

City of Bunnell, Florida
P. O. Box 756
Bunnell, FL 32110
Phone: (386) 437-7516

PETITION FOR VOLUNTARY ANNEXATION
Pursuant to Florida Statute 171.044

I the undersigned do hereby petition the City of Bunnell, Florida to consider this request to voluntarily annex property into the City's corporate limits. I hereby affirm that I own/jointly own the property described below, for which I am requesting annexation of. *(Each owner must individually complete a separate form)*

Parcel # _____

Address/Location _____

City/State _____ Zip Code _____ Contact Telephone _____

Owner Mailing Address _____

Owner E-mail _____

Structures on Parcel _____ Parcel Population _____

Present Garbage Service provided by _____

Present Water/Sewer System: Well _____ Septic _____ City Water/Sewer _____

Current Zoning _____ Current Land Use designation _____

Current Use: _____

Future Development Plans (if any): _____

Attachments:

1. Copy of Warranty Deed or documentation of property ownership
2. Copy of Most Recent Tax Notice
3. Copy of property card with legal description from the Property Appraiser website
4. Per F.S. survey of the property certified to the City showing the boundaries by metes and bounds or a copy of a metes and bounds legal description.

Petitioner(s):

Type or Printed Name

Signature

Type or Printed Name

Signature

Voluntary Annexation Check Off List

All voluntary annexation applications must meet the criteria pursuant to Florida Statute 171.044 and must have the following documentation attached:

DOCUMENTATION ATTACHED <i>(Please check appropriate box)</i>	Yes	No
Proof of ownership or Notarized Affidavit from property owner conveying the applicant full agency authority to act on behalf of the owner(s) seeking to annex into the City of Bunnell		
Boundary Survey Certified to the City of Bunnell and sealed by a Florida registered surveyor		
The wording "CITY OF BUNNELL" is included in the survey where the City limits exist and where they are contiguous to the subject property; Survey includes the metes and bounds legal description		
Show proposed entrance and egress		
Show all easements and rights-of-way clearly identified on the survey		
Completed Petition for Voluntary Annexation		

Florida Statute 171.044 Voluntary annexation.—

- (1) The owner or owners of real property in an unincorporated area of a county which is contiguous to a municipality and reasonably compact may petition the governing body of said municipality that said property be annexed to the municipality.
- (2) Upon determination by the governing body of the municipality that the petition bears the signatures of all owners of property in the area proposed to be annexed, the governing body may, at any regular meeting, adopt a nonemergency ordinance to annex said property and redefine the boundary lines of the municipality to include said property. Said ordinance shall be passed after notice of the annexation has been published at least once each week for 2 consecutive weeks in some newspaper in such city or town or, if no newspaper is published in said city or town, then in a newspaper published in the same county; and if no newspaper is published in said county, then at least three printed copies of said notice shall be posted for 4 consecutive weeks at some conspicuous place in said city or town. The notice shall give the ordinance number and a brief, general description of the area proposed to be annexed. The description shall include a map clearly showing the area and a statement that the complete legal description by metes and bounds and the ordinance can be obtained from the office of the city clerk.
- (3) An ordinance adopted under this section shall be filed with the clerk of the circuit court and the chief administrative officer of the county in which the municipality is located and with the Department of State within 7 days after the adoption of such ordinance. The ordinance must include a map which clearly shows the annexed area and a complete legal description of that area by **metes and bounds.**
- (4) The method of annexation provided by this section shall be supplemental to any other procedure provided by general or special law, except that this section shall not apply to municipalities in counties with charters which provide for an exclusive method of municipal annexation.
- (5) **Land shall not be annexed through voluntary annexation when such annexation results in the creation of enclaves.**
- (6) Not fewer than 10 days prior to publishing or posting the ordinance notice required under subsection (2), the governing body of the municipality must provide a copy of the notice, via certified mail, to the board of the county commissioners of the county wherein the municipality is located. The notice provision provided in this subsection may be the basis for a cause of action invalidating the annexation.



AGREEMENT

The City of Bunnell must pay for all services associated with voluntary annexation of property relating to, but not limited to, advertising, legal services and recording fees. The owner/applicant is required to reimburse the City for these services.

The City will invoice the fees upon receipt of invoicing from the contracted service. Owner/Applicant is required to pay all associated invoices **upon receipt**.

By signing below, I attest that I agree to pay for any fees associated with the voluntary annexation of my project.

Owner/Applicant

Date

**STATE OF FLORIDA
COUNTY OF FLAGLER**

The forgoing instrument was acknowledged before me this ____ day of _____, 20____

by _____ - who is personally known to me or who has
(Name of Person)
produced _____ as identification and who
(i.e. Drivers License)
did (did not) take an oath.

Notary Public