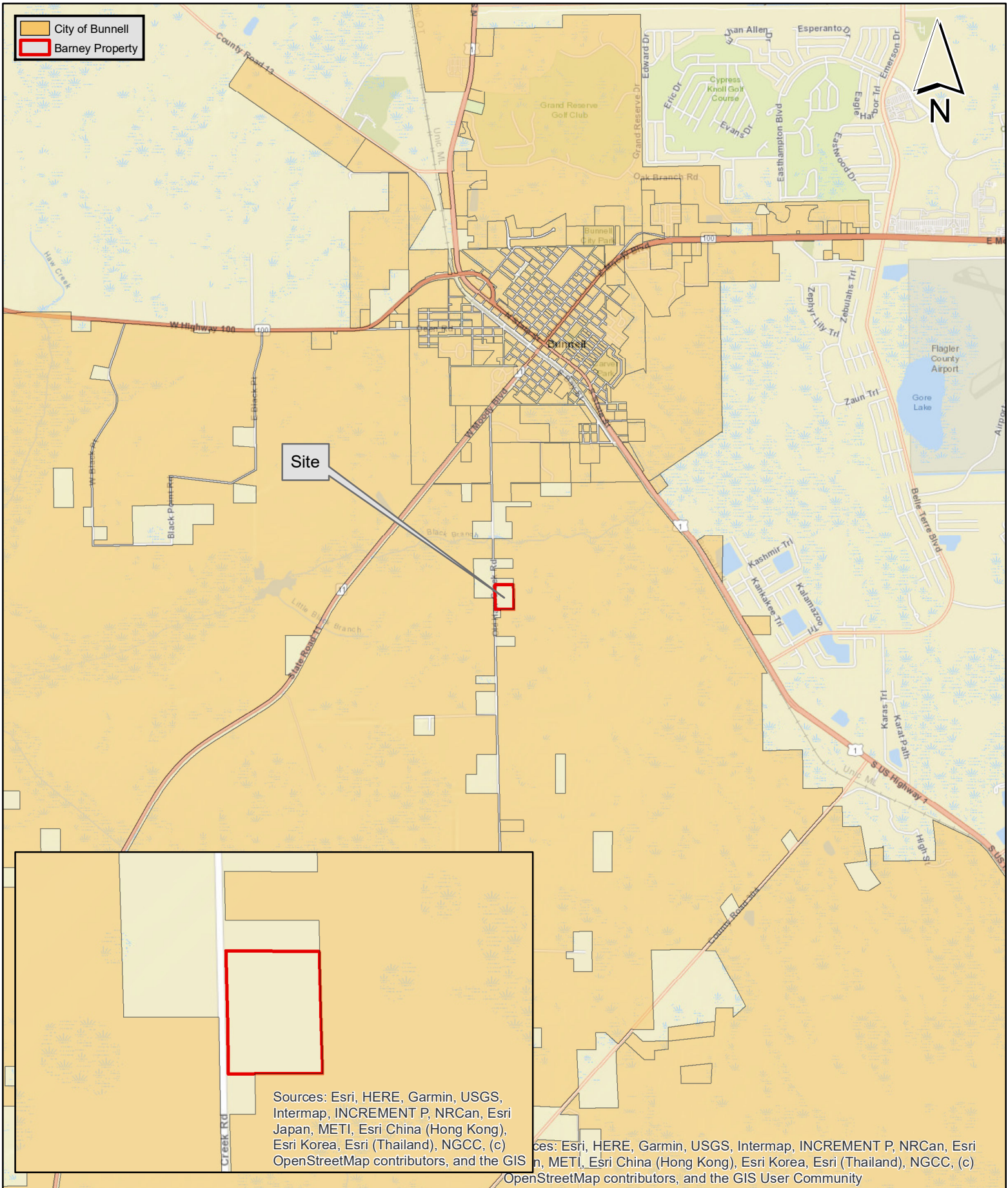
Seal:

Exhibit "A"

Proposed Rezoning Map



- City of Bunnell
- Barney Property



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

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Date Saved: 10/12/2021 created by: djurant
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3,750 1,875 0 3,750 Feet

Location Map Barney Property Bunnell, Florida

ZEVCOHEN
 & ASSOCIATES INC
 300 Interchange Blvd
 Ormond Beach, FL 32174
 ph 386-677-2482



City of Bunnell, Florida

Agenda Item No. E.4.

Document Date: 11/23/2021 Amount:
Department: Community Development Account #:
Subject: Ordinance 2021-42 Requesting to change the Future Land Use Map in the Comprehensive Plan for 1.10± acres of land, owned by Ryan Liebert, Bearing the Parcel ID: 21-13-31-0650-000A0-0920 from Flagler County, Residential Low Density/Rural Estate to City of Bunnell, Agriculture - First Reading
Agenda Section: Ordinances: (Legislative):
Goal/Priority: Increase Economic Base

ATTACHMENTS:

Description	Type
Liebert Proposed FLUM Ordinance	Ordinance
Liebert Location Map	Location Map(s)

Summary/Highlights:

The applicant is requesting a small scale amendment to the City of Bunnell Comprehensive Plan to change the Future Land Use Map (FLUM) designation on a 1.1± acre property from Flagler County, Residential - Low Density/Rural Estate to City of Bunnell, "Agriculture".

There is a companion rezoning request to amend the official zoning map to change the zoning from the Flagler County, "MH-1 Rural Mobile Home" district to the City of Bunnell, "AG- Agriculture" district.

The Planning, Zoning and Appeals Board heard this request at their November 2, 2021 Meeting. At this meeting, the PZA Board voted to recommend approval of the proposed ordinance.

Background:

The applicant, Ryan Liebert, owns a 1.1± acre property located approximately 145' south of E. Favoretta Road along a private easement. The applicant plans to place a mobile home on the property.

The parcel's current FLUM designation is Flagler County "Residential - Low Density/Rural Estate".

The Flagler County " Residential - Low Density/Rural Estate" allows low density residential density at up to one (1) dwelling unit per acre.

The proposed FLUM designation is City of Bunnell "Agriculture". The "Agriculture" land use designation was created to allow a range of agricultural and related uses, while also allowing low density residential development at a maximum density of one (1) dwelling unit per acre.

If developed at the maximum allowable density, the proposed FLUM designation will not result in any increased dwelling units on the property compared to the current FLUM designation. The applicant's intended use is consistent with the rural character of the area.

Staff Recommendation:

Approve Ordinance 2021-42 Requesting to change the Future Land Use Map in the Comprehensive Plan for 1.10± acres of land, owned by Ryan Liebert, Bearing the Parcel ID: 21-13-31-0650-000A0-0920 from Flagler County, Residential Low Density/Rural Estate to City of Bunnell, Agriculture - First Reading

City Attorney Review:

Finance Department Review/Recommendation:

City Manager Review/Recommendation:

Approved.

ORDINANCE 2021-42

AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA AMENDING THE CITY OF BUNNELL COMPREHENSIVE PLAN, AS PREVIOUSLY AMENDED; PROVIDING FOR AMENDMENT TO THE FUTURE LAND USE MAP IN THE FUTURE LAND USE ELEMENT OF THE CITY OF BUNNELL COMPREHENSIVE PLAN RELATIVE TO CERTAIN REAL PROPERTY CONTAINING 1.10± ACRES, OWNED BY RYAN LIEBERT, BEARING PARCEL ID: 21-13-31-0650-000A0-0920 LOCATED APPROXIMATELY 145' SOUTH OF EAST FAVORETTA ROAD ALONG A PRIVATE EASEMENT WITHIN THE BUNNELL CITY LIMITS FROM FLAGLER COUNTY "RESIDENTIAL: LOW DENSITY/RURAL ESTATE" TO CITY OF BUNNELL "AGRICULTURAL"; PROVIDING FOR LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR ASSIGNMENT OF THE LAND USE DESIGNATION FOR THE PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR RATIFICATION OF PRIOR ACTS OF THE CITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION AND DIRECTIONS TO THE CODE CODIFIER AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the real property which is the subject of this Ordinance is described by Tax Identification Parcel Number: 21-13-31-0650-000A0-0920, located in the City of Bunnell; and

WHEREAS, the owner of the property, Ryan Liebert, has requested this change to the future land use; and

WHEREAS, the City of Bunnell has not had any small-scale land use amendments since November 22, 2021 and has not submitted any small-scale land use amendments to the Department of Economic Opportunity since December 7, 2018; and

WHEREAS, the City of Bunnell's Planning, Zoning and Appeals Board, as the City's local planning agency, held a public hearing on November 2, 2021 to consider amending the Future Land Use Map of the Future Land Use Element of the *City of Bunnell Comprehensive Plan* and recommended approval of the proposed Future Land Use Map amendment to the *Comprehensive Plan* for the subject property as requested by the property owner; and

WHEREAS, Section 163.3187, *Florida Statutes*, relates to the amendment of adopted local government comprehensive plans and sets forth certain requirements relating to small scale amendments and which are related to proposed small-scale development activities and provides, among other things, that such amendments may be approved without regard to statutory limits on the frequency of consideration of amendments to the *City of Bunnell Comprehensive Plan*; and

WHEREAS, the City of Bunnell has complied with all requirements and procedures of Florida law in processing this amendment to the *City of Bunnell Comprehensive Plan* including, but not limited to, Section 163.3187, *Florida Statutes*.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA:

Section 1. Legislative findings and intent.

- (a) The City Commission of the City of Bunnell hereby adopts and incorporates into this Ordinance the City staff report and City Commission agenda memorandum relating to the application relating to the proposed amendment to the *City of Bunnell 2030 Comprehensive Plan* pertaining to the subject property.
- (b) The City of Bunnell has complied with all requirements and procedures of Florida law in processing and advertising this Ordinance.
- (c) This Ordinance is internally consistent with the goals, objectives and policies of the *City of Bunnell 2030 Comprehensive Plan*.
- (d) The exhibits to this Ordinance are incorporated herein as if fully set forth herein verbatim.

Section 2. Amendment to Future Land Use Map.

- (a) The Future Land Use Plan Element of the *City of Bunnell 2030 Comprehensive Plan* and the City's Future Land Use Map are hereby amended by assigning the "AGRICULTURAL" land use designation to the real property which is the subject of this Ordinance as set forth herein.
- (b) The property which is the subject of this Comprehensive Plan amendment is described as follows:

LEGAL DESCRIPTION: 1.10 AC BUNNELL DEV CO SUBD BEING PT OF W 1/2 OF N 1/2 TR 9 BLK A POR NW CRNR TR 7 THENCE SE 660.63' SE 145.83' TO POB SE 330.41' SE 145.81' NW 330.50' NW 145.83' TO POB A/D/A PARCEL 2 PER SURVEY PROVIDED OR 1991/1060 OR 2061/1660 (L/E 2342/1765) OR 23

ADDRESS: N/A

TAX PARCEL IDENTIFICATION NUMBER: 21-13-31-0650-000A0-0920

Section 3. Implementing Administrative Actions.

The City Manager, or designee, is hereby authorized to implement the provisions of this Ordinance as deemed appropriate and warranted.

Section 4. Ratification of Prior Actions.

The prior actions of the City Commission and its agencies in enacting and causing amendments to the *2030 Comprehensive Plan of the City of Bunnell*, as well as the

implementation thereof, are hereby ratified and affirmed.

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Ordinance proves to be invalid, unlawful or unconstitutional, it shall not be held to impair the validity of the ordinance or effect of any other action or part of this Ordinance.

Section 6. Conflicts.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 7. Codification/Instructions to Code Codifier.

It is the intention of the City Commission of the City of Bunnell, Florida, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the codified version of the City of Bunnell *2030 Comprehensive Plan* and/or the *Code of Ordinances of the City of Bunnell*, Florida in terms of amending the Future Land Use Map of the City.

Section 8. Effective Date.

The small-scale Comprehensive Plan amendment set forth herein shall not become effective, in accordance with Section 163.3187(5)(c), *Florida Statutes*, until 31 days after the enactment of this Ordinance. If challenged within 30 days after enactment, the small-scale amendment set forth in this Ordinance shall not become effective until the State land planning agency or the Administration Commission, respectively, issues a final order determining that the subject small-scale amendment is in compliance with controlling State law.

First Reading: approved on this 13th day of December 2021.

Second Reading: adopted on this _____ day of _____ 2022.

CITY COMMISSION, City of Bunnell, Florida.

By: _____
Catherine D. Robinson, Mayor

Approved for form and content by:

Vose Law Firm, City Attorney

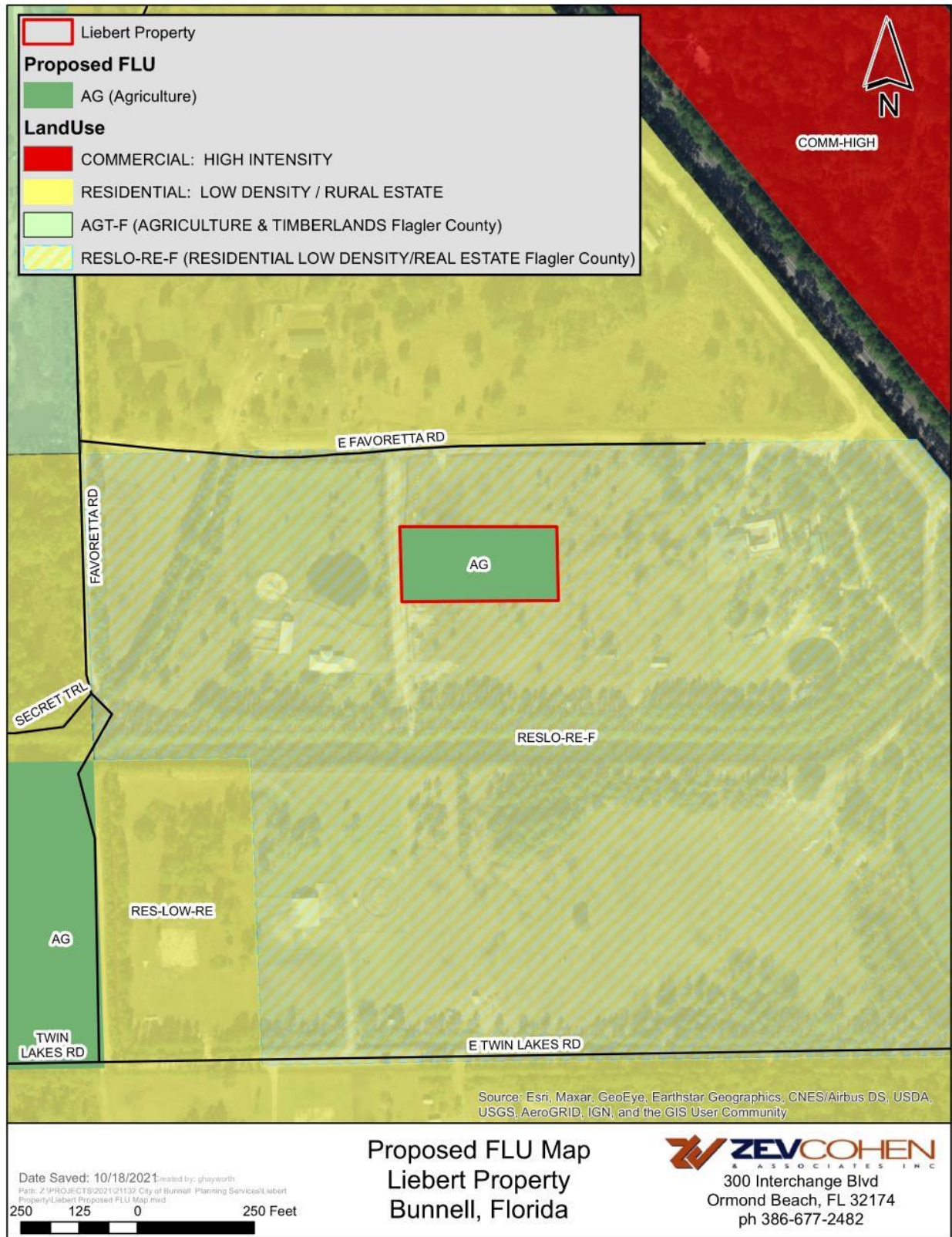
Attest:

Kristen Bates, City Clerk, CMC

Seal:

EXHIBIT A

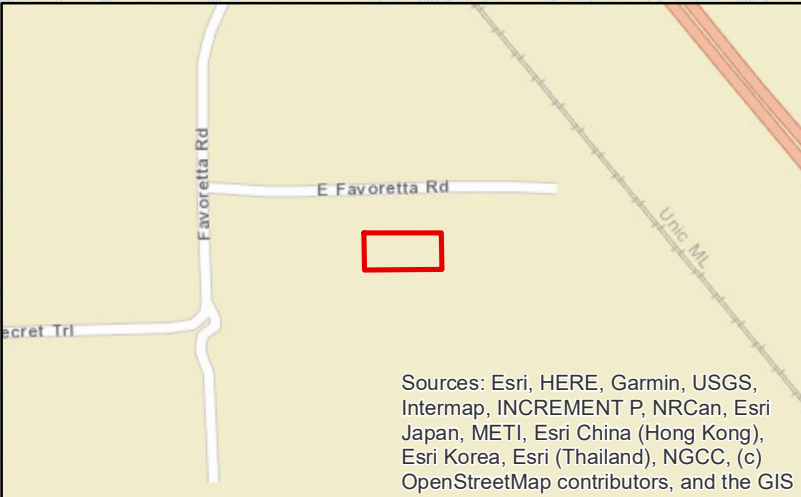
Proposed Future Land Use Amendment



 Liebert Property



Site



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

Info:

Date Saved: 10/12/2021
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3,750 1,875 0 3,750 Feet

Location Map Liebert Property Bunnell, Florida


300 Interchange Blvd
Ormond Beach, FL 32174
ph 386-677-2482



City of Bunnell, Florida

Agenda Item No. E.5.

Document Date: 11/23/2021 Amount:
Department: Community Development Account #:
Subject: Ordinance 2021-43 Requesting to change the official zoning map for 1.10± acres of land, owned by Ryan Liebert, Bearing the Parcel ID: 21 13-31-0650-000A0-0920 from the Flagler County "MH-1, Rural Mobile Home" district to the City of Bunnell "AG, Agricultural District" - First Reading
Agenda Section: Ordinances: (Legislative):
Goal/Priority: Increase Economic Base

ATTACHMENTS:

Description	Type
Liebert Proposed Rezoning Ordinance	Ordinance
Liebert Location Map	Location Map(s)

Summary/Highlights:

The applicant is requesting an amendment to the official zoning map to change the zoning on a 1.10± acre property from the Flagler County "MH-1, Rural Mobile Home" district to the City of Bunnell "AG, Agricultural District".

There is a companion FLUM amendment application requesting to change the Future Land Use Map (FLUM) designation from Flagler County, Residential - Low Density/Rural Estate to City of Bunnell, "Agricultural".

The Planning, Zoning and Appeals Board heard this request at their November 2, 2021 Meeting. At this meeting, the PZA Board voted to recommend approval of the proposed ordinance

Background:

The applicant, Ryan Liebert, owns a 1.1± acre property located approximately 145' south of E. Favoretta Road along a private easement. The applicant plans to place a mobile home on the property.

The property is currently zoned Flagler County "MH-1, Rural Mobile Home" district. The Flagler County "MH-1, Rural Mobile Home" district is a transitional zoning category between agricultural and urban areas. It allows a mixture of single-family dwellings and mobile homes.

The proposed zoning classification is City of Bunnell "Ag-Agriculture". The intent of the "Ag-Agriculture" district is to "preserve and enhance an agricultural lifestyle while facilitating orderly and sustainable development." The minimum lot size in the "Ag-Agricultural" district is one (1) acre.

The proposed "Ag-Agricultural" zoning is consistent with the proposed FLUM designation and the existing pattern of surrounding development.

Staff Recommendation:

Approve Ordinance 2021-43 Requesting to change the official zoning map for 1.10± acres of land, owned by Ryan Liebert, Bearing the Parcel ID: 21 13-31-0650-000A0-0920 from the Flagler County "MH-1, Rural Mobile Home" district to the City of Bunnell "AG, Agricultural District" - First Reading

City Attorney Review:

Finance Department Review/Recommendation:

City Manager Review/Recommendation:

Approved.

ORDINANCE 2021-43

AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA PROVIDING FOR THE REZONING OF REAL PROPERTY TOTALING 1.10± ACRES, OWNED BY RYAN LIEBERT, BEARING PARCEL ID: 21-13-31-0650-000A0-0920 LOCATED APPROXIMATELY 145' SOUTH OF EAST FAVORETTA ROAD ALONG A PRIVATE EASEMENT WITHIN THE BUNNELL CITY LIMITS FROM THE FLAGLER COUNTY "MH-1, RURAL MOBILE HOME" DISTRICT TO THE CITY OF BUNNELL "AG, AGRICULTURAL" DISTRICT; PROVIDING FOR THE TAKING OF IMPLEMENTING ADMINISTRATIVE ACTIONS; PROVIDING FOR THE ADOPTION OF MAPS BY REFERENCE; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING FOR NON-CODIFICATION AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Ryan Liebert, the owner of certain real property, which land totals 1.10± acres in size located approximately 145' south of East Favoretta Road along a private easement and is assigned Tax Parcel Identification Number 21-13-31-0650-000A0-0920 by the Property Appraiser of Flagler County; and

WHEREAS, Flagler County Board of County Commissioners has applied to the City of Bunnell pursuant to the controlling provisions of State law and the *Code of Ordinances of the City of Bunnell*, to have the subject property rezoned to the City of Bunnell "AG, Agricultural" district zoning classification from the existing Flagler County "MH-1, Rural Mobile Home" district zoning classification; and

WHEREAS, the City's Community Department has conducted a thorough review and analysis of the demands upon public facilities and general planning and land development issues should the subject rezoning application be approved and has otherwise reviewed and evaluated the application to determine whether is comports with sound and generally accepted land use planning practices and principles as well as whether the application is consistent with the goals, objectives and policies set forth in the City's *Comprehensive Plan*; and

WHEREAS, on November 2, 2021 the Planning, Zoning and Appeals Board of the City of Bunnell reviewed this request and recommended approval of the proposed ordinance to the City Commission; and

WHEREAS, professional City planning staff, the City's Planning, Zoning and Appeals Board and the City Commission have determined that the proposed rezoning of the subject property as set forth in this Ordinance is consistent with the *Comprehensive Plan of the City of Bunnell*, the land development regulations of the City of Bunnell, and the controlling provisions of State law; and

WHEREAS, the City Commission of the City of Bunnell, Florida has taken, as implemented by City staff, all actions relating to the rezoning action set forth herein in accordance with the requirements and procedures mandated by State law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA:

Section 1. Legislative Findings and Intent.

- (a) The City Commission of the City of Bunnell hereby adopts and incorporates into this Ordinance the City staff report and City Commission agenda memorandum relating to the application relating to the proposed rezoning of the subject property as well as the recitals (whereas clauses) to this Ordinance.
- (b) The subject property, which is 1.10± acres in size, is located approximately 145' south of East Favoretta Road along a private easement in the City of Bunnell.
- (c) The City of Bunnell has complied with all requirements and procedures of Florida law in processing and advertising this Ordinance.

Section 2. Rezoning of Real Property/Implementing Actions.

- (a) Upon enactment of this Ordinance the following described property, as depicted in the map attached to this Ordinance, and totaling 1.10± acres in size, shall be rezoned to the City of Bunnell "AG, Agricultural" district zoning classification from the existing Flagler County "MH-1, Rural Mobile Home" district zoning classification;

LEGAL DESCRIPTION: 1.10 AC BUNNELL DEV CO SUBD BEING PT OF W 1/2 OF N 1/2 TR 9 BLK A POR NW CRNR TR 7 THENCE SE 660.63' SE 145.83' TO POB SE 330.41' SE 145.81' NW 330.50' NW 145.83' TO POB A/D/A PARCEL 2 PER SURVEY PROVIDED OR 1991/1060 OR 2061/1660 (L/E 2342/1765) OR 23

ADDRESS: N/A

TAX PARCEL IDENTIFICATION NUMBER: 21-13-31-0650-000A0-0920

- (b) The City Manager, or designee, is hereby authorized to execute any and all documents necessary to formalize approval of the rezoning action taken herein and to revise and amend the Official Zoning Map or Maps of the City of Bunnell as may be appropriate to accomplish the action taken in this Ordinance.
- (c) Conditions of development relating to the subject property may be incorporated into the subsequent pertinent development orders and such development orders may be subject to public hearing requirements in accordance with the provisions of controlling law.

Section 3. Incorporation of Maps.

The maps attached to this Ordinance are hereby ratified and affirmed and incorporated into this Ordinance as a substantive part of this Ordinance.

Section 4. Conflicts.

All ordinances or part of ordinances in conflict with this Ordinance are hereby repealed

Section 5. Severability.

If any section, sentence, phrase, word, or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word, or portion of this Ordinance not otherwise determined to be invalid, unlawful, or unconstitutional.

Section 6. Non-codification.

This Ordinance shall be not be codified in the *City Code of the City of Bunnell* or the *Land Development Code of the City of Bunnell*; provided, however, that the actions taken herein shall be depicted on the zoning maps of the City of Bunnell by the City Manager, or designee.

Section 7. Effective Date

This Ordinance shall take effect upon the effective date of Ordinance 2021-42.

First Reading: on this 13th day of December 2021.

Second/Final Reading: adopted on this _____ day of _____ 2022.

CITY COMMISSION, City of Bunnell, Florida.

By: _____
Catherine D. Robinson, Mayor

Approved for form and content by:

Vose Law Firm, City Attorney

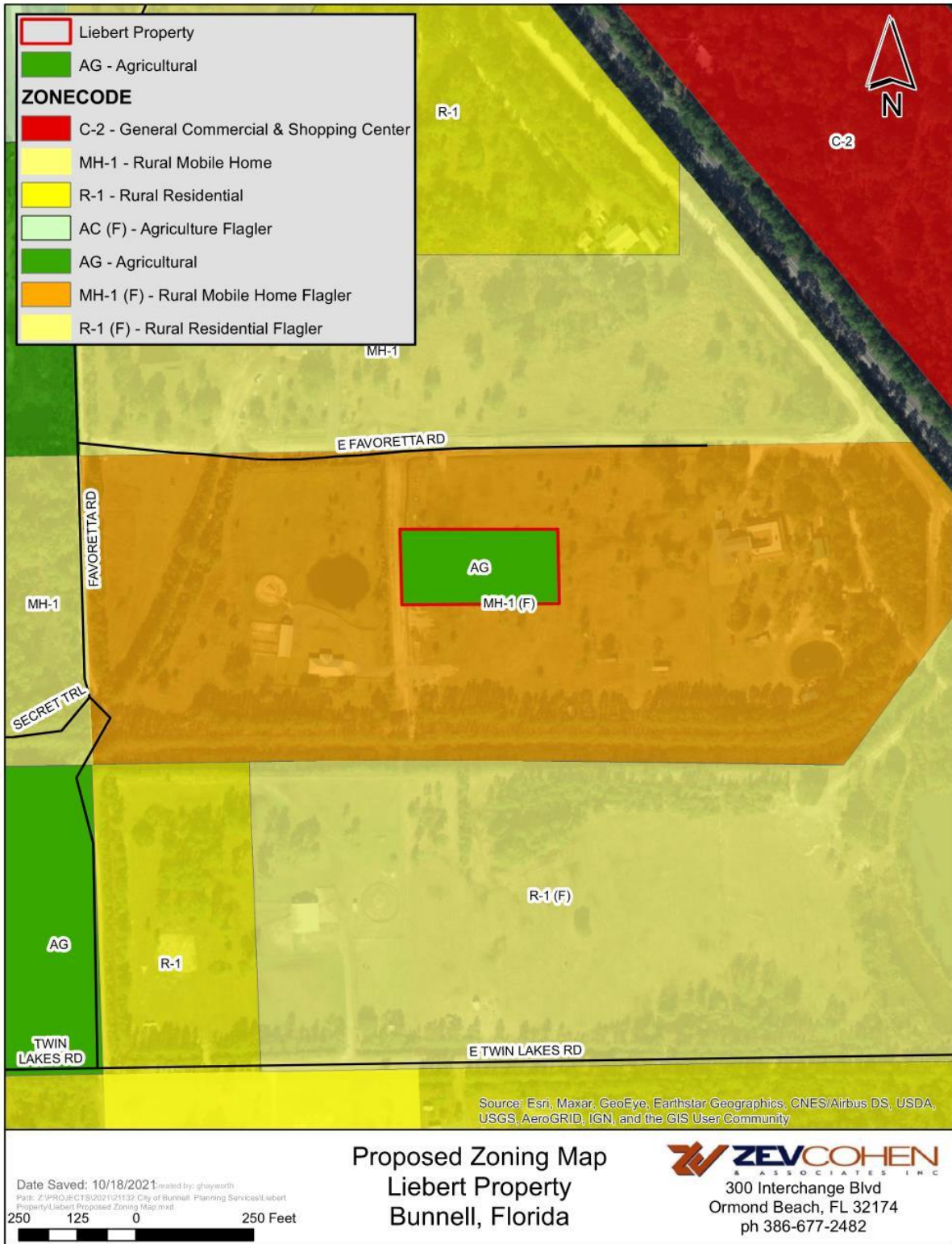
Attest:

Kristen Bates, CMC, City Clerk

Seal:

Exhibit "A"

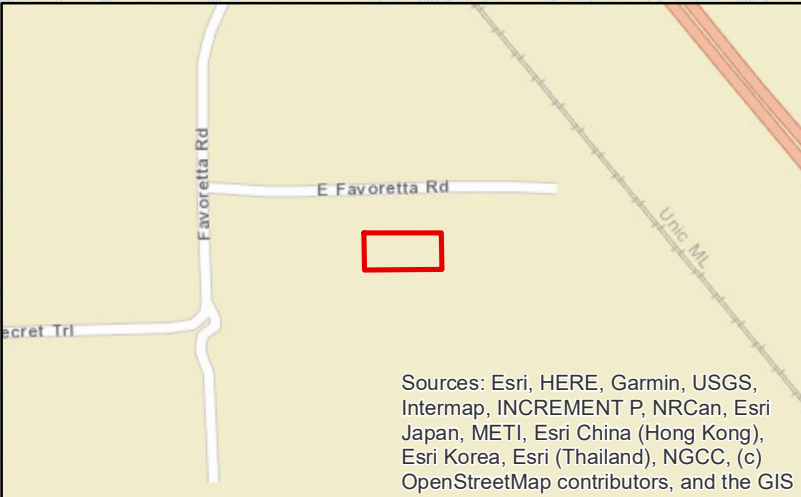
Proposed Rezoning



 Liebert Property



Site



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

Info:

Date Saved: 10/12/2021
Path: Z:\PROJECTS\2021\21132 City of Bunnell Planning Services\Liebert Property\Liebert Location Map.mxd

3,750 1,875 0 3,750 Feet



Location Map Liebert Property Bunnell, Florida


300 Interchange Blvd
Ormond Beach, FL 32174
ph 386-677-2482



City of Bunnell, Florida

Agenda Item No. E.6.

Document Date: 12/2/2021 Amount:
Department: Attorney Account #:
Subject: Ordinance 2021-44 Proposing an Amendment to the Bunnell City Charter
Providing for Residency Districts for the Election of City Commissioners. -
First Reading
Agenda Section: Ordinances: (Legislative):

ATTACHMENTS:

Description	Type
Proposed Ordinance	Ordinance

Summary/Highlights:

This is a request to propose an amendment to the Bunnell City Charter. For the Charter to be amended, the electors of Bunnell must vote on it.

To ensure this can be placed on the ballot for the 2022 Municipal Election, the information must be provided to the Supervisor of Elections no later than January 14, 2022.

Background:

This proposed charter amendment provides that by October 1, 2022, the City Commission will divide the City into four contiguous residency districts of nearly equal population. Thereafter, beginning with the March 2023 City election and in all subsequent elections, candidates for the four City Commissioner seats would be elected for the residency districts in which they reside, but elected by a City-wide vote of all of the qualified voters of the City. The charter amendment would not change anything concerning elections for Mayor.

Staff Recommendation:

Approve Ordinance 2021-44 Proposing an Amendment to the Bunnell City Charter Providing for Residency Districts for the Election of City Commissioners. - First Reading

Second Reading will be scheduled for January 10, 2022.

City Attorney Review:

The City Attorney's office has prepared the charter amendment ordinance, ballot title, ballot summary, and charter amendment language, and has approved them for legal sufficiency.

Finance Department Review/Recommendation:

City Manager Review/Recommendation:

Reviewed for agenda

ORDINANCE 2021-44

AN ORDINANCE OF THE CITY OF BUNNELL, FLORIDA, PROPOSING AN AMENDMENT TO THE BUNNELL CITY CHARTER; PROPOSING A CHARTER AMENDMENT PROVIDING FOR RESIDENCY DISTRICTS FOR THE ELECTION OF CITY COMMISSIONERS; PROVIDING FOR A REFERENDUM ON THE PROPOSED CHARTER AMENDMENT; PROVIDING FOR A BALLOT TITLE AND BALLOT SUMMARY FOR SUCH REFERENDUM; PROVIDING FOR DIRECTION TO THE CITY CLERK AND COORDINATION WITH THE FLAGLER COUNTY SUPERVISOR OF ELECTIONS; AND PROVIDING FOR FINDINGS, CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City Commission has determined that it is advisable to submit the proposed charter amendment set forth herein to the electors of the City of Bunnell for their consideration at an upcoming election, pursuant to the City Commission’s authority under Section 166.031, Fla. Stat.; and

WHEREAS, for purposes of this Ordinance, underlined type shall constitute additions to the original text, *** shall constitute ellipses to the original text, and strikethrough shall constitute deletions to the original text.

NOW THEREFORE BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF BUNNELL, FLORIDA THAT:

Section 1. Recitals.

The above recitals and “Whereas” clauses are hereby included as findings by the City Commission of the City of Bunnell, and are otherwise fully incorporated herein.

Section 2. Charter Amendment.

The amendment to the Charter for the City of Bunnell, Florida which is appended and attached as Exhibit “A” to this Ordinance is hereby adopted by reference by the City Commission to be submitted to the electors of the City of Bunnell for referendum.

Section 3. Referendum Election.

A referendum on the proposed adoption of the Charter amendment appended hereto and adopted by reference as Exhibit “A” to this Ordinance shall be placed on the ballot for the municipal election to be held on March 8, 2022. The ballot title, ballot summary, and question numbering for the referendum are as set forth in Exhibit “A”. The Charter amendment shall be effective upon approval of its corresponding ballot question in such referendum by a majority of the electors voting in such referendum.

Section 4. Directions to City Clerk and Coordination with Supervisor of Elections.

The City Clerk is hereby authorized and directed to instruct and coordinate with the Flagler County Supervisor of Elections to include the ballot question attached hereto as Exhibit "A" on the municipal election ballot to be held in the City of Bunnell on March 8, 2022. The City Clerk is directed to see to the satisfaction of the requirements of Section 100.342, Fla. Stat., which provides that "there shall be at least 30 days' notice of the election or referendum by publication in a newspaper of general circulation in the... municipality.... The publication shall be made at least twice, once in the fifth week and once in the third week prior to the week in which the election or referendum is to be held."

Section 5. Conflicts.

All ordinances or parts thereof in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 6. Severability.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance, or application hereof, is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion or application shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 7. Effective Date.

This Ordinance shall take effect immediately upon adoption.

First Reading: Approved on this ___ day of December 2021.

Second Reading: Adopted on this _____ day of January 2022.

CITY COMMISSION, City of Bunnell, Florida.

By: _____
Catherine D. Robinson, Mayor

Approved for form and content by:

Vose Law Firm LLP, City Attorney

Attest:

Kristen Bates, City Clerk

Seal:

EXHIBIT “A” TO ORDINANCE 2021-44

QUESTION #1

Ballot Proposal: The ballot title and ballot summary for Question #1 are as follows:

**CITY CHARTER AMENDMENT
PROVIDING FOR RESIDENCY DISTRICTS
FOR THE ELECTION OF CITY COMMISSIONERS**

Shall the Bunnell City Charter be amended to require that the City Commission divide the City into four contiguous residency districts of nearly equal population, and that starting with the March 2023 election, City Commissioners shall each qualify and be elected for the residency districts in which they reside, and be elected by the qualified voters of the entire City?

Yes
 No

Ballot Language Translation: The Spanish language translation for the ballot title and ballot summary for the aforementioned question are as follows:

*(Insert Spanish Language Translation of Ballot Title and Ballot
Summary for Second Reading)*

Sí
 No

Text Revisions: Upon approval of this question at referendum, the following portions of Sections 3.01, 3.03, and 3.04 of the Bunnell City Charter are amended to read as follows:

Sec. 3.01. City Commission; powers and composition.

- A. There shall be a City Commission with all long-term and short-term planning responsibilities, contractual powers, and legislative powers of the City vested therein consisting of four (4) City Commissioners ~~at large members~~ and the Mayor, who shall all be electors of the City.

...

Sec. 3.03. Qualification.

Candidates for the office of City Commissioner and the office of Mayor shall qualify for such office by filing a written notice of candidacy with the designated official at such time and in such manner as may be prescribed by ordinance. Each candidate for the office of City Commissioner or Mayor shall have been, at the

time of qualifying as a candidate for such office, a bona fide resident and elector of the City for a period of no less than one (1) year prior to qualifying, and shall be a registered elector of the City. Each candidate for the office of City Commissioner shall also be, at the time of qualifying as a candidate for such office, and if elected, during the term of office, a bona fide resident of the residency district in which the candidate is running.

Sec. 3.04. Election and terms.

A. No later than October 1, 2022, and at such other times as the City Commission may deem advisable, the City Commission shall, by resolution, divide the City into four (4) numbered, contiguous residency districts as nearly equal in population as practicable.

BA. Beginning with the March 2023 election, in March of every third year, two (2) City Commissioners shall be elected for two (2) of the residency districts for terms of three (3) years. Beginning with the March 2025 election, in March of every third year, two (2) City Commissioners shall be elected for the other two (2) residency districts for terms of three (3) years, and the Mayor shall be elected for a term of three (3) years. The Mayor and City Commissioners shall be elected by the qualified voters of the entire City. No City Commissioner elected prior to or at the March 2022 election shall be affected in his or her term of office by the transition to residency district elections effectuated by this subsection. The City Commission shall designate, by resolution, which numbered residency districts shall be up for election in the March 2023 and March 2025 elections. ~~Beginning in March of 2010, in March of every third year, two (2) Commissioners and the Mayor shall be elected and in March of the following year, two (2) Commissioners shall be elected and in March of the following year, two (2) Commissioners shall be elected for terms of three (3) years. Example: In March of 2010, two (2) Commissioners and the Mayor shall be elected. Those two Commission seats and the one (1) Mayor seat would come up for election again in March 2013; and then again in March of 2016, and would continue to come to election every third year thereafter. The following year, in March of 2011, the two (2) Commissioner seats would come up for election. Those two (2) seats would come up for election in March of 2014; and then again in March of 2017, and would continue in this fashion, thus always remaining in the election the year following the election of the first two (2) Commission seats and one (1) Mayor seat.~~

CB. Offices will be filled by candidates receiving the highest number of votes. Commissioners and Mayor shall be seated at the first regular meeting in April following the election date. The Commission shall set the election date by ordinance.

- DC. In the event not more than one (1) person qualifies for each designated seat of the Commission or Mayor to be filled, such candidates shall be declared elected without the necessity of being voted upon in the election and shall assume office at the first regular meeting in April following the election date pursuant to [section] 3.07.
- ED. City Commissioners and the Mayor are subject to the requirements of Florida's Resign-to-Run law, F.S. § 99.012, as amended from time to time.



City of Bunnell, Florida

Agenda Item No. H.1.

Document Date: 11/10/2021 Amount:
Department: City Clerk Account #:
Subject: Request to Approve the Interlocal Agreement with the Supervisor of Elections for the 2022 Municipal Elections and to appoint the Canvassing Board Members.
Agenda Section: New Business:

ATTACHMENTS:

Description	Type
Proposed Interlocal Agreement	Contract

Summary/Highlights:

This is a request to approve the Interlocal Agreement with the Supervisor of Elections for the 2022 Municipal Elections. This is also a request to appoint the Canvassing Board Members.

Background:

The City Clerk is the Qualifying and Municipal Elections Officer for City Election. The Supervisor of Elections provides the City with support and resources for Municipal Elections.

The seat of Mayor and 2 Commissioner seats voted for during the 2022 Municipal Election.

The proposed Interlocal Agreement explains the duties and responsibilities for both the City and the Supervisor of Elections Office.

The City has budgeted for the election expenses and the deposit due to the Supervisor of Elections was approved on the October 25, 2021 Warrant.

The City Clerk and Deputy City Clerk serve on the Canvassing Board. One more member needs to be appointed to serve on the Canvassing Board. This can be a member of the Commission who is not running for re-election or a citizen of the City of Bunnell.

Staff Recommendation:

Approve the Interlocal Agreement with the Supervisor of Elections for the 2022 Municipal Elections.

Appointment of the last member of the Canvassing Board can be done through consensus or a vote of the Commission.

City Attorney Review:

Approved as to form and legality.

Finance Department Review/Recommendation:

City Manager Review/Recommendation:

Approved.

INTERLOCAL AGREEMENT FOR ELECTION SERVICES

THIS INTERLOCAL AGREEMENT (hereinafter, the “Agreement”) is made and entered into this ____ day of _____, 2021 by and between the **FLAGLER COUNTY SUPERVISOR OF ELECTIONS** (hereinafter, the “Supervisor”), an elected constitutional officer, whose address is 1769 E. Moody Blvd., Building 2, Suite 101, Post Office Box 901, Bunnell, Florida, 32110 and the **CITY OF BUNNELL**, a Florida municipality, (hereinafter, the “City”), whose address is 201 W. Moody Blvd., PO Box 756, Bunnell, FL 32110.

WITNESSETH

WHEREAS, it is the intent of the Legislature, pursuant to Chapter 163, Florida Statutes, to encourage public agencies to join together in agreements which will best serve the public interest and promote the most efficient expenditures of public funds through avoiding costly duplication of services; and

WHEREAS, pursuant to State law, the Supervisor is the legal custodian of the Flagler County voting equipment and is charged with responsibility for the custody and maintenance of the equipment; and

WHEREAS, the City desires the Supervisor to provide only such election services as are stated herein, subject to the terms and conditions set forth in this Agreement, for the City’s March 8, 2022 Municipal Election (hereinafter, the “Election”); and

WHEREAS, the parties to this Agreement recognize Chapters 97 through 106, Florida Statutes shall govern the conduct of a municipality’s Election in the absence of an applicable special act, charter or ordinance provision. No charter or ordinance provision shall be adopted which conflicts with or exempts a municipality from any provision in the Florida Election Code that expressly applies to municipalities, pursuant to Section 100.3605, Florida Statutes; and

WHEREAS, the parties intend that any and all referendum ballot items shall be coordinated between the City and Supervisor in a timely manner to ensure proper placement on the ballot; and

WHEREAS, the parties desire mapping, scheduling, and other responsibilities related to the conduct of the Election to be completed cooperatively and efficiently as described herein.

IT IS THEREFORE AGREED as follows:

Section One. Recitals Incorporated. The above recitals are true and correct and form a material part of this Agreement upon which the parties have relied.

Section Two. Supervisor's Responsibilities. The Supervisor shall:

1. Schedule necessary advertising with the News-Journal, excluding the Notice of Election and the 3rd and 5th week referendum advertisements, which shall be the responsibility of the City as provided below.
2. Upon receipt of ballot approved information provided by the City in Microsoft Word format via email, the Supervisor will layout the ballot, prepare the proof and order the ballots.
3. Arrange for Election night personnel support, program the tabulators, test the system, and provide Election results.
4. Provide supplies for the conduct of the Election including sufficient voting equipment and supplies for the polling places. Should a change of polling location become necessary, the Supervisor is responsible for mailing "Polling Place Change Notices" to affected voters, the cost of which shall be reimbursable to the Supervisor.
5. Provide precinct registers with alphabetical listing of those electors eligible to vote in the Election.
6. Provide alphabetized street index to the precinct clerk.
7. Select, train and pay poll workers.
8. Have complete responsibility for printing, handling, distribution and tabulation of ballots.
9. Provide to the City a final tally of Election results in printed format.
10. File with the Division of Elections the parameters used in the advertised Logic and Accuracy Test.

11. Notify the City of the time, date and place for the Logic and Accuracy Test of the voting tabulation equipment as well as the time, date and place for all public Canvassing Board Meetings. The Canvassing Board Meetings shall be conducted at the Supervisor of Elections Office located at 1769 E. Moody Blvd., Bldg. #2, Suite 101, Bunnell, FL 32110 as outlined below:

The time(s), date(s) for the Canvassing Board Meetings shall be:

Logic and Accuracy Test of the Voting System:

Wednesday February 23, 2022 at 10:00 a.m.

Canvass Absentee Ballots:

Tuesday March 1, 2022 at 1:00 p.m.

Unofficial Results on Election Night (may include Official Results & Certification if no Provisional Ballots):

Tuesday March 8, 2022 at 10:00 a.m.; 6:00 p.m. & 7:00 p.m.

Canvass of Provisional Ballots, Official Results (only if needed):

Friday March 11, 2022 at 1:00 p.m.

Manual (Post) Audit:

Tuesday March 15, 2022 at 9:00 a.m.

12. Certify the name(s) of the poll watcher(s) designated and approved for the voting area to the City Clerk on or before Noon on February 22, 2022 as required under Florida Statutes.
13. Record this Agreement in the Official Records of Flagler County, Florida.

Section Three. City's Responsibilities. The City shall:

1. Fully execute and return the Interlocal Agreement to the Supervisor on or before December 27, 2021.
2. Upon execution of the Interlocal Agreement:
 - A. Pay an initial deposit of two thousand five hundred dollars (\$2,500.00) towards the costs of the Election and issue said funds to the Supervisor of Elections on or before December 27, 2021.

- B. Pay the balance of all actual costs or obligations of Election services to the Supervisor of Elections within thirty (30) days of receiving an itemized invoice therefor from the Supervisor of Elections.
3. Designate the City Clerk and Deputy City Clerk as the City employees to coordinate with the Supervisor of Elections. City Employees will not provide personnel support or act as “runners” for the polls during the Election.
 4. Furnish to the Supervisor on or prior to December 27, 2021 an updated City map, in electronic Shape File format, including all annexations or contractions so as to properly identify all eligible voters. Once the map has been received and the data entered, the Supervisor will generate a municipal boundary map for approval by the City. The City must provide written approval of their municipal boundaries generated by the Supervisor’s GIS system. If the map cannot be provided in electronic format, the City must provide written approval of their municipal boundaries generated by the Supervisor’s GIS system. The City Clerk shall approve or reject the municipal boundaries by way of facsimile or e-mail to the Supervisor’s office no later than 7 days following delivery of such municipal boundaries by the Supervisor.
 5. Provide candidate handbooks and necessary materials to candidates prior to qualifying; qualify any and all candidates and receive candidate and/or committee finance reports. The City will furnish to the Supervisor the list of certified candidates, along with copies of the Candidate’s Loyalty Oath’s **within 24 hours** of the close of the qualifying period.
 6. Provide to the Supervisor on or before Noon on the last day of candidate qualifying all referendum ballot items to ensure proper placement on the ballot. Ballot items may not be added or amended later than the last day of qualifying. The approved ballot data provided to the Supervisor of Elections office shall be in Microsoft Word format for the preparation of the ballot proof. The City Clerk shall approve or reject the ballot proof by way of facsimile or e-mail to the Supervisor’s office no later than 24 hours following notification by the Supervisor.

7. Pay the costs incurred by the Supervisor for the scheduling, training and preparing payroll of all poll workers, including supplies and instructional materials and manuals.
8. Pay ballot printing invoice(s) directly to the printer. Shipping charges may not be included with the invoice from the printer. In that event, the shipping charges will be billed separately and will appear on the itemized Statement of Account provided to the City by the Supervisor.
9. Coordinate with the Supervisor the placement of all required legal advertisements. The City shall publish the Notice of Election and 3rd and 5th week referendum advertisements, if required.
10. Select Canvassing Board Members, confirm members availability to attend in writing, and notify the Supervisor of Elections office no later than **4:30 p.m. Friday, December 27, 2021** of the names of the Canvassing Board Members.
11. Provide written notification during candidate qualifying or by certified mail to each political party chair and all candidates on or before February 11, 2022 of the Canvassing Board schedule which shall include the Logic and Accuracy Testing.
12. Pay costs involved to repair any equipment damaged during the City Election, including shipping, to the extent not covered and paid by any insurance.
13. Turn over all requests for Vote-By-Mail ballots to the Supervisor on a daily basis by 4:30 pm. The deadline to accept Vote-By-Mail ballot requests is February 26, 2022.
14. Assist in locating and securing an emergency alternative polling location, should the Coquina City Hall (200 S. Church Street) become unavailable and reimburse the Supervisor the cost of printing and posting such notice of relocation.
15. Submit the name(s) of proposed poll watcher(s) to the Supervisor on or before February 22, 2022 at Noon for the Supervisor of Elections to certify

and include a list with the precinct supplies as required under Florida Statutes.

16. Should the City request any additional and/or deletions of provisions of this Agreement, and should such requests require the Supervisor to seek the consultation and/or advice of legal counsel, the City shall assume the responsibility for all legal fees.
17. The City shall be responsible for confirming the accuracy of all dates and times and any information contained herein to ensure compliance with the City Charter and the Florida Statutes.
18. Accept release of City Election records no later than 10 days after the Certification of Election.

Section Four. Miscellaneous Provisions.

1. The parties understand and agree that the Election shall not have an early voting period.
2. Each party, to extent permitted by Section 768.28, Florida Statutes, agrees to indemnify and hold harmless the other party, its officers, agents and employees, from and against any and all claims, damages, injuries, losses and expenses, including reasonable attorney's fees, arising out of or relating to that party's actions or omissions arising out of this Agreement and the actions or omissions of the party's officers, agents and employees; provided, however, that neither party waives sovereign immunity hereby as to third parties.
3. The terms of this Agreement cannot be altered without the prior written consent of both parties.
4. The Agreement shall become effective upon recordation in the Official Records of Flagler County and shall be in effect only for the 2022 City of Bunnell Municipal Election to be held on March 8, 2022 and to be canvassed and certified as provided by law. This Agreement shall be made a part of the City Commission minutes.

[Signature Page To Follow]

IN WITNESS WHEREOF, the parties hereto affix their hand and seal this

_____ day of _____, 2021.

FLAGLER COUNTY SUPERVISOR OF ELECTIONS

Witness (*signature*)

Print Name

The Honorable Kaiti Lenhart
Supervisor of Elections

Witness (*signature*)

Print Name

CITY OF BUNNELL

ATTEST:

Catherine D. Robinson
Mayor

Kristen Bates, City Clerk