



Local Business Tax Receipt Application

PO Box 756 Bunnell, FL 32110
Phone: 386-437-7500 x 2308 Fax: 386-437-8253

**To ensure accuracy, leave NO blank spaces.
If it does not apply, place "n/a" in the space provide.**

LBTR# _____

New business ☐
New Location ☐
Information Update ☐

Business name: _____

DBA: _____

Business location (not a PO Box) _____

Business mailing address: _____

City/State/Zip: _____

Business phone: _____ Alternate: _____ Emergency: _____

Business Email address: _____

Business owner / manager: _____

Alternate Business Contact Person & Role: _____

Business FEIN: _____ - _____ or SSN (only if no FEIN): _____ - _____ - _____

Type of business (describe business, service, products, activities, etc. to be sold/provided): _____

☐ Home Occupation ☐ Non-Profit ☐ Qualifies for Exemption per F.S. 205

Any Businesses regulated by a State Agency: *Copy of ALL applicable license(s), permit(s) and/or registration(s) that this type of business requires must accompany this application*

Anticipated Opening Date: _____

Fire Inspections (Required for all new business and relocation of business location): Applicant must call the **BUNNELL FIRE INSPECTOR** at **386-503-7306** to schedule a fire inspection BEFORE the BTR can be issued. A copy of the fire inspection report (pink copy of report provided at time of inspection) showing a passed inspection must be provided to City BEFORE the BTR will be issued.

Additional Specific Business Information is Required on next Page: Continue to next page to provide

Additional Documents: Certain businesses may be required to provided additional affidavits or documents. Please contact the City to determine if this requirement applies to this type of business activity

By signing this application, I certify that the information contained herein is true and correct to the best of my knowledge and belief. If any portion is found to be false or misrepresented, such fact may be cause for immediate revocation of any Local Business Tax Receipt issued. I understand that the issuance of this Local Business Tax Receipt does not permit engaging in or managing any business in violation of federal, state or local law, regulation, ordinance or order. I also understand that any person who engages in or manages any business, occupation, or profession without first obtaining a Local Business Tax Receipt is subject to any and all penalties provided by law and/or ordinance.

SIGNATURE _____

DATE _____

Manager/Owner/Operator

Please email applications or questions to bgunnells@bunnellcity.us

General Information Regarding Regulated Businesses: The State of Florida regulates many types of businesses. Some of those agencies/businesses/professions are the following (not all inclusive list): Department of Professional Regulation (DBPR) regulates contractors, alcohol sales, many professionals, restaurants, and many more- see their site for all regulated businesses; Pharmacists are regulated by the Board of Pharmacy; Assisted living facilities, nursing homes, residential centers, etc. are regulated by the Agency for Health Care Administration; Pest Control, Dance studios, Health studios, Gyms, Sellers of travel, Telemarketing services, Motor vehicle repair shops, CDB sales, Packaged Food sales, Pawn shops and many more are regulated by the Department of Agriculture and Consumer Services (DACS) - see their site for all regulated businesses; Secondhand Dealers are regulated by the Department of Revenue; Daycares and Group Foster Homes are regulated by the Florida Department of Children and Families; Motor vehicle sales, salvage & vehicle auctions are regulated by the DMV; Flagler County Department of Health regulates body piercing, tattoo studios, mobile home parks, campgrounds; Department of Financial Services regulated insurance sales.

ADVISORY: The City has a prohibition on marijuana dispensaries. They are not allowed in the City limits.

Additional Business Information: (Leave no blanks; write N/A if it does not apply)

Item	Number	Item	Number
Coin Operated Washers		Home Occupation: Employees living in Home	
Coin Operated Dryers		Home Occupation: Employees living outside Home	
Coin Operated Vending Machines		Filling Stations: Pumps	
Pool Tables/Dart Board/Amusement/Arcade Machines		Storage Facilities: Enclosed Units	
Juke boxes		Storage Facilities: Outdoor spaces (covered and uncovered); sketch required	
ATMs		Theaters: Screens	
Salon/Barber/Nail/Body Piercing/Tattoo Stations or Chairs		Law Firm: Attorneys	
Apartment/Hotel/Motel Rooms or Units			
Financial Institutions: Tellers & Loan Officers			
Restaurant Seats (both indoor & Outdoor)			

City Use Only:

Zoning: _____

☐ Permitted Use ☐ Special Exception Required

Zoning Official Signature:

_____ Date: _____